

September 19, 2024
Regular Meeting

**Pittsylvania County Fire and Rescue Commission
Regular Meeting
September 19, 2024**

VIRGINIA: The Regular Meeting of the Pittsylvania County Fire and Rescue Commission was held on September 19, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia. Chairman Ben Meeks, called the meeting to order at 6:30 PM. The following members were present:

Attendee Name	Title	Status
Jimmy Adkins	Dan River - Rep	Present
Ben Meeks	Callands/Gretna – Rep	Present
Alan Casper	Banister – Rep	Present
Ward Rowland	Tunstall – Rep	Present
Tim Cassell	Westover – Rep	Present
Bryan Shields	Chatham/Blairs – Rep	Present
Vacant	Stauton River	Vacant
Kermit King	Northwest Quad - Rep	Present
Steve Stallings	Southwest Quad -Rep	Present
Coleman Mayhew	Northeast Quad - Rep	Present
Bert Sellers	Southeast Quad - Rep	Present
Vic Ingram	Board of Supervisors Rep	Present
Damian Maurakis	F&R Association	Present

AGENDA ITEMS TO BE REVISED OR ADDED

None

APPROVAL OF AGENDA

1. Motion to Approve Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryan Shields – Chatham/Blairs – Rep.
SECONDER:	Tim Cassell – Westover – Rep.
AYES:	Adkins, Meeks, Casper, Rowland, Cassell, Shields, King, Stallings, Mayhew, Sellers
ABSENT:	None

MINUTES APPROVAL

1. July 2024 FRC Meeting Minutes Approval (Staff Contact: Christopher Key)

Motion:

“I make a motion to approve the attached July 2024 FRC minutes as presented.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Coleman Mayhew – Northeast Quad – Rep.
SECONDER:	Kermit King – Northwest Quad – Rep.
AYES:	Adkins, Meeks, Casper, Rowland, Cassell, Shields, King, Stallings, Mayhew, Sellers
ABSENT:	None

PRESENTATIONS

Dr. Mark Jones, Pittsylvania County Schools

HEARING OF THE CITIZENS

None

FIRE AND RESCUE ASSOCIATION REPORT

Chief Fowler

COUNTY STAFF REPORTS

County’s Public Safety Director’s Report (Christopher Key)

Summary:

1. **ATL Funding**– is scheduled to be released this month.
2. **Fire & Rescue Study** – draft will be reviewed, and the final will be presented at the October Board meeting.
3. **Mass Casualty Drill** – Was August 23, 2024. It was well attended over 50 members.
4. **Fire Prevention Week** – October 6-12, 2024 – “Smoke alarms: Make them work for you!”

Sovah Pre-Hospital Meeting will be September 24, 2024.

NWS Skywarn Class September 26, 2024

Firefighter II class

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Radio PM will be in October.

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Board of Supervisors Communications – Mr. Ingram thanked all the volunteers.
- B. Fire & Rescue Memorial update – Mr. Ingram spoke about the Memorial and making progress with the logistics. Debbie Bliss treasurer of Cascade Fire and EMS has been willing to handle the funds for the memorial. Last year Virginia passed the law acknowledging Dispatchers as First Responders and Ingram discussed changing the name to a First Responder Memorial.
- C. Discussion on Bylaws – Ingram spoke about the redistricting and changes in the areas. He referred to 4.1 in the bylaws. The terminology “significant business experience” was discussed. And the request was made to ask Mr. Dudley to fill this vacant Staunton River position. Meeks discussed that the Legislative committee to approve last proposal in reference to the Fire & Rescue Association.
- D. Drug Box Committee update/SOP – Meeks spoke about last meeting. With updates from the state and the CompX system. 3 agencies already have all licenses in place just waiting for on DEA license. 3 more are almost ready for inspection and the rest are getting ready to submit everything needed. Thanked the Board of Supervisors for the funding. All agencies are in the process of getting equipment delivered and installed. Tech support information has been sent in. Daniel and Kasey have programed and if you have any questions, please contact them if you have any questions setting up systems. Must be and Intermediate or Paramedic to oversee the program. Policy manual must be submitted with this program when you file for a license. Committee has reviewed the policy, and it is attached to the agenda. The committee agreed on this one or the one Public Safety implemented. In case an agency does not get licenses in time WVAEMS has got them and can assist. Centra hospital has agreed for agencies to waste medication at their facility. No update from SOVAH currently. Agencies are going to have to pay for the reverse distributor fees, however the state is going to have a state contract. Next drug box meeting will be at Chatham Fire Department October 10th at 6p. The Association approved the policy

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Motion:

“I make a motion to accept this policy as the countywide volunteer policy for EMS controlled substances.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alan Casper – Banister Rep.
SECONDER:	Kermit King – Northwest Quad – Rep.
AYES:	Adkins, Meeks, Casper, Rowland, Cassell, Shields, King, Stallings, Mayhew, Sellers
ABSENT:	None

- E. Budget Discussion – Meeks and Director Key spoke about the budget. The Office of EMS has advised that they will only provide a basic patient care software reporting system. The current one is only funded through July 2025. CIP requests must be in by the middle of November. Department request is by the end of December. They will meet with the finance committee in January. A committee needs to form to start working on this. 2 Association members, K. King, B. Meeks, Chief Fowler, and Chief Higgins.

Motion:

“I make a motion to form a Budget committee of K. King, B. Meeks, Chief Fowler, Chief Higgins, Director Key, and Deputy Director Hutcherson.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kermit King – Northwest Quad – Rep.
SECONDER:	Bert Sellers – Southeast Quad – Rep.
AYES:	Adkins, Meeks, Casper, Rowland, Cassell, Shields, King, Stallings, Mayhew, Sellers
ABSENT:	None

MATTERS FROM COMMISSIONERS

C. Key – No Matters

W. Rowland – Proud of the Volunteers and great job.

S. Stallings – No Matters

B. Shields – Special thanks to all that go the extra mile. It does not go unnoticed.

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T. Cassell – Berry Hill Rd. construction and detour was explained.

C. Mayhew – No Matters

D. Fowler– Was in incident command at Unique, thanked them and the Dispatchers.

V. Ingram – No Matters

A. Casper – Thanked everyone.

B. Sellers – Thanked the school system and their recruitment efforts.

J. Adkins– Thanked Board of Supervisors. Thanked everyone that make this happen.

K. King – Thanked everyone and Dispatchers.

B. Meeks – Discussed prices of all supplies and needs that EMS encounter. Reach out to county and state representatives and talk to them about what it takes to operate. Thanked everyone and commissioners. Thanks Dr. Jones and the school system. Thanked Kasey for helping with drug boxes. Thanked dispatchers for being the lifeline for everyone.

ADJOURNMENT

Motion to adjourn by B. Meeks 7:44pm