

Pittsylvania County Public Library  
Board of Trustees  
August 12, 2024  
Chatham Branch Library

The Library Board of Trustees met on August 12, 2024. Library board members present included Karen Eades, Phyllis Roach, Portia Fitzgerald, David Law, Janice Fitts, Sandy Mitchell, Shelby Buffington, and Rhonda Griffin.

Karen Eades, Chair, called the Library Board meeting to order at 3:01 pm.

The consent agenda containing the minutes of the May, 2024 Library Board meeting, the agenda without amendment and the financial and operations reports for May 2024 were approved on a motion by Portia Fitzgerald, seconded by Phyllis Roach. Passed unanimously.

Action Items:

Rhonda Griffin collected the board packets to be updated and returned at the next meeting.

Rhonda informed the board of the schedule for carpet installation at the Brosville Branch. The projected closed dates are Sept 19<sup>th</sup> through Oct 4<sup>th</sup>. Maintenance will fill the gaps at the walls starting Sept 9<sup>th</sup>.

The Library Board was presented with the updated Circulation Policy. The DVD 1-week check-out had been approved in a previous meeting. The only other update was including working to specifically state that patrons were required to pay for damaged items, which did not affect the policy meaning. A motion was made by Alice Shelton to approve the updated Circulation Policy, seconded by Phyllis Roach, approved unanimously.

The board was also presented with the Annual Revision to the 5-year plan. Rhonda reviewed each item in the revision. Janice Fitts made a motion to approve the annual revision, seconded by Portia Fitzgerald, approved unanimously.

Information Items:

Rhonda Griffin provided an overview of an application for a Next Step Grant to Danville Regional Foundation for an outdoor terrace at the Chatham branch. Rhonda is scheduled to present the application to the DRF committee on Oct 1<sup>st</sup>.

Rhonda explained that in addition to the County providing the \$100,000 deposit for the bookmobile, the library has been working with Debra Dodson to submit several grant applications. We are hopeful that funding for the bookmobile will be raised through grants.

Rhonda informed the board that she would be presenting to the School Board on August 13 inquiring if the school system had any available land in the Dan River District that could be used for a public library.

The meeting adjourned at 3:39 pm.

Next **Board Meeting** is scheduled for Sept 9, 2024 at 3:00 pm. At the Chatham Library