

## BOARD OF SUPERVISORS WORK SESSION Tuesday, July 16, 2024 - 2:30 PM

Board Meeting Room 39 Bank Street, SE, Chatham, Virginia 24531

#### **AGENDA**

- 1. CALL TO ORDER (2:30 PM)
- 2. ROLL CALL
- 3. AGENDA ITEMS TO BE ADDED
- 4. APPROVAL OF AGENDA

For the citizens' convenience, all Work Session and Committee Meetings are now being recorded and can be viewed on the County's Facebook and the same YouTube location as the Board of Supervisor's Business Meetings. Please remember that the Board's Work Session is designed for internal Board and County Staff communication, discussion, and work. It is not a question and answer session with the audience. Accordingly, during the Work Session, no questions or comments from the audience will be entertained. Respectfully, any outbursts or disorderly conduct from the audience will not be tolerated and may result in the offending person's removal from the Work Session. As a reminder, all County citizens, and other appropriate parties as designated by the Board's Bylaws, are permitted to make comments under the Hearing of the Citizens' Section of tonight's Business Meeting.

#### 5. PRESENTATIONS

a. Parks and Recreation Master Plan Update (20 minutes); (Staff Contact: Art Thatcher (BerryDunn))

#### 6. STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

- EMS Drug Box Update (20 minutes); (Staff Contact: Christopher Key, Kim VanDerHyde)
- b. Potential New Solid Waste Office Update (10 minutes); (Staff Contact: Chris Adcock, Caleb Milam)
- c. FY24 School Carryover Funds Discussion (20 minutes); (Staff Contact: Kim VanDerHyde)

d. 2025 County Health and Dental Insurance Rates Discussion (10 minutes); (Staff Contact: Kim VanDerHyde)

#### 7. BUSINESS MEETING DISCUSSION

#### 8. CLOSED SESSION

- a. Closed Session (Economic Development;) (Staff Contact: Matthew Rowe)
- b. Closed Session (Personnel;) (Staff Contact: Board of Supervisors)
- c. Closed Session (Potential Real Property Acquisition for Public Purpose); (Staff Contact: Dave Arnold)
- d. Closed Session (Legal;) (Staff Contact: Vaden Hunt)

#### 9. RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION

a. Closed Session Certification (Staff Contact: Kaylyn McCluster)

#### 10. ADJOURNMENT

5.a.



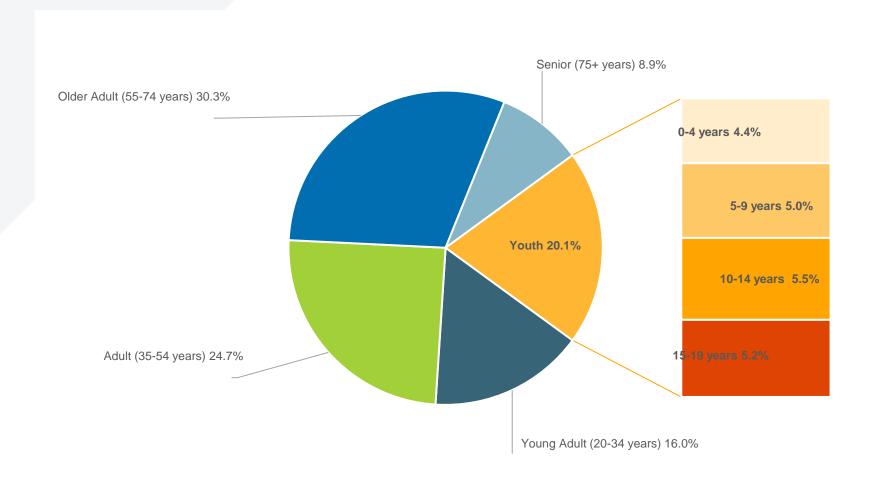
## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Information Only**

Agenda Title:	Parks and Recreation Master Plan Update (20 minutes)	
Staff Contact(s):	Art Thatcher (BerryDunn)	
Agenda Date:	July 16, 2024	Item Number: 5.a.
Attachment(s):	1. Pittsylvania - Findings Presention	
Reviewed By:	JVH	

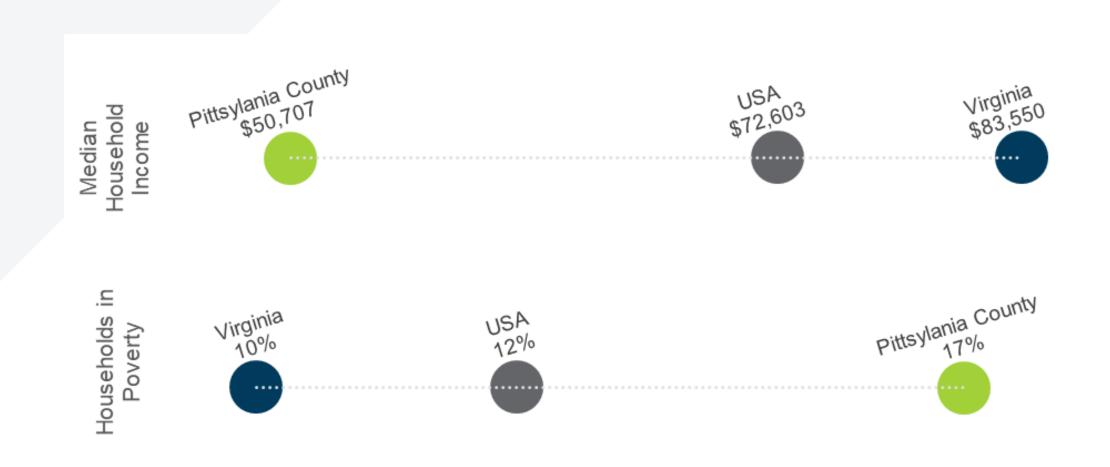
Art Thatcher, Manager with BerryDunn, will update the Board on the County's Parks and Recreation Master Plan. For the Board's review, related documentation is attached and/or will be distributed at the Work Session.

## Age Distribution



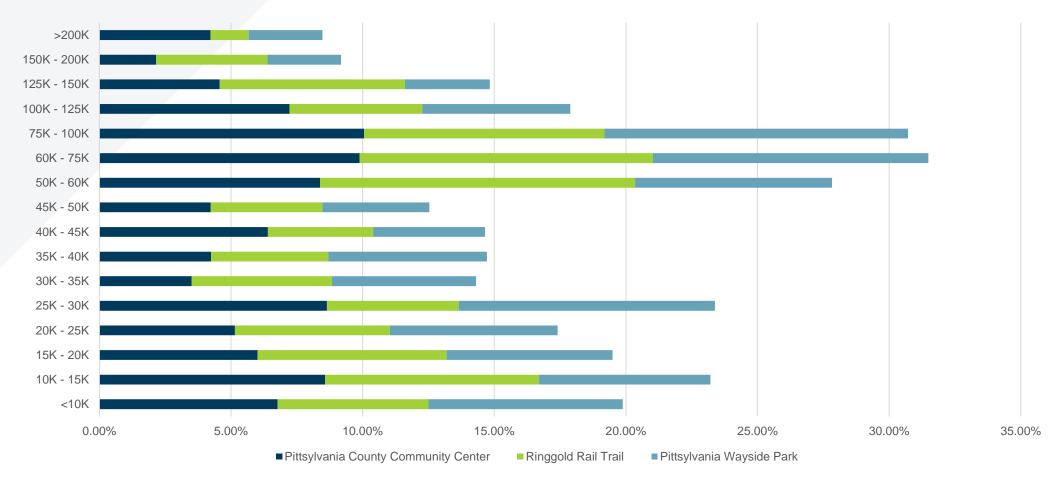


#### **Household Characteristics**





#### **Visitor Characteristics**



\*Visitor Median Incomes by Location



#### Visitor Profile By Location

Pittsylvania County Community
Center

28% Economic Challenges

14.3% Golden Year Guardians

9.5% Autumn Years

Ringgold Rail Trail

50.5% Pastoral Pride

12.2% Autumn Years

11.5% Economic Challenges

Pittsylvania Wayside Park

19.2% Autumn Years

16.7% Golden Year Guardians

16.2% Pastoral Pride

#### Golden Year Guardians

- Retirees living in old homes, settled residences, and communities
- Key Features:
- Cautious money managers
- Domestic holidays
- Established credit
- Health-conscious
- Retired
- Tech novices
- Interests:
- Community groups: churches, veterans clubs, AARP
- Reading books, gardening, needlework, playing cards

#### **Autumn Years**

- Established and mature couples living gratified lifestyles in older homes
- Key Features:
- AARP members
- Community roots
- Financial savings
- Financially secure
- Rural living
- Interests:
- Outdoor activities: walking, fishing, gardening
- Watching TV, listening to music, playing card games, reading books, needlework

#### Pastoral Pride

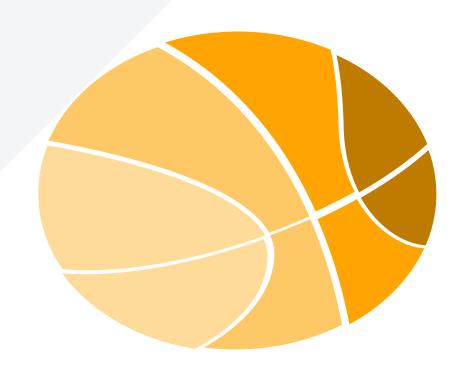
- Eclectic mix of lowermiddle-class consumers who have settled in country and small-town areas
- · Key Features:
- Blue-collar jobs
- Limited investments
- Rural living
- Satellite TV
- Tech wizards
- Working class sensibility
- Interests:
- Outdoor activities
- Playing cards, attending potluck dinners, watching sports on TV

## Economic Challenges

- Cost-conscious adults living alone in urban areas
- Key Features:
- Cable TV
- College sports fans
- Limited budgets
- Lottery ticket holders
- Modest educations
- Modest spenders
- Interests:
- Home-based entertainment: watching tv and listening to music



#### **Trends**



- Basketball is the most popular team sport with 27.1 million participants.
- Tennis is the most popular racquet sport with 22.6 million participants.
- Pickleball is the fastest-growing racquet sport with a growth rate of 11.5%, attracting 4.8 million participants each year.
- Treadmill usage is the most prevalent form of aerobic exercise.
- Yoga has seen significant growth since 2016, with 34.3 million participants and a 5.5% increase.
- Dance, step, and other choreographed exercises have grown by 2.6% since 2016, attracting 24.8 million participants each year.
- Ultimate Frisbee has experienced a significant decline in participation.
- Stationary cycling (group exercise) has been heavily impacted by at-home fitness equipment, declining by 6.0% in five years with 5.9 million participants.

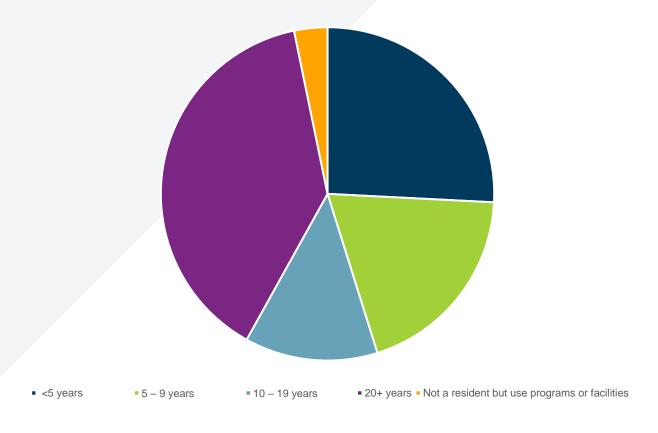


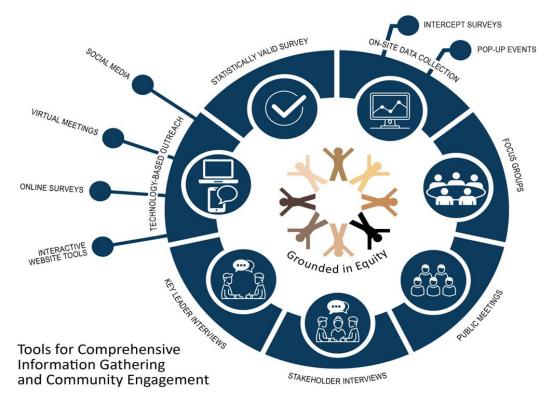
#### **Community Engagement**





#### Mixed Methods Information Gathering







1,746 Community engagement participants through July

#### **Engagement Statistics**

- Social Pinpoint (online engagement site)- 342 unique visitors
- Leadership Interviews- 10 participants
- Focus Groups, School Sessions, and Open Forum- 262 community members and partners
- Middle and High School Survey- 311 participants
- Community Needs Assessment Survey- 343 participants
- Intercept Engagement (vendor table)- 197 participants



#### **Community Engagement**

#### **Stakeholders and Focus Group sessions**

- County administration
- County leadership
- Park and recreation users/community members
- Middle and high school students
- Sports advocates
- Park advocates
- Recreation and parks staff

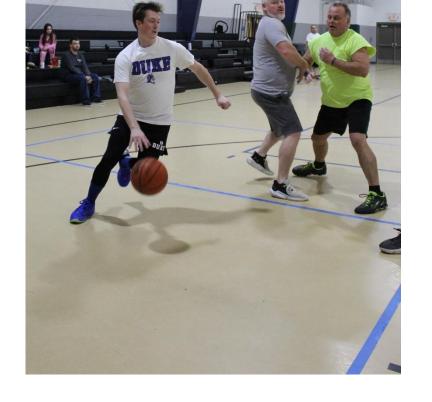
#### **Special Focus on Specific Needs**

- Active adults
- Natural areas
- Minority community
- Trails
- Accessibility and inclusion
- Community wellness
- Youth



### Strengths (Onsite Engagement)

- Land and opportunity
- Youth sports programs
- Wayside Park
- Ringgold Trail
- Parks and recreation staff
- Maintenance of locations
- Recreation Center
- Collaboration with other organizations
- Rental fees





#### Challenges (Onsite Engagement)

- Large county
- Programming outside of youth sports
- Funding and staffing
- Transportation
- Decrease in youth population
- Lack of equitable facilities
- Communication/Marketing of services
- Need for rectangular and diamond fields
- Lack of teen programs





#### New Facilities (Onsite Engagement)

- Pickleball Courts (outdoor)
- Boat ramps/water access
- Local sports complex
- Diamond and Rectangle Fields
- Playgrounds
- Gymnasium
- Fitness Center
- Skate Park
- Bike path/trails





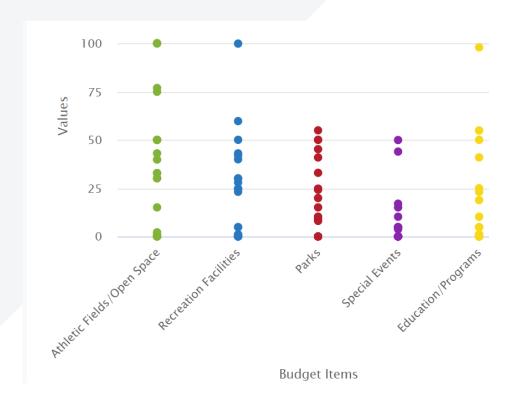
### New Programs/Activities (Onsite Engagement)

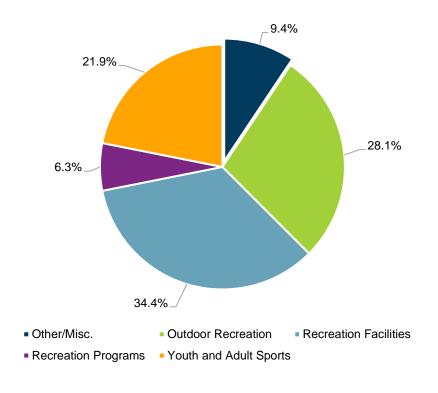
- Exercise/fitness classes (Yoga)
- Senior programs
- E-Sports
- Outdoor recreation programs
- Mentoring/life skills programs
- Shooting sports
- Special events
- Fishing programs





#### Social Pinpoint Site (342 unique visits)





- \*Participants prioritized athletic fields and recreation facilities in the budget exercise.
- \*Most comments on the Ideas Wall were made about recreation facilities.



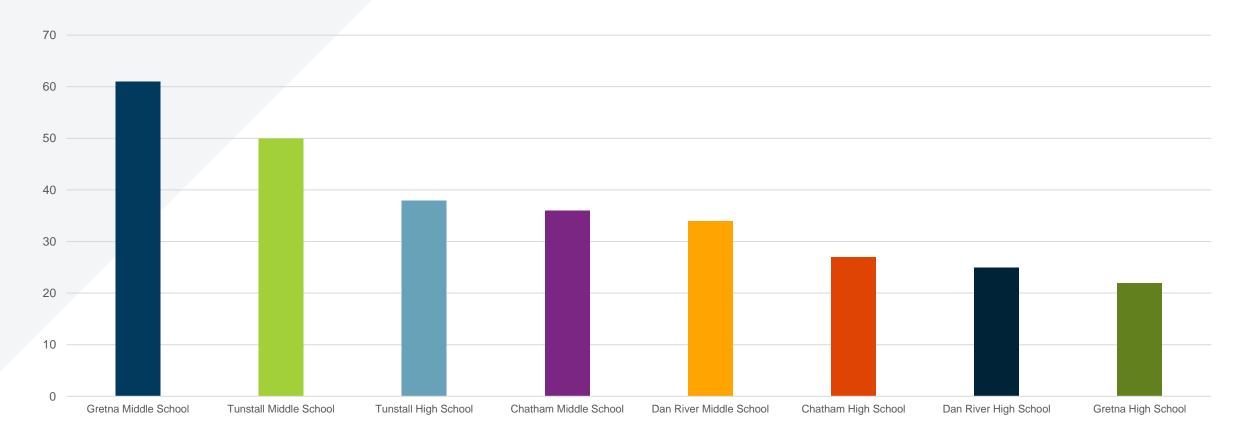
### Social Pinpoint Site (Forum, 37 responses)

If you could add one program or activity to Pittsylvania County Parks and Recreation offerings, what would it be?

- Additional walking trails
- Installation of splash pad in the County
- Gaming center at the Recreation Center
- Mentoring program
- After-school childcare programs
- Naturalist programs
- Sports complex to address shortage of fields and courts in the County
- Public tennis courts

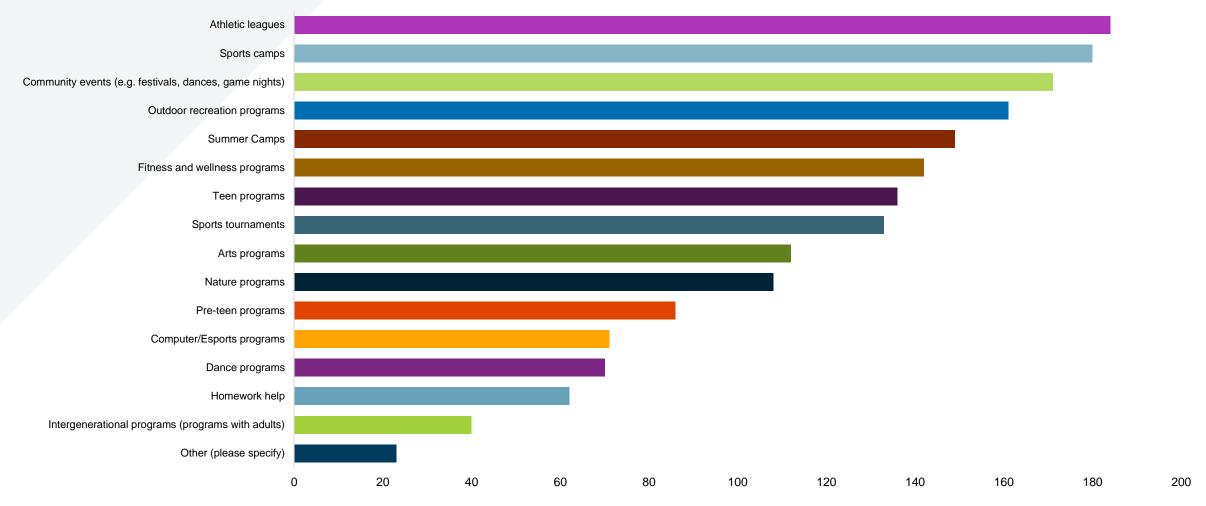


## Student Survey (311 responses)



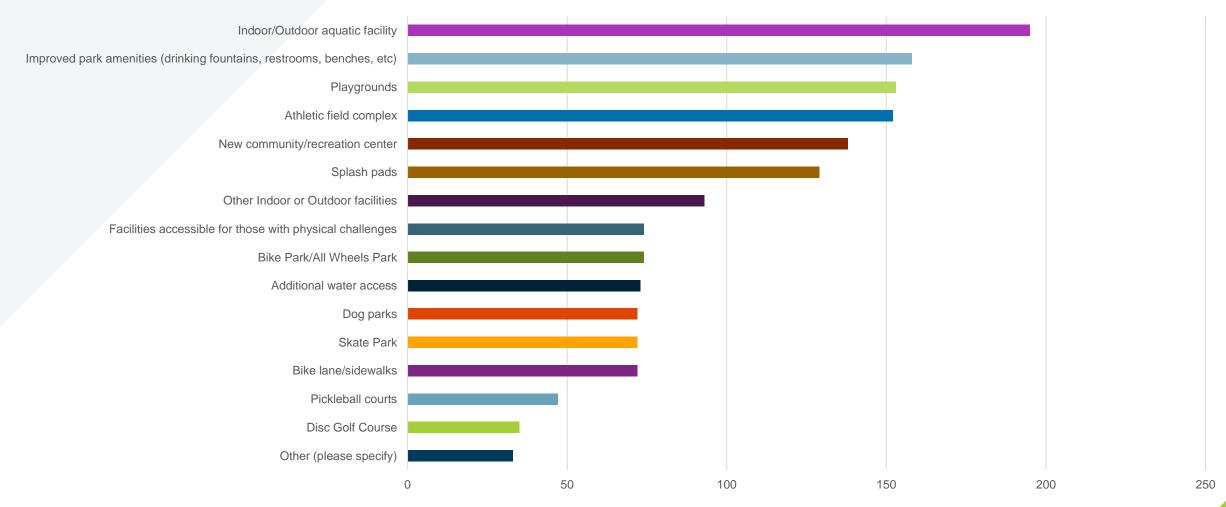


## Student Survey (Programs)





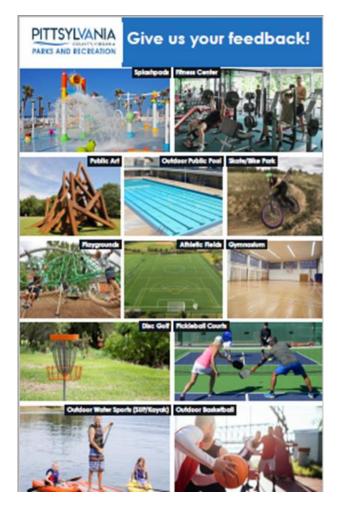
### Student Survey (Facilities)





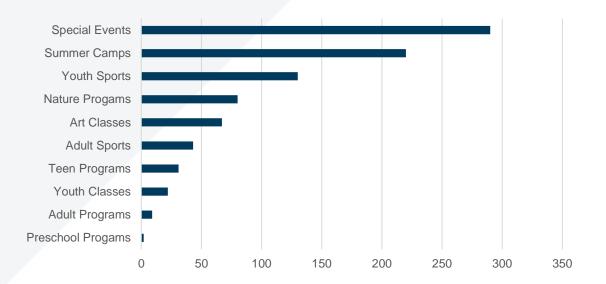
## Amenities Boards (894 votes)

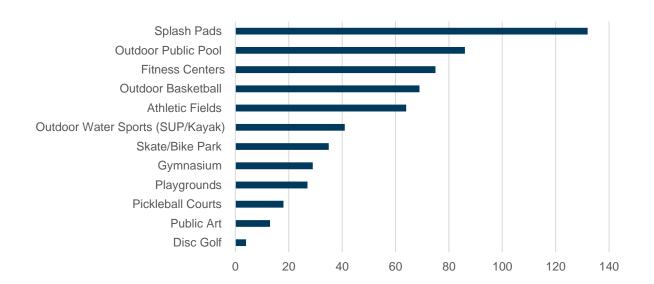






#### **Amenities Boards**







# Community Needs Assessment Survey 343 Surveys Completed

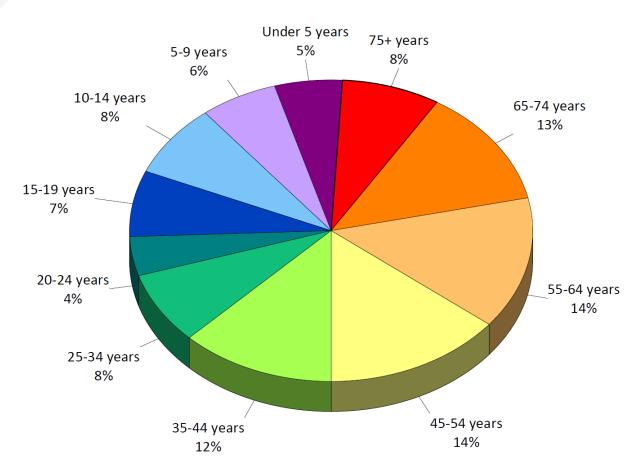




## Survey Findings (343 completed surveys)

## Including yourself, how many people in your household are...

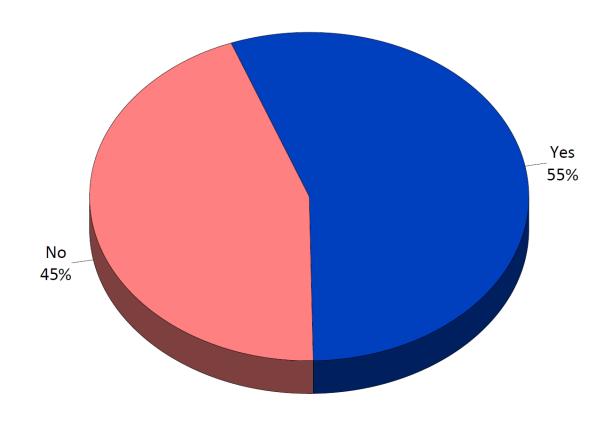
by percentage of persons in household members





Have you or any members of your household visited any Pittsylvania County parks and/or recreation facilities during the past 12 months?

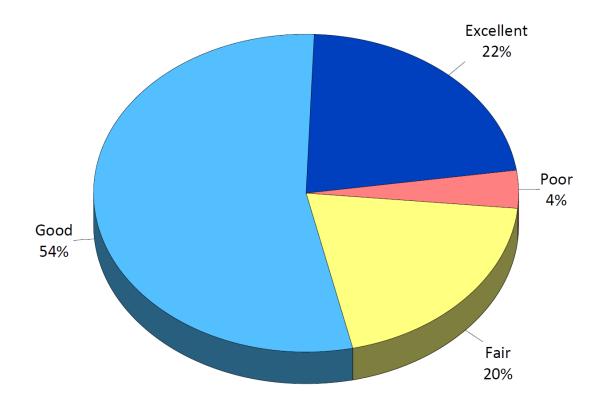
by percentage of respondents





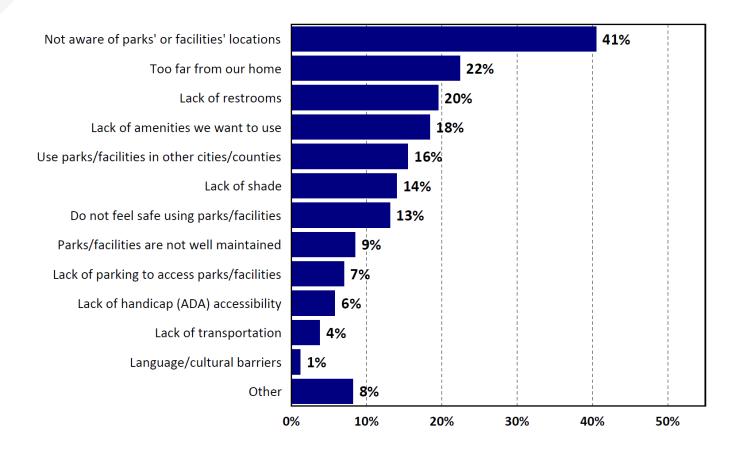
# Overall, how would you rate the physical condition of ALL the Pittsylvania County parks and recreation facilities you have visited?

by percentage of respondents that have visited Pittsylvania County parks/facilities in the past 12 months



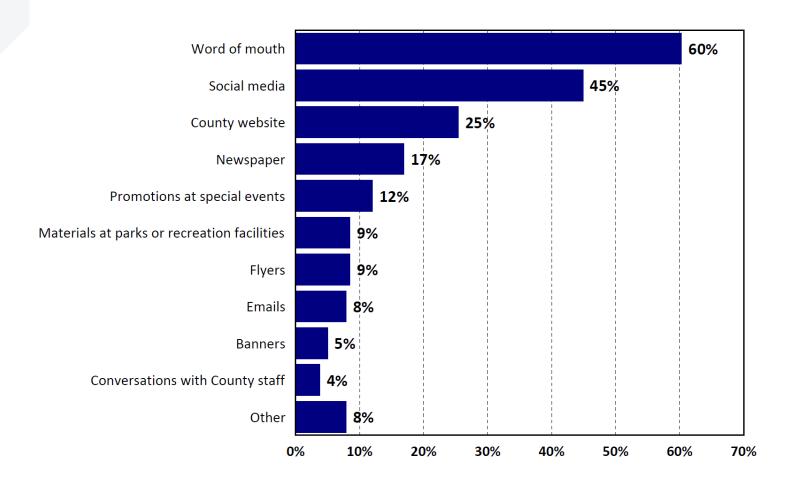


Please check all of the following reasons that prevent you or members of your household from visiting Pittsylvania County parks and recreation facilities more often.



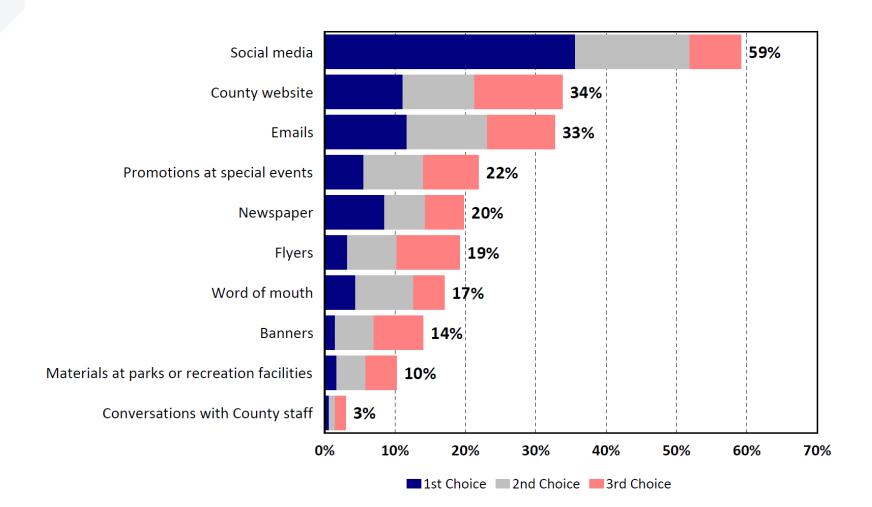


From the following list, please check all the ways you learn about Pittsylvania County parks, recreation facilities, programs, and events.



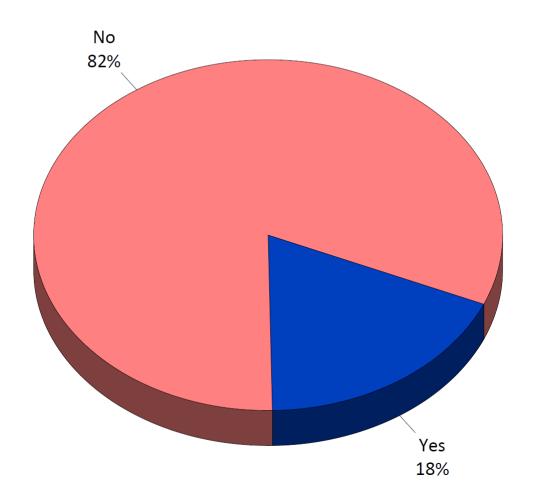


Which three methods of communication would you most prefer the County use to communicate with you about parks, recreation facilities, programs, and events?



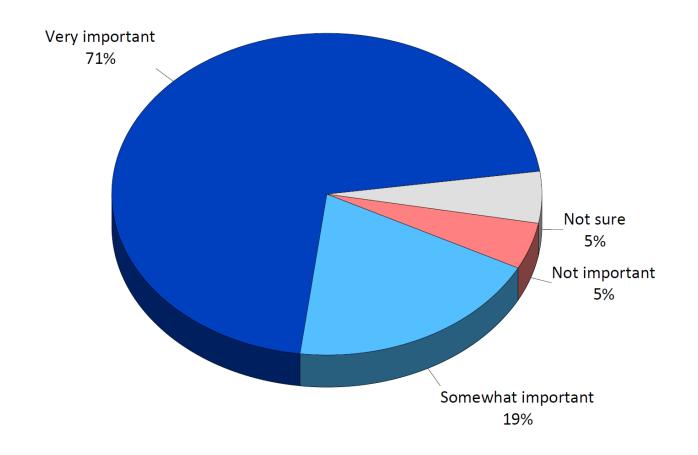


Has your household participated in any programs or events offered by the Pittsylvania County Parks and Recreation Department during the past 12 months?



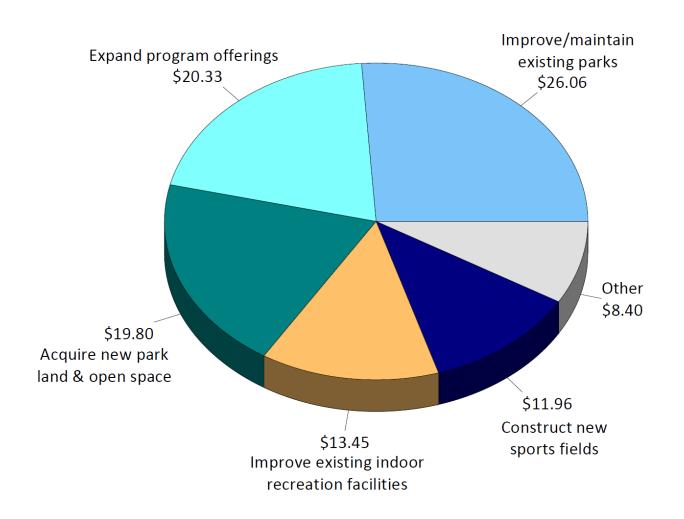


How important do you feel it is for Pittsylvania County to provide high quality parks, recreation facilities and programs?





# If you had \$100, how would you allocate the funds among the parks and recreation categories listed below?





## Inventory & Level of Service



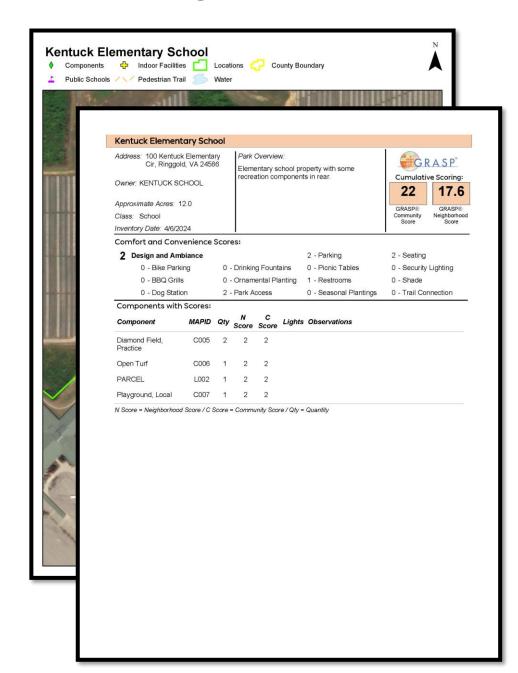


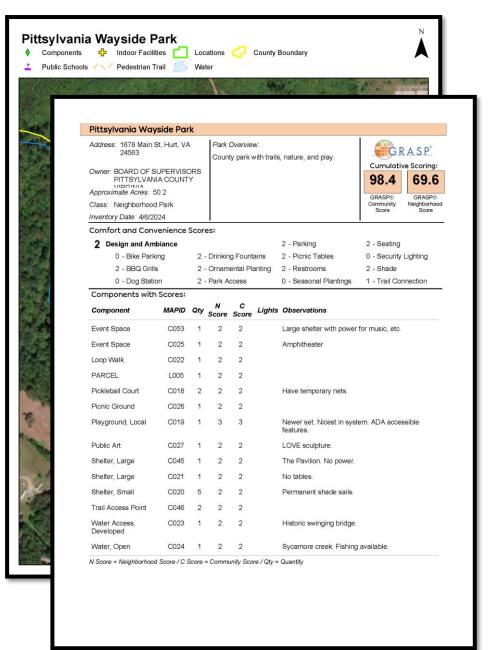
#### **Inventory Site Visits**

- Most parks are at school sites
- System has many playgrounds
- Lacking lighted fields and sport courts
- Should consider additional tree planting and ornamentals
- Park signage is well established and consistent
- Loop walk are a popular amenity
- Ringgold trail is a strong asset and would be better to connect to Danville
- Maintenance crews are limited but parks and fields are well kept
- Playgrounds and shelters are in good condition
- Create/adopt park standards
  - Park signage (Monument signs, Rules & Regs, Wayfinding)
  - Basketball courts
  - ADA access and general park paths



#### **Amenities Scoring**





### What Have We Heard Most?





### Recurring Themes

- Full and part time staff
- Desire additional facilities and amenities
  - Sports complex
  - Pickleball courts
  - Water access points
  - More playgrounds
- Additional programs and services
  - Senior programs
  - Fitness classes
  - Special events
  - Teen programs
- Maintain and improve existing parks
- Connectivity: Trails and bike paths
- Enhanced partnership for school usage
- Growing programs and services should be the Department's focus





### **Next Steps**

- Finalizing analysis
- Visioning Session
- Draft Document
- Draft Presentation
- Final Document





### Additional Comments or Suggestions?







### Here's our contact information:

Art Thatcher, CPRP, MPA

Manager, BerryDunn art.thatcher@berrydunn.com

James Mickle, CPRP, CPSI

Manager, BerryDunn James.mickle@berrydunn.com





6.a.



# BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Information Only**

Agenda Title:	EMS Drug Box Update (20 minutes)			
Staff Contact(s):	Christopher Key, Kim VanDerHyde			
Agenda Date:	July 16, 2024 <b>Item Number:</b> 6.a.			
Attachment(s):	None			
Reviewed By:	JVH			

Christopher T. Key, Public Safety Director, and Kim G. Van Der Hyde, Finance Director, will update the Board on EMS Drug Box issues. Related documentation is attached and/or may be distributed at the Work Session.

6.b.



## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Information Only**

Agenda Title:	Potential New Solid Waste Office Update (10 minutes)			
Staff Contact(s):	Chris Adcock, Caleb Milam			
Agenda Date:	July 16, 2024 <b>Item Number:</b> 6.b.			
Attachment(s):	None			
Reviewed By:	JVH			

Christopher D. Adcock, Director of Public Works, and/or Caleb Milam, Assistant Director, will update the Board on a potential new Solid Waste office. Related documentation is attached and/or may be distributed at the Work Session.

6.C.



## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Information Only**

Agenda Title:	FY24 School Carryover Funds Discussion (20 minutes)			
Staff Contact(s):	Kim VanDerHyde			
Agenda Date:	July 16, 2024 Item Number: 6.c.			
Attachment(s):	None			
Reviewed By:	JVH			

Kim G. Van Der Hyde, Finance Director, Dr. Mark Jones, Superintendent of Pittsylvania County Schools ("PCS"), and Tracey Worley, PCS Finance Director, will discuss with the Board the FY24 Schools carryover funds. Related documentation will be distributed and/or presented at the Work Session.

6.d.



# BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Information Only**

Agenda Title:		2025 County Health and Dental Insurance Rates Discussion (10 minutes)			
Staff Contact(s):	Kim Vanl	Kim VanDerHyde			
Agenda Date:	July 16, 2	July 16, 2024 <b>Item Number:</b> 6.d.			
Attachment(s):	1. 2.				
Reviewed By:	JVH				

Kim G. Van Der Hyde, Finance Director, will discuss 2025 County health and dental insurance rates with the Board. A related action item is on the Board's Business Meeting (Consent Agenda). Related documentation will be distributed and/or presented at the Work Session.

### ANTHEM BLUE CROSS BLUE SHIELD OCTOBER 1, 2024 (PAYROLL DEDUCTION BEGINS IN SEPTEMBER) PREMIUMS

**EMPLOYEE COST** 

		<b>COUNTY SHA</b>	<u>RE</u>		<u> </u>
TYPE OF COVERAGE	<b>MONTHLY PREMIUM</b>	<b>MONTHLY</b>	INC/(DEC)	<b>MONTHLY</b>	INC/(DEC)
KeyCare 30 \$30 Copay/\$1500 Deductible					
Employee Only	824.43	727.61	(12.16)	96.82	(6.18)
Employee and One Child	1,136.52	689.94	(145.94)	446.58	(28.50)
Employee and Children	1,573.47	802.47		771.00	-
Employee and Spouse	1,894.99	913.40	54.81	981.60	(62.65)
Employee and Family	2,480.34	1,047.05	(19.99)	1,433.30	(91.49)
HDHP w/Health Saving Acco	ount				
Employee Only	715.17	699.55	20.27	15.62	(1.00)
Employee and One Child	981.38	709.85	(86.97)	271.54	(17.33)
Employee and Children	1,360.41	829.85		530.56	-
<b>Employee and Spouse</b>	1,639.33	957.59	104.43	681.74	(43.52)
Employee and Family	2,147.10	1,140.53	59.34	1,006.58	(64.25)

The Board of Supervisors agreed to pay a total of \$34.17/month/per employee from the Employee Health Fund for all tiers except the Employee Only tier. They also agreed to pay an employer contribution of \$1,000.00 per covered employee participating in the Lumenos (HDHP) ~ Health Savings Account (HSA).

### DELTA DENTAL PLAN OF VIRGINIA DENTAL INSURANCE - EFFECTIVE OCTOBER 1, 2024

#### **BASIC PLAN**

TYPE OF COVERAGE	MONTHLY PREMIUM	COUNTY CONTRIBUTION	EMPLOYEE MONTHLY* I	
Employee	20.28	12.00	8.28	(2.36)
Employee/Spouse	39.77	12.00	27.78	(4.68)
Employee/One Child	33.62	12.00	21.62	(3.96)
Family	66.58	12.00	54.58	(7.80)

#### **COMPREHENSIVE PLAN**

TYPE OF COVERAGE	MONTHLY PREMIUM	COUNTY CONTRIBUTION	EMPLOYEI MONTHLY*	
Employee	30.99	12.00	19.00	2.38
Employee/Spouse	60.77	12.00	48.78	1.44
Employee/One Child	51.38	12.00	39.38	3.08
Family	101.74	12.00	89.74	18.88

<sup>\*</sup>Amounts adjusted for cents

8.a.



### BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Closed Session**

Agenda Title:	Closed Session (Economic Development)			
Staff Contact(s):	Matthew Rowe			
Agenda Date:	July 16, 2024 <b>Item Number:</b> 8.a.			
Attachment(s):	None			
Reviewed By:	JVH			

Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(5)

Subject Matters: Projects Big Dipper, Atlas, Great Dragon, RBW,

Toy Story, and Ballyhoo

Purpose: Economic Development Projects Update/Discussion on

Unannounced Prospective Businesses/Industries

8.b.



## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Closed Session**

Agenda Title:	Closed Session (Personnel)		
Staff Contact(s):	Board of Supervisors		
Agenda Date:	July 16, 2024	Item Number:	8.b.
Attachment(s):	None		
Reviewed By:	JVH		

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. (Contact: Board of Supervisors)

(1) Legal Authority: Virginia Code § 2.2-3711(A)(1)

Subject Matter: County Administrator Hiring/Search

Purpose: Review/Discussion of Related Next Steps

8.c.



### BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Closed Session**

Agenda Title:	Closed Session (Potential Real Property Acquisition for Public Purpose)		
Staff Contact(s):	Dave Arnold		
Agenda Date:	July 16, 2024 Item Number: 8.c.		
Attachment(s):	None		
Reviewed By:	JVH		

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(3)

Subject Matters: Potential Real Property Acquisition for Public Purpose

Purpose: Review/Discussion Regarding the Same

8.d.



## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Closed Session**

Agenda Title:	Closed Session (Legal)		
Staff Contact(s):	Vaden Hunt		
Agenda Date:	July 16, 2024	Item Number:	8.d.
Attachment(s):	None		
Reviewed By:	JVH		

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(8)

Subject Matters: Hurt Partners Tipping Fee Waiver Request,

Potential New Outside Solid Waste Contracts, Shockhoe

Solar Project SUP Extension, and ODAC

Lease Renewal

Purpose: Consultation with Legal Counsel/Legal Advice

and Discussion Regarding the Same

9.a.



### BOARD OF SUPERVISORS EXECUTIVE SUMMARY

#### **Action Item**

Agenda Title:	Closed Session Certification		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	July 16, 2024	Item Number:	9.a.
Attachment(s):	None		
Reviewed By:	JVH		

### PITTSYLVANIA COUNTY BOARD OF SUPERVISORS' CLOSED MEETING CERTIFICATION

**BE IT RESOLVED** that at the Pittsylvania County Board of Supervisors' ("Board") Work Session on July 16, 2024, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge, only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act ("Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's minutes.

#### <u>Vote</u>

Kenneth L. Bowman	Yes/No
Timothy W. Dudley	Yes/No
Eddie L. Hite, Jr.	Yes/No
William V. ("Vic") Ingram	Yes/No
Murray W. Whittle	Yes/No
Robert M. Tucker, Jr.	Yes/No
Darrell W. Dalton	Yes/No