

Pittsylvania County Public Library  
Combined Meeting of the Executive Committee of the Board of Trustees  
And the PPL Foundation Board  
May 13, 2024  
History Center

The Library Board of Trustees and the PPL Foundation met in a combined meeting on May 15, 2024. Mary Wertz, PPL President, called the meeting to order at 3:02pm. PPL Foundation members present included Alice Shelton, Karen Eades, Phyllis Roach, Bert Eades, R. Steve Scruggs, Mary Wertz, and Rhonda Griffin. Library board members present included Alice Shelton, Karen Eades, Phyllis Roach, Shelby Buffington, and Rhonda Griffin.

PPL Foundation

The consent agenda containing the minutes of the June 11, 2023 and November 14, 2023 PPL Foundation meeting and the agenda as presented, was approved on a motion by Bert Eades, seconded by Karen Eades, and passed unanimously.

Information Items:

Rhonda Griffin updated the Board on the completion and close-out of the DRF Freedom of Choice grant and the completion of the funding expenditures for the Gretna renovations. She informed the board that the State funding request of \$160,000 is still in the budget, but that would go through the county and not the PPL Foundation.

Bert Eades, treasurer, gave updated treasurer's report and informed the board of current balances and an error that he found on the taxes. He is working to correct the error.

Action Items:

Rhonda Griffin informed the Board that the County had approved a \$100,000 deposit on a replacement bookmobile, but that the remainder of the funds, between \$330,000 and \$450,000, would have to come through fundraising. Bert Eades made the motion to proceed with fundraising efforts for the bookmobile. Phyllis Roach seconded. Passed unanimously.

Rhonda also informed the PPL Foundation Board of the meeting that had been held with Kentuck Baptist Church leaders about a donating property for a potential library branch. The church had planned to present the idea to the congregation at the May 19<sup>th</sup> service. (Unfortunately, a phone call from the preacher the next morning, May 14, 2024, let Rhonda know that the church leaders had squashed the proposal of donating land and the presentation

would not be made to the congregation. Rhonda emailed the Board the next day with the disappointing news.)

Rhonda Griffin requested permission to pursue grant funding to clear an area behind the library for an outdoor area/ amphitheater. A motion was made by Phyllis Roach to seek grant opportunities for the amphitheater project, seconded by Steve Scruggs, passed unanimously.

Before the meeting adjourned, Mary Wertz announced her resignation from the PPL Foundation, stating that after her 28 years of service and completion of the Gretna renovations, she felt that it was time for her to pass the position on to someone to focus on library needs in other parts of the county. The PPL Foundation Board thanked her for her service. A formal vote was taken via email the next day to accept Mary Wertz's resignation for the PPL Foundation Board with gratitude for her years of services, appoint Steve Scruggs as the Chair of the PPL Foundation Board, and appoint Sarracia Dalton to the Board of the PPL Foundation Board.

The PPL Foundation Board meeting adjourned at 3:33pm.

#### Library Board

The Library Board meeting was called to order at 3:35 pm. The consent agenda containing the minutes of the April 2024 library board meeting the agenda as presented, the April 2024 Financial and Operations Reports and the Director's report was approved on a motion by Phyllis Roach, seconded by Janice Fitts, passed unanimously.

Rhonda Griffin presented the first reading of library hour request change for Brosville and Mt. Hermon Library. Brosville is requesting to increase hours beginning in Sept to 9-8 Mon – Thursday, 9-5 Friday, and 10-2 Saturday. Mt. Hermon is requesting to open at 9:00 am instead of 10 Monday – Friday and close at 5:00 on Friday. The evening and Sat hours would remain the same. The request will be presented to the full library board at the June meeting.

Rhonda informed the board that the Passport Program was still being pursued, but the federal agency had not responded as quickly as we had hoped.

Rhonda asked the Executive Committee of the Library Board to approve allowing the library to follow the County's holiday schedule. Phyllis Roach made the motion, seconded by Alice Shelton, passed unanimously.

The Executive Committee of the Library Board adjourned at 3:44pm.

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Karen Eades