



Park Shelter Rental Application

115 South Main Street, PO Box 426, Chatham Virginia 24531
 434-432-7736 • recreation@pittgov.org •
 pittsylvaniacountyva.gov/recreation

Shelters Available for Rent

Park Location	Park Address	Cost (4-hour blocks)	Additional Fees
<i>Cavalier Park</i>	11650 US 29, Chatham 24531	\$50 per 4-hour block	\$12.50 per hour
<i>Titan Park</i>	1160 Tunstall High Road, Dry Fork 24549	\$50 per 4-hour block	\$12.50 per hour
<i>Wildcat Park</i>	5875 Kentuck Road, Ringgold 24586	\$50 per 4-hour block	\$12.50 per hour
<i>Hawk Park</i>	201 Coffey Street, Gretna 24557	\$50 per 4-hour block	\$12.50 per hour
<i>Wayside Park Shelter #1 (near playground)</i>	1678 Main Street, Hurt, VA 24563	\$50 per 4-hour block	\$12.50 per hour
<i>Wayside Park Shelter #2 (near playground)</i>	1678 Main Street, Hurt, VA 24563	\$50 per 4-hour block	\$12.50 per hour
<i>Wayside Park Pavilion (across bridge)</i>	1678 Main Street, Hurt, VA 24563	\$100 per 4-hour block	\$25 per hour
<i>Sycamore Stage (across bridge)</i>	1678 Main Street, Hurt, VA 24563	\$100 per 4-hour block	\$25 per hour
<i>Wayside Park Pavilion & Sycamore Stage</i>	1678 Main Street, Hurt, VA 24563	\$200 per 4-hour block	\$50 per hour
<i>Sycamore Creek Amphitheater</i>	1678 Main Street, Hurt, VA 24563	\$400 per 4-hour block	\$100 per hour

Please note:

- Fees are due at time of rental request.
- Reservations are made in 4-hour minimum blocks of time.
- Make all payments payable to Pittsylvania County.
- This completed application with Staff Signature will serve as your rental permit the day of rental.

Facility Requested

Park Location: _____
 Applicant/Organization: _____
 Day Phone: _____ Evening Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email Address: _____

Event Information

Date: _____ Day of Week: _____
 Starting Time: _____ Ending Time: _____
 Number Attending: _____

I certify that I am an authorized and responsible representative of the participating group or organization; that I have received and read a copy of the shelter rental policy; and that our group will comply with regulations, and fee schedules governing use of the facility.

In consideration of agreement by the Pittsylvania County Parks and Recreation Department to lease areas, facilities, and/or equipment or use designated, the party here with execution this lease do contract and agree to adhere to policies and regulations established for use; and agree to accept any and all liabilities by way of commission, negligence, or otherwise arising from designated use of recreation areas, facilities and equipment use as designated.

Applicant Signature: _____ **Date:** _____

Staff Signature: _____ **Date:** _____

Office Use Only: Date Rec'd: _____ Rec'd By: _____ Date Paid: _____ Check # _____ Cash _____

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Shelter Availability

Since our parks and park shelters are located on middle school campuses except Wayside Park, weekday availability begins after the school day (approximately 3:30pm) when school is in session and runs until dusk with weekend availability dawn to dusk. Wayside Park rental availability runs dawn to dusk.

Shelter Rental Rules & Regulations

- ***Your receipt and approved rental permit are your confirmation of rental, bring it with you to the shelter.*** If the shelter is occupied at the time of your rental, show the users your receipt and approved rental permit and politely request they vacate the shelter.
- We rent our shelters “rain or shine”. Please be aware that the rental fee for a shelter rental will not be refunded in the event of inclement weather. Under dire weather circumstances (i.e. impending tropical storms, etc.) the department, at its discretion, may allow rescheduling the rental or may provide a refund.
- Parks and Recreation and school sponsored functions have priority in the scheduled use of the parks and shelters. All other requests are on a first-come, first-served basis.
- All of our shelters with the exception of the Wayside Park Pavilion & Sycamore Stage, are handicap accessible.
- Parks and Recreation reserves the right to accept or reject, at any time, any application for shelters. Advance payment of fees will be refunded if rejection of application is deemed necessary.
- All requests to cancel a reservation must be made in writing.
- Any and all damages to the facilities, equipment, and other county property, while being used by the renter, will be the responsibility of the renter and payable in full to the Pittsylvania County Parks and Recreation Department. Payment will include the costs of all labor, materials, and supplies to repair or replace the damage to facilities. The Parks and Recreation Department reserves the right to decline renting to patrons who have incurred damages in previous rentals.
- Charging admissions, selling tickets, games of chance or solicitation of money in any manner without prior approval of the Director of Parks and Recreation is prohibited. This includes the sale of and /or peddling of any foods, refreshments, novelties or goods.
- Property shall be left free of trash/debris and in similar conditions to those that existed prior to authorized use. Failure to comply could result in additional charges being levied or loss of future rental opportunities.
- Drugs and alcohol are prohibited at county parks/picnic shelters.

- Decorations may not be nailed, tacked, or otherwise attached to any tables, walls, ceilings, or any other portions of the shelter. Decorations may be taped.
 - Electricity is not provided at any park. Amplification (microphones, DJ's, loud music, etc.) is only allowed with special permission from the Director of Parks and Recreation.
 - The Parks and Recreation Department assumes no liability for the renter's use of the equipment or facility. As a condition of use of the equipment or facility, the applicant shall hold the county harmless from any claim or liability arising out of any activity or conduct of the renter while using the facility.
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I/We the undersigned have read the Pittsylvania County Park Shelter Rental Policy and agree to adhere to all the policies contained herein.

Signature: _____

Date: _____