



VOTER REGISTRATION AND ELECTIONS DEPARTMENT ELECTORAL BOARD MEETING

June 20, 2024

Members present: Arlene-Secretary; David-Vice Chair

The meeting was called to order by Vice Chair David who is acting as the chair for the duration of the meeting and canvass due to the absence of Chair Anita. The time is 9:28 AM.

Approval of the agenda: David made a motion to approve the motion with an addition to the agenda for a closed session to evaluate our General Registrar.

The statement of conduct was read by Arlene Burkhardt.

Public comments made by Roy Ford, Will Pace, and Kathy Ramsey.

Secretary Arlene read the minutes of April 8, 2024. Vice Chair David made a motion to approve the minutes and Secretary Arlene seconded the motion. The motion was unanimously approved.

The Vice-Chair went over the batch comparison method for risk-limiting audit during the November 5, 2024, election. ELECT received a letter that recommended they choose a method in November. Secretary Arlene made a motion to use the batch comparison method for the upcoming election in November. Vice Chair David seconded the motion. There was no discussion, and the motion was unanimous.

Vice Chair David made a motion to go into closed session per VA code §2.2-3711 to review provisional ballots (Virginia Code §24.2-653.01). Secretary Arlene seconded the motion. The motion was approved. The time was 9:48 AM.

The board reconvened at 10:56 AM. The certification of the closed session per Virginia Code §2.2-3712: a roll call vote shall be taken of the members to certify that to the best of each member's knowledge (i) only public

business matters lawfully exempted from open meeting requirements under this chapter and (ii) such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Vice Chair David-yes Secretary Arlene-yes.

The Electoral Board went into recess at 10:57 AM to deliver the materials from the primary to the clerk of court.

The Electoral Board came out of recess at 11:06 AM for the canvass. At 1:09 PM, the Electoral Board went into recess for lunch. The Electoral Board will reconvene at 1:40 PM.

The Electoral Board finished the preliminary canvass at 2:04 PM. The Electoral Board went into a closed session per Virginia Code §2.2-3711 to perform the General Registrar performance review.

At 2:46 PM, the Electoral Board came out of closed session per Virginia Code §2.2-3712. The board-certified the closed session per a roll call vote shall be taken of the members to certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Vice Chair David-yes Secretary Arlene-yes.

At 2:47 PM the Electoral Board went into recess and will reconvene on June 21, 2024, at noon to finish the canvass and certify the election.

The Electoral Board reconvened at 12:09 PM on June 21, 2024. Vice Chair David proceeded to process the 19 provisional ballots.

The abstracts were signed.

The meeting adjourned at 4:05 PM.

Respectfully submitted,

Arlene D. Burkhardt/Secretary

Pittsylvania County Electoral Board