



**BOARD OF SUPERVISORS
BUSINESS MEETING
Tuesday, May 21, 2024 - 7:00 PM**

**Board Meeting Room
39 Bank Street, SE,
Chatham, Virginia 24531**

AGENDA

- 1. CALL TO ORDER (7:00 PM)**
- 2. ROLL CALL**
- 3. MOMENT OF SILENCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. AGENDA ITEMS TO BE ADDED**
- 6. APPROVAL OF AGENDA**
- 7. CONSENT AGENDA**
 - a. Board Meeting Minutes Approval (Staff Contact: Kaylyn McCluster)
 - b. County's 2024 April Bill List Approval (Staff Contact: Kim VanDerHyde)
 - c. Battle on the Border Donation Request (Staff Contact: Darrell Dalton)
 - d. Revised WIA Fiscal Agent Agreement Approval (Staff Contact: Kim VanDerHyde)
 - e. Appointment: Beautification Committee (*Chatham-Blairs District*); (*Wendy Shields*) (Staff Contact: Kenneth Bowman)
 - f. Appointment: Beautification Committee (*Dan River District*); (*Phyllis Barker*) (Staff Contact: Eddie Hite)
 - g. Appointment: Beautification Committee (*Callands-Gretna District*); (*Sherry Moss*) (Staff Contact: Darrell Dalton)
 - h. Appointment: Beautification Committee (*Westover District*); (*Katherine Blair*) (Staff Contact: Murray Whittle)
 - i. Appointment: Beautification Committee (*Tunstall District*); (*Carolyn Herndon*) (Staff Contact: William Ingram)
 - j. Appointment: Beautification Committee (*Banister District*); (*Evelyn*)

Davis) (Staff Contact: Robert Tucker)

- k. Reappointment: DPCS (*Tunstall District*); (*Deborah Stowe*) (Staff Contact: William Ingram)
- l. Reappointment: DPCS (*Staunton River District*); (*Arlene Burkhardt*) (Staff Contact: Tim Dudley)
- m. Reappointment: Library Board (*Westover District*); (*Sandy Mitchell*) (Staff Contact: Murray Whittle)
- n. Reappointment: IALR Board of Directors (*David Bennett*); (*Full Board Appointment*) (Staff Contact: Board of Supervisors)
- o. Resolution # 2024-05-03 Adoption (*Gretna Solar Project Special Use Permit Extension Approval*) (Staff Contact: Emily Ragsdale)
- p. FY 24-25 Solid Waste Roll-Off Truck Purchase Approval (Staff Contact: Chris Adcock)
- q. Resolution # 2024-05-02 Adoption (*Jasper Woods Road Abandonment Approval*) (Staff Contact: Vaden Hunt)
- r. Resolution # 2024-05-04 Adoption (*Honoring Freedom of Choice Program Individuals*) (Staff Contact: Robert Tucker)
- s. VDOT U.S. Highway 58 Temporary Construction Easement Approval (Staff Contact:)
- t. Financial Management Policy Revisions Approval (Staff Contact: Kim VanDerHyde)
- u. Proclamation Approval (*Business Appreciation Day*) (Staff Contact: Kaylyn McCluster)
- v. Proclamation Approval (*National EMS Week*) (Staff Contact: Kaylyn McCluster)
- w. Proclamation Approval (*National Police Week*) (Staff Contact: Kaylyn McCluster)
- x. Certificate of Recognition (*100th Birthday; Margaret Geneva Carter Taylor Wooding*) (Staff Contact: Robert Tucker, Darrell Dalton)
- y. Certificate of Excellence Approval (*Tunstall Volleyball*) (Staff Contact: William Ingram)
- z. Certificate of Excellence Approval (*Paige Echols*); (*Tunstall Volleyball Coach of the Year*) (Staff Contact: William Ingram)

8. PRESENTATIONS

- a. General Presentations (*Board of Supervisors*) (Staff Contact: Kaylyn McCluster)
- b. Danville Humane Society's Emmett Edmonds Officer of the Year

Award Presentation (*Leslie Fowler*) (Staff Contact: Kaylyn McCluster)

9. HEARING OF THE CITIZENS

Each person addressing the Board under Hearing of the Citizens shall be a resident or land owner of the County, or the registered agent of such resident or land owner. Each person shall step up, give his/her name and district in an audible tone of voice for the record, and unless further time is granted by the Chairman, shall limit his/her address to three (3) minutes. No person shall be permitted to address the Board more than once during Hearing of the Citizens. All remarks shall be addressed to the Board as a body and not to any individual member thereof. Hearing of the Citizens shall last for a maximum of forty-five (45) minutes. Any individual that is signed up to speak during said section who does not get the opportunity to do so because of the aforementioned time limit, shall be given speaking priority at the next Board meeting. Absent Chairman's approval, no person shall be able to speak who has not signed up.

10. PUBLIC HEARINGS

a. **Rezoning Public Hearings**

Pursuant to Article V, Division 6, of the Pittsylvania County Zoning Ordinance, the Board of Supervisors have been empowered to hear and decide specific zoning issues and zoning map changes in support of said Ordinance. In accomplishing this important task, the Board is responsible for promoting the health, safety, and general public welfare of the citizens of Pittsylvania County. The Board must ensure that all of its decisions and regulations be directed to these goals and that each be consistent with the environment, the comprehensive plan, and in the best interest of Pittsylvania County, its citizens, and its posterity.

1. Case R-24-003: Gregory and Tamara Gomersall; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The Planning Commission recommended by a 7-0 vote, with no opposition, that the petitioners' request be granted (Supervisor Hite). (Staff Contact: Emily Ragsdale)
2. Case R-24-005: JDA Associates, Inc.; Rezoning from A-1, Agricultural District, to RC-1, Residential Combined Subdivision District. The Planning Commission recommended by a 7-0 vote, with no opposition, that the petitioner's request be granted (Supervisor Bowman). (Staff Contact: Emily Ragsdale)
3. Case R-24-007: Donald Fouts; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The

Planning Commission recommended by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Whittle). (Staff Contact: Emily Ragsdale)

b. **Other Public Hearings**

Each person addressing the Board under a Public Hearing shall step up, give his/her name and district, and/or his/her place of residency for non-County citizens, in an audible tone of voice for the record, and unless further time is granted by the Chairman, shall limit his/her address to three (3) minutes; speakers for a group shall be limited to ten (10) minutes. Speakers shall conclude their remarks at that time, unless the consent of the Board is affirmatively given to extend the speakers allotted time. Absent Chairman's approval, no person shall be able to speak who has not signed up.

1. Public Hearing: PCC Sections 35-142 (*Data Center*) and 35-403 (*M-2 Special Use Permits*) Revisions; Case CA-24-001 - Amendments to Pittsylvania County Code 35-142 and 35-403. The Planning Commission recommended by a 7-0 vote, with no opposition, that proposed PCC changes be adopted as presented. (Staff Contact: Emily Ragsdale)
2. Public Hearing: Literary Loan Borrowing and Resolution # 2024-05-01 Approval (*Authorizing the Filing of Applications with the Literary Fund of Virginia*) (Staff Contact: Kim VanDerHyde)
3. Public Hearing: FY 25/26 - 29/30 Secondary Six (6)-Year Plan (Staff Contact: Kaylyn McCluster)

11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
13. **MATTERS FROM WORK SESSION (IF ANY)**
14. **BOARD MEMBER REPORTS**
15. **COUNTY ADMINISTRATOR REPORTS**
16. **ADJOURNMENT**

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Board Meeting Minutes Approval		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	May 21, 2024	Item Number:	7.a.
Attachment(s):	1.	04-16-2024 Work Session - DRAFT	
	2.	04-16-2024 Business Meeting - DRAFT	
Reviewed By:	JVH		

SUMMARY:

For the Board's review and consideration, attached are the following Board Meeting Minutes:

- (1) 4/16/24; Work Session; and
- (2) 4/16/24; Business Meeting.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve the attached Board Meeting Minutes.

MOTION:

"I make a Motion approving the attached Board Meeting Minutes."

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'
WORK SESSION

April 16, 2024

VIRGINIA: The Pittsylvania County Board of Supervisors' ("Board") Work Session was held on April 16, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

CALL TO ORDER (3:30 PM)

Dalton called the Meeting to Order at 3:30 PM.

ROLL CALL

The following Board Members were present:

Darrell W. Dalton - Callands-Gretna District
Robert M. Tucker, Jr. - Banister District
Kenneth L. Bowman - Chatham-Blairs District
Timothy W. Dudley – Staunton River District
Eddie L. Hite, Jr. - Dan River District

William V. (“Vic”) Ingram, Tunstall District, participated in the Meeting remotely from his residence, 1301 Deercrest Lane, Danville, Virginia 24541, due to medical reasons.

Murray W. Whittle, Westover District, joined the Meeting at 4:03 PM.

APPROVAL OF AGENDA

Motion to approve Agenda.

RESULT: 6-0 (Approved)
MOVER: Bowman
SECONDER: Tucker
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram
NAYS: None
ABSTAIN: None

PRESENTATIONS

a. County Broadband Project Update

Rob Taylor, RiverStreet Networks, updated the Board on the County Broadband Project. He stated as of April 11, 2024, 384 were customers installed, which is an increase of 131 locations since the last update, and currently 129 orders in process. His full presentation can be found on the County's website at www.pittsylvaniacountyva.gov.

b. Potential Unpaved Roads to be Added to County’s Secondary 6-Year Plan

Jay Craddock, VDOT Resident Engineer, presented proposed roads to be added to the secondary

six-year plan and stated that VDOT would like to hold the Joint Public Hearing at next month's Meeting. The three (3) roads that were added to the Plan are Dairy View Road, Rockcreek Road, and Midway Road.

STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

a. Potential Pittsylvania County Code Section 6-6 (Exemption on Real Estate of Certain Elderly and Disabled Persons) Revisions

Van Der Hyde reviewed with the Board potential revisions to Pittsylvania County Code Section 6-6, Exemption on Real Estate of Certain Elderly and Disabled Persons. She recommended the County increase their total income limit from \$25,000 to \$30,000, as well as other changes.

b. Future County Strategic Initiatives Discussion

Turille presented his future County strategic initiatives to the Board. No related discussion occurred.

CLOSED SESSION

Motion to enter Closed Session.

The Board entered Closed Session at 4:31 PM.

RESULT: 7-0 (Approved)
MOVER: Tucker
SECONDER: Hite
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

a. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

(1) **Legal Authority:** Virginia Code § 2.2-3711(A)(1)
Subject Matters: County Administrator
Purpose: Conduct Annual Performance Review/Evaluation;
Review/Discussion of Same

RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION

The Board returned to Open Session at 7:00 PM and the following Certification was recorded:

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'
CLOSED MEETING CERTIFICATION

BE IT RESOLVED that at the Pittsylvania County Board of Supervisors' ("Board") Work Session on April 16, 2024, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge only public business matters lawfully exempted from the Open

Meeting requirements of the Virginia Freedom of Information Act (“Act”) and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	<u>Vote</u>
Kenneth L. Bowman	Yes
Timothy W. Dudley	Yes
Eddie L. Hite, Jr.	Yes
William V. (“Vic”) Ingram	Yes
Murray W. Whittle	Yes
Robert M. Tucker, Jr.	Yes
Darrell W. Dalton	Yes

ADJOURNMENT

Dalton adjourned the Meeting at 7:02 PM.

DRAFT

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'
BUSINESS MEETING

April 16, 2024

VIRGINIA: The Pittsylvania County Board of Supervisors' ("Board") Business Meeting was held on April 16, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

CALL TO ORDER

Dalton called the Meeting to Order at 7:09 PM.

ROLL CALL

The following Board Members were present:

Darrell W. Dalton - Callands-Gretna District
Robert M. Tucker, Jr. - Banister District
Kenneth L. Bowman - Chatham-Blairs District
Timothy W. Dudley - Staunton River District
Eddie L. Hite, Jr. - Dan River District
Murray W. Whittle - Westover District

William V. ("Vic") Ingram, Tunstall District, participated in the Meeting remotely from his residence, 1301 Deercrest Lane, Danville, Virginia 24541, due to medical reasons.

ITEMS TO BE ADDED TO AGENDA

Motion to add the following items to the Agenda:

- Proclamation: Animal Care and Control Appreciation Week as item 7h;
- Proclamation: National Public Safety Telecommunicators Week as item 7i; and
- County Administrator Performance Evaluation as item 13a.

RESULT: 7-0 (Approve)
MOVER: Bowman
SECONDER: Dudley
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

APPROVAL OF AGENDA

Motion to approve Agenda as amended.

RESULT: 7-0 (Approve)
MOVER: Tucker
SECONDER: Hite
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None

ABSTAIN: None

CONSENT AGENDA

Motion to approve Consent Agenda.

RESULT: 7-0 (Approve)
MOVER: Dudley
SECONDER: Hite
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

- a. Board Meeting Minutes Approval
- b. County's 2024 March Bill List Approval
- c. Resolution # 2024-04-02 Adoption Ratification (Sheriff's CCPCP Notice of Participation Resolution)
- d. Camp 15 Items Surplus Declaration/Green Rock Correctional Center Gift Authorization
- e. Certificate of Recognition (105th Birthday; Ressie Tarpley Keen)
- f. Resolution # 2024-04-03 Adoption (Sargent Major Jeffrey Fitzgerald's U.S. Army National Guard Retirement)
- g. Grant Approvals and Appropriations (WIB; Pet Center; Opioid Abatement Authority)
- h. Proclamation: Animal Care and Control Appreciation Week
- i. Proclamation: National Public Safety Telecommunicators Week

PRESENTATIONS

The Board presented a Certificate of Recognition to Ressie Tarpley Keen in honor of her 100th Birthday, a Resolution in honor of Sergeant Major Jeffrey Fitzgerald's U.S. Army National Guard Retirement, a Proclamation to the County's Animal Control Officers in honor of Animal Care and Control Appreciation Week, and a Proclamation to the County's Telecommunicators in honor of National Public Safety Telecommunicators Week.

HEARING OF THE CITIZENS

John Owen, Callands-Gretna District, stated his opposition to the recently adopted budget. He stated there are actions that can be taken to hold those who voted for the tax rate accountable, such as recall petitions to the Circuit Court.

Whitney Wagman, Staunton River District, stated she was a citizen of the Town of Hurt, and she shared her concerns with the Town of Hurt. There are many residents of the Town of Hurt that would like to see the Town be dissolved back into the County for reasons such as high town taxes, without seeing any significant return on these payments, the unpopular purchase of the Staunton River Plaza, high water rates, which will be going up again due to the maintenance that is needed, trash pickup contracted through the Town of Altavista is ending and the pickup will either go away or a private company will take over the pickup, potentially at an additional cost to residents, and limited availability of town police. She also shared concern about a Council Member's behavior towards the residents of the Town.

Wayne Robertson, Chatham-Blairs District, stated that the previous Board gave the Blairs Middle

School property to a builder in North Carolina, and he feels they could have used that building for a new school. He also shared his opposition towards building a new jail and recommended that Camp 15 or the old armory building be used for the new jail.

Vanessa Scarce, Westover District, stated how encouraged and proud she was of the younger generation that came out to the Budget Public Hearing. She stated that they are the future of the County and wished they could have been given a great example of what local government should look like, instead they listened to the majority tell the reasons not to increase taxes and they saw those comments fall on deaf ears. She commended Dalton and Bowman for their vote against the approved tax rate. She encouraged the next generation citizens to not grow weary in well doing, and to keep watching and voting accordingly.

PUBLIC HEARINGS

Rezoning Public Hearings

1. Case R-23-017: Gwendolyn Averett; Rezoning from RC-1, Residential Combined Subdivision District, to B-2, Business District, General (Supervisor Hite)

In Case R-23-017, Gwendolyn Averett (“Petitioner”) has petitioned to rezone 1.80 acres from RC-1, Residential Combined Subdivision District, to B-2, Business District, General (to allow a daycare facility to be operated on the property). The subject property is located on State Road 732/Little Creek Road, in the Dan River Election District, and shown on the Tax Maps as GPIN # 2338-33-4895. Once the property is rezoned to B-2, all uses listed under Pittsylvania County Code ("PCC") § 35-365 are permitted. On March 5, 2024, the Planning Commission recommended, by a 6-1 vote, with opposition, that the Petitioner's request be granted, with the proffers offered by the Petitioner.

Dalton opened the Public Hearing at 8:02 PM. The Averett's were present to represent the Petition. Wanda Mangum stated she is a neighbor of the Averett's, and she is in support of this rezoning for the childcare center. Phyllis Barker shared her opposition to this rezoning. She believes this is spot zoning and is concerned about the hardship on the land, the noise, and disrupting the aesthetics of the neighborhood. Beverly Barker also shared her opposition to this rezoning and is concerned about the potential traffic this will cause. Andrew Smith shared his opposition to this rezoning and stated there would be little or no area for parking and would cause traffic to overflow into the road. Shelby Tate also shared her opposition to the rezoning and requested the Board deny this rezoning. Mike Barker also shared his opposition to this rezoning. Ronald Colvin stated that he supports this rezoning and stated there was a need for childcare within the County. Pamela Dunn stated she is in support of the proposed daycare. Brinda Satterfield shared her support of this proposed daycare.

Dalton closed the Public Hearing at 8:34 PM.

Motion by Hite, seconded by Ingram, to deny the rezoning of 1.80 acres from RC-1, Residential Combined Subdivision District, to B-2, Business District, General. Much discussion ensued about potential options for the applicant to narrow the proffers down to a daycare.

Substitute Motion to allow the applicant to withdraw this case without penalty.

RESULT: 7-0 (Approve)
MOVER: Tucker

SECONDER: Dudley
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

2. Case R-24-004: Austina Gibson; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Chairman Dalton)

In Case R-24-004, Austina Gibson (“Petitioner”) has petitioned to rezone 10.50 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (to allow a second dwelling to be placed on the property). The subject property is located on State Road 626/Museville Road, in the Callands-Gretna Election District and shown on the Tax Maps as GPIN # 1468-90-7461. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35- 178 are permitted. On March 5, 2024, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted.

Dalton opened the Public Hearing at 8:59 PM. No one signed up to speak and Dalton closed the Public Hearing at 8:59 PM.

Motion to approve the rezoning of 10.50 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow a second dwelling to be placed on the property.

RESULT: 7-0 (Approve)
MOVER: Dudley
SECONDER: Tucker
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

MATTERS FROM WORK SESSION

a. **County Administrator Performance Evaluation**

The Pittsylvania County Board of Supervisors makes a Motion to accept the resignation of Stuart J. Turille, Jr., County Administrator, effective immediately, with a waiver of the thirty (30)-day resignation notice period and pay Turille his full severance of six (6) months, plus benefits, as detailed in his March 21, 2023, Employment Agreement. This Board thanks Turille for his work and dedication to this County.

RESULT: 7-0 (Approve)
MOVER: Dalton
SECONDER: Hite
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

BOARD MEMBER REPORTS

- Hite thanked Laurel Grove Fire Department and stated they have built a nice helipad and walkway. He asked to remember the members of Kentucky Fire Department as they lost

two (2) members of their Board, Robbie Barker and Dennis Guill, who have recently passed away. He also thanked Ringgold Fire and Rescue and stated they had just put a new engine into service and, because of fundraisers and such, it did not cost them anything. He thanked all citizens for coming out.

- Tucker stated it has been a good meeting. He thanked the public for watching, citizens for coming out, and County Staff for their hard work.
- Dudley thanked everyone for coming out and those who spoke. He asked everyone to be in prayer for Ingram and Dudley's dad as well.
- Whittle thanked County Staff for all they do, and shared appreciation to Turille for his hard work.
- Bowman stated he attended God's Pit Crew's Annual Banquet. He thanked the citizens who attended the community meeting regarding Franklin Turnpike and thanked the Mt. Hermon Fire Department for the use of their facility for the meeting. He also attended the Southern Regional Procurement Fair at the Institute, and he thanked County Staff for setting up a table at this event. He asked the public to check out the podcast he did on the Beautification Committee, and to remember Ingram, and stated he hopes to see him back soon. He also asked for everyone to remember the family of Kenyon Scott. He thanked Turille for his service to the County citizens, for guiding County Staff, and for providing guidance to the Board.
- Ingram stated he is on the mend; he looks forward to being back with everyone next month and appreciates all the thoughts and prayers from everyone. He asked to remember the family of Kenyon Scott and the School Board employees as well. He also thanked the Telecommunicators and the Animal Control officers for their continued service they provide to the County.
- Dalton thanked everyone for coming out, and thanked all staff for the hard work they do. He stated he attended the service of Kenyon Scott and said that this is a huge loss for the County and the School System. On April 26, 2024, there will be a Youth Livestock Show at the Olde Dominion Agricultural Complex. He thanked Turille for his service to the County and wish him nothing but the best.

COUNTY ADMINISTRATOR REPORTS

Turille stated there are two (2) upcoming events; Earth Day on April 27, 2024, from 9:00 AM - noon, and stated the County is hosting another session of the Citizens Academy that offers citizens a fun and interactive way to find out how the County works.

ADJOURNMENT

Dalton adjourned the Meeting at 9:15 PM.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	County's 2024 April Bill List Approval		
Staff Contact(s):	Kim VanDerHyde		
Agenda Date:	May 21, 2024	Item Number:	7.b.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

At each Board Business Meeting, the County's Auditors recommend the Board review and approve payments made by the County as oversight of County Fund expenditures. For the Board's review and consideration, the County's April 2024 Bill List is found at the below link:

<https://weblink.pittgov.net/WebLink/Browse.aspx?id=501138&dbid=0&repo=PittGovDocs>

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve the County's 2024 April Bill List as presented.

MOTION:

"I make a Motion approving the County's 2024 April Bill List as presented."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Battle on the Border Donation Request		
Staff Contact(s):	Darrell Dalton		
Agenda Date:	May 21, 2024	Item Number:	7.c.
Attachment(s):	1.	2024 Battle on the Border Sponsor Levels	
Reviewed By:	JVH		

SUMMARY:

The Honorable Darrell W. Dalton, Board Chairman, has submitted a donation request for \$2,000 for the County to be a "Diamond Buckle Sponsor" for the Battle on the Border livestock show that will be held at ODAC in August.

FINANCIAL IMPACT AND FUNDING SOURCE:

There is no budgeted amount currently available for this donation. If the Board chooses to approve this request, funds will have to be identified and appropriated.

RECOMMENDATION:

Count Staff recommends approval of the proposed donation as presented.

MOTION:

"I make a Motion approving the donation for the Battle on the Border livestock show as presented."



AUGUST 10 & 11

GOATS | LAMBS | HOGS | CATTLE

Diamond Buckle Sponsor Level - \$2,000+

- Name and/or logo placed ringside for the entire two day event.
- Brand recognition made on Battle on the Border Social Media and website.
- Brand recognition on Battle on the Border t-shirts that will be given out to all entered exhibitors.
- Recognition throughout the entire two day event.

Platinum Buckle Sponsor Level \$1,000

- Name and/or logo placed ringside on the group sponsor banner displayed for the entire two day event.
- Brand recognition Battle on the Border social media pages and website leading up to the event.
- Brand recognition on Battle on the Border t-shirts that will be given out to all entered exhibitors.
- Recognition throughout the entire two day event.

Silver Buckle Sponsor Level \$500

- Brand recognition on Battle on the Border social media pages and website leading up to the event.
- Brand recognition on Battle on the Border t-shirts that will be given out to all entered exhibitors.
- Recognition throughout the entire two day event.

Bronze Buckle Sponsor Level \$250

- Brand recognition on Battle on the Border social media pages and website leading up to the event.
- Name recognition on Battle on the Border t-shirts that will be given out to all entered exhibitors.
- Recognition throughout the entire two day event.

Friends of Battle on the Border - Any Amount - _____

Sponsors are invited to attend the event and may participate in awarding winners.

Sponsor Name:
Contact Person:
Address:
Email Address:
Phone Number:
Website:
Social Media:

Email logo to info@battleontheborder.show
Please make all checks payable to: Dominion Livestock Association

If mailing sponsorship form, please complete form and return to:
Battle on the Border
3855 W Gretna Road
Gretna, VA 24557

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Revised WIA Fiscal Agent Agreement Approval		
Staff Contact(s):	Kim VanDerHyde		
Agenda Date:	May 21, 2024	Item Number:	7.d.
Attachment(s):	1.	Fiscal Agent Agreement 7.1.24-6.30.25-SIGNED	
Reviewed By:	JVH		

SUMMARY:

The County has served as the Workforce Investment Board's (WIB) fiscal agent since 2003. In December 2023, the County sent a notice to the WIB stating that effective June 30, 2024, the County would no longer serve in this capacity, since the WIB had failed to provide a required audit of their organization prior to the issuance of the County's Financial Statements for the year ending June 30, 2023. The WIB has since complied with this requirement and desires to continue utilizing the County as their fiscal agent for the upcoming year. Accordingly, for the Board's review and consideration, attached is the Fiscal Agent Agreement ("FA Agreement") that has already been accepted by the WIB. This FA Agreement contains language to ensure that an audit from the WIB will be received by October 15, 2024. Should the WIB fail to comply with the stipulations in this FA Agreement, the County can discontinue this relationship with a sixty (60)-day written notice to the WIB.

FINANCIAL IMPACT AND FUNDING SOURCE:

The County will receive a total of \$48,647 for the upcoming fiscal year. These funds will be deposited in the County's General Fund to offset the cost of providing this service to the WIB.

RECOMMENDATION:

County Staff recommends the Board approve the attached FA Agreement and allow the County to continue to serve as the WIB's fiscal agent for FY2025.

MOTION:

"I make a Motion approving the attached FA Agreement with the WIB for FY2025."

FISCAL AGENT, PAYROLL, AND BENEFITS SERVICES AGREEMENT

The Virginia Career Works – West Piedmont Board ("Board"), as appointed by the Council of Chief Elected Officials of the Virginia Cities of Danville and Martinsville and the Counties of Henry, Patrick, and Pittsylvania ("Consortium"), and the County of Pittsylvania, Virginia ("County") enter into this Agreement for Fiscal Agent Services, Payroll, and Benefits Services ("Agreement") dated the 1st day of July, 2024.

WITNESSETH

WHEREAS, the Workforce Innovation and Opportunity Act (Public Law 113-128); ("WIOA") has been duly enacted by the Congress of the United States, amending the Workforce Investment Act of 1998, and signed into law by the President on July 22, 2014; and

WHEREAS, the Board was formed by the Consortium in July, 2000, in accordance with the WIA, to serve Region XVII, which includes Pittsylvania, Henry, and Patrick Counties and the Cities of Martinsville and Danville, Virginia; and

WHEREAS, the Board has hired Staff in accordance with WIOA to serve on behalf of, and at the request of the Board, and may add additional Staff in the future; and

WHEREAS, the Board seeks accounting, payroll, and benefit services for its Staff through the County, and

WHEREAS, the County, is willing to act as Fiscal Agent and provide accounting, payroll, and benefit services to Board as well as provide accounting services for all non-WIOA grants.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, the Parties agree to the following terms:

1. **TERM.** The Term of this Agreement is July 1, 2024, to June 30, 2025, and may be renewed each year thereafter upon the consent of both parties.

2. **FISCAL AGREEMENT.** The County has been designated by the Board to be the Fiscal Agent and Grant Recipient for Region XVII and is responsible for ensuring compliance with the terms and conditions of the WIOA Grant Funds under WIOA. In addition, the County will provide accounting services for all non-WIOA grants. Therefore, the County shall have the ability, for cause, to terminate the appointment of the Fiscal Agent selected, if the County, in its sole discretion, determines there is good cause to do so by giving written notice of termination and specifying the cause for the termination and the effective date thereof. In the event, the County terminates the appointment of the Fiscal Agent as provided herein, the Fiscal Agent will be paid for the reasonable services provided and the allowable expenses incurred by the Fiscal Agent prior to the termination of the appointment.

If the County terminates the appointment of the Fiscal Agent, the Board, with the advice and consent of the Consortium, shall appoint a new Fiscal Agent. The Fiscal Agent's responsibility to the Board is limited to accounting for Grant Funds received and disbursement of such Funds as directed by the Board or its duly designated Staff Member. This includes preparing payroll and offering benefits as outlined in Paragraphs 3 and 4 below.

The Consortium, through its appointed Board, and Staff agree to be ultimately responsible for ensuring compliance with the terms and conditions of the WIOA and Non-WIOA Grant Funds . These duties shall consist of, but not limited to, advising the County how to invest Grant Funds; budgeting; financial and cash management; procurement and purchasing; reporting payroll changes and hours worked as required by County; resolution of findings arising from audits or reviews, providing information to auditors or reviewers; notifying County of any deficiencies noted in grant reports to granting agencies including reimbursement requests. In addition, the Consortium agrees to annually perform a separate audit to include all WIOA and non-WIOA transactions. In addition, the Consortium agrees to annually perform a separate audit to include all WIOA and non-WIOA transactions. Said audit should be completed and received by the County by October 15th following the close of the fiscal year on June 30th. **3. PAYROLL.**

Utilizing its Payroll System, the County will pay the Board Staff compensation earned on a bi-monthly basis for hours worked, and approved vacation, holiday, and sick pay, deducting any required State and Federal taxes, FICA, and other necessary deductions, in accordance with the salary structure established and approved by the Board. All payroll and related employer costs are to be paid from Grant Funds,

4. BENEFITS. The County agrees to provide the Board Staff with the same benefits offered to County employees, including health, dental, disability, and vision insurance, if offered, under the same terms and conditions offered to County employees. The employer portion of the cost of such benefits is to be paid from Grant Funds.

5. STAFF POLICIES. The Board will establish and approve work hours, as well a Board Policy, based upon the recommendation of the Chief Executive Officer and the on approval of Board. The Board agrees to coordinate policies with the County to avoid problems or conflicts. Holidays and vacation guidelines will be the same as the County Personnel Plan provides for other employees.

6. FEE. In exchange for the accounting, payroll, and benefit services provided to Board Staff, the Board will pay the County an annual fee of \$48,647 to be paid in twelve (12) equal monthly installments. This fee will change annually based on the County's Cost Allocation Plan.

7. TERMINATION. In the event either Party breaches any term of this Agreement, the non-breaching Party will notify the other Party of the breach in writing, and will allow the other a reasonable time in which to cure the breach. If the breaching Party fails to cure the breach to the satisfaction of the non-breaching Party within ten (10) days of Notice, this Agreement will terminate on the eleventh (11th) day following the breach. Notwithstanding the above-Paragraph, either Party may terminate this Agreement upon a sixty-(60) day Notice to the other Party. Written notice received by email, U.S. mail, or delivered in person will be acceptable.

8. **RELEASE.** The Board releases the County from any and all liability relating to policies and decisions made by the Board as it relates to its Staff and Grant activities. To the extent allowed by Virginia law, the County will be responsible for any liability arising from negligent handling of payroll or benefit services.

9. **ENTIRE AGREEMENT.** This Agreement represents the entire Agreement between the Parties. Any modifications will be made in writing as mutually agreed upon the Parties.

10. **GOVERNING LAW.** This Agreement will be governed in accordance with the laws of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in duplicate on the day and year first written above by their authorized Officers to evidence their intention to be legally bound.

WEST PIEDMONT WORKFORCE INVESTMENT BOARD

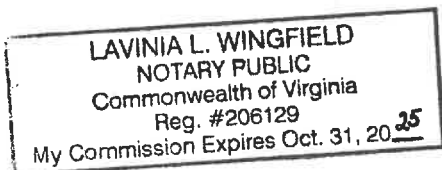
By: AWT Board Chair
Board Chairman
Date: 4-30-24

COMMONWEALTH OF VIRGINIA, AT LARGE

CITY/COUNTY OF Martinsville, to-wit:

The foregoing instrument was acknowledged before me this 30th day of April 2024 by Adam Wright, in his/her capacity as Chairman of the **VIRGINIA CAREER WORKS – WEST PIEDMONT REGION BOARD**, on behalf of such entity,

My commission expires: October 31, 2025



Lavinia L. Wingfield
Notary Public
Registration No. 206129

XVII CONSORTIUM

By: Debra P. Buchanan
Consortium Chairman
Date: 4.25-24

COMMONWEALTH OF VIRGINIA, AT LARGE

CITY/COUNTY OF Martinsville, to-wit:

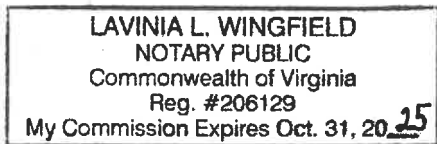
The foregoing instrument was acknowledged before me this 25th day of April 2024, by Debra P. Buchanan, in his/her capacity as Chairman of the **CONSORTIUM**, on behalf of such entity,

My commission expires: October 31, 2025.

Lavinia L. Wingfield

Notary Public

Registration No. 206129



COUNTY OF PITTSYLVANIA, VIRGINIA

By: _____
Board Chairman
Date: _____

APPROVE AS TO FORM

By: _____
J. Vaden Hunt, Esq.
Pittsylvania County Attorney

COMMONWEALTH OF VIRGINIA, AT LARGE

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____ 20__, by _____, in his/her capacity as Chairman of the Board of Supervisors of the **COUNTY OF PITTSYLVANIA, VIRGINIA**, on behalf of such entity,

My commission expires: _____.

Notary Public
Registration No. _____

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Appointment: Beautification Committee (<i>Chatham-Blairs District</i>); (<i>Wendy Shields</i>)					
Staff Contact(s):	Kenneth Bowman					
Agenda Date:	May 21, 2024	Item Number:	7.e.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">04-12-2024 Wendy Shields - Beautification - Tunstall</td> </tr> </table>			1.	04-12-2024 Wendy Shields - Beautification - Tunstall	
1.	04-12-2024 Wendy Shields - Beautification - Tunstall					
Reviewed By:	JVH					

SUMMARY:

Per the Board's direction at its March 19, 2024, Business Meeting, the Beautification Committee ("BC") has been reinstated. Supervisor Bowman desires to appoint Wendy Shields ("Shields") as the Chatham-Blairs District representative for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Bowman's recommendation and appoint Shields as the Chatham-Blairs District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

MOTION:

"I make a Motion appointing Shields as the Chatham-Blairs District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025."

Serve on a Board or Commission

Submission Date: 04/11/2024

Full Name

Wendy Shields

Full Address

2720 Franklin Turnpike
DANVILLE, VA 24540

Election District

Tunstall

Phone

(434) 836-1722

Email

wshields@sitestar.net

Board, Committee, or Commission of Interest

Beautification Committee

Education Background

B.S. Degree Radford University, Radford, VA

Occupation

Haymore Garden Center, Owner

Why do you want to serve on this Board?

I would like to encourage citizens and work myself to beautify our county.

What special skills/interests/qualifications would benefit you in this appointment?

many years of planting experience and plant knowledge.

Agree to complete all required filings and to adhere to the Code of Ethics/Model of Excellence

Yes

**If appointed to serve on any Committee, Board, or Commission, I agree to the following: -
Complete the required Conflict of Interest Act (COIA) Annual Filings and adhere to the Code
of Ethics/Model of Excellence as included in the Pittsylvania County Board of Supervisors
Bylaws -Using a County-issued email for communications should one be provided to me -
Complete all training as required by the County/State**

Agree to all the requirements above:

Yes

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Appointment: Beautification Committee (<i>Dan River District</i>); (<i>Phyllis Barker</i>)					
Staff Contact(s):	Eddie Hite					
Agenda Date:	May 21, 2024	Item Number:	7.f.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">04-09-2024 Phyllis Barker - Beautification Committee - Dan River</td> </tr> </table>			1.	04-09-2024 Phyllis Barker - Beautification Committee - Dan River	
1.	04-09-2024 Phyllis Barker - Beautification Committee - Dan River					
Reviewed By:	JVH					

SUMMARY:

Per the Board's direction at its March 19, 2024, Business Meeting, the Beautification Committee ("BC") has been reinstated. Supervisor Hite desires to appoint Phyllis Barker ("Barker") as the Dan River District representative for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Hite's recommendation and appoint Barker as the Dan River District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

MOTION:

"I make a Motion appointing Barker as the Dan River District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025."

Committee, Board, and Commission Interest Form

Name Phyllis Barker Date Apr. 6, 2024 Phone (434) 251-4866
Address 1235 Little Creek Road; Ringgold, VA 24586
Voting District Dan River Email bphyllis4570@gmail.com
Committee, Board, or Commission of Interest Beautification Committee
Education
Background High School Graduate
Occupation Line Coordinator Toll House / Buitoni Food Co.

Why do you want to serve on this Board?

I have the strong desire to be a part of improving the appearance of our community. I also hope to inspire people young and old to participate in such an important effort that will restore pride and active citizenship in our area.

Special Skills/Interests/Qualifications that would be of benefit to appointment

Past Girl Scout Leader
Served on Stony Mill Elem. School PTO. Represented Stony Mill in special projects such as "Cash Back", school yard clean-up.

*Please feel free to attach a cover letter or resume; although it is not required.

***If appointed to serve on any Committee, Board, or Commission, I agree to the following:**

-To complete the required Conflict of Interest Act (COIA) Annual Filings and adhere to the Code of Ethics/Model of Excellence as included in the Pittsylvania County Board of Supervisors Bylaws

Yes No

-To use a County-issued email for communications should one be provided to me Yes No

-To complete all training as required by the County/State Yes No

DISCLAIMER: The Pittsylvania County Board of Supervisors reserves the absolute legal right to appoint an individual to any Committee, Board, or Commission. Moreover, completion and submission of the Citizen Committee Interest Form does not guarantee an appointment to a committee by the Pittsylvania County Board of Supervisors.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Appointment: Beautification Committee (<i>Callands-Gretna District</i>); (<i>Sherry Moss</i>)					
Staff Contact(s):	Darrell Dalton					
Agenda Date:	May 21, 2024	Item Number:	7.g.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">05-14-2024 Sherry Moss - Beautification Committee</td> </tr> </table>			1.	05-14-2024 Sherry Moss - Beautification Committee	
1.	05-14-2024 Sherry Moss - Beautification Committee					
Reviewed By:	JVH					

SUMMARY:

Per the Board's direction at its March 19, 2024, Business Meeting, the Beautification Committee ("BC") has been reinstated. Supervisor Dalton desires to appoint Sherry Moss ("Moss") as the Callands-Gretna District representative for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Dalton's recommendation and appoint Moss as the Callands-Gretna District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

MOTION:

"I make a Motion appointing Moss as the Callands-Gretna District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025."

Serve on a Board or Commission

Submission Date: 05/14/2024

Full Name

Sherry Moss

Full Address

1105 Cotton Patch Rd
Gretna, VA 24557

Election District

Callands-Gretna

Phone

(434) 656-6551

Email

shmoss@rsnet.org

Board, Committee, or Commission of Interest

Beautification Committee

Education Background

Tunstall High School 1982 Danville Community College 1984

Occupation

Windy Acres Nursery, Inc- President

Why do you want to serve on this Board?

The beauty and cleanliness of a region is a reflection of the attitude of the people living in said region. Pittsylvania County has a quality population second to none therefore, to improve the beauty of the region via works and education improves attitudes, productivity, real estate values and overall makes the county a more desirable place to live, raise a family and work.

What special skills/interests/qualifications would benefit you in this appointment?

Owner of Windy Acres Nursery, Inc for the past 37 years. A love for nature, cleanliness and landscape. Very familiar with landscaping and plant material.

Agree to complete all required filings and to adhere to the Code of Ethics/Model of Excellence

Yes

**If appointed to serve on any Committee, Board, or Commission, I agree to the following: -
Complete the required Conflict of Interest Act (COIA) Annual Filings and adhere to the Code of Ethics/Model of Excellence as included in the Pittsylvania County Board of Supervisors Bylaws -Using a County-issued email for communications should one be provided to me -
Complete all training as required by the County/State**

Agree to all the requirements above:

Yes

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Appointment: Beautification Committee (<i>Westover District</i>); (<i>Katherine Blair</i>)					
Staff Contact(s):	Murray Whittle					
Agenda Date:	May 21, 2024	Item Number:	7.h.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">05-14-2024 Katherine Blair - Beautification Committee</td> </tr> </table>			1.	05-14-2024 Katherine Blair - Beautification Committee	
1.	05-14-2024 Katherine Blair - Beautification Committee					
Reviewed By:	JVH					

SUMMARY:

Per the Board's direction at its March 19, 2024, Business Meeting, the Beautification Committee ("BC") has been reinstated. Supervisor Whittle desires to appoint Katherine Blair ("Blair") as the Westover District representative for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Whittle's recommendation and appoint Blair as the Westover District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

MOTION:

"I make a Motion appointing Blair as the Westover District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025."

Serve on a Board or Commission

Submission Date: 05/14/2024

Full Name

Katherine Blair

Full Address

1020 Moorefield Bridge Road
Danville, Virginia 24540

Election District

Westover

Phone

(434) 709-1151

Email

katherine.blair@pcs.k12.va.us

Board, Committee, or Commission of Interest

Beautification Committee

Education Background

BS Averett College

Occupation

Retired Teacher

Why do you want to serve on this Board?

I am concerned about the trash along our county's roads.

What special skills/interests/qualifications would benefit you in this appointment?

Interested in educating our residents about the reasons why littering is not good for our county.

Agree to complete all required filings and to adhere to the Code of Ethics/Model of Excellence

Yes

**If appointed to serve on any Committee, Board, or Commission, I agree to the following: -
Complete the required Conflict of Interest Act (COIA) Annual Filings and adhere to the Code of Ethics/Model of Excellence as included in the Pittsylvania County Board of Supervisors Bylaws -Using a County-issued email for communications should one be provided to me -
Complete all training as required by the County/State**

Agree to all the requirements above:

Yes

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Appointment: Beautification Committee (<i>Tunstall District</i>); (<i>Carolyn Herndon</i>)		
Staff Contact(s):	William Ingram		
Agenda Date:	May 21, 2024	Item Number:	7.i.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

Per the Board's direction at its March 19, 2024, Business Meeting, the Beautification Committee ("BC") has been reinstated. Supervisor Ingram desires to appoint Carolyn Herndon ("Herndon") as the Tunstall District representative for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Ingram's recommendation and appoint Herndon as the Tunstall District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

MOTION:

"I make a Motion appointing Herndon as the Tunstall District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Appointment: Beautification Committee (<i>Banister District</i>); (<i>Evelyn Davis</i>)		
Staff Contact(s):	Robert Tucker		
Agenda Date:	May 21, 2024	Item Number:	7.j.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

Per direction from the Board's direction at its March 19, 2024, Business Meeting, the Beautification Committee ("BC") has been reinstated. Supervisor Tucker desires to appoint Evelyn Davis ("Davis") as the Banister District representative for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Tucker's recommendation and appoint Davis as the Banister District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025.

MOTION:

"I make a Motion appointing Davis as the Banister District representative on the BC for a one (1)-year term beginning on May 21, 2024, and ending on May 21, 2025."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Reappointment: DPCS (<i>Tunstall District</i>); (<i>Deborah Stowe</i>)		
Staff Contact(s):	William Ingram		
Agenda Date:	May 21, 2024	Item Number:	7.k.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

Deborah Stowe ("Stowe") is the current Tunstall District representative on the Danville-Pittsylvania County Community Services Board ("DPCS"), and her term expires June 30, 2024. Supervisor Ingram desires to reappoint Stowe to the DPCS Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Ingram's recommendation and reappoint Stowe as the Tunstall District representative on the DPCS Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028.

MOTION:

"I make a Motion reappointing Stowe as the Tunstall District representative on the DPCS Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Reappointment: DPCS (<i>Staunton River District</i>); (<i>Arlene Burkhardt</i>)		
Staff Contact(s):	Tim Dudley		
Agenda Date:	May 21, 2024	Item Number:	7.I.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

Arlene Burkhardt ("Burkhardt") is the current Staunton River District representative on the Danville-Pittsylvania County Community Services Board ("DPCS"), and her term expires June 30, 2024. Supervisor Dudley desires to reappoint Burkhardt to the DPCS Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Dudley's recommendation and reappoint Burkhardt as the Staunton River District representative on the DPCS Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028.

MOTION:

"I make a Motion reappointing Burkhardt as the Staunton River District representative on the DPCS Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Reappointment: Library Board (<i>Westover District</i>); (<i>Sandy Mitchell</i>)		
Staff Contact(s):	Murray Whittle		
Agenda Date:	May 21, 2024	Item Number:	7.m.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

Sandy Mitchell ("Mitchell") is the current Westover District representative on the County's Library Board and her term expires June 30, 2024. Supervisor Whittle desires to reappoint Mitchell to the Library Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow Supervisor Whittle's recommendation and reappoint Mitchell as the Westover District representative on the Library Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028.

MOTION:

"I make a Motion reappointing Mitchell as the Westover District representative on the Library Board for a four (4)-year term beginning on July 1, 2024, and ending on June 30, 2028."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Reappointment: IALR Board of Directors (<i>David Bennett</i>); (<i>Full Board Appointment</i>)		
Staff Contact(s):	Board of Supervisors		
Agenda Date:	May 21, 2024	Item Number:	7.n.
Attachment(s):	None		
Reviewed By:	JVH		

SUMMARY:

David Bennett ("Bennett") is the County representative on the IALR Board of Directors and his term expires June 30, 2024. County Staff received a request from the IALR to reappoint Bennett to this seat for a three (3)-year term beginning on July 1, 2024, and ending on June 30, 2027. This is a full Board appointment.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board follow IALR's recommendation and reappoint Bennett as the County representative on the IALR Board of Directors for a three (3)-year term beginning on July 1, 2024, and ending on June 30, 2027.

MOTION:

"I make a Motion reappointing Bennett as the County representative on the IALR Board of Directors for a three (3)-year term beginning on July 1, 2024, and ending on June 30, 2027."

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Resolution

Agenda Title:	Resolution # 2024-05-03 Adoption (<i>Gretna Solar Project Special Use Permit Extension Approval</i>)					
Staff Contact(s):	Emily Ragsdale					
Agenda Date:	May 21, 2024	Item Number:	7.o.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">2024-05-03 Gretna Solar Project Special Use Permit Extension Approval</td> </tr> </table>			1.	2024-05-03 Gretna Solar Project Special Use Permit Extension Approval	
1.	2024-05-03 Gretna Solar Project Special Use Permit Extension Approval					
Reviewed By:	JVH					

SUMMARY:

On May 10, 2021, the Board of Zoning Appeals granted Special Use Permit ("SUP") # S-21-002 for a utility scale solar energy facility project known as Gretna Solar 2. A condition was imposed on the SUP stating, "the SUP will expire unless construction of the entire Project is commenced within 3 years of the date of issuance of the SUP." Said SUP will soon expire. Under Code of Virginia § 15.2-2209.1:2, Extension of land use approvals for solar photovoltaic projects, SUPs may be extended by Resolution of the governing body, allowing the project until July 1, 2026, to begin construction. Accordingly, for the Board's review and consideration, Resolution # 2024-05-03, evincing the same, is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board adopt attached Resolution # 2024-05-03 extending the SUP for Gretna Solar 2 until July 1, 2026.

MOTION:

"I make a Motion adopting attached Resolution # 2024-05-03 extending the SUP for Gretna Solar 2 until July 1, 2026."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2024-05-03**

GRETNA SOLAR PROJECT SPECIAL USE PERMIT EXTENSION APPROVAL

VIRGINIA: At the Pittsylvania County Board of Supervisors’ (“Board”) May 21, 2024, Business Meeting, the following Resolution was presented and adopted:

WHEREAS, the Pittsylvania County Board of Zoning Appeals (“BZA”) issued a Special Use Permit (“SUP”) to allow an utility scale solar energy facility (“Project”) on GPIN # 2530-46-8059, known as Case # S-21-002, on May 10, 2021; and

WHEREAS, the BZA imposed a condition stating, “the SUP will expire unless construction of the entire Project is commenced within 3 years of the date of issuance of the SUP;” and

WHEREAS, Code of Virginia § 15.2-2209.1:2, Extension of land use approvals for solar photovoltaic projects, states: “Notwithstanding any other provision of this chapter, for any valid special exception, special use permit, or conditional use permit, or any modifications thereto, for a solar photovoltaic project outstanding as of July 1, 2023, any deadline in the exception permit, or in the local zoning ordinance that requires the landowner or developer to commence the project within a certain time, may be extended by a resolution of the governing body until July 1, 2026;” and

WHEREAS, the Project developers have requested an extension of the special use permit until July 1, 2026; and

WHEREAS, Community Development Staff have begun reviewing construction plans and related documentation and believe construction will begin within the extended timeframe.

NOW, THEREFORE, BE IT RESOLVED, that the Board grants an extension of SUP # S-21-002 until July 1, 2026.

Given under my hand this 21st day of May, 2024.

Darrell W. Dalton
Chairman, Pittsylvania County Board of Supervisors

ATTEST:

J. Vaden Hunt, Esq.
Pittsylvania County Attorney

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	FY 24-25 Solid Waste Roll-Off Truck Purchase Approval								
Staff Contact(s):	Chris Adcock								
Agenda Date:	May 21, 2024	Item Number:	7.p.						
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td>MidAtlantic Roll Off Hoist Quote 2024</td> </tr> <tr> <td>2.</td> <td>Pitt Co. Roll-Off Truck Cost Proposal_Excel Truck Group</td> </tr> <tr> <td>3.</td> <td>VSA Heavy Equipment Contract Award_VTA dba Excel Truck Group</td> </tr> </table>			1.	MidAtlantic Roll Off Hoist Quote 2024	2.	Pitt Co. Roll-Off Truck Cost Proposal_Excel Truck Group	3.	VSA Heavy Equipment Contract Award_VTA dba Excel Truck Group
1.	MidAtlantic Roll Off Hoist Quote 2024								
2.	Pitt Co. Roll-Off Truck Cost Proposal_Excel Truck Group								
3.	VSA Heavy Equipment Contract Award_VTA dba Excel Truck Group								
Reviewed By:	JVH								

SUMMARY:

The Solid Waste Division of the County's Public Works Department is requesting the purchase of a new 2025 Freight Liner 114SD Roll-Off truck with Galbreath Roll Hoist and Pioneer Tarp System, which includes an extended five (5)-year warranty. The County's Purchasing Department will be using the Virginia Sheriff's Association's Cooperative Procurement Contract, #24-05-0713, through Excel Truck Group. This is a competitively bid contract that is available for utilization by all local public bodies. For the Board's reference and review, related documentation is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

The cost of the truck is \$146,023.00 and the cost of the hoist is \$76,000.00, or a total outlay of \$222,023.00. Funds are budgeted to cover this cost.

RECOMMENDATION:

County Staff recommends the Board award the purchase of this Roll-Off Truck to Excel Truck Group.

MOTION:

"I make a Motion awarding the purchase of the Roll -Off Truck to Excel Truck Group."



Division of THC Enterprises, Inc.

Easton, MD * Baltimore, MD * Chesapeake, VA Chester, PA *
Clinton, MD * Cheswick, PA * Salem, VA

Phone 800-338-7274 Fax 410-820-9916
Visit us on the web! www.mawaste.com



PROPOSAL

Remittance Address for Deposits:

10641 Cordova Road
Easton, MD 21601

SOLD TO

Chris Hofer
Excel Truck Group
267 Lee Highway
Roanoke, VA 24019

SHIP TO

Rodney Poole
Pittsylvania County
382 Rainbow Lane
Dry Fork, VA 24549

Quote #: RSSQ40563

Account:

Terms:

Date: 03/05/24

(540) 777-7700

chofer@exceltg.com

(434) 432-7980

rodney.poole@pittgov.org

Sales Rep Jim Martin

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1.00	Galbreath U5-OR-174 60000# Standard Mount Outside Rail Tandem-Axle Roll-Off Hoist; Container Length 18' To 22'; Complete Upper Hoist Assembly; Sub-Frame Attached with Hydraulic Tubing; Bumper Clearance Lights; HD Rear Hinge; DMP #A4250 (Rear Port); Oil Tank with 2 Spool Valve and Filter Attached; Outside Controls; Hoist Props; Hoist Up Warning Light; Hoist Up Alarm & Hoist Back Up Alarm - Mid Body Turn Signals; Air Assist Fold-Up ICC Bumper; Inside air Controls; LED Light bumper	\$76,000.00	\$76,000.00
1.00	Integrate Pioneer Tarper into Hoist Valve Section (3 additional spools)		
1.00	Off-Set Tarper Mounting Platform - Includes Protective Valve Cover		
1.00	Contoured Smooth Steel Tandem Fenders		
1.00	MAWS Clutch Shift P.T.O.		
1.00	Integrate Pioneer Tarper into Hoist Valve Section (2 additional spools)		
1.00	Tandem/Single Axle Mount: Roll-Off Hoist or Hooklift - Standard or Reverse Mount - New Chassis Only - includes Side Marker Lights to NOT Come on with Brake Lights		
1.00	MAWS Surcharge - Hoist/Hook Mount		
1.00	MAWS Tool Box 18" x 18" x 36" - Aluminum Diamond Plate		
1.00	MAWS Hold-Down Straps		
1.00	Hoist / Hook Paint - Standard Black		
1.00	Pioneer RP4500RG-SA Rack 'N Pinion Strong-Arm Tarp System Features: Adjustable Gantry; Adjustable Telescoping Low-Arms; Rollmaster Roller Assembly; For Various Size Containers		
1.00	MAWS Mount Tarper - Pioneer		
1.00	MAWS LED Work Lights Mounted on Tarp Gantry - Dual		

Delivery is currently 90-120 days from receipt of chassis

Terms: Net 30 days

Price is based on the delivery of a clean and clear, ready to mount chassis, meeting Galbreath's minimum chassis requirements, delivered to a Mid-Atlantic Waste Systems truck mount facility. Any alterations of battery box, air tanks, etc., will be an additional charge to the customer.

Price includes mounting.

All built per manufacturer's standard specifications.

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
-----	-------------	------------	-----------

Painted black.

No title or tag fees included.

Due to the volatility of the fuel and steel markets, prices are subject to change without notice.

Price does not include any local, state, or federal excise tax.

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

Subtotal	\$76,000.00
Federal Excise Tax	\$0.00
Sales Tax	\$0.00
TOTAL*	\$76,000.00

*Total does not include optional items

F.E.T will be charged on all applicable items unless current F.E.T Exemption form is on file.

Any cancellation or modification of order will result in a 20% restocking charge to Buyer.



TERMS AND CONDITIONS

1. General

No terms or condition of Buyer's purchase order which is different from or in addition to Seller's terms and conditions set forth herein shall bind Seller unless expressly agreed to in writing by Seller's duly authorized representative. Buyer's acceptance of any offer made by Seller is expressly limited to the terms and conditions provided herein. Unless otherwise stated, Seller's quotation may be modified or withdrawn prior to acceptance, and in any event, shall expire after 30 days from its date. This order is not binding on MID-ATLANTIC WASTE SYSTEMS until officially approved. The said machinery, equipment and/or parts are ordered and will be purchased subject to written contract only, and are not affected by any verbal representations or agreements, nor is this order subject to cancellation by the Purchaser without the Seller's consent. Any cancellation or modification of order will result in a 20% restocking charge to Buyer.

2. Price and Payment

****Payments Accepted:** Cash, Checks, ACH & Wires. Credit Card payments above \$5,000 will incur a 3% fee.

(a) Prices quoted herein are exclusive of all taxes. Any taxes levied or which may become due, and other charges or assessments made by any taxing authority in connection with this contract or the sale, except those measured by Seller's net income, shall be the expense of the Buyer and shall be payable to Seller at or before such tax or other amount is due. When Buyer is entitled to exemption from any tax, Buyer shall furnish Seller with a tax exemption certificate acceptable to the taxing authorities.

(b) Interest at the rate of one and one-half per cent (1.5%) per month (18% per annum), or the maximum lawful rate allowable, will be charged, whichever is less, on all past due invoices. The undersigned agrees to pay all expenses, charges, costs and fees, including, without limitation, attorney's fees and expenses, of any nature whatsoever paid or incurred by, or on behalf of MID-ATLANTIC WASTE SYSTEMS, DIVISION OF THE ENTERPRISES, INC., in connection with any collection action brought hereunder. The invalidity of all or any part of any provision of this Agreement shall not render invalid the remainder of such provision or any other part of this Agreement.

(c) MID-ATLANTIC WASTE SYSTEMS, DIVISION OF THE ENTERPRISES, INC., shall retain ownership of and title to the above machinery, equipment and parts covered by this order until fully paid for in cash and until any note given in evidence of indebtedness, and any renewals thereof, have been fully paid. If any such note is not paid in full at its maturity, all other notes and obligations given in evidence of indebtedness hereof shall at once become due, and the said MID-ATLANTIC WASTE SYSTEMS, DIVISION OF THE ENTERPRISES, INC., shall have the right to take possession of said machinery wheresoever it may be situated and sell the same pursuant to the conditional sales statutes of the State of Maryland.

3. Delivery

(a) Delivery dates are estimated and not guaranteed by Seller and, in any event are conditioned upon receipt of all specifications and other data required to be furnished by the Buyer.

(b) If shipment or delivery is delayed because of an act or omission of the Buyer, payment shall be due upon notification by Seller that goods are ready for shipment. Buyer shall pay any additional charges including, but not limited to, cost of storage, handling, and insurance.

4. WARRANTY AND LIMITATIONS OF LIABILITY

ANY EXPRESS WRITTEN WARRANTY PROVIDED BY THE MANUFACTURER OF THE EQUIPMENT DESCRIBED IN THIS QUOTATION IS GIVEN IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES RESULTING FROM DEFECTIVE GOODS, SELLER'S NEGLIGENCE, BREACH OF WARRANTY OR CONTRACT, OR CLAIMS BASED UPON STRICT LIABILITY. IN NO EVENT SHALL SELLER BE LIABLE FOR CONSEQUENTIAL DAMAGES COMMERCIAL IN NATURE.

5. Delays

Seller shall not be liable for the failure or delay in the performance of any term, condition, or obligation hereunder due to any cause beyond the Seller's control, including but not limited to Acts of God, acts of the Buyer, war, insurrections or riots, fires, floods, accidents, acts, orders or regulations of any government, inability to obtain necessary materials, services or facilities, strikes or other labor troubles.

6. Development Changes

Changes in design, specifications, construction or materials, may be made at Seller's discretion, and without Buyer's consent, where such changes do not materially affect price, delivery or guaranteed performance (if any) of the goods, or make unusable any other item of goods furnished hereunder.

7. Termination

No order may be terminated without Seller's written consent. Upon any termination Buyer shall pay reasonable termination charges, including but not limited to, manufacturing and sales costs, overhead, costs or goods and profit. Any cancellation or modification of order will result in a 20% restocking charge to Buyer.

8. Miscellaneous

This agreement shall be binding upon the successors and assigns of the parties. If any provision herein is found to be invalid as a matter of law or by public policy, it shall be considered severed from the remainder of the provisions which shall remain in full force and effect. This agreement shall be governed by the laws of the State of Maryland.

Equipment Purchase Agreement - [MUST BE COMPLETED OR A PURCHASE ORDER* MUST BE ATTACHED TO PROCESS ORDER]

PO attached ****PURCHASE ORDER MUST INCLUDE BILLING INFORMATION, TAX STATUS AND EXEMPTION (IF APPLICABLE) TO BE ACCEPTED IN LIEU OF COMPLETING BELOW.**

Sales Tax Status - MUST SELECT AN OPTION NOT EXEMPT TAX EXEMPT * *** COPY OF TAX EXEMPTION ATTACHED**

PLEASE NOTE: Tax exemption form is mandatory if the "Tax Exempt" box is checked, otherwise sales tax will be applied if supporting document is not provided. We are not able to remove sales tax once billed. It will be the customers responsibility to contact the state agency in order to request a refund.

Billing Information:

CHECK IF SAME AS SOLD TO ABOVE. IF NOT, PLEASE FILL OUT BELOW.

BILL TO NAME(S): _____

NAME CONT.): _____

ADDRESS: _____

ADD CONT. _____

CITY _____ STATE _____ ZIP _____

EMAIL (where invoice is to be sent): _____

NOTE: Please read carefully. This quote becomes a sales order if signed by customer. Your order will be processed as written! Notify of any changes needed within five (5) days of signing. Financing available, subject to credit approval. I have read and understand the terms and conditions on this Order.

You are agreeing to be invoiced \$76,000.00 per quote RSSQ40563

X _____
Customer Approval to Process Order

Date

Thank you for the opportunity to earn your business!

Prepared for:
Connie Gibson
PITTSYLVANIA COUNTY
21 North Main St
Chatham, VA 24531

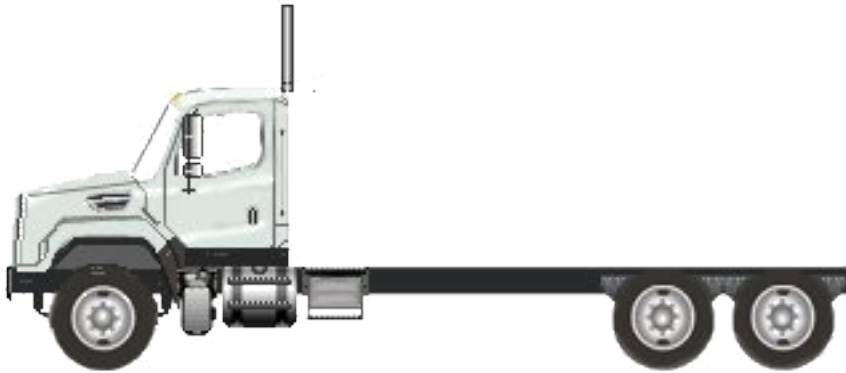
Prepared by:
Chris Hofer
EXCEL TRUCK GROUP
267 LEE HIGHWAY SOUTH
ROANOKE, VA 24019
Phone: 800-849-8823

A proposal for
PITTSYLVANIA COUNTY

Prepared by
EXCEL TRUCK GROUP
Chris Hofer

Apr 29, 2024

Freightliner 114SD Plus



Components shown may not reflect all spec'd options and are not to scale

Application Version 11.9.708
Data Version PRL-28D.040
Pitt Co. Roll-Off Plus 2025MY



04/29/2024 10:41 AM

Page 1 of 21

Prepared for:
 Connie Gibson
 PITTSYLVANIA COUNTY
 21 North Main St
 Chatham, VA 24531

Prepared by:
 Chris Hofer
 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
 ROANOKE, VA 24019
 Phone: 800-849-8823

S P E C I F I C A T I O N P R O P O S A L

Description	Weight Front	Weight Rear
Price Level		
SD PRL-28D (EFF:MY25 ORDERS)		
Data Version		
SPECPRO21 DATA RELEASE VER 040		
Vehicle Configuration		
114SD PLUS CONVENTIONAL CHASSIS	7,934	6,476
2025 MODEL YEAR SPECIFIED		
SET BACK AXLE - TRUCK	480	-480
STRAIGHT TRUCK PROVISION, NON-TOWING		
LH PRIMARY STEERING LOCATION		
General Service		
TRUCK CONFIGURATION		
DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
EPA EMISSIONS CERTIFICATION FOR REGISTRATION OUTSIDE CARB STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)		
NONE		
CONSTRUCTION SERVICE		
GOVERNMENT BUSINESS SEGMENT		
DRY BULK COMMODITY		
TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
MAXIMUM 8% EXPECTED GRADE		
SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
FREIGHTLINER LEVEL II WARRANTY		
EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs		
EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs		



Prepared for:
 Connie Gibson
 PITTSYLVANIA COUNTY
 21 North Main St
 Chatham, VA 24531

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 Chris Hofer
 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
 ROANOKE, VA 24019
 Phone: 800-849-8823

Description	Weight Front	Weight Rear
EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 60000.0 lbs		
Truck Service		
ROLL OFF/ROLL ON BODY MID-ATLANTIC WASTE SYSTEMS		
Engine		
CUM X12 430V HP @ 1900 RPM, 1650 LB-FT @ 1000 RPM, 2000 GOV RPM,VOC	-390	-45
Electronic Parameters		
72 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT CUMMINS TRIP INFORMATION REPORTS ENABLED; LEVEL 1: 4 MPH, LEVEL 2: 7 MPH ABOVE ROAD SPEED LIMIT PTO MODE ENGINE RPM LIMIT - 1000 RPM PTO MODE THROTTLE OVERRIDE - LIMIT TO 1000 RPM PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED OR PARK BRAKE NOT APPLIED PTO RPM WITH CRUISE SET SWITCH - 900 RPM PTO RPM WITH CRUISE RESUME SWITCH - 900 RPM PTO MODE CANCEL VEHICLE SPEED - 5 MPH PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND PTO MINIMUM RPM - 700 REGEN INHIBIT SPEED THRESHOLD - 5 MPH N PTO 1, DASH SWITCH, ROLLING OPERATION (ENGAGE WHILE PARKED, ROLL IN NEUTRAL AFTER ENGAGEMENT)		
Engine Equipment		
EPA 2010/GHG 2024 CONFIGURATION STANDARD OIL PAN ENGINE MOUNTED OIL CHECK AND FILL SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		



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 PITTSYLVANIA COUNTY
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 Chatham, VA 24531

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 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
 ROANOKE, VA 24019
 Phone: 800-849-8823

Description	Weight Front	Weight Rear
(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES BATTERY BOX FRAME MOUNTED STANDARD BATTERY JUMPERS SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN NON-POLISHED BATTERY BOX COVER POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS CUMMINS NATURALLY ASPIRATED 25.9 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM CUMMINS INTEBRAKE BRAKE WITH HIGH MED LOW BRAKE		
RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH 10 FOOT 06 INCH (126 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP 13 GALLON DIESEL EXHAUST FLUID TANK 100 PERCENT DIESEL EXHAUST FLUID FILL STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING	30	25
NON-POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION STANDARD DIESEL EXHAUST FLUID TANK CAP ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD(S)	15	5



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 Connie Gibson
 PITTSYLVANIA COUNTY
 21 North Main St
 Chatham, VA 24531

Prepared by:
 Chris Hofer
 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
 ROANOKE, VA 24019
 Phone: 800-849-8823

Description	Weight Front	Weight Rear
AIR POWERED ON/OFF ENGINE FAN CLUTCH		
AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		
CUMMINS SPIN ON FUEL FILTER		
COMBINATION FULL FLOW/BYPASS OIL FILTER		
1500 SQUARE INCH ALUMINUM RADIATOR		
ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
RADIATOR DRAIN VALVE		
PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER	4	
BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	-45	

Transmission

ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	260	100
--	-----	-----

Transmission Equipment

ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV

ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES

PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY

SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY

PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE

SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE



Prepared for:
 Connie Gibson
 PITTSYLVANIA COUNTY
 21 North Main St
 Chatham, VA 24531

Prepared by:
 Chris Hofer
 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
 ROANOKE, VA 24019
 Phone: 800-849-8823

Description	Weight Front	Weight Rear
PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
2ND GEAR ENGINE BRAKE ALTERNATE PRESELECT WITH MODERATE DOWNSHIFT STRATEGY		
FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED		
DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
DIRECTION CHANGE ENABLED WITH MULTIPLEXED SERVICE BRAKES - ALLISON 5TH GEN TRANSMISSIONS		
QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH BLUNTCUTS		
ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
CUSTOMER INSTALLED CHELSEA 870 SERIES PTO		
PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON		
MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
TRANSMISSION PROGNOSTICS - ENABLED 2013		
WATER TO OIL TRANSMISSION COOLER, FRAME MOUNTED		
TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

CUMMINS-MERITOR MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	260	
MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10	
NON-ASBESTOS FRONT BRAKE LINING		
CONMET CAST IRON FRONT BRAKE DRUMS		



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 Connie Gibson
 PITTSYLVANIA COUNTY
 21 North Main St
 Chatham, VA 24531

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Description	Weight Front	Weight Rear
FRONT OIL SEALS		
VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
STANDARD SPINDLE NUTS FOR ALL AXLES		
MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
STANDARD KING PIN BUSHINGS		
TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR	130	
POWER STEERING PUMP		
4 QUART POWER STEERING RESERVOIR		
OIL/AIR POWER STEERING COOLER		
CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension		
20,000# FLAT LEAF FRONT SUSPENSION	310	
GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION		
NO FRONT SHOCK ABSORBERS	-30	
Rear Axle and Equipment		
CUMMINS-MERITOR MT-44-14X 44,000# R-SERIES TANDEM REAR AXLE		65
4.11 REAR AXLE RATIO		
IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
RPL25SD MERITOR MAIN DRIVELINE	100	100
RPL20 MERITOR INTERAXLE DRIVELINE		
DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AND REAR-REAR AXLE VALVE		
INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH, DISENGAGE INTERAXLE LOCK WITH IGNITION OFF		
INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE AT SPEEDS 5 MPH OR LESS, DISENGAGE W/IGN OFF OR SPEEDS EXCEEDING 25 MPH		
MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		



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 Connie Gibson
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Description	Weight Front	Weight Rear
NON-ASBESTOS REAR BRAKE LINING		
STANDARD BRAKE CHAMBER LOCATION		
CONMET CAST IRON REAR BRAKE DRUMS		
REAR OIL SEALS		
BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		
HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
STANDARD REAR AXLE BREATHER(S)		
Rear Suspension		
HENDRICKSON HAULMAAX EX 46,000# REAR SUSPENSION		120
HENDRICKSON HAULMAAX/ULTIMAAX - 10.50" RIDE HEIGHT		
54 INCH AXLE SPACING		
HENDRICKSON HN, HAULMAAX AND ULTIMAAX SERIES STEEL BEAMS WITH BAR PIN		
STANDARD DUTY FORE/AFT AND HEAVY DUTY TRANSVERSE CONTROL RODS		
DOUBLE REBOUND STRAP - INBOARD AND OUTBOARD		13
REAR SHOCK ABSORBERS - TWO AXLES (TANDEM)		60
Pusher / Tag Equipment		
NO PUSHER/TAG BRAKE DUST SHIELDS		
Brake System		
WABCO 4S/4M ABS		
REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
FIBER BRAID PARKING BRAKE HOSE		
STANDARD BRAKE SYSTEM VALVES		
STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
STD U.S. FRONT BRAKE VALVE		
RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER		
AIR DRYER MOUNTED INBOARD ON LH RAIL		
STEEL AIR BRAKE RESERVOIRS MOUNTED INSIDE RAIL		



Prepared for:
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 Chatham, VA 24531

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 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
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 Phone: 800-849-8823

Description	Weight Front	Weight Rear
PULL CABLES ON ALL AIR RESERVOIR(S)		
Trailer Connections		
NO TRAILER AIR HOSE		
NO AIR HOSE HANGER		
NO TRAILER ELECTRICAL CABLE		
Wheelbase & Frame		
6400MM (252 INCH) WHEELBASE		
7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI	700	120
1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT	260	440
1425MM (56 INCH) REAR FRAME OVERHANG		
FRAME OVERHANG RANGE: 51 INCH TO 60 INCH	20	-80
CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 186.42 in		
CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 183.42 in		
CALC'D FRAME LENGTH - OVERALL : 338.19 in		
CALCULATED FRAME SPACE LH SIDE : 95.18 in		
CALCULATED FRAME SPACE RH SIDE : 131.3 in		
SQUARE END OF FRAME		
REAR TOW HOOKS		10
FRONT CLOSING CROSSMEMBER		
STANDARD WEIGHT ENGINE CROSSMEMBER		
STANDARD MIDSHIP #1 CROSSMEMBER(S)		
STANDARD REAR MOST CROSSMEMBER		
HEAVY DUTY SUSPENSION CROSSMEMBER		30
Chassis Equipment		
14 INCH PAINTED STEEL BUMPER	20	
REMOVABLE FRONT TOW/RECOVERY DEVICE, STORED ON CHASSIS FRAME	15	
BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
NO MUDFLAP BRACKETS		
NO REAR MUDFLAPS		
GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE		



Prepared for:
 Connie Gibson
 PITTSYLVANIA COUNTY
 21 North Main St
 Chatham, VA 24531

Prepared by:
 Chris Hofer
 EXCEL TRUCK GROUP
 267 LEE HIGHWAY SOUTH
 ROANOKE, VA 24019
 Phone: 800-849-8823

Description	Weight Front	Weight Rear
CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD		
Fifth Wheel		
NO FIFTH WHEEL		
Fuel Tanks		
70 GALLON/264 LITER ALUMINUM FUEL TANK - LH	5	
23 INCH DIAMETER FUEL TANK(S) PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS FUEL TANK(S) FORWARD PLAIN STEP FINISH FUEL TANK CAP(S)		
ALLIANCE FUEL FILTER/WATER SEPARATOR EQUIFLO INBOARD FUEL SYSTEM HIGH TEMPERATURE REINFORCED NYLON FUEL LINE	15	
FUEL COOLER	10	
Tires		
MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL FRONT TIRES	100	
MICHELIN X MULTI D+ 11R22.5 16 PLY RADIAL REAR TIRES		120
Hubs		
CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS		-60
Wheels		
ACCURIDE 29039 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	66	
ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		104
FRONT WHEEL MOUNTING NUTS REAR WHEEL MOUNTING NUTS		
Cab Exterior		
114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB AIR CAB MOUNTING		



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Description	Weight Front	Weight Rear
NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
FRONT FENDERS SET-BACK AXLE		
BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10	
LH AND RH GRAB HANDLES		
STATIONARY BLACK GRILLE		
BLACK HOOD MOUNTED AIR INTAKE GRILLE		
FIBERGLASS HOOD		
TUNNEL/FIREWALL LINER		
DUAL 24 INCH ROUND POLISHED ALUMINUM AIR HORNS ROOF MOUNTED	4	
SINGLE ELECTRIC HORN		
DUAL HORN SHIELDS		
REAR LICENSE PLATE MOUNT END OF FRAME		
HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS		
LED AERODYNAMIC MARKER LIGHTS		
DAYTIME RUNNING LIGHTS		
INTEGRAL STOP/TAIL/BACKUP LIGHTS		
STANDARD FRONT TURN SIGNAL LAMPS		
DUAL WEST COAST MOLDED-IN COLOR HEATED MIRRORS WITH LH AND RH REMOTE		
DOOR MOUNTED MIRRORS		
102 INCH EQUIPMENT WIDTH		
LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
RH DOWN VIEW MIRROR		
STANDARD SIDE/REAR REFLECTORS		
RH AFTERTREATMENT SYSTEM CAB ACCESS WITH PLAIN SHIELDING		
63X14 INCH TINTED REAR WINDOW		
TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS		
RH AND LH ELECTRIC POWERED WINDOWS		
1-PIECE SOLAR GREEN GLASS WINDSHIELD		
8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR		

Cab Interior

RUGGED TRIM PACKAGE



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Description	Weight Front	Weight Rear
LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
BLACK VINYL DRIVER SEAT COVER		
BLACK VINYL PASSENGER SEAT COVER		
BLACK SEAT BELTS		
ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		
DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

ELECTRONIC ACCELERATOR CONTROL		
NO INSTRUMENT PANEL-DRIVER		
FULLY CONFIGURABLE CENTER INSTRUMENT PANELS		
ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK		
BRIGHT ARGENT FINISH GAUGE BEZELS		
LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE		
INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
97 DB BACKUP ALARM		3
ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
2 INCH ELECTRIC FUEL GAUGE		
ENGINE REMOTE INTERFACE WITH ONE OR MORE SET SPEEDS		
QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS		



Prepared for:
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Description	Weight Front	Weight Rear
QUICKFIT PROGRAMMABLE INTERFACE CONNECTORS 1 & 2 BETWEEN SEATS WITH BLUNTCUTS		
ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR		
ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
DIGITAL ENGINE OIL TEMPERATURE IN DRIVER DISPLAY		
ELECTRIC ENGINE OIL PRESSURE GAUGE		
2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
NO OBSTACLE DETECTION SYSTEM		
NO DR ASSIST SYSTEM		
NO VEHICLE STABILITY ADVISOR OR CONTROL		
NO LANE DEPARTURE WARNING SYSTEM		
NO REVERSE PROXIMITY SENSOR		
NO OVERHEAD INSTRUMENT PANEL		
QUICKFIT PROGRAMMABLE INTERFACE MODULE + (8) 20 AMP FUSED RELAYS		
TOP OF DASH RAM MOUNT WITHOUT POWER OR GROUND, FOR CUSTOMER FURNISHED DEVICE		
AM/FM/WB WORLD TUNER RADIO WITH SIRIUSXM, BLUETOOTH, IPOD INTERFACE, USB AND AUXILIARY INPUTS, J1939	10	
DASH MOUNTED RADIO		
(2) RADIO SPEAKERS IN CAB		
NO AM/FM RADIO ANTENNA		
POWER AND GROUND WIRING PROVISION OVERHEAD		
ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		
SHARKFIN MULTI-BAND ANTENNA: AM/FM/WEATHERBAND, WIFI/BLUETOOTH, SDAR/SIRIUSXM, GNSS/GPS		
INTEROPERABLE SDAR ANTENNA		



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Description	Weight Front	Weight Rear
STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS		
ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
STANDARD VEHICLE SPEED SENSOR		
ELECTRONIC 3000 RPM TACHOMETER		
DETROIT CONNECT PLATFORM HARDWARE		
TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
IGNITION SWITCH CONTROLLED ENGINE STOP		
NO HARDWIRE SWITCH #1		
NO HARDWIRE SWITCH #2		
NO HARDWIRE SWITCH #3		
NO HARDWIRE SWITCH #4		
PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY		
(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN		
NO TRAILER HAND CONTROL BRAKE VALVE		
DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		
INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY		
NO WRG/SW-OPTL #2, CHAS, AIR		

Design

PAINT: ONE SOLID COLOR

Color

CAB COLOR A: L0006EY WHITE ELITE EY
 BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT



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Description	Weight Front	Weight Rear
POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
STANDARD BLACK BUMPER PAINT		
STANDARD E COAT/UNDERCOATING		

Certification / Compliance

U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS

Sales Programs

NO SALES PROGRAMS HAVE BEEN SELECTED

TOTAL VEHICLE SUMMARY

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	10359 lbs	7156 lbs	17515 lbs
Total Weight⁺	10359 lbs	7156 lbs	17515 lbs

Extended Warranty

CUM EPA 2017 X12: HD1 5 YEARS / 500,000 MILES / 805,000 KM EXTENDED WARRANTY. FEX APPLIES.

CUM EPA 2017 X12: AT3 5 YEARS / 500,000 MILES / 805,000 KM AFTERTREATMENT. FEX APPLIES.

ALLISON 4500 RDS SERIES TRANSMISSION EXTENDED WARRANTY, 5 YEARS/UNLIMITED MILES FEX

(+) Weights shown are estimates only.
 If weight is critical, contact Customer Application Engineering.



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PITTSYLVANIA COUNTY
21 North Main St
Chatham, VA 24531

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EXCEL TRUCK GROUP
267 LEE HIGHWAY SOUTH
ROANOKE, VA 24019
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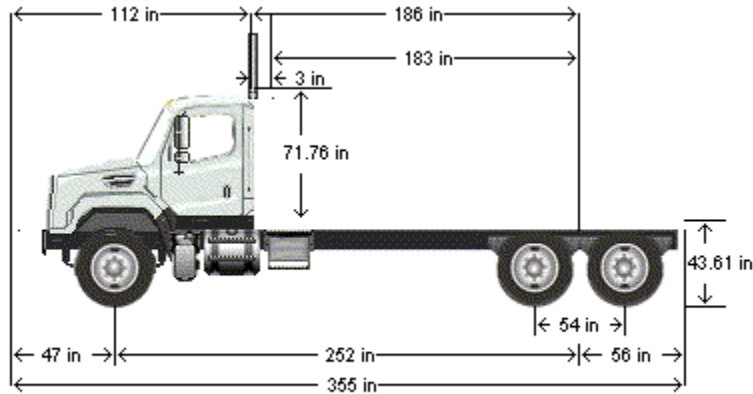
(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.



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 Connie Gibson
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D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model.....	114SD
Wheelbase (545)	6400MM (252 INCH) WHEELBASE
Rear Frame Overhang (552).....	1425MM (56 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577).....	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in).....	0
Maximum Rearward Position (in).....	0
Amount of Slide Travel (in).....	0
Slide Increment (in).....	0
Desired Slide Position (in).....	0.0
Cab Size (829).....	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682).....	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	

TABLE SUMMARY - DIMENSIONS



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 Connie Gibson
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Dimensions	Inches
Bumper to Back of Cab (BBC)	112.2
Bumper to Centerline of Front Axle (BA)	46.7
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	186.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	183.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	242.5
Cab Height (CH)	71.8
Wheelbase (WB)	252.0
Frame Overhang (OH)	56.1
Overall Frame Length	338.2
Overall Length (OAL)	354.7
Rear Axle Spacing	54.0
Unladen Frame Height at Centerline of Rear Axle	43.6

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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Q U O T A T I O N

114SD PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK CUM X12 430V HP @ 1900 RPM, 1650 LB-FT @ 1000 RPM, 2000 GOV RPM,VOC ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION CUMMINS-MERITOR MT-44-14X 44,000# R-SERIES TANDEM REAR AXLE HENDRICKSON HAULMAAX EX 46,000# REAR SUSPENSION CUMMINS-MERITOR MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	20,000# FLAT LEAF FRONT SUSPENSION 114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 6400MM (252 INCH) WHEELBASE NO FIFTH WHEEL 7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI 1425MM (56 INCH) REAR FRAME OVERHANG 1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT
--	---

		PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$	139,833	\$ 139,833
EXTENDED WARRANTY		\$	6,190	\$ 6,190
DEALER INSTALLED OPTIONS		\$	0	\$ 0
CUSTOMER PRICE BEFORE TAX		\$	146,023	\$ 146,023

TAXES AND FEES

TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
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BALANCE DUE		(LOCAL CURRENCY)	\$	146,023	\$	146,023
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COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



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**Virginia Sheriffs' Association
Heavy Equipment Procurement Program
Contract Award Agreement**

**Heavy Equipment Procurement Program
Bid 24-05-0713**

We are pleased to announce the Virginia Sheriffs' Association (VSA) has successfully completed its statewide competitive award for heavy equipment. All local public bodies are eligible to utilize this competitively bid contract while keeping with their local governing purchasing ordinances. Bid 24-05-0713 will be effective August 15, 2023 through August 14, 2024.

Congratulations, your company has been included on the Association's price sheet. contract controlled by the Virginia Sheriffs' Association's Solicitation for Bids and Contract Terms and Conditions.

By the award of this contract, based on your company's bid for Solicitation Number 24-05-0713, all terms and conditions set forth in the Solicitation for Bids and Contract Terms and Conditions are incorporated herein by reference and agreed to by the Contractor and the Virginia Sheriffs' Association.

Dan a. Smith

Signature of Authorized Representative

Dan Smith

Printed Name of Authorized Representative

Virginia Truck Center dba Excel Truck Group
Contractor/Vendor Name (Please Print) *Weyers Cave, VA*

Date

8/16/23

John W. Jones

Signature of VSA Executive Director

John W. Jones

Printed Name of VSA Executive Director

August 15, 2023

Date

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Resolution

Agenda Title:	Resolution # 2024-05-02 Adoption (<i>Jasper Woods Road Abandonment Approval</i>)		
Staff Contact(s):	Vaden Hunt		
Agenda Date:	May 21, 2024	Item Number:	7.q.
Attachment(s):	1.	2024-05-02 Road Abandonment - Jasper Wood Road	
	2.	Jasper Wood Road Attachments	
Reviewed By:	JVH		

SUMMARY:

Paul and Barbara Young (the "Youngs") own 777 Jasper Wood Road in the County's Staunton River Magisterial District. The Youngs desire to have the 50' x 150' adjacent roadway (not open) abandoned to maintain its upkeep. There is one (1) adjacent parcel and said parcel's owner is not opposed to the abandonment, if the Youngs agree that upon the County deeding the property to them, they will give an easement to the adjacent property owner to access the back side of the adjacent parcel which houses the adjacent property owner's garage entrance. The Youngs have agreed to provide said easement.

Per Virginia Code § 33.2-909, the following procedures for the abandonment of an existing road, or portion of a road have been met:

- (1) The Board, at its March 19, 2024, by a 7-0 vote, decided that no public necessity exists for the continuance of the public road;
- (2) The Board sent a formal notice of its intent to abandon the road to the VDOT Commissioner and County Staff was advised by Joseph Craddock, VDOT, that the abandoned road was not a part of the VDOT system and belongs to the County;
- (3) The Board posted notices in at least three (3) places on and along the road sought to be abandoned for at least thirty (30) days;
- (4) The Board published notice of its intent to abandon the road in two (2) or more issues of a newspaper having general circulation in the County;

- (5) The Board has waited thirty (30) days for any interested party to request a Public Hearing of or related to the road abandonment; and
- (6) No request for a Public Hearing has been received, thus the Board, within the four (4) months of the thirty (30) day posting period, must pass the attached Ordinance or Resolution abandoning the road.

For the Board's review and consideration, Resolution # 2024-05-02, abandoning the above-referenced portion of Jasper Woods Road and related documentation is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board adopt attached Resolution # 2024-05-02 abandoning the above-referenced portion of Jasper Wood Road and go forward with the preparation of the appropriate transfer to the Youngs, with the stipulation that the adjacent landowner be given the above-described easement.

MOTION:

"I make a Motion adopting attached Resolution # 2024-05-02 abandoning the above-portion of Jasper Wood Road and direct Staff to take the appropriate steps to transfer the same to the Youngs, with the stipulation that the adjacent landowner be given the above-described easement."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2024-05-02**

**REQUEST TO ABANDON PORTION OF JASPER WOOD ROAD IN THE STAUNTON
RIVER MAGISTERIAL DISTRICT**

VIRGINIA: At the Pittsylvania County Board of Supervisors' ("Board") May 21, 2024, Business Meeting, the following Resolution was presented and adopted:

WHEREAS, public notice was posted as prescribed under § 33.2-909, Code of Virginia, 1950, as amended, announcing the Board's intent to abandon the road described below from the secondary system of state highways, and offering to hold a public hearing on the same, if so requested by any interested party; and

WHEREAS, the Commissioner of the Virginia Department of Transportation ("VDOT") was provided the prescribed notice of this Board's intent to abandon the subject section of road; and

WHEREAS, no person requested a public hearing on this matter during the statutory posting notice period; and

WHEREAS, after considering all evidence available, this Board is satisfied that no public necessity exists for the continuance of the following portion of Jasper Wood Road:

the property shown between Lot 12 and Lot 11 as "50' Roadway (not open)" on the plat by Richard B. Armstrong recorded as instrument number 220001839. This property begins at a point on the northeast corner of Lot 12 on the right of way of State Route 753 (Jasper Wood Drive), then S 18° 30' 14" W, 199.88 feet to a point, thence S 71° 12' 57" E, 49.06 feet to the southwest corner of Lot 11, thence N 18° 46' 20", 199.91 feet to the northwest corner of Lot 11, thence N 71° 15' 11" W along the right of way of State Route 753, 50.00 feet to the point of beginning, containing 0.227 acres in the Staunton River Magisterial District of Pittsylvania County, Virginia, and hereby deems that section of road is no longer necessary as a part of the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, this Board abandons the above-described section of road and removes it from the secondary system of state highways, subject to VDOT approval, pursuant to § 33.2-909, Code of Virginia, 1950, as amended; and

BE IT FURTHER RESOLVED, this Board has provided VDOT with a plat dated December 20, 2021, depicting the above-referenced portion of the secondary system of state highways to be abandoned, which plat is hereby incorporated herein by reference.

BE IT ALSO RESOLVED, this Board requests that VDOT abandon the portion of the secondary system of state highways identified on the attached plat, pursuant to §33.1-229, Code of Virginia, 1950, as amended; and

FINALLY BE IT RESOLVED that a certified copy of this Resolution is forwarded to VDOT.

Given under my hand this 21st day of May, 2024.

Darrell W. Dalton
Chairman, Pittsylvania County Board of Supervisors

ATTEST:

J. Vaden Hunt, Esq.
Pittsylvania County Attorney

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'
BUSINESS MEETING

March 19, 2024

VIRGINIA: The Pittsylvania County Board of Supervisors' ("Board") Business Meeting was held on March 19, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

CALL TO ORDER (7:00 PM)

Dalton called the Meeting to Order at 7:00 PM.

ROLL CALL

The following Board Members were present:

Darrell W. Dalton - Callands-Gretna District
Robert M. Tucker, Jr. - Banister District
Kenneth L. Bowman - Chatham-Blairs District
Timothy W. Dudley - Staunton River District
Eddie L. Hite, Jr. - Dan River District
William V. ("Vic") Ingram - Tunstall District
Murray W. Whittle - Westover District

ITEMS TO BE ADDED TO AGENDA

Motion to revise the Agenda as follows:

-Remove items 7(j) and 7(k) from the Agenda, and add the following items under Matters from Work Session:

- Old Callands Post Office Rehabilitation Project as item 13(a)
- Beautification Committee Reinstatement as item 13(b)
- Certified Crime Prevention Communities Program Participation as item 13(c)

RESULT: 7-0 (Approve)
MOVER: Dudley
SECONDER: Bowman
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

APPROVAL OF AGENDA

Motion to approve Agenda as amended.

RESULT: 7-0 (Approve)
MOVER: Tucker
SECONDER: Ingram
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle

NAYS: None
ABSTAIN: None

CONSENT AGENDA

Motion to approve Consent Agenda.

RESULT: 7-0 (Approve)
MOVER: Dudley
SECONDER: Tucker
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

- a. Board Meeting Minutes Approval
- b. County's 2024 February Bill List Approval
- c. Appointment: FRC (Southwest Quadrant); (Steven Stallings)
- d. Appointment: FRC (Northwest Quadrant); (Kermit King)
- e. Earth Day County Landfill Tipping Fee Waiver Approval
- f. Notice of Intent to Commence VDOT Road Abandonment Process for Unopened Road Adjacent to 777 Jasper Wood Road, Hurt, Virginia**
- g. Reappointment: Planning Commission (Westover); (Fred Webb)
- h. Appointment: IDA (Westover District); (Michael Adkins)
- i. Certificate of Excellence Approval (Trinity Aherron)
- j. Certificate of Recognition Approval (New Prospect Baptist Church 175-Year Anniversary; Supervisor Dudley)
- k. FY 2024 Budget Amendments Approval (Workforce Investment Board Grants; Library-Memorial Gifts Fund)

ITEMS REMOVED FROM AGENDA

- a. Certificate of Excellence Approval (Tunstall Volleyball)
- b. Certificate of Excellence Approval (Paige Echols); (Tunstall Volleyball Coach of the Year)

PRESENTATIONS

The Board presented a Certificate to New Prospect Baptist Church in recognition of its 175-year Anniversary.

The Board presented a Certificate of Excellence to Trinity Aherron for her outstanding bravery and heroism displayed on January 24, 2024, as she rushed to provide the Heimlich Maneuver to a fellow patron at Los Tres Magueyes, ultimately saving her life.

HEARING OF THE CITIZENS

Brenda Bowman, Chatham-Blairs District, gave background information regarding the Rt 41 Study that is being conducted.

Jim Scarce, Westover District, shared his thoughts regarding the Board's Legislative Committee that was held earlier in the month, and the discussion regarding the "Hearing of the Citizens."

Wayne Roberson, Chatham-Blairs District, shared his opposition to construction of the new jail.

Vanessa Scarce, Westover District, stated her opposition to the new property tax rate.

Frank Fox, Chatham-Blairs District, shared his disappointment in the budget process and how it was prepared. He also shared information about recalls.

Matthew Wade, Dan River District, spoke on Public Safety in the County and thanked them for the outstanding job they do and service they provide. He requested that Public Safety be supported, because it is needed.

David Willis, Tunstall District, shared his opposition to the proposed tax rate and stated all the land in the County just looks like money.

Jane Kendrick, Tunstall District, addressed the citizens of the County regarding a threatened species in the County, referencing the First Amendment Right to free speech.

PUBLIC HEARINGS

Rezoning Public Hearings

1. Case R-24-002: New Testament Baptist Church; Rezoning from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District. The Planning Commission recommended by a 6-0 vote, with no opposition, that the Petitioner's request be granted. (Supervisor Whittle)

In Case R-24-002, New Testament Baptist Church (“Petitioner”) has petitioned to rezone 0.344 acres from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District (to allow the property to be consolidated with an adjacent parcel zoned R-1). The subject property is located on State Road 740/Iris Lane, in the Westover Election District, and shown on the Tax Maps as part of GPIN # 2319-62-8017. Once the property is rezoned to R-1, all uses listed under Pittsylvania County Code § 35-222 are permitted. On February 6, 2024, the Planning Commission recommended, by a 6-0 vote, with no opposition, that the Petitioner's request be granted.

Dalton opened the Public Hearing at 7:56 PM. Mr. Dishman was present to represent the Petition. No one signed up to speak and Dalton closed the Public Hearing at 7:57 PM.

Motion to approve the rezoning of 0.344 acres from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District, to allow property lines to be redrawn.

RESULT:	7-0 (Approve)
MOVER:	Whittle
SECONDER:	Dudley
AYES:	Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS:	None
ABSTAIN:	None

MATTERS FROM WORK SESSION

a. Old Callands Post Office Rehabilitation Project

Motion instructing County Staff to review the County’s Budget related to funding to maintain/rehabilitate the County’s historic buildings referenced in tonight’s Work Session, create a project prioritization list, Budget and project timeline, and bring the same back to the Board for approval.

RESULT: 7-0 (Approve)
MOVER: Ingram
SECONDER: Bowman
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

b. **Beautification Committee Reinstatement**

Motion instructing County Staff to take steps to reinstitute the Beautification Committee and report back on the same to the Board with specifics.

RESULT: 7-0 (Approve)
MOVER: Bowman
SECONDER: Whittle
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

c. **Certified Crime Prevention Communities Program Participation**

Motion to adopt the Resolution of participation for the County/Sheriff to participate in the Certified Crime Prevention Community Program

RESULT: 7-0 (Approve)
MOVER: Tucker
SECONDER: Dudley
AYES: Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
NAYS: None
ABSTAIN: None

BOARD MEMBER REPORTS

- Tucker thanked everyone for coming out and thanked County Staff for their behind-the-scenes work.
- Dudley thanked everyone for coming out and thanked County Staff. He also recognized his father celebrating his 91st birthday yesterday.
- Ingram stated that on April 13th, the Karen Johnston Bridge-to-Bridge fundraiser will be happening, and anyone can register online. He wished everyone a Happy Easter.
- Bowman shared that there would be a Community Meeting on March 25, 2025, at 5:30 PM at the Mt. Hermon Fire Department regarding the VDOT study and an update about

the Rt. 41 Franklin Turnpike study. He attended the Blairs Volunteer Fire Department banquet, RIFA, Chatham Town Council, presentation by Caesars. Bowman will be attending God's Pit Crew banquet this Saturday, and he attended the WPPDC Meeting, and he also hosted a meeting with the Chatham-Blairs District appointees. He stated he also toured the industrial parks, and he attended GIS training. He thanked everyone for attending the meeting and told Wayne Robertson to give him a call.

- Whittle thanked everyone for coming out to the Meeting and for their input, he thanked County Staff, and he wished everyone a Happy Easter.
- Dalton thanked everyone for coming out and he thanked County Staff. He recognized New Prospect Baptist Church and Trinity Aherron, and stated he attended the Blairs banquet and also attended the Gretna Fire and Rescue fundraiser.

COUNTY ADMINISTRATOR REPORTS

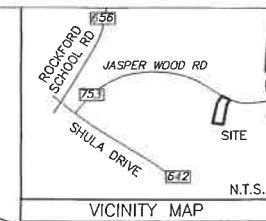
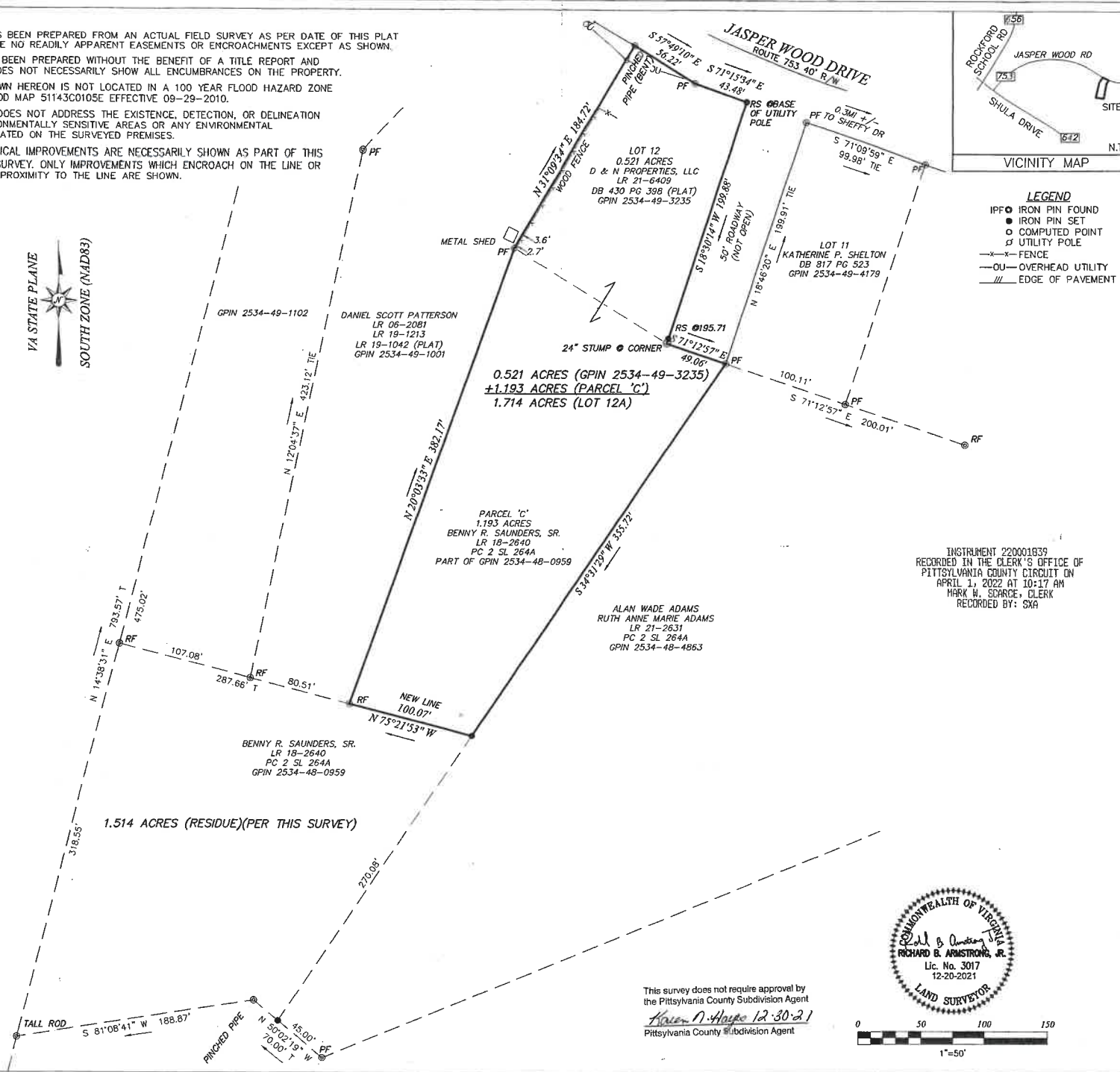
Turille stated Earth Day is April 27, 2024, and encouraged all to attend the County's related events. He stated he is listening to concerns about the Budget and urged citizens to call him as he welcomes any questions.

ADJOURNMENT

Dalton adjourned the Meeting at 8:11 PM.

NOTES:

1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY AS PER DATE OF THIS PLAT AND THERE ARE NO READILY APPARENT EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE, DOES NOT NECESSARILY SHOW ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS NOT LOCATED IN A 100 YEAR FLOOD HAZARD ZONE PER FEMA FLOOD MAP 51143C0105E EFFECTIVE 09-29-2010.
4. THIS SURVEY DOES NOT ADDRESS THE EXISTENCE, DETECTION, OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS OR ANY ENVIRONMENTAL PROBLEMS LOCATED ON THE SURVEYED PREMISES.
5. NOT ALL PHYSICAL IMPROVEMENTS ARE NECESSARILY SHOWN AS PART OF THIS BOUNDARY RESURVEY. ONLY IMPROVEMENTS WHICH ENCOACH ON THE LINE OR ARE IN CLOSE PROXIMITY TO THE LINE ARE SHOWN.

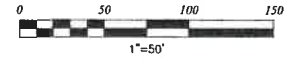


- LEGEND**
- IPF ● IRON PIN FOUND
 - IRON PIN SET
 - COMPUTED POINT
 - ⊕ UTILITY POLE
 - x-x- FENCE
 - OU- OVERHEAD UTILITY
 - ///- EDGE OF PAVEMENT

INSTRUMENT 220001839
RECORDED IN THE CLERK'S OFFICE OF
PITTSYLVANIA COUNTY CIRCUIT ON
APRIL 1, 2022 AT 10:17 AM
MARK H. SPARCE, CLERK
RECORDED BY: SGA



This survey does not require approval by the Pittsylvania County Subdivision Agent
Allen N. Hays 12-30-21
Pittsylvania County Subdivision Agent



ARMSTRONG & ASSOCIATES
SURVEYING, PLANNING, DEVELOPMENT

ARMSTRONGANDASSOCIATES.NET
ARMSTRONGLANDSURVEYING@GMAIL.COM

PLAT SHOWING
BENNY RICHARD SAUNDERS, SR. & D & N PROPERTIES, LLC
STAUNTON RIVER DISTRICT,
PITTSYLVANIA COUNTY, VIRGINIA

PROJECT#: 210259
DATE: 12-20-2021
DRAWN BY: MSG/RA
SHEET 1 OF 1

STAR-TRIBUNE

Serving Pittsylvania County Since 1869

Certificate of Publication

I hereby certify that the attached order of publication has been published once a week for 2 successive weeks in the Star-Tribune, a newspaper published at the Chatham office in Pittsylvania County, Virginia, beginning on April 3, 2024, and ending on April 10, 2024.

Chad Harrison, Publisher

Barbara A. Salvatore, Editor, acting agent for the publisher

May 9, 2024

STATE OF VIRGINIA, AT LARGE

County of Pittsylvania, To-wit:

The foregoing instrument was acknowledged before me this

9 day of May 2024 by Barbara Salvatore

My commission expires May 31, 2024.

LACHELLE AMBER CLARK
NOTARY PUBLIC
COMMONWEALTH OF VIRGINIA
REGISTRATION #7362649
MY COMMISSION EXPIRES May 31, 2024

Lachelle Clark
Notary Public

30 N. Main Street
P.O. Box 111
Chatham, VA 24531

Tel.: (434) 432-2791
Fax: (434) 432-4033
legals@chathamstartribune.com

NOTICE OF INTENT TO ABANDON ROAD

Pursuant to §33.2-909 of the Code of Virginia, 1950, as amended, the Pittsylvania County Board of Supervisors ("BOS"), at its regularly scheduled Business Meeting on Tuesday, March 19, 2024, unanimously determined that no public necessity exists for the 50' roadway (not open) between Lots 12 and 11 (Jasper Wood Drive), and therefore directed its notice of willingness to abandon the same be sent to the Virginia Department of Transportation ("VDOT") Commissioner. The roadway the BOS intends to abandon is described as follows: The property shown between Lot 12 and Lot 11 as "50' Roadway (not open)" on the plat by Richard B. Armstrong recorded as instrument number 220001839. This property begins at a point on the northeast corner of Lot 12 on the right of way of State Route 753 (Jasper Wood Drive), then S 18° 30' 14" W, 199.88 feet to a point, thence S 71° 12' 57" E, 49.06 feet to the southwest corner of Lot 11, thence N 18° 46' 20", 199.91 feet to the northwest corner of Lot 11, thence N 71° 15' 11" W along the right of way of State Route 753, 50.00 feet to the point of beginning, containing 0.227 acres in the Staunton River Magisterial District of Pittsylvania County, Virginia. The complete roadway abandonment file, including a detailed GIS map, is available for inspection in the Office of the Pittsylvania County Administrator, 1 Center Street, Chatham, Virginia, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. If any individual wishes to petition for a Public Hearing before the BOS or related to the above referenced roadway abandonment, please contact the Pittsylvania County Administrator at stuart.turille@pittgov.org, or (434) 432-7710.

Invoice #60594

PAID

Pitt. Co. Court House - Coroplast sign for Notice of Intent

Thank You for choosing TSC - Your Satisfaction is Our Priority!



Trophy & Sign Center
 199 Sandy Court
 Danville, Virginia 24541
 (434) 793-7446
<https://trophyandsigncenter.com>
sales@trophyandsigncenter.com

Delivery Method	Pick-up
Created	March 20, 2024
Customer Due Date	March 27, 2024
Invoice Date	March 20, 2024
Terms	Pay At Pickup
Payment Due Date	March 21, 2024
Total	\$88.26
Outstanding	\$0.00

Customer Billing
 Pittsylvania County Court House
 Arlene Worley
 DANVILLE, Virginia
Arlene.worley@pittgov.org

Customer Shipping
 Pittsylvania County Court House
 Arlene Worley
 DANVILLE, Virginia

Customer Notes
 3 - 24"(H)x36"(W) single sided on 4mm coroplast

 To Say:
 Notice of Intent (attached)
 White Background
 Black Lettering

Category	Description	Qty	Items	Price	Total
Signage	3 - 24"(H)x36"(W) single sided on 4mm coroplast To Say: Notice of Intent (attached) White Background Black Lettering	3	3	\$29.42	\$88.26
					

Item Total	\$88.26
Fees Total	\$0.00
Sub Total	\$88.26
Tax	\$0.00
Total Due	\$88.26
Paid	\$88.26
Outstanding	\$0.00

Accepted payment types are Check, ACH, and all major Credit Cards. Please make checks payable to Trophy and Sign Center and Provide Invoice/Quote Number. Payment is due as per agreed terms.

Spoilage Rate is 3% per print location or 5 pieces, whichever is higher. Placement has a .25 - .5" variance allowance for location. Despite our use of polyester or dye-blocking inks to reduce the risk of dye migration from garment color into the ink, it's essential to recognize that complete prevention cannot be guaranteed. Therefore, we cannot accept responsibility for any migrated garments, even if they exceed the spoilage rate.

This estimate is valid for a period of 30 days from the date of issuance. Prices are guaranteed during this period. After the 30-day period, TSC reserves the right to reevaluate and adjust the estimate based on current market conditions, costs, and other relevant factors. Dates on quotes are not valid or set until quote is approved, and are subject to change at anytime.

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PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Resolution

Agenda Title:	Resolution # 2024-05-04 Adoption (<i>Honoring Freedom of Choice Program Individuals</i>)					
Staff Contact(s):	Robert Tucker					
Agenda Date:	May 21, 2024	Item Number:	7.r.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">2024-05-04 Freedom of Choice Program Individuals</td> </tr> </table>			1.	2024-05-04 Freedom of Choice Program Individuals	
1.	2024-05-04 Freedom of Choice Program Individuals					
Reviewed By:	JVH					

SUMMARY:

The Board commends the dedicated members of the "Freedom of Choice" Committee that was formed to honor students who paved the way for integration during Virginia's "Freedom of Choice" era in the mid-1960's. For the Board's review and adoption consideration, Resolution # 2024-05-04, evincing the same, is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board adopt attached Resolution # 2024-05-04 honoring the Freedom of Choice program individuals as presented.

MOTION:

"I make a Motion adopting attached Resolution # 2024-05-04 honoring the Freedom of Choice program individuals as presented."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2024-05-04**

HONORING FREEDOM OF CHOICE INDIVIDUALS

VIRGINIA: At the Pittsylvania County Board of Supervisors' ("Board") May 21, 2024, Business Meeting, the following Resolution was presented and adopted:

WHEREAS, in October 2021, the process began to form the "Freedom of Choice" Committee ("Committee"), which is comprised partly of alumni from formerly all-black Pittsylvania County public schools who remember the days prior to and during integration. Other committee members include representation from the County's Public Library System and County's Historical Society; and

WHEREAS, Committee members and community members alike lived during Virginia's "Freedom of Choice" era, and the initiative was undertaken to ensure an accurate, complete, honest, and inclusive account of this chapter in not-so-ancient history; and

WHEREAS, the Committee wanted to do something to recognize County students from that were a part of the "Freedom of Choice" era, because they were so brave and so few; and

WHEREAS, after two (2) years of research and searching through yearbooks, a list of names was assembled of the black County students that attended the primarily white County High Schools during the "Freedom of Choice" era (1964-1969) before full integration; and

WHEREAS, the Committee worked with support from the County School Board, and in partnership primarily with the County Public Library System and the County Historical Society on the collaborative effort to curate and preserve the interviews and documentation collected about "Freedom of Choice" in the County; and digital records, including audio and video recordings of alumni, were stored and made available to researchers and the public; and

WHEREAS, the Committee Members are: Elizabeth Mayo, Michael Brown, Pastor Reginald Carter, Glen Miller, Pastor Raymond Ramsey, Brenda Breedslove Carter, Margie Lanier Richardson, Henry Myers, Rhonda Griffin, Marian Shelton Keyes, Calvin Yarbrough, Elma Patrick Lane, Lisa Tuite, and Gayle Hunt Breakley; and

WHEREAS, four (4) ceremonies were held in February 2024 to unveil the plaques installed at each County High School (Chatham, Gretna, Tunstall, and Dan River), which list the names of black students who attended under the "Freedom of Choice" policy, honoring their courage and commemorating both the struggle, and overcoming it.

NOW, THEREFORE, BE IT RESOLVED, that the Board commends the dedicated members of the Committee who joined together to honor these students who paved the way for integration during Virginia's "Freedom of Choice" era in the mid-1960's, and showed remarkable courage, leadership, and sacrifice to help break the racial barrier in education.

Given under my hand this 21st day of May, 2024.

Darrell W. Dalton
Chairman, Pittsylvania County Board of Supervisors

ATTEST:

J. Vaden Hunt, Esq.
Pittsylvania County Attorney

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	VDOT U.S. Highway 58 Temporary Construction Easement Approval		
Staff Contact(s):	Chris Adcock		
Agenda Date:	May 21, 2024	Item Number:	7.s.
Attachment(s):	1.	04-16-2024 Construction Easement Route 58	
Reviewed By:	JVH		

SUMMARY:

VDOT requests an temporary construction easement to replace or rehabilitate a culvert pipe that runs under Route 58 (South Boston Highway) adjacent to the Sutherlin Convenience Site (County-owned property; GPIN 2367-01-6925). Related documents are attached for review and reference.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends approval of the attached Temporary Construction Easement and Access to allow VDOT to repair a culvert adjacent to County property.

MOTION:

"I make a Motion authorizing the Assistant County Administrator, on behalf of the Board, to execute a Temporary Construction Easement and Access with the Commonwealth of Virginia for replacement or rehabilitation of a mainline culvert."



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Stephen C. Brich, P.E.
Commissioner

March 25, 2024

Board of Supervisors Pittsylvania County Virginia
P.O. Box 426
Chatham, VA 24531

Dear Board of Supervisors Pittsylvania County Virginia:

Enclosed please find a Temporary Construction Easement for replacement or rehabilitation of a mainline pipe that runs under Route 58 (South Boston HWY), 2.0 MW of Rte 970 (Pounds Rd), adjacent to your property in Pittsylvania County recorded under tax parcel number(s) 2367-01-6925. (We may have an easement on file but need an updated version)

VDOT requests your signature on the temporary construction easement to repair the failing pipe and to bring the structure up to current standards. By signing and returning the document enclosed you are agreeing to allow the Commonwealth and/or its agents the right to enter your land to the extent necessary for repair or replacement of aforementioned pipe. At completion of the project, the Commonwealth or its agents will restore all areas entered to near original condition as possible and all areas will be uniformly graded and reseeded to reestablish vegetation.

Please complete the Temporary Construction Easement and return in the enclosed self-addressed stamped envelope included. If there is another property owner(s), please have them sign as well before mailing the easement back. If you have any questions or would like to discuss this in more detail, please contact Arron Gravitt at (434) 222-0066 or via email at arron.gravitt@vdot.virginia.gov

Thank you in advance for your assistance and cooperation with this matter.

Sincerely,

A handwritten signature in blue ink that reads "Arron C. Gravitt".

Arron C. Gravitt
Project Engineer
Virginia Department of Transportation
5211 Halifax Road
Halifax, VA 24558



TEMPORARY CONSTRUCTION EASEMENT AND ACCESS

We the undersigned property owners, and the Commonwealth of Virginia do this day of , 20 agree to the following conditions with regard to temporary access and construction easement in conjunction with culvert replacement/rehabilitation project located on Route 58 (South Boston HWY), 2.0 MW of Rte 970 (Pounds Rd), located in Pittsylvania County, Virginia. Access will be required on the north side of the roadway to accommodate equipment and/or personnel for replacement/rehabilitation of existing mainline culvert.

We the property owners have been made aware of our right to receive just compensation for the easement conveyed herein, and that we make no claims to compensation or damages as a result of the work performed except as stated below. We acknowledge that the planned construction and how it will affect our land, has been fully explained to us and that the benefit to our property of the construction shall be consideration for this agreement. We hereby grant to the Commonwealth and its agents, the right to enter onto our land to the extent necessary for the construction of this project, such right to terminate at the completion of the project, or no later than January 1, 2028. Landowner will be notified within 15 days of completion of the project.

The Commonwealth through the Department of Transportation agrees that the area will be restored to as near original condition as possible, with all disturbed areas being uniformly graded. Also damage to trees and brush will be held to the minimum possible and seeding will be done to reestablish vegetation.

WITNESS, THE FOLLOWING SIGNATURES:

 Property Owner: _____

Board of Supervisors Pittsylvania County Virginia Date

Property Owner: _____

N/A N/A Date
VDOT Agent: Arron C. Gravitt 4/2/24

Arron C. Gravitt Date

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Financial Management Policy Revisions Approval		
Staff Contact(s):	Kim VanDerHyde		
Agenda Date:	May 21, 2024	Item Number:	7.t.
Attachment(s):	1.	FMA adopted 05-02-1994 REVISED 5_21_24	
	2.	Financial Management Policy-Summary of Changes.5.21.24	
Reviewed By:	JVH		

SUMMARY:

It is time for the Board to review and/or make additions and revisions to the County's Financial Management Policies if needed. As discussed at the Board's May Work Session, there are several revisions and one (1) additional Policy that needs to be added to the overall Financial Management Policies. For the Board's review and consideration, a summary of these changes is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the changes to the Financial Management Policies as attached and presented.

MOTION:

"I make a Motion approving the revisions/addition to the County's Financial Management Policies as attached and presented."

FINANCIAL MANAGEMENT POLICIES

PITTSYLVANIA COUNTY, VIRGINIA

ADOPTED: MAY 2, 1994
REVISED: NOVEMBER 20, 2012
REVISED: JULY 21, 2015
REVISED: SEPTEMBER 18, 2018
REVISED: FEBRUARY 15, 2022
REVISED: MAY 21, 2024

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Policy I Reserves and Fund Balance

Fund balance is the difference between the assets and liabilities reported in a governmental fund. Pittsylvania County's General Fund balance provides the County with sufficient working capital and some ability to address emergencies without borrowing. The following five fund balance classifications describe the relative strength of the spending constraints placed on the purposes for which the resources can be used:

- Nonspendable fund balance – amounts that are not in spendable form (such as inventory and prepaids) or are required to be maintained intact (corpus of a permanent fund);
- Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority; for all funds except the general fund, assigned fund balance is the residual fund balance classification;
- Unassigned fund balance – amounts that are available for any purpose; positive amounts are only reported in the general fund.

To further provide the stable management of County services, maintain the County's fiscal integrity, a stable and equitable tax rate and a high credit rating to minimize borrowing costs, the County shall establish the following minimum General Fund Balance elements:

- Committed Fund Balance Policy: The Board of Supervisors is the County's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board of Supervisors. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
- Assigned Fund Balance Policy: The Board of Supervisors has authorized the County's Finance Director as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.
- An Unassigned General Fund Balance of not less than 20% of the most current audited General Fund expenditures to address natural and manmade disasters and to offset budget fluctuations.
- This General Fund Balance shall not be used to support recurring operating expenditures outside of the current budget year and this shall be done only on the basis of a shortfall in revenues. In the ensuing year the County will increase its⁸³

General Fund revenues or decrease its expenditures to prevent using this General Fund Balance two years in a row to subsidize General Fund Operations.

- Funds in excess of the General Fund Balance “target” at the close of the fiscal year shall be considered to address mid-year request for critical expenditures.
- Resource Flow Policy: when fund balance resources are available for a specific purpose in more than one classification, it is the County’s policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.
- In the event the Unassigned General Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the Unassigned General Fund Balance to the minimum level of twenty percent (20%) of the most current audited General Fund expenditures within two (2) fiscal years following the fiscal year in which the event occurred.

Policy II Annual Fiscal Plan

The County's annual operating budget must continue to show fiscal restraint with the objective of providing public services at the lowest possible cost. However, delivering services economically is not sufficient; the quality of service delivery is expected to remain high. Therefore, to receive maximum benefit from the dollars spent, the County must integrate performance measurement and productivity indicators where possible within the annual budget process. Duplication of services and inefficiency in delivery should be eliminated wherever they are identified.

The County will fund current expenditures with current revenues and other recurring funding sources such as the projected under expenditure of current budget appropriations. The County will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues or rolling over short-term debt.

If a deficit is subsequently projected during any fiscal year, the County will reduce expenditures or increase revenues to the extent necessary to ensure a balanced budget at the close of the fiscal year.

The County shall establish a Contingency Appropriation as part of the annual General Fund budget process not to exceed 1% of the adopted County budget, excluding transfers, to meet unexpected expenditure increases for General Fund supported agencies.

Equipment (e.g., vehicles) should be replaced on a cost-effective basis (i.e., whenever they become unsafe or too expensive to maintain). To address this objective, the County will maintain a comprehensive replacement program comprised of a schedule of capital assets to be replaced and the scheduled expenditures by fiscal year. These scheduled expenditures will be programmed into future budget periods to provide a more consistent approach to the replacement of capital assets; thereby contributing to the stability of the County's tax rate.

The amount of annual School Funding as evidenced by the Transfer from the General Fund to the School Operating Fund shall be determined as follows:

- Local Tax Revenues

Local taxes are used to fund the required transfer to the School Operating Fund.

This Calculation shall be based on revenue estimates used in the budget process.

- Standards of Quality

The County shall meet the "Standards of Quality" (SOQ) requirements, as defined by the Commonwealth of Virginia, as the minimum funding requirements for School use.

In order to assist with financial planning decisions, the County will prepare a five year projection of General Fund revenues and expenditures. This projection will use detailed analyses and economic forecasts. These analyses and forecasts will enable the County to focus on the long-range financial impact of proposed program expenditures and future revenue trends that may affect the delivery of services.

To monitor the status of the current years' fiscal plan, a formal budget review process shall be implemented. The objectives of this review are twofold:

1. The review shall highlight the expenditure of funds against budget by function and revenue trends.
2. The review shall provide a status report on the major programs and project initiatives contained in the adopted fiscal plan. This report shall be presented at the conclusion of the second, third and fourth quarters of the current fiscal year.

The County will continue to annually prepare a budget consistent with the guidelines established by the Government Finance Officers Association under its Distinguished Budget Award Program. In order to receive this award, a governmental unit must publish a budget document that meets rigorous program standards as a policy document, as an operations guide, as a financial plan, and as a communication tool. This award, along with the Certificate of Achievement for Excellence in Financial Reporting, would help Pittsylvania County present a quality financial image.

Policy III Revenues

The County will establish and maintain a diversified and stable revenue base to protect it from short-run fluctuations in any one revenue source. The County will estimate its annual revenues by an objective, analytical process and project revenues for the next five years; updating this projection annually. Each existing and potential revenue source will be re-examined annually as part of this process.

Charges for Services:

The County will establish all user charges and fees at an appropriate level after recognition of the cost of providing the services. Periodically, the County will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases. It is recognized that occasionally competing policy objectives will result in user fee levels that recover only a portion of service costs.

Intergovernmental Aid:

Pittsylvania County should pursue intergovernmental aid for only those programs and activities that address a recognized need and are consistent with the County's long-range objectives. Any decision to pursue intergovernmental aid should be preceded by the consideration of the following fiscal consideration:

1. Present and future funding requirements;
2. Cost of administering the funds; and
3. Costs associated with special conditions or regulations attached to the grant award.

The County should attempt to recover all allowable costs – direct and indirect – associated with the administration and implementation of programs funded through intergovernmental aid. In the case of State and federally mandated programs, the County should attempt to obtain as much funding as possible from the governmental entity requiring that the service be provided.

Assessments:

Through sound appraisal practices, the County will ensure that real property is assessed every four years and personal property is assessed annually on a fair and equitable basis within standards established by the International Association of Assessing Officers regarding the level of assessment and assessment equity. Real and personal property will be enforced to ensure that the tax burden is shared equitably among all taxpayers. The level of assessment on January 1st will be the legally mandated ratio of 100% of market value. The achievement of the requirement for real estate shall be measured against the Virginia Department of Taxation's annual study which reports each local government's assessment to sales ratio. The County's goal is to achieve an annual assessment to sales ratio of at least 94%, under current real estate market conditions, when January 1st assessment is compared to sales in the succeeding calendar year.

A report on assessment ratios shall be submitted annually to the Board of Supervisors by the Commissioner of Revenue.

Property Tax Collections:

The County must continue to strive toward increasing its property tax collection ratio by taking advantage of all available legal enforcement powers (liens on bank accounts, attachment of property, public sale of real property, etc.).

The County's total collections each year of current taxes, delinquent taxes and late penalties should equal the full tax levy for the current year.

Policy IV Capital Improvement Program

The County will adopt an annually updated multi-year capital improvement program that sets forth desired capital improvements and the sources of funding for such improvements. Where general obligation bonds or other types of long-term debt are proposed, their impact on the County's debt ratios and real property tax rate will be examined. The expenses of operating proposed facilities and any new programs associated with them are vital and will be included in the annual capital budgeting process. The revenues necessary to fund these expenditures are to be estimated and provided as part of the overall financial impact of the capital improvement program. The utilization of this process will result in an orderly approach to meeting capital requirements and a manageable schedule for the payment of debt service and operating costs.

A contribution from current revenues to the County's capital improvement program reduces future debt services requirements and provides a safety margin to protect the County from revenue shortfalls. It shall be the County's objective to dedicate the required amount of the annual General Fund revenues allocated to the County's operating budget to fund projects included in the County's Capital Improvement Plan (CIP).

Policy V Capital Asset Policy

Capital assets are tangible or intangible assets that are obtained for use in operations. The Pittsylvania County (the County) capitalizes assets that have an individual cost that exceeds the thresholds in the table below and an expected useful life of more than two years. If federal and/or state capital asset policies and regulations conflict with the policy of the County, the federal and state policies and regulations will prevail. However, if federal and/or state policies and regulations are less restrictive than the County policy, then the County policy will prevail. Capital assets can be purchased, constructed, or donated, and fall into one of the categories below:

Capital Asset Category	Capitalization Threshold
Land	\$ 20,000
Buildings & Improvements	20,000
Furniture, Fixtures, and Equipment	20,000
Vehicles	20,000
Right-to-use leased assets	20,000
Construction in Progress	based on anticipated final asset cost

Capital Asset Categories

A. Land

Land is real property that provides a foundation for structures or produces crops, trees, and other forms of shrubbery. Land has an indefinite useful life. Expenses to prepare the land for its intended use are capitalized. Capitalizable costs for land include purchase price, legal and title fees, easements, grading, etc.

B. Buildings

Buildings are permanent structures, which include warehouses, plant facilities, and office buildings. Capitalizable costs for buildings include purchase price, legal fees, reconditioning, materials, labor, professional fees, etc. The County capitalizes all components of a building as one asset and depreciates them over the useful life of the building. Replacement of components of the building, such as replacement of a roof, is expensed as incurred.

C. Building/Land Improvements

Land improvements add value to the land and can be inexhaustible or exhaustible.

- Inexhaustible

Inexhaustible land improvements include costs that are necessary to bring the land to its intended condition for use. Initial improvement costs, such as clearing, filling, grading, and leveling of land, are included in the cost of the land.

- Exhaustible
Land improvements that are exhaustible, or deteriorate over time, are capitalized separately and depreciated. Examples include, but are not limited to, parking lots, fences, and landscaping.

Building improvements are capitalized if they prolong the useful life of the asset or increase the value or future economic benefit of the individual asset. Regular maintenance or minor renovations, however, are not capitalized by the County.

D. Furniture, Fixtures, and Equipment

Furniture, fixtures, and equipment are assets that include machinery, furnishings, software, and similar items. Capitalizable costs include net purchase price, taxes, transportation, installation, etc.

a. Software

Software is considered an intangible asset and should be capitalized if purchased or developed for internal uses. Acquisition costs and other costs incurred to customize the software are also capitalized. Major software upgrades that provide a significant increase in functionality or exceed the aggregate capitalization threshold are capitalized. Internally generated computer software has additional qualifications for capitalization. Internally generated software development is considered to occur in three phases:

- i. Preliminary Project Stage: conceptual formulation, evaluation of alternatives, determination of existence of needed technologies, and final selection from alternatives
- ii. Application Development Stage: design of the chosen path, coding, installation to hardware, testing, and data conversion needed to make software operational
- iii. Post-Implementation/Operations Stage: application training and software maintenance

Costs are only capitalized in the application development stage once the preliminary project stage is complete. Costs can only be capitalized once management authorizes and commits to funding. Costs in the preliminary project stage and post-implementation/operations stage are not capitalized.

E. Vehicles

Vehicles include cars, trucks, ambulances, etc. used by the County in its normal operations. Capitalizable costs for vehicles include net purchase price, taxes, transportation, etc. Vehicles are capitalized individually and tracked in coordination with the Department of General Properties.

F. Construction in Progress

Construction in progress is used for costs incurred to construct capital assets before they are substantially complete. Costs during construction are tracked throughout the construction period in an effort to represent reliable information on the County's financial statements.

Capitalizable Costs

Capital assets are recorded at historical cost. Historical costs include:

- Purchase price
- Costs needed to place the asset at its intended location, i.e. freight
- Costs needed to place the asset in its intended condition for use, i.e. installation and site preparation costs

All costs must be directly identifiable with a specific asset to be capitalized. Costs incurred after the asset acquisition is considered to be probable are capitalized. Internal costs that directly relate to the acquisition or construction of a specific asset are also capitalized. Assets donated by third parties are recorded at fair market value.

Depreciation

Depreciation is a method to distribute the cost of a capital asset over its useful life in a systematic and rational manner. The County uses the straight-line method to depreciate capital assets. Assets are assumed to have no salvage value at the end of their useful lives. Depreciation is prorated by month in the year of acquisition and disposal. Depreciation begins the month following the acquisition date. Capital assets are depreciated based on the useful life schedule below:

Capital Asset Category	Useful Life
Land and Land Improvements (Inexhaustible)	Indefinite
Buildings and Improvements	10-40 years
Furniture and Office Equipment	5-10 years
Machinery & Equipment	5-10 years
Computer-related Equipment	5-10 years
Vehicles	5 years
Garbage and Dump trucks	10 years
Fire and Rescue Vehicles	10-20 years
Right-to-use leased assets	Life of the lease

Depreciation expense must be reported as a reduction of net assets in the government-wide statement of activities. Accumulated depreciation reduces the carrying amount of capital assets as reported in the government-wide statement of net assets.

Dispositions

It is at the discretion of the department to determine when an asset is considered for disposition. Once an item has been disposed, the department should notify the Finance Department so the item can be removed from the capital asset system. A capital asset report is sent to departments annually to verify that all assets are correct.

This policy shall be effective July 1, 2023.

Policy VI Debt Management

Debt ratios must be maintained at the following levels:

1. Outstanding General Fund Debt as a percentage of the estimated market value of all taxable property (real and personal) in the County should not exceed 3%; and
2. Annual debt and lease purchase financing for capital facilities will be used in computing debt ratios for financial planning and reporting purposes. Debt service as a percentage of General Fund Expenditures should not exceed 10%.
3. School debt and lease purchase financing for capital facilities will be used in computing debt ratios for financial planning and reporting purposes except for financed School projects where debt service is paid specifically from the 1% School Sales Tax Revenue stream.

Policy VII Cash Management

Effective cash management is an essential part of good financial management, particularly at a time when rising costs place mounting pressures on local revenues. Maximization of County investment returns on funds not immediately required for County operations can help offset this pressure. The County investment program must meet four criteria which are listed in the order of their importance:

1. Legality,
2. Safety,
3. Liquidity, and
4. Yield

The legality and safety of public investments are crucial. To allow for unforeseen expenditures, it must be possible to liquidate investments quickly without loss of principal. Only after these criteria are met should the maximization of investment yield be pursued.

Investment performance will be based upon the comparison of the County's investment yield to the average yield on the 91 day U. S. Treasury Bill; Donoghue's Money Market Fund Average and the average annual rate of return experienced by other jurisdictions.

Within the constraints of normal trade practices, the County should increase the amount of funds available for investment by rapid collection of money owed to the County and decelerated payment of obligations. At all times total cash invested shall at a minimum equal 100% of total book cash balances.

A timely report of this information should be prepared by the Treasurer and submitted to the Board of Supervisors monthly.

Policy VIII Accounting and Financial Reporting

The County will comply with generally accepted accounting principles (GAAP) in its accounting and financial reporting system, as contained in the following publications:

- Codification of Governmental Accounting and Financial Reporting Standards, issued by the Governmental Accounting Standards Board (GASB).
- Governmental Accounting, Auditing, and Financial Reporting (GAAFR), issued by the Governmental Finance Officers Association of the United States and Canada.
- Uniform Financial Reporting Manual for Virginia Counties and Municipalities, prepared by the Commonwealth of Virginia Auditor of Public Accounts.
- Audits of State and Local Governmental Units, an industry audit guide published by the American Institute of Certified Public Accountants.

The County will annually prepare its financial report in compliance with the principles and guidelines established by the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program. The Certificate of Achievement, which is issued for excellence in financial reporting, provides national recognition for jurisdictions that qualify and increases the marketability of their debt offerings. Conformance with the Association's standards also increases the comparability of the County's reports to those of other jurisdictions following the same standards.

The County's annual financial statements, federal grant reports, and Uniform Financial Reports will be audited yearly by a qualified, independent public accounting firm. An independent audit provides objective evidence that the County's financial transactions are properly handled, recorded, and reported. This assurance increases the confidence of third parties (banks, bond-holders, bond rating agencies, etc.) and the general public in the County's annual financial reports.

The County must never resort to unsound fiscal practices to achieve a balanced budget or to provide needed capital improvements. Such things as moving tax payment dates forward to produce one-time "windfalls" or using fund balance for recurring expenditures are examples of such unsound financial practices which must be avoided.

Policy IX Procurement

The primary objectives of the County's procurement process center upon economy and efficiency. One objective is to obtain supplies, equipment, and services as economically as possible. A second objective is to purchase materials that are best suited to the specific needs of operating departments. Most importantly, needed materials should be available in a timely manner to avoid any interruptions in the delivery of services to the public. To achieve these objectives, five essential components are necessary:

1. Sufficient and competent personnel,
2. Centralized organization,
3. Formal regulations,
4. Standardization and specifications, and
5. Effective operating procedures

Finally, the procurement process must guard against fraud, waste, and favoritism in the purchase of goods and services. Additional information regarding procurement procedures can be found the Procurement Policy.

Policy X Risk Management

Pittsylvania County is to be protected against accidental loss or losses which would significantly affect personnel, property, the budget, or the ability of the County to continue to fulfill its responsibilities to taxpayers and the public. Potentially hazardous situations, practices, and conditions will continue to be evaluated and where feasible and cost effective, reduced or eliminated. Since 1992, the County has been self-insured with respect to certain insurance programs. The County must therefore maintain actuarially sound insurance reserves that will indemnify the County and its employees against potential loss. The maintenance of an actuarially determined self-insurance fund serves to further enhance the professional financial management image of the County.

Policy XI Economic Development

Pittsylvania County shall continue to expand and diversify its economic base by attracting industrial and commercial firms to the County. Special emphasis should be given to industrial and commercial enterprises that will employ the local labor force. In addition, the County will continue to utilize a network of public facilities which links planned industrial and commercial areas with its growing residential areas. Further diversification of the County's tax base through industrial and commercial development will serve to provide employment stability in the area and tend to reduce the tax burden of individual taxpayers.

Policy XII Federal Grants Administration

GRANT ADMINISTRATION

Pittsylvania County does not have a centralized grants department; therefore, it is the responsibility of each department obtaining a grant to care for and be familiar with all grant documents and requirements. If a grant is Federal, the department should immediately notify the Finance Director for inclusion in the Pittsylvania County's Single Audit. For the purpose of this policy "Program Director" applies to the individual within a given department who will be responsible for the grant.

1. Grant Development, Application, and Approval –

- a. Legislative Approval – The point at which legislative approval is required is determined by the requirements of the grant program. If the grant must be submitted by "an individual authorized by the legislative body", then Board approval is required prior to submitting the application. If such legislative approval is not specifically required by the written terms of the grant, then the department head may, at his or her discretion, approve grant applications. In this case, a copy of the application shall be sent to the County Administrator's office. If an award is given, a copy of the agreement shall also be furnished to the County Administrator's office. Electronic copies are preferable.
- b. Matching Funds – Grants that require cash local matches must be coordinated through the County Administrator's office. At a minimum, funds must be identified within the existing budget to provide the match, or a budget adjustment will be required. Depending on the nature of the grant, there may also be some policy implications that will bear discussion. (For example, will the grant establish a level of service that cannot be sustained once the grant funds are depleted?)
- c. Grant Budgets – Most grants require the submission of an expenditure budget. The department head should review this portion of the grant request prior to submission. The Finance Director will need to be contacted regarding personnel projections.

2. Grant Program Implementation –

- a. Notification and Acceptance of an Award – Official notification of a grant award is typically sent by a funding agency to the program director and/or other official designated in the original grant proposal. However, the authorization to actually spend grant funds is derived from the Board through the approval of a grant budget. This is done with the adoption of the Government-wide operating budget, as the grant budget is a component of such.
- b. Establishment of Accounts – The department that obtained the grant will provide the Finance office with information needed to establish revenue and expense accounts for the project. Ordinarily, this information will include a copy of a summary of the project and a copy of the full project budget.
- c. Purchasing Guidelines – All other Pittsylvania County purchasing and procurement guidelines apply to the expenditure of grant funds. The use of grant funds does not exempt any purchase from normal purchasing requirements. All typical

paperwork, staff approvals, and bidding requirements apply. When in doubt, the Program Director should contact the County Administrator's office for further assistance.

3. Financial and Budgetary Compliance –

- a. Monitoring Grant Funds – Departments may use some internal mechanism (such as a spreadsheet) to monitor grant revenues, expenditures and budgetary compliance, however all such financial information will also be maintained in the Pittsylvania County's finance software at some level. The finance software is considered to be Pittsylvania County's "official" accounting system. Ultimately, the information in this system is what will be audited and used to report to governing boards, not information obtained from offline spreadsheets. Program Directors are strongly encouraged to use inquiries and reports generated directly from the finance software to aide in grant tracking. If any "off-system" accounting records are maintained, it is the responsibility of the Program Director to ensure that the program's internal records agree to the Pittsylvania County's accounting system.
- b. Fiscal Years – Occasionally, the fiscal year for the granting agency will not coincide with the Pittsylvania County's fiscal year. This may require adjustments to the internal budget accounts and interim financial reports as well as special handling during fiscal year-end close. It is the responsibility of the department head to oversee grant budgets within his/her department and to bring such discrepancies to the attention of the Finance office at the time the grant accounts are established.
- c. Grant Budgets – When the accounting structure for a grant is designed, it will include the budget that was prepared when the grant application was submitted. The terms of each specific grant will dictate whether any budget transfers between budgeted line items will be permitted. In no case will the Program Director be authorized to exceed the total budget authority provided by the grant.

If grant funds have not been totally expended by fiscal year-end, it is the responsibility of the Program Director to notify the Finance Director that budget funds need to be carried forward to the new fiscal year, and to confirm the amounts of such carry-forwards. This can be done during the Pittsylvania County's normal annual budgeting process. Carry-forwards of grant funds will be subjected to maximum allowable amounts/percentages based on the grant award agreement and/or the Uniform Guidance compliance supplement.

- d. Capital Assets – Pittsylvania County is responsible for maintaining an inventory of assets purchased with grant monies. The Pittsylvania County is accountable for them and must make them physically available for inspection during any audit. The Finance Director must be notified immediately of any sale of these assets.

Customarily, the proceeds of the sale can only be used on the grant program that purchased them. In most cases, specific governing regulations can be found in the original grant.

The individual department overseeing the grant will coordinate this requirement. All transactions that involve the acquisition or disposal of grant funded fixed assets must be immediately brought to the attention of the Finance Director.

4. Record Keeping –

- a. Audit Workpapers – The Pittsylvania County’s external auditors audit all grants at the end of each fiscal year. The department who obtained the grant will prepare the required audit workpapers. These will then need to be sent to the Finance Director within a reasonable time following year end.
- b. Record Keeping Requirements – Grant record keeping requirements may vary substantially from one granting agency to another. Consequently, a clear understanding of these grant requirements at the beginning of the grant process is vital. The Program Director in the Finance Department will maintain copies of all grant draw requests, and approved grant agreements (including budgets). Records shall be retained for a minimum of 5 years from the date on which the final Financial Status Report is submitted, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit or cognizant agency for indirect costs.

Uniform Guidance Compliance Supplement - General Information

Board Policies. The Board of Supervisors has adopted various financial policies independent of those now required for federal awards under the Uniform Guidance. These policies may be incorporated into this document by reference. All of the established board policies also apply to federal grants where appropriate. These policies include:

- **Pittsylvania County Procurement Policy**
- **Personnel Policy**

Uniform Guidance Compliance Supplement - Activities Allowed/Unallowed and Allowable Costs/Cost Principles

The requirements for allowable costs/cost principles are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. All grant expenditures will be in compliance with the Uniform Guidance, State law, Pittsylvania County policy, and the provisions of the grant award agreement will also be considered in determining allowability. Grant funds will only be used for expenditures that are considered reasonable and necessary for the administration of the program and treatment will be consistent with the policies and procedures the Pittsylvania County would apply to non-federally financed work.
2. Grant expenditures will be approved by the department head when the bill or invoice is received. The terms and conditions of the Federal Award will be considered when approving. The approval will be evidenced by the department head's initials on the original bill or invoice. Accounts payable disbursements will not be processed for payment until necessary approval has been obtained.
3. Payroll costs will be documented in accordance with the Uniform Guidance. Specifically, compensation for personal services will be handled as set out in §200.430 and compensation for fringe benefits will follow §200.431 of the Uniform Guidance.
4. An indirect cost rate will only be charged to the grant to the extent that it was specifically approved through the grant budget/agreement.

Part 200 examines the allowability of 55 specific cost items (commonly referred to as Selected Items of Cost) at 2 CFR 200.420-200.475. These cost items are listed in the chart below along with the citation where it is discussed whether the item is allowable. Pittsylvania County personnel responsible for spending federal grant funds and for determining allowability must be familiar with the Part 200 selected items of cost section. Pittsylvania County must follow these rules when charging these specific expenditures to a federal grant. When applicable, staff must check costs against the selected items of cost requirements to ensure the cost is allowable.

The selected item of cost addressed in Part 200 includes the following (in alphabetical order):

Item of Cost	Citation of Allowability Rule
Advertising and public relations costs	2 CFR § 200.421
Advisory councils	2 CFR § 200.422
Alcoholic beverages	2 CFR § 200.423
Alumni/ae activities	2 CFR § 200.424
Audit services	2 CFR § 200.425
Bad debts	2 CFR § 200.426
Bonding costs	2 CFR § 200.427
Collection of improper payments	2 CFR § 200.428

Commencement and convocation costs	2 CFR § 200.429
Compensation – personal services	2 CFR § 200.430
Compensation – fringe benefits	2 CFR § 200.431
Conferences	2 CFR § 200.432
Contingency provisions	2 CFR § 200.433
Contributions and donations	2 CFR § 200.434
Defense and prosecution of criminal and civil proceedings, claims, appeals and patent infringements	2 CFR § 200.435
Depreciation	2 CFR § 200.436
Employee health and welfare costs	2 CFR § 200.437
Entertainment costs	2 CFR § 200.438
Equipment and other capital expenditures	2 CFR § 200.439
Exchange rates	2 CFR § 200.440
Fines, penalties, damages and other settlements	2 CFR § 200.441
Fund raising and investment management costs	2 CFR § 200.442
Gains and losses on disposition of depreciable assets	2 CFR § 200.443
General costs of government	2 CFR § 200.444
Goods and services for personal use	2 CFR § 200.445
Idle facilities and idle capacity	2 CFR § 200.446
Insurance and indemnification	2 CFR § 200.447
Intellectual property	2 CFR § 200.448
Interest	2 CFR § 200.449
Lobbying	2 CFR § 200.450
Losses on other awards or contracts	2 CFR § 200.451
Maintenance and repair costs	2 CFR § 200.452
Materials and supplies costs, including costs of computing devices	2 CFR § 200.453
Memberships, subscriptions, and professional activity costs	2 CFR § 200.454
Organization costs	2 CFR § 200.455
Participant support costs	2 CFR § 200.456
Plant and security costs	2 CFR § 200.457
Pre-award costs	2 CFR § 200.458
Professional services costs	2 CFR § 200.459
Proposal costs	2 CFR § 200.460
Publication and printing costs	2 CFR § 200.461
Rearrangement and reconversion costs	2 CFR § 200.462
Recruiting costs	2 CFR § 200.463
Relocation costs of employees	2 CFR § 200.464
Rental costs of real property and equipment	2 CFR § 200.465
Scholarships and student aid costs	2 CFR § 200.466
Selling and marketing costs	2 CFR § 200.467
Specialized service facilities	2 CFR § 200.468
Student activity costs	2 CFR § 200.469
Taxes (including Value Added Tax)	2 CFR § 200.470
Termination costs	2 CFR § 200.471
Training and education costs	2 CFR § 200.472

Transportation costs	2 CFR § 200.473
Travel costs	2 CFR § 200.474
Trustees	2 CFR § 200.475

Uniform Guidance Compliance Supplement - Cash Management

Source of Governing Requirements – The requirements for cash management are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. Most of the Pittsylvania County’s grants are awarded on a reimbursement basis. As such, program costs will be expended and disbursed prior to requesting reimbursement from the grantor agency. If Federal grant funds are received first, care will be taken in order to minimize the time elapsing between receipt of Federal funds and disbursement to contractors/employees/subrecipients according to §200.302 (6) of the Uniform Guidance. Expenditures will be compared with budgeted amounts for each Federal award.
2. Cash draws will be initiated by the Program Director who will determine the appropriate draw amount. Documentation of how this amount was determined will be retained. Payments and travel costs will be handled in a manner consistent with the Pittsylvania County’s existing Accounts Payable policies and in accordance with §200.305 (payments) and §200.474 (travel costs) of the Uniform Guidance.
3. The physical draw of cash will be processed in the Pittsylvania County’s finance software, or through the means prescribed by the grant agreement for other awards.
4. Supporting documentation or a copy of the cash draw paperwork will be filed along with the approved paperwork described above and retained for audit purposes.

Uniform Guidance Compliance Supplement - Eligibility

Source of Governing Requirements – The requirements for eligibility are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Additional Policies and Procedures. The following policies and procedures will also be applied:

1. Federal grants will only benefit those individuals and/or groups of participants that are deemed to be eligible.
2. Initial eligibility determinations will be made by the Program Director based on the grant award/contract. Sufficient documentation to support these determinations will be retained and made available to administration, auditors, and pass-through or grantor agencies, upon request. It is the department’s responsibility to maintain complete, accurate, and organized records to support eligibility determinations.

Uniform Guidance Compliance Supplement - Equipment and Real Property Management

Source of Governing Requirements – The requirements for equipment are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Additional Policies and Procedures. The following policies and procedures will also be applied:

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. All equipment will be used in the program for which it was acquired or, when appropriate, in other Federal programs.
2. When required, purchases of equipment will be pre-approved by the grantor or pass-through agency. The Program Director will be responsible for ensuring that equipment purchases have been previously approved, if required, and will retain evidence of this approval.
3. Property/Equipment records will be maintained, a physical inventory shall be taken every two years, and an appropriate system shall be used to safeguard assets.
4. When assets with a current per unit fair market value of \$5,000 or more are no longer needed for a Federal program, a request for written guidance shall be made from the grantor agency as to what to do with the property/equipment prior to sale or relocation. The Pittsylvania County shall abide with the requirements set out in §200.311 and §200.313 of the Uniform Guidance in this regard. If a sale will take place, proper procedures shall be used to provide for competition to the extent practical and result in the highest possible return.

Uniform Guidance Compliance Supplement - Matching, Level of Effort and Earmarking

Source of Governing Requirements – The requirements for matching are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award. The requirements for level of effort and earmarking are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Pittsylvania County defines “matching”, “level of effort”, and “earmarking” consistent with the definitions of the Uniform Guidance Compliance Supplement:

Matching or cost sharing includes requirements to provide contributions (usually non-Federal) or a specified amount or percentage of match Federal awards. Matching may be in the form of allowable costs incurred or in-kind contributions (including third-party in-kind contributions).

Level of effort includes requirements for (a) a specified level of service to be provided from period to period, (b) a specified level of expenditures from non-Federal or Federal sources for specified activities to be maintained from period to period, and (c) Federal funds to supplement and not supplant non-Federal funding of services.

Earmarking includes requirements that specify the minimum and/or maximum amount of percentage of the program's funding that must/may be used for specified activities, including funds provided to subrecipients. Earmarking may also be specified in relation to the types of participants covered.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. Compliance with matching, level of effort, and earmarking requirements will be the responsibility of the Finance Director.
2. Adequate documentation will be maintained to support compliance with matching, level of effort, and earmarking requirements. Such information will be made available to administration, auditors, and pass-through or grantor agencies, as requested.

Uniform Guidance Compliance Supplement - Period of Performance

Source of Governing Requirements – The requirements for period of performance of Federal funds are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. Costs will be charged to an award only if the obligation was incurred during the funding period (unless pre-approved by the Federal awarding agency or pass-through grantor agency).
2. All obligations will be liquidated no later than 90 days after the end of the funding period (or as specified by program legislation).
3. Compliance with period of performance requirements will initially be assigned to the Program Director. All AP disbursements are subject to the review and approval of accounts payable staff and the Board as part of the payment process.

Uniform Guidance Compliance Supplement - Procurement, Suspension and Debarment

Source of Governing Requirements – The requirements for procurement are contained in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for suspension and debarment are contained in OMB guidance in 2 CFR part 180, which implements Executive Orders 12549 and 12689, Debarment and Suspension; Federal agency regulations in 2 CFR implementing the OMB guidance; the Uniform Guidance; program legislation; Federal awarding agency regulations; and the terms and conditions of the award.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. Purchasing and procurement related to Federal grants will be subject to the general policies and procedures of Pittsylvania County, and to the provisions of the uniform guidance as detailed below. (See Pittsylvania County procurement policy.)
2. Contract files will document the significant history of the procurement, including the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis of contract price.
3. Procurement will provide for full and open competition.
4. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents can neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. If the financial interest is not substantial or the gift is an unsolicited item of nominal value, no further action will be taken. However, disciplinary actions will be applied for violations of such standards otherwise.
5. Pittsylvania County will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. Pittsylvania County will also analyze other means, as described in §200.318 of the Uniform Guidance, in order to ensure appropriate and economic acquisitions.
6. Pittsylvania County is prohibited from contracting with or making subawards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred.

“Covered transactions” include those procurement contracts for goods and services awarded under a nonprocurement transaction (i.e., grant or cooperative agreement) that are expected to equal or exceed \$20,000 or meet certain other specified criteria. All nonprocurement transactions (i.e., subawards to subrecipients), irrespective of award amount, are considered covered transactions.

7. Pittsylvania County will include a suspension/debarment clause in all written contracts in which the vendor/contractor will certify that it is not suspended or debarred. The contract will also contain language requiring the vendor/contractor to notify the Government immediately upon becoming suspended or debarred. This will serve as adequate documentation as long as the contract remains in effect.

The Program Director or designee will be responsible for running a year-to-date transaction report from the Pittsylvania County's accounting system. Any vendor with accumulated transactions equaling or exceeding \$20,000 that is not subject to a written contract including a suspension/debarment clause or for which a signed statement or suspension or debarment is not on file will be subject to additional procedures. The Program Director or designee will check the Excluded Parties List System (EPLS), <https://www.sam.gov/portal/public/SAM/> maintained by the General Services Administration (GSA) for the vendor name. A potential match will be followed-up on immediately. Each vendor searched on EPLS will be initialed on the vendor transaction report and the report will be signed and dated on the first or last page. The vendor transaction report will be retained as evidence of the control.

8. If a vendor is found to be suspended or debarred, the Pittsylvania County will immediately cease to do business with this vendor.
9. Executed contracts and signed quarterly vendor transaction history reports will be retained and filed by the Program Director.
10. When a request for purchase of equipment, supplies, or services for a federal program has been submitted the procurement method to be used will be determined based on the total cost of the purchase as further outlined below. This procedure outlines how the cost thresholds for determining when the quote or formal bidding procedures that are required by state law must be modified when making purchases for federally funded purposes to which the Uniform Grant Guidance regulations apply.

A. Micro-purchases not requiring quotes or bidding (up to \$10,000)

For purposes of this procedure, **micro-purchase** means a purchase of equipment, supplies, or services for use in federally funded programs using simplified acquisition procedures, the aggregate amount of which does not exceed a base amount of \$10,000. The micro-purchase dollar threshold is adjusted periodically by the federal government, and the threshold most recently published and published in the Federal Register shall apply if other than \$10,000.

The micro-purchase method is used in order to expedite the completion of its lowest dollar small purchase transactions and minimize the associated administrative burden and cost. Procurement by micro-purchase is the acquisition of equipment, supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold.

To the extent practicable, the Pittsylvania County distributes micro-purchases equitably among qualified suppliers when the same or materially interchangeable products are identified and such suppliers offer effectively equivalent rates, prices and other terms.

Micro-purchases may be awarded without soliciting competitive quotations if the Pittsylvania County considers the price to be reasonable. Evidence will be maintained of this reasonableness in the records of all micro-purchases. Reasonable means that sound business practices were followed and the purchase is comparable to market prices for the geographic area. Such determinations of reasonableness may include comparison of the price to previous purchases of the same item or comparison of the price of items similar to the item being purchased.

Even if the cost of a purchase qualifies it as a micro-purchase, bidding or small purchase procedures may be used optionally when those procedures may result in cost savings.

B. Small Purchase Procedures (Between \$10,000 and \$250,000).

For purposes of this procedure, **small purchase procedures** are those relatively simple and informal procurement methods for securing equipment, services, or supplies that cost more than the amount qualifying as micro-purchase and do not exceed \$250,000. Small purchase procedures cannot be used for purchases of equipment or supplies for construction, repair or maintenance services costing between \$50,000 and \$250,000 because the Pittsylvania County purchasing policy requires formal competitive bidding at that level of cost.

If small purchase procedures are used, written or telephonic price or rate quotations are obtained from at least three (3) qualified sources and records of quotes are maintained.

C. Publicly Solicited Sealed Competitive Bids (Purchase between \$50,000 and \$250,000)

For purchases of equipment or supplies, or of services for construction, maintenance or repairs of facilities, sealed competitive bids are publicly solicited and awarded to the lowest responsive and responsible bidder as provided in the Pittsylvania County's procurement policy.

D. Competitive Proposals (Purchase between \$50,000 and \$250,000)

For purchases of qualifications-based procurement of architectural/engineering professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. If this method is used, the following requirements apply:

1. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
2. Proposals must be solicited from an adequate number of qualified sources; and
3. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

E. Noncompetitive Proposals (Sole Source)

Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. The item is available only from a single source; or
 2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation; or
 3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
 4. After solicitation of a number of sources, competition is determined inadequate.
11. Pittsylvania County must use the micro-purchase and small purchase methods only for procurements that meet the applicable criteria under 2 CFR sections 200.320(a) and (b). Under the micro-purchase method, the aggregate dollar amount does not exceed \$10,000. Small purchase procedures must be used for purchases that exceed the micro-purchase amount but do not exceed the simplified acquisition threshold of \$250,000. Micro-purchases may be awarded without soliciting competitive quotations if the Pittsylvania County considers the price to be reasonable (2 CFR section 200.320(a)). If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources (2 CFR section 200.320(b)).

Uniform Guidance Compliance Supplement - Program Income

Source of Governing Requirements – The requirements for program income are found in the Uniform Guidance, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. Program income will include (but will not be limited to): income from fees for services performed, the use or rental of real or personal property acquired with grant funds, the sale of commodities or items fabricated under a grant agreement, and payments of principal and interest on loans made with grant funds. It will not include interest on grant funds, rebates, credits, discounts, refunds, etc., or interest earned on any of these items unless otherwise provided in the Federal awarding agency regulations or terms and conditions of the award. It will also not include proceeds from the sale of equipment or real property.
2. Pittsylvania County will allow program income to be used in one of three methods:
 - a. Deducted from outlays
 - b. Added to the project budget
 - c. Used to meet matching requirements

Absent specific guidance in the Federal awarding agency regulations or the terms and conditions of the award, program income shall be deducted from program outlays.

3. Program income, when applicable, will be accounted for as a revenue source in the same program code as the Federal grant.

Uniform Guidance Compliance Supplement - Reporting

Source of Governing Requirements – Reporting requirements are contained in the following documents:

Uniform Guidance, Performance reporting, 2 CFR section 215, Performance reporting, 2 CFR section 215.51, program legislation, ARRA (and the previously listed OMB documents and future additional OMB guidance documents that may be issued), the Transparency Act, implementing requirements in 2 CFR part 170 and the FAR, and previously listed OMB guidance documents, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

1. Reports will be submitted in the required frequency and within the required deadlines.
2. Reports will be completed using the standard forms (as applicable) and method of delivery (i.e., e-mail, grantor website, postal service, etc.).
3. Regardless of the method of report delivery, a copy of the submitted report will be retained along with any documentation necessary to support the data in the report. The report will evidence the date of submission in order to document compliance with timeliness requirements. This may be done either physically or electronically.

4. Financial reports will always be prepared based on the general ledger using the required basis of accounting (i.e., cash or accrual). In cases where financial data is tracked outside of the accounting system (such as in spreadsheets or paper ledgers), this information will be reconciled to the general ledger prior to report submission.
5. Any report with financial-related data will either be prepared or reviewed by the Program Director and will have the appropriate review based on specific grant guidelines.
6. Preparation of reports will be the responsibility of Program Director and Department responsible receiving grant funding. All reports (whether financial, performance, or special) must be reviewed and approved (as applicable) prior to submission. This will be evidenced by either physical signatures or electronic timestamps of approval.
7. Copies of submitted reports with preparer and reviewer signatures and data will be filed with supporting documentation and any follow-up correspondence from the grantor or pass-through agency. Copies of all such reports will be made available to administration, auditors, and pass-through or grantor agencies, as requested.

Uniform Guidance Compliance Supplement – Subrecipient Monitoring

Source of Governing Requirements – The requirements for subrecipient monitoring are contained in 31 USC 7502(f)(2)(B) (Single Audit Act Amendments of 1996 (Pub. L. No. 104-156)), Uniform Guidance, program legislation, 2 CFR parts 25 and 170, and 48 CFR parts 4, 42, and 52 Federal awarding agency regulations, and the terms and conditions of the award.

The Pittsylvania County will review and oversee subrecipient activity and obtain a copy of their single audit. Additionally, Pittsylvania County will evaluate the subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate monitoring procedures as required by the Uniform Guidance Title 2 CFR 200.331. Other oversight processes and procedures will be established on a case by case basis, dependent on grant requirements and the level of activity of the subrecipient.

Uniform Guidance Compliance Supplement - Special Tests and Provisions

Source of Governing Requirements – The laws, regulations, and the provisions of contract or grant agreements pertaining to the program.

Additional Policies and Procedures. The following policies and procedures will also be applied:

In order to ensure compliance with these requirements, Pittsylvania County has implemented the following policies and procedures:

The Program Director will be assigned the responsibility for identifying compliance requirements for special tests and provisions, determining approved methods for compliance, and retaining any necessary documentation.

Uniform Guidance– Federal Program Travel Costs

Pittsylvania County shall reimburse administrative, professional, and support employees, and officials, for travel costs incurred in the course of performing services related to official business as a federal grant recipient.

For the purposes of this policy, **travel costs** shall mean the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business as a federal grant recipient.

Employees shall comply with the applicable Pittsylvania County policies and administrative regulations established for reimbursement of travel and other expenses.

The validity of payments for travel costs for all employees shall be determined by the Program Director.

Travel costs shall be reimbursed on a mileage basis for travel using an employee's personal vehicle and on an actual cost basis for meals, lodging and other allowable expenses, consistent with those normally allowed in like circumstances in the Pittsylvania County's nonfederally funded activities, and in accordance with the Pittsylvania County's travel reimbursement policies and administrative regulations.

Mileage reimbursements shall be at the rate approved by Administration for other Pittsylvania County travel reimbursements. Actual costs for meals, lodging and other allowable expenses shall be reimbursed only to the extent they are reasonable and do not exceed the per diem limits established by the Board of Supervisors.

If travel reimbursement costs are charged directly to a federal award, documentation must be maintained that justifies that (1) participation of the individual is necessary to the federal award, and (2) the costs are reasonable and consistent with the Locality's/Organization's established policy.

Policy XIII Policy Review

Policies will be reviewed every 2 years by the Board of Supervisors.

Summary of Revisions to the Financial Management Policy

Policy I (Pages 3-4) Reserves and Fund Balance:

Current Policy regarding Unassigned Fund Balance:

- An Unassigned General Fund Balance of not less than 20% of the ~~average actual most current audited~~ General Fund Expenditures ~~for the preceding three fiscal years~~ to address natural and manmade disasters and to offset budget fluctuations.
- In the event the Unassigned General Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the Unassigned General Fund Balance to the minimum level of twenty percent (20%) of the ~~average actual most current audited~~ General Fund Expenditures for the preceding three fiscal years within two (2) fiscal years following the fiscal year in which the event occurred.

Policy V Capital Asset Policy (Pages 10-12): This is a new policy that is being incorporated into this policy to provide guidance when capitalizing assets for the County. Prior to implementation of this policy Finance Staff followed the general guidelines of the County Auditor. Information provided in this policy was recommended by our current County Auditor, Robinson, Farmer, Cox, and Associates. Please note this policy will be effective starting July 1, 2023.

Policy V Debt Management (Page 13):

Debt ratios must be maintained at the following levels:

1. Outstanding General Fund Debt as a percentage of the estimated market value of all taxable property (real and personal) in the County should not exceed 3%; and
2. Annual debt and lease purchase financing for capital facilities will be used in computing debt ratios for financial planning and reporting purposes. Debt service as a percentage of General Fund Expenditures should not exceed 10%.
3. School debt and lease purchase financing for capital facilities will be used in computing debt ratios for financial planning and reporting purposes except for School projects where debt service is paid specifically from the 1% School Sales Tax Revenue stream.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Proclamation Approval (<i>Business Appreciation Day</i>)		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	May 21, 2024	Item Number:	7.U.
Attachment(s):	1.	06-05-2024 Business Appreciation Day	
Reviewed By:	JVH		

SUMMARY:

Annually, the Board, in cooperation with the Danville-Pittsylvania County Chamber of Commerce, sets up and supports Business Appreciation Day. Attached is a Proclamation designating June 5, 2024, as "*Business Appreciation Day*" in the County.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve the attached Proclamation designating June 5, 2024, as "*Business Appreciation Day*" in the County.

MOTION:

"I make a Motion approving the attached Proclamation designating June 5, 2024, as "*Business Appreciation Day*" in the County."

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS

PROCLAMATION BUSINESS APPRECIATION DAY JUNE 5, 2024

WHEREAS, Pittsylvania County, Virginia (“County”), is pleased to have a thriving base of business and industry to support the local economy; and

WHEREAS, these businesses provide essential employment opportunities for County citizens; and

WHEREAS, these businesses provide local revenues from which the entire local citizenry benefit; and

WHEREAS, these businesses also make significant contributions in the County to promote educational opportunities for County children and promote a variety of activities which increase the quality of life of the County; and

WHEREAS, the Pittsylvania Board of Supervisors (“Board”) and County citizens recognizes and appreciates these businesses; then

NOW, THEREFORE, the Board does hereby proclaim the day of **June 5, 2024**, as “**Business Appreciation Day**” in the County; and

BE IT FURTHER PROCLAIMED, that a copy of this Proclamation be forwarded to local media sources.

Given under my hand this 21st day of May, 2024.

Darrell W. Dalton (Chairman)
Pittsylvania County Board of Supervisors

ATTEST:

J. Vaden Hunt, Esq.
Pittsylvania County Attorney



**BOARD OF SUPERVISORS
EXECUTIVE SUMMARY**

Action Item

Agenda Title:	Proclamation Approval (<i>National EMS Week</i>)		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	May 21, 2024	Item Number:	7.v.
Attachment(s):	1.	05-21-2024 National EMS Week	
Reviewed By:	JVH		

SUMMARY:

May 19 - 25, 2024, has been designated as National Emergency Medical Services ("EMS") Week. Emergency Medical Services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine. The EMS System consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers. The County's EMS technicians provide an invaluable service to County citizens by answering thousands of calls per year, responding at all times of the day and night, training thousands of hours annually, and helping to improve the lives of many individuals each day. The attached Proclamation recognizes the value and the accomplishments of EMS providers by designating May 19 - 25, 2024, as EMS Week in the County.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board adopt the attached Proclamation recognizing May 19 - 25, 2024, as National EMS Week in the County.

MOTION:

"I make a Motion approving the attached Proclamation recognizing May 19 - 25, 2024, as National EMS Week in the County."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
PROCLAMATION**

NATIONAL EMERGENCY MEDICAL SERVICES WEEK

May 19 – 25, 2024

“EMS Week: Honoring Our Past, Forging Our Future”

The Pittsylvania County Board of Supervisors (“Board”) adopted the following Proclamation at its Business Meeting on Tuesday, May 21, 2024.

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, Emergency Medical Services Member teams are ready to provide lifesaving care to those in need, twenty-four (24) hours a day, seven (7) days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Emergency Medical Services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the Emergency Medical Services System consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, Emergency Medical Services Teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Emergency Medical Services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, BE IT RESOLVED that the Pittsylvania County Board of Supervisors in recognition of this event do hereby declare the week of ***May 19 - 25, 2024, as Emergency Medical Services Week*** in Pittsylvania County, Virginia.

Given under my hand this 21st day of May, 2024.

Darrell W. Dalton (Chairman)
Pittsylvania County Board of Supervisors

ATTEST:

J. Vaden Hunt, Esq.
Pittsylvania County Attorney

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Proclamation Approval (<i>National Police Week</i>)		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	May 21, 2024	Item Number:	7.w.
Attachment(s):	1.	05-21-2024 National Police Week	
Reviewed By:	JVH		

SUMMARY:

Each year, the Board, in cooperation with the County's Sheriff Department and the Virginia State Police, prepare a Proclamation to provide awareness for National Police Week and Peace Officers Memorial Day. For the Board's review and consideration, said Proclamation is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve the attached Proclamation.

MOTION:

"I make a Motion approving the attached Proclamation declaring May 12 – 18, 2024, as National Police Week, and May 15, 2024, as Peace Officers Memorial Day in the County."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
PROCLAMATION**

**NATIONAL POLICE WEEK
May 12 - 18, 2024**

To recognize National Police Week 2024, and May 15th as Peace Officers Memorial Day, by honoring the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

The Pittsylvania County Board of Supervisors (“Board”) adopted the following Proclamation at its Business Meeting on Tuesday, May 21, 2024.

WHEREAS, Congress and the President of the United States have declared law enforcement officer safety and wellness a top priority, and the International Association of Chiefs of Police’s Center for Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, Pittsylvania County Sheriff’s Department members play an essential role in safeguarding the rights and freedom of the citizens of Pittsylvania County, Virginia (“County”); and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their Sheriff’s Department, and that members of the County’s Sheriff’s Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the County’s Sheriff’s Department has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service.

NOW, THEREFORE, BE IT RESOLVED, the Pittsylvania County Board of Supervisors calls upon all County citizens, and upon all patriotic, civil, and educational organizations to observe the week of **May 12 - 18, 2024, as Police Week** with appropriate recognition and thanks for the police officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security for all citizens; and

THE BOARD FURTHER RESOLVES to call on all County citizens to observe **May 15, 2024, as Peace Officers Memorial Day** to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

Given under my hand this 21st day of May, 2024.

Darrell W. Dalton (Chairman)
Pittsylvania County Board of Supervisors

ATTEST:

J. Vaden Hunt, Esq.
Pittsylvania County Attorney

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Certificate of Recognition (<i>100th Birthday; Margaret Geneva Carter Taylor Wooding</i>)		
Staff Contact(s):	Robert Tucker, Darrell Dalton		
Agenda Date:	May 21, 2024	Item Number:	7.x.
Attachment(s):	1.	05-21-2024 Margaret Wooding - 100th Birthday	
Reviewed By:	JVH		

SUMMARY:

Margaret Geneva Carter Taylor Wooding ("Wooding"), a Tunstall District resident, turned one-hundred (100) years old on April 29, 2024. For the Board's review and consideration, attached is a Certificate of Recognition ("COR") commemorating this remarkable achievement.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve issuing the attached COR to Wooding.

MOTION:

"I make a Motion approving the issuance of the attached COR to Wooding."

May 21, 2024

Margaret Geneva Carter Taylor Wooding
2861 W Sunrise Drive
Dry Fork, VA 24549

Dear Ms. Wooding,

Happy 100th Birthday! On behalf of the Pittsylvania County Board of Supervisors I would like to express my sincerest wishes on this memorable occasion.

What a pleasure it is to share this important occasion with you. You have experienced 100 years amongst family and friends and witnessed many events and milestones. As you reflect on your cherished memories, I hope that your heart will be filled with happiness.

Congratulations on your special birthday, and may you enjoy many more happy years to come.

Sincerely yours,

Darrell W. Dalton, Chairman
Callands-Gretna District
Pittsylvania County Board of Supervisors

Certificate of Recognition

The Pittsylvania County Board of Supervisors expresses its sincere congratulations to Ms. Margaret Geneva Carter Taylor Wooding as she recently celebrated her 100th Birthday. On April 29, 1924, Ms. Wooding was born in the Dry Fork Community of Pittsylvania County, where she has lived her entire life. She worked in the textile industry and she loved working in her flower garden, sewing, and reading the Bible, which she has done several times. She also enjoyed cooking, where peach cobbler and sweet potato fried pies were her specialty. Ms. Wooding had two husbands, five children, eight grandchildren, twelve great-grandchildren, and nine great -great grandchildren. Her favorite Bible verse is 2 Chronicles 7:14 and her favorite sayings are "I won't shame you" and "just have (behave) yourself." It is a great pleasure to send you best wishes and warmest congratulations on this amazing milestone, and we hope that your day was filled with everlasting joy and pleasure.

Happy 100th Birthday!

Margaret Geneva Carter Taylor Wooding

Given this 21st day of May, 2024

William "Vic" Ingram
Tunstall District Supervisor

Darrell W. Dalton
Chairman

PITTSYLVANIA
COUNTY, VIRGINIA

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Certificate of Excellence Approval (<i>Tunstall Volleyball</i>)		
Staff Contact(s):	William Ingram		
Agenda Date:	May 21, 2024	Item Number:	7.y.
Attachment(s):	1.	Certificate of Excellence - Tunstall Volleyball 2023	
Reviewed By:	JVH		

SUMMARY:

The Tunstall High School volleyball ("Lady Trojans") team had an outstanding season, with an overall record of 21-4. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level, in the Region and were Region 3D Tournament Semifinalists. The Board, via the attached Certificate of Excellence ("COE"), expresses its deepest congratulations and admiration to the Lady Trojans for these amazing accomplishments.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve the attached COE honoring the Lady Trojans.

MOTION:

"I make a Motion approving the attached COE honoring the Lady Trojans."

Certificate of Excellence

The Tunstall High (Trojans) Volleyball team had an outstanding season with an overall record of 21-4. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level in the Region and were Region 3D Tournament Semifinalists. The Pittsylvania County Board of Supervisors expresses its deepest congratulations and admiration to the Tunstall Lady Trojans Volleyball Team for these amazing accomplishments and wish you all the best in your future endeavors.

Tunstall Lady Trojans Volleyball

Given this 21st day of May, 2024



William "Vic" Ingram
Tunstall Supervisor

Darrell W. Dalton
Chairman

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Certificate of Excellence Approval (<i>Paige Echols</i>); (<i>Tunstall Volleyball Coach of the Year</i>)					
Staff Contact(s):	William Ingram					
Agenda Date:	May 21, 2024	Item Number:	7.z.			
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td colspan="2">Certificate of Excellence - Paige Echols - Tunstall Volleyball Coach of the Year</td> </tr> </table>			1.	Certificate of Excellence - Paige Echols - Tunstall Volleyball Coach of the Year	
1.	Certificate of Excellence - Paige Echols - Tunstall Volleyball Coach of the Year					
Reviewed By:	JVH					

SUMMARY:

In her first year at Tunstall High School, head coach Paige Echols ("Echols") was named Piedmont District Coach of the Year. The Lady Trojans had twenty-one (21) wins under her leadership. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level in the Region and were Region 3D Tournament Semifinalists. The Board, via the attached Certificate of Excellence ("COE"), expresses its deepest congratulations and admiration to Echols for this accomplishment.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

County Staff recommends the Board approve the attached COE honoring Echols.

MOTION:

"I make a Motion approving the attached COE honoring Echols."

Certificate of Excellence

In her first year at Tunstall High School, head coach Paige Echols was named Piedmont District Coach of the Year. The Lady Trojans had 21 wins under her leadership. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level in the Region and were Region 3D Tournament Semifinalists. Before coaching at Tunstall, she was the Head Coach for WCA Middle School for 1 season, Assistant Coach for CHS for 1 season, and Head Coach for CHS for 6 seasons. Her commitment to excellence and passion for empowering her athletes to reach their full potential is truly commendable, and her leadership and guidance have made a significant impact on the team and inspired those around her. The Pittsylvania County Board of Supervisors expresses its deepest congratulations and admiration to Paige Echols for this accomplishment and wish you all the best in your future endeavors.

Paige Echols

Given this 21st day of May, 2024

William "Vic" Ingram, Tunstall Supervisor

PITTSYLVANIA
COUNTY, VIRGINIA

Darrell W. Dalton
Chairman

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Information Only

Agenda Title:	General Presentations (<i>Board of Supervisors</i>)		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	May 21, 2024	Item Number:	8.a.
Attachment(s):	None		
Reviewed By:	JVH		

The Board will present any Proclamations, Resolutions, and/or Certificates approved/adopted on the May Consent Agenda or at previous Meetings.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Information Only

Agenda Title:	Danville Humane Society's Emmett Edmonds Officer of the Year Award Presentation (<i>Leslie Fowler</i>)		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	May 21, 2024	Item Number:	8.b.
Attachment(s):	None		
Reviewed By:	JVH		

Paulette Dean, Executive Director of the Danville Area Humane Society, will be presenting the Emmett Edmonds Officer of the Year Award to Leslie Fowler, County Animal Control Officer.



**BOARD OF SUPERVISORS
EXECUTIVE SUMMARY**

Rezoning Case

Agenda Title:	Case R-24-003: Gregory and Tamara Gomersall; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The Planning Commission recommended by a 7-0 vote, with no opposition, that the petitioners' request be granted (Supervisor Hite).						
Staff Contact(s):	Emily Ragsdale						
Agenda Date:	May 21, 2024	Item Number:	10.a.1.				
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td>R-24-003 Gomersall App</td> </tr> <tr> <td>2.</td> <td>R-24-003 Gomersall Map</td> </tr> </table>			1.	R-24-003 Gomersall App	2.	R-24-003 Gomersall Map
1.	R-24-003 Gomersall App						
2.	R-24-003 Gomersall Map						
Reviewed By:	JVH						

SUMMARY:

In Case R-24-003, Gregory and Tamara Gomersall ("Petitioners") have petitioned to rezone 5.96 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (*to allow for agricultural uses on the property*). The subject property is located on State Road 698/Henrys Mill Road, in the Dan River Election District, and shown on the Tax Maps as GPIN # 2484-14-4151. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On April 2, 2024, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioners' request be granted. For the Board's review, the County Staff Summary is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

None

RECOMMENDATION:

County Staff recommends approval of Case R-24-004 as submitted. The subject property is adjacent to property currently zoned A-1, Agricultural District, and the rezoning would be consistent with the County's Comprehensive Plan.

MOTION:

“In Case R-24-003, I make a Motion approving the rezoning of 5.96 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for agricultural uses on the property.”

STAFF SUMMARY

<u>CASE</u>	<u>ZONING REQUEST</u>	<u>CYCLE</u>
R-24-003	R-1 to A-1	April 2024/May 2024
<u>SUBJECT/PROPOSAL/REQUEST</u> Gregory Gomersall is requesting to rezone property from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District.		PLANNING COMMISSION: April 2, 2024
DISTRICT: Dan River		BOARD OF SUPERVISORS: May 22, 2024
		ADVERTISED: March 20 & 27, 2024 & April 24 & May 1, 2024

SUBJECT

Requested by Gregory and Tamara Gomersall, to rezone property located on State Road 698/Henrys Mill Road, in the Dan River Election District and shown on the Tax Maps as GPIN # 2484-14-4151. The applicant is requesting to rezone 5.96 acres, from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for agricultural uses on the property.

BACKGROUND/DISCUSSION

Gregory and Tamara Gomersall are requesting to rezone 5.96 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for Agricultural Uses on the property. The property is currently zoned R-1 Residential Suburban Subdivision District. If rezoned, the property will be used for an orchard. Under the current zoning classification, an agricultural use would only be allowed as an incidental use. Section 35-51 of the Pittsylvania County Zoning Ordinance states that “incidental agricultural is permitted in any district that allows residential uses provided that such agricultural use shall not occupy over five (5) acres.” In order for the property to be used for agricultural uses with the current R-1 zoning classification, the use would be limited to five (5) acres. The applicant is requesting to rezone the property to bring the use of the property into compliance with the current Ordinance requirements.

Once the property is rezoned to A-1, all uses listed under Section 35-178 are a permitted use.

FUTURE LAND USE DESIGNATION

The Comprehensive Plan designates the future land use as Agricultural and Rural Residential.

ZONING AND CURRENT USE OF SURROUNDING PROPERTIES

Adjacent to A-1, Agricultural District, and R-1, Residential Suburban Subdivision District, zoned properties.

SITE DEVELOPMENT PLAN

N/A

RECOMMENDATION

Staff recommends APPROVAL of Case R-24-003, submitted by Gregory and Tamara Gomersall, requesting to rezone 5.95 acres located on State Road 698/Henrys Mill Road, in the Dan River Election District and shown on the Tax Maps as GPIN # 2484-14-4151. The subject property is adjacent to properties currently zoned A-1, Agricultural District and the rezoning would be consistent with the Comprehensive Plan.

PLANNING COMMISSION OPTIONS:

1. Recommend approval of Case R-24-003 as submitted.

2. Recommend denial of Case R-24-003 as submitted.

ATTACHMENTS:

- A. Application
- B. Maps
- C. Letter of Intent
- D. Executive Summary
- E. Petition
- F. Sign Affidavit
- G. Adjacent Parcel Owners

**PITTSYLVANIA COUNTY
APPLICATION FOR REZONING**

Gregory Gomersall, as owner of the below described property, hereby apply to the Pittsylvania County Board of Supervisors to amend the Pittsylvania County Zoning Maps as hereinafter described:

1. Property Owner's Name: Gregory Gomersall
Address: 3293 Henrys Mill Rd. Vernon Hill, VA 24597

2. Location of Property: 3293 Henrys Mill Road

Telephone: 662-703-0276

3. Tax Map Number: 2484-14-4151

4. Election District: DanRiver

Total Amount: \$325.59
Taken By: ESR

5. Size of Property: 5.96 acres

*pd.
check # 181*

6. Existing Land Use: Single Family

Existing Zoning: R-1, Residential Suburban Subdivision District

7. Proposed Land Use: Agricultural

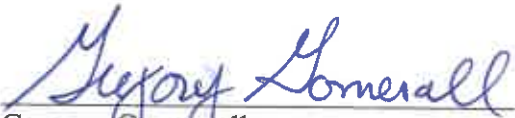
Proposed Zoning: A-1, Agricultural District

8. Are conditions being proffered: Yes X No

9. Check completed items:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Letter of Application | <input type="checkbox"/> Site Development Plan or Waiver | <input checked="" type="checkbox"/> Legal Forms |
| <input type="checkbox"/> 11"x 17" Concept Plan | <input checked="" type="checkbox"/> Application Fee | <input checked="" type="checkbox"/> List of Adjoining Properties |
| <input checked="" type="checkbox"/> Plat Map | <input type="checkbox"/> Copy of Deed | <input type="checkbox"/> Copy of Deed Restrictions
Or Covenants |

Through application for this permit, the owner authorizes a right-of-entry to the designated personnel of Pittsylvania County for the purpose of site evaluation and monitoring for compliance with the Pittsylvania County Zoning Ordinance.


Gregory Gomersall

OFFICE USE ONLY
Application Deadline: 02/29/24
Received By: ESR
B.O.S. Meeting Date: 05/21/24

Application No. R-24-003
P.C. Meeting Date: 04/02/24
Date Received: 02/08/24
Action: _____

February 8, 2024

Mrs. Emily Ragsdale
Director of Community Development
P. O. Drawer D
Chatham, VA 24531

Dear Mrs. Ragsdale:

Gregory Gomersall, as owner, would like to apply to the Planning Commission/Board of Supervisors to rezone 5.96 acres, GPIN # 2484-14-4151, located at 3293 Henrys Mill Road, in the Dan River Election District.

I am requesting to rezone this parcel from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District to allow for Agricultural use.

Sincerely,


Gregory Gomersall

**VIRGINIA:
BEFORE THE BOARD OF SUPERVISORS OF PITTSYLVANIA COUNTY**

5.96 acres of land, generally located)
at 3293 Hernys Mill Road within the)
the Dan River Election District and recorded)
as parcel ID # 2484-14-4151 in the)
Pittsylvania County tax records.)

PETITION

TO THE HONORABLE SUPERVISORS OF PITTSYLVANIA COUNTY:

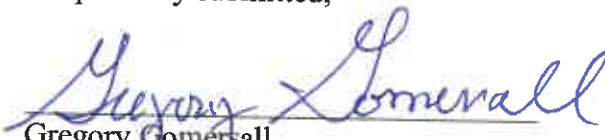
WHEREAS, your Petitioner, Gregory Gomersall, respectfully files this petition pursuant to Sections 35-806 and 35-807 of the Pittsylvania County Zoning Ordinance and in accordance with the Code of Virginia, 1950, as amended, and would respectfully show the following:

- (1) The Petitioner is the Owner of the above-referenced parcel.
- (2) The property is presently zoned under the provisions of the Pittsylvania County Zoning Ordinance as R-1, Residential Suburban Subdivision District
- (3) Your petitioner now desires to have the property rezoned to A-1, Agricultural District.

WHEREFORE, your Petitioner respectfully requests that the Zoning Ordinance of Pittsylvania County be amended and that the above-referenced parcel of land be rezoned as set out in Number 3.

FURTHER, your Petitioner respectfully requests that this petition be referred by the Director of Community Development to the Pittsylvania County Planning Commission for its consideration and recommendation.

Respectfully submitted,


Gregory Gomersall

PITTSYLVANIA

COUNTY, VIRGINIA

OFFICE OF COMMUNITY DEVELOPMENT
P.O. DRAWER D
Chatham, Virginia 24531
(434) 432-1771

SIGN AFFIDAVIT

Sec. 35-817. POSTING OF PROPERTY - PLANNING COMMISSION HEARING-

At least fourteen (14) days preceding the Commission's public hearing on a zoning map amendment, there shall be erected on the property proposed to be rezoned, a sign or signs provided by the Zoning Administrator indicating the date, time, and place of the public hearing. The sign shall be erected within ten (10) feet of whatever boundary line of such land abuts a public road and shall be so placed as to be clearly visible from the road with the bottom of the sign not less than two and one-half (2 1/2) feet above the ground. If more than one (1) such road abuts the property, then a sign shall be erected in the same manner as above for each such abutting road. If no public road abuts thereon, then signs shall be erected in the same manner as above on at least two (2) boundaries of the property abutting land not owned by the applicant.

Sec. 35-818. POSTING OF PROPERTY - BOARD OF SUPERVISORS HEARING-

When a public hearing has been scheduled before the Board of Supervisors for a Zoning Map amendment, there shall be erected, at least fourteen (14) days preceding such hearing, a sign or signs provided by the Zoning Administrator indicating the date, time and place of the public hearing. Such sign or signs shall be erected in the same manner as prescribed in Section 35-817 above.

Sec. 35-819. MAINTENANCE AND REMOVAL OF SIGNS.

Any sign erected in compliance with this section shall be maintained at all times by the applicant up to the time of the hearing. It shall be unlawful for any person, except the applicant or the Zoning Administrator or an authorized agent of either, to remove or tamper with any sign furnished during the period it is required to be maintained under this Section. All signs erected under this Section shall be removed by the applicant within fourteen (14) days following the public hearing for which it was erected.

I have read and understand Sections 35-817, 35-818, and 35-819 of the Pittsylvania County Zoning Ordinance. I understand it is my responsibility to post, maintain and remove this/these sign or signs, according to Section 35-817, Section 35-818, and 35-819. If this sign is removed or destroyed, I understand it is my responsibility to obtain another sign from the Zoning office, post the property and maintain the sign(s), according to the above Sections of the Pittsylvania County Zoning Ordinance.

Should the property not be posted and the sign(s) maintained as required above, I understand the board may defer the case.

Case R-24-003

Applicant

Gregory Lomull

Date

2/23/24

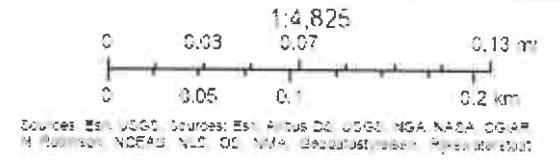
GPIN	ACCOUNT HOLDER	ACCOUNT ADDRESS	ACCOUNT_CSZ
2484-04-9196	Ervin, Gary	7571 Shumont Dr.	Fayetteville, NC 28314
2484-14-0037	Lipford, Robert	6453 Old Richmond RD.	Danville, VA 24540
2484-13-0988	Ervin, Gary	7571 Shumont Dr.	Fayetteville, NC 28314
2484-13-1815	Stone, Joe	3300 Henry's Mill Rd.	Vernon Hill, VA 24597
2484-13-1727	Stone, Joe	3300 Henry's Mill Rd.	Vernon Hill, VA 24597
2484-14-3647	Cheatwood, Gary	578 Collins Ferry Rd.	Gladys, VA 24554
2484-03-4621	Gregory, James	789 Henrys Mill Rd.	Java, VA 24565
2484-24-3091	ACR Properties LLC /C/O Averett R. Simpson Jr.	1373 Pickaway Rd.	Vernon Hill, VA 24597

R-24-003 GREGORY GOMERSALL

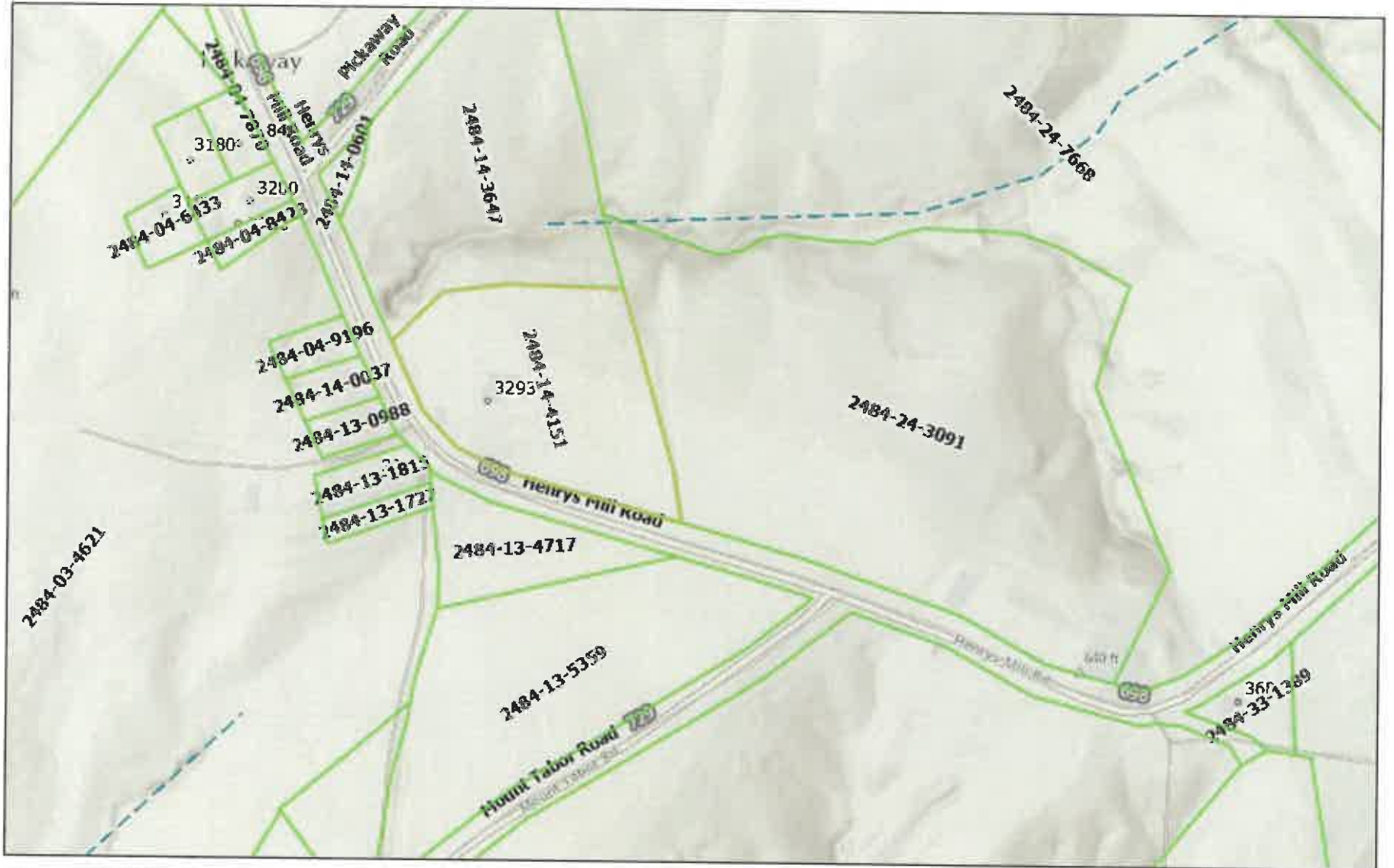
ArcGIS Web Map



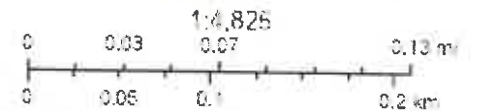
2/8/2024, 2:21:51 PM



ArcGIS Web Map



2/8/2024, 2:35:00 PM



Sources: Esri, USGS, Source: Esri, Airbus DS, USGS, NSA, NGA, CGAR, N. Robinson, NOAA, NLS, OS, NMA, Geobase/Geoscan, Rijksdienst

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Rezoning Case

Agenda Title:	Case R-24-005: JDA Associates, Inc.; Rezoning from A-1, Agricultural District, to RC-1, Residential Combined Subdivision District. The Planning Commission recommended by a 7-0 vote, with no opposition, that the petitioner's request be granted (Supervisor Bowman).								
Staff Contact(s):	Emily Ragsdale								
Agenda Date:	May 21, 2024	Item Number:	10.a.2.						
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td>R-24-004 JDA App</td> </tr> <tr> <td>2.</td> <td>R-24-004 JDA Map</td> </tr> <tr> <td>3.</td> <td>R-24-004 JDA Plat</td> </tr> </table>			1.	R-24-004 JDA App	2.	R-24-004 JDA Map	3.	R-24-004 JDA Plat
1.	R-24-004 JDA App								
2.	R-24-004 JDA Map								
3.	R-24-004 JDA Plat								
Reviewed By:	JVH								

SUMMARY:

In Case R-24-005, JDA Associates, Inc. ("Petitioner") has petitioned to rezone 0.414 acres from RC-1, Residential Combined Subdivision District, to A-1, Agricultural District (*to allow the property to be consolidated with an adjacent parcel zoned RC-1*). The subject property is located on State Road 745/Mount View Road, in the Chatham-Blairs Election District, and shown on the Tax Maps as part of GPIN # 2421-28-0326. Once the property is rezoned to RC-1, all uses listed under Pittsylvania County Code § 35-1267 are permitted. On April 2, 2024, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted. For the Board's review, the County Staff Summary is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends approval of Case R-24-005 as submitted. The subject property is adjacent to property currently zoned RC-1, Residential Combined

Subdivision District, and the rezoning would be consistent with the County's Comprehensive Plan.

MOTION:

“In Case R-24-003, I make a Motion approving the rezoning of 0.414 acres from A-1, Agricultural District, to RC-1, Residential Combined Subdivision District, to allow property lines to be adjusted.”

STAFF SUMMARY

<p><u>CASE</u> R-24-005</p>	<p><u>ZONING REQUEST</u> A-1 to R-1</p>	<p><u>CYCLE</u> April 2024/May 2024</p>
<p><u>SUBJECT/PROPOSAL/REQUEST</u> JDA Associates, Inc., requesting to rezone property from A-1, Agricultural District, to R-1, Residential Suburban Subdivision District.</p> <p>DISTRICT: Chatham-Blairs</p>	<p>PLANNING COMMISSION: April 2, 2024</p> <p>BOARD OF SUPERVISORS: May 21, 2024</p> <p>ADVERTISED: March 20 & 27, 2024 and April 24 & May 1, 2024</p>	

SUBJECT

Requested by JDA Associates, Inc., to rezone property located on State Road 745/Mount View Road, in the Chatham-Blairs Election District and shown on the Tax Maps as part of GPIN # 2421-28-0326. The applicant is requesting to rezone 0.414 acres, from A-1, Agricultural District, to R-1, Residential Suburban Subdivision District, to allow the property to be consolidated with an adjacent parcel zoned R-1.

BACKGROUND/DISCUSSION

JDA Associates, Inc., is requesting to rezone a total of 0.414 acres from A-1, Agricultural District, to R-1, Residential Suburban Subdivision District, so that property lines may be adjusted. If rezoned, the property will be consolidated with adjacent parcels currently zoned R-1, Residential Suburban Subdivision District. All properties must share the same zoning classification to be consolidated, requiring the subject property to be rezoned prior to consolidation.

A plat titled *Roy Sam Hailey, Sr.* has been submitted with the application to identify the areas where zoning changes are necessary and to present the proposed property line adjustments.

Once the property is rezoned to R-1, all uses listed under Section 35-222 are a permitted use.

FUTURE LAND USE DESIGNATION

The Comprehensive Plan designates the future land use as Medium to High Density Residential.

ZONING AND CURRENT USE OF SURROUNDING PROPERTIES

Adjacent to A-1, Agricultural District, and R-1, Residential Suburban Subdivision District, zoned properties.

SITE DEVELOPMENT PLAN

N/A

RECOMMENDATION

Staff recommends APPROVAL of Case R-24-005, submitted by JDA Associates, Inc., requesting to rezone a total of 0.414 acres located on 745/Mount View Road, in the Chatham-Blairs Election District and shown on the Tax Maps as part of GPIN # 2421-28-0326. The subject property is adjacent to properties currently zoned R-1, Residential Suburban Subdivision District and the rezoning would be consistent with the County’s Comprehensive Plan.

PLANNING COMMISSION OPTIONS:

1. Recommend approval of Case R-24-005 as submitted.

2. Recommend denial of Case R-24-005 as submitted.

ATTACHMENTS:

- A. Application
- B. Maps
- C. Letter of Intent
- D. Executive Summary
- E. Petition
- F. Sign Affidavit
- G. Adjacent Parcel Owners
- H. Plat Map


**PITTSYLVANIA COUNTY
APPLICATION FOR REZONING**

I, JDA Associates, as owner of the below described property, hereby apply to the Pittsylvania County Board of Supervisors to amend the Pittsylvania County Zoning Maps as hereinafter described:

- 1. Property Owner's Name: JDA Associates Inc.
Address: 1332-A Piney Forest Road, Danville, VA 24540

- 2. Location of Property: On MountView Road
Telephone: 434-251-3256

- 3. Tax Map Numbers: part of 2421-28-0326
Skip Walker

- 4. Election District: Chatham-Blairs
Total Amount: \$ 343.45
Taken By: 

- 5. Size of Property: .414 acres

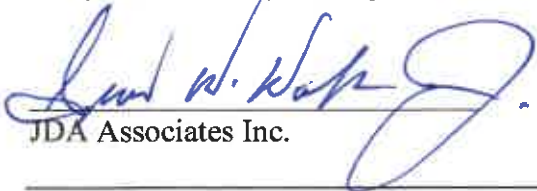
- 6. Existing Land Use: Vacant
Existing Zoning: A-1, Agricultural District

- 7. Proposed Land Use: To combine with the adjacent property
Proposed Zoning: R-1, Residential Suburban Subdivision District

8. Are conditions being proffered: Yes X No

9. Check completed items:
- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Letter of Application | <input type="checkbox"/> Site Development Plan or Waiver | <input checked="" type="checkbox"/> Legal Forms |
| <input type="checkbox"/> 11"x 17" Concept Plan | <input checked="" type="checkbox"/> Application Fee | <input type="checkbox"/> List of Adjoining Properties |
| <input checked="" type="checkbox"/> Plat Map | <input type="checkbox"/> Copy of Deed | <input type="checkbox"/> Copy of Deed Restrictions
Or Covenants |

Through application for this permit, the owner authorizes a right-of-entry to the designated personnel of Pittsylvania County for the purpose of site evaluation and monitoring for compliance with the Pittsylvania County Zoning Ordinance.


JDA Associates Inc.

OFFICE USE ONLY
Application Deadline: 2/29/24
Received By: ESR
B.O.S. Meeting Date: 05/21/24

Application No. R-24-005
P.C. Meeting Date: 04/02/24
Date Received: 02/16/24
Action: _____

**VIRGINIA:
BEFORE THE BOARD OF SUPERVISORS OF PITTSYLVANIA COUNTY**

.414 acre of land, generally located)
at Mount View Road within the)
Chatham-Blairs Election District and recorded) **PETITION**
as parcel ID # 2421-28-0326 in the)
Pittsylvania County tax records.)

TO THE HONORABLE SUPERVISORS OF PITTSYLVANIA COUNTY:

WHEREAS, your Petitioner, JDA Associates, Inc, respectfully files this petition pursuant to Sections 35-806 and 35-807 of the Pittsylvania County Zoning Ordinance and in accordance with the Code of Virginia, 1950, as amended, and would respectfully show the following:

- (1) The Petitioner is the Owner of the above-referenced parcel.
- (2) The property is presently zoned under the provisions of the Pittsylvania County Zoning Ordinance as A-1, Agricultural District.
- (3) Your petitioner now desires to have the property rezoned to R-1, District.

WHEREFORE, your Petitioner respectfully requests that the Zoning Ordinance of Pittsylvania County be amended and that the above-referenced parcel of land be rezoned as set out in Number 3.

FURTHER, your Petitioner respectfully requests that this petition be referred by the Director of Community Development to the Pittsylvania County Planning Commission for its consideration and recommendation.

Respectfully submitted,



JDA Associates, Inc.

February 21, 2024

Mrs. Emily Ragsdale
Director of Community Development
P. O. Drawer D
Chatham, VA 24531

Dear Mrs. Ragsdale:

JDA Associates Inc., as owner, would like to apply to the Planning Commission/Board of Supervisors to rezone .414 acres, part of GPIN # 2421-28-0326, located at Mount View Road, in the Chatham-Blairs Election District.

I am requesting to rezone this parcel from A-1, Agricultural District to R-1, Residential Suburban Subdivision District, to allow the property to be combine with an adjacent property zoned R-1.

Sincerely,

A handwritten signature in blue ink, appearing to read "JDA Associates Inc.", is written over a horizontal line.

JDA Associates Inc.

PITTSYLVANIA

COUNTY, VIRGINIA

OFFICE OF COMMUNITY DEVELOPMENT
P.O. DRAWER D
Chatham, Virginia 24531
(434) 432-1771

SIGN AFFIDAVIT

Sec. 35-817. POSTING OF PROPERTY - PLANNING COMMISSION HEARING-

At least fourteen (14) days preceding the Commission's public hearing on a zoning map amendment, there shall be erected on the property proposed to be rezoned, a sign or signs provided by the Zoning Administrator indicating the date, time, and place of the public hearing. The sign shall be erected within ten (10) feet of whatever boundary line of such land abuts a public road and shall be so placed as to be clearly visible from the road with the bottom of the sign not less than two and one-half (2 1/2) feet above the ground. If more than one (1) such road abuts the property, then a sign shall be erected in the same manner as above for each such abutting road. If no public road abuts thereon, then signs shall be erected in the same manner as above on at least two (2) boundaries of the property abutting land not owned by the applicant.

Sec. 35-818. POSTING OF PROPERTY - BOARD OF SUPERVISORS HEARING-

When a public hearing has been scheduled before the Board of Supervisors for a Zoning Map amendment, there shall be erected, at least fourteen (14) days preceding such hearing, a sign or signs provided by the Zoning Administrator indicating the date, time and place of the public hearing. Such sign or signs shall be erected in the same manner as prescribed in Section 35-817 above.

Sec. 35-819. MAINTENANCE AND REMOVAL OF SIGNS.

Any sign erected in compliance with this section shall be maintained at all times by the applicant up to the time of the hearing. It shall be unlawful for any person, except the applicant or the Zoning Administrator or an authorized agent of either, to remove or tamper with any sign furnished during the period it is required to be maintained under this Section. All signs erected under this Section shall be removed by the applicant within fourteen (14) days following the public hearing for which it was erected.

I have read and understand Sections 35-817, 35-818, and 35-819 of the Pittsylvania County Zoning Ordinance. I understand it is my responsibility to post, maintain and remove this/these sign or signs, according to Section 35-817, Section 35-818, and 35-819. If this sign is removed or destroyed, I understand it is my responsibility to obtain another sign from the Zoning office, post the property and maintain the sign(s), according to the above Sections of the Pittsylvania County Zoning Ordinance.

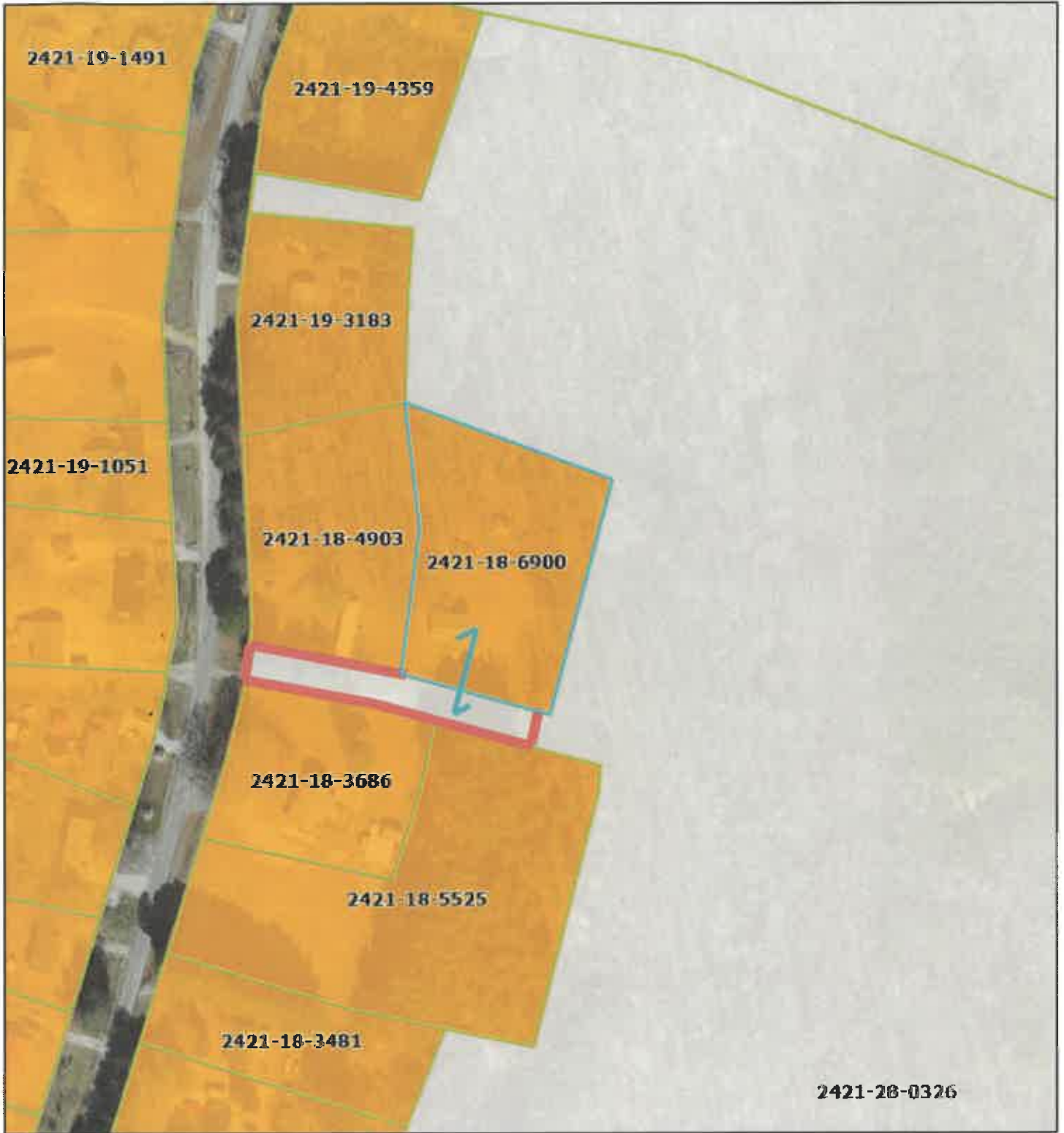
Should the property not be posted and the sign(s) maintained as required above, I understand the board may defer the case.

Case R-24-005 Applicant  Date _____

GPIN	ACCOUNT HOLDER	ACCOUNT ADDRESS	ACCOUNT_CSZ
2421-18-6900	SAM ROY HAILEY SR.	729 MOUNT VIEW RD.	DANVILLE, VA 24540
2421-18-4903	OSBORNE ENTERPRISES INC.	3681 FRANKLIN TPKE	DANVILLE, VA 24540
2421-18-3686	WILLARD PAYNE	773 MOUNT VIEW RD	DANVILLE, VA 24540
2421-18-5525	WILLARD PAYNE	773 MOUNT VIEW RD	DANVILLE, VA 24540
2421-08-9836	LESLIE SNEAD	724 MOUNT VIEW RD	DANVILLE, VA 24540
2421-18-1735	TERRY HUDSON	768 MOUNT VIEW RD	DANVILLE, VA 24540

R-24-001 JDA ASSOCIATES INC.

ArcGIS Web Map



2/15/2024, 9:38:34 AM

1:2,257

Virginia Cities and Counties

Assessed Parcels Labels

County

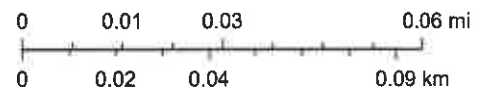
Zoning Districts

Tax Parcels (All)

Agricultural

Assessed Parcels

Residential Combined Subdivision



Esri Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, Virginia Geographic Information Network (VGIN)

ArcGIS Web Map



2/15/2024, 9:36:57 AM

Virginia Cities and Counties

-  County
-  Tax Parcels (All)
-  Assessed Parcels

Assessed Parcels Labels



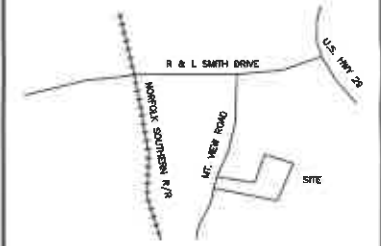
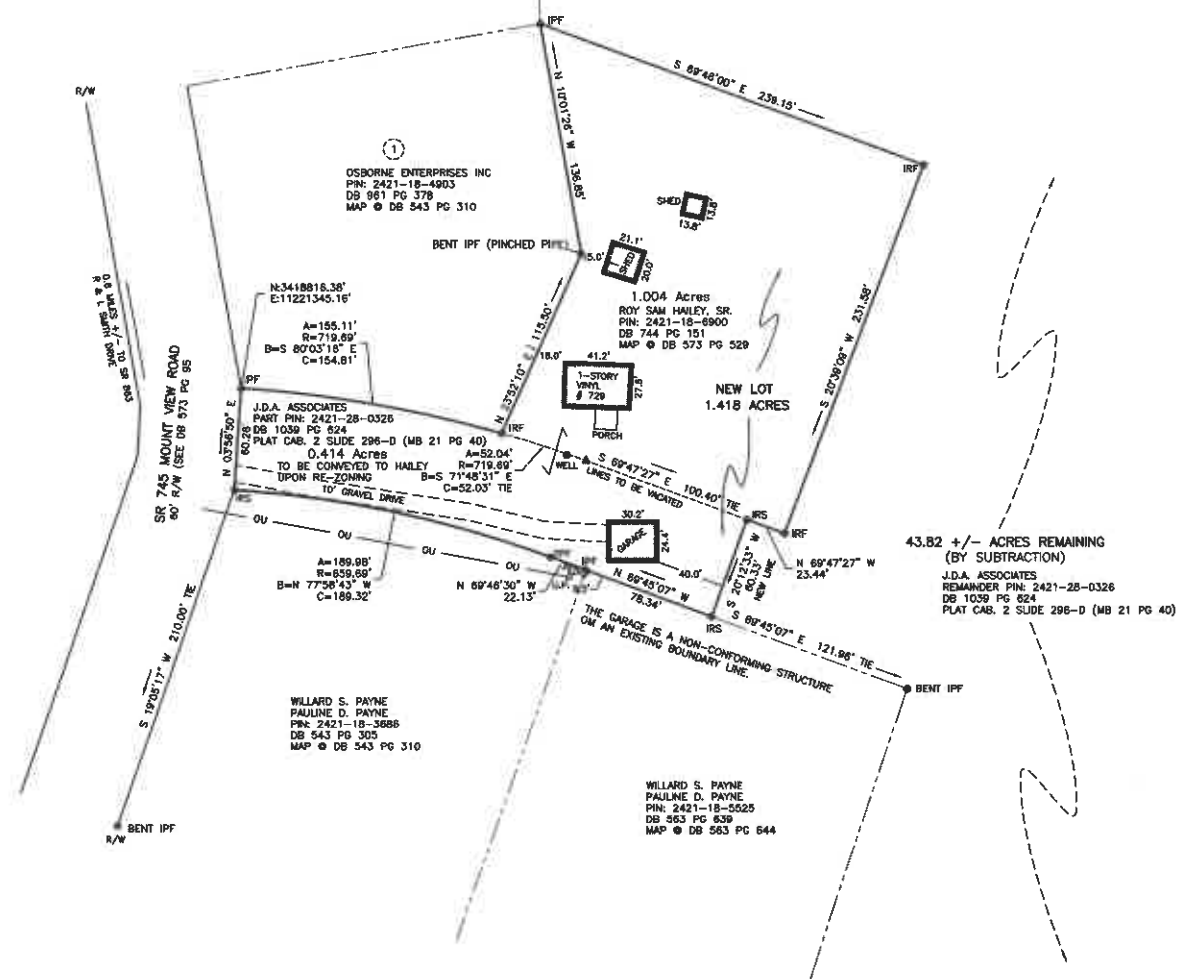
Esri Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, Virginia Geographic Information Network (VGIN)

THIS SURVEY DOES NOT REQUIRE APPROVAL BY THE
PITTSYLVANIA COUNTY SUBDIVISION AGENT.

PITTSYLVANIA CO. SUBDIVISION AGENT _____ DATE _____

WILLARD KEITH OSBORNE
PIN: 2421-19-3183
DB 882 PG 729
MB 43 PG 20-1

- NOTES:
1. HORIZONTAL CONTROL: VIRGINIA STATE PLANE COORDINATES
(SOUTH ZONE, NAD83, U.S. SURVEY FEET).
2. NORTH ARROW IS GRID NORTH. ALL DISTANCES ARE
HORIZONTAL GROUND DISTANCES.
3. NO CEMETERIES WERE OBSERVED WHILE PERFORMING THIS SURVEY.



LOCATION MAP N.T.S.

- LEGEND
- PF IRON PIPE FOUND
 - IRF IRON ROD FOUND
 - TPF T-POST FOUND
 - IRS IRON ROD SET
 - CP COMPUTED POINT
 - ▲ PIN PARCEL ID NUMBER
 - UP UTILITY POLE
 - PED TELEPHONE PEDESTAL
 - R/W RIGHT-OF-WAY
 - OU OVERHEAD UTILITY LINE



THIS BOUNDARY SURVEY IS BASED ON A CURRENT FIELD SURVEY.
THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT
OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY
INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
THIS PROPERTY IS NOT LOCATED WITHIN A F.E.M.A. DEFINED
FLOOD HAZARD ZONE AS OF 9-29-2010.
SEE COMMUNITY PANEL 5114300510E.
THIS PLAT IS SUBJECT TO ANY EASEMENTS, AGREEMENTS OR
RIGHTS-OF-WAY OF RECORD PRIOR TO THE DATE OF THIS PLAT,
WHICH WERE NOT VISIBLE AT THE TIME OF MY INSPECTION.

PITTSYLVANIA COUNTY VIRGINIA

SITUATED IN
BLAIRS MAGISTERIAL DISTRICT
BEING PIN : 2421-18-6900 &
PART PIN: 2421-28-0326
729 MOUNT VIEW ROAD
PLAT OF SURVEY SHOWING
NEW 1.418 ACRE LOT
PLAT OF SURVEY
FOR :

ROY SAM HAILEY, SR.
DATE : FEBRUARY 15, 2024
SCALE : 1"=50'



FILE: 24010

CRANE SURVEYING PLLC
113 TALBOTT DRIVE DANVILLE, VA. 24540
(434)250-3713 pcrane@cranesurveying.com



**BOARD OF SUPERVISORS
EXECUTIVE SUMMARY**

Rezoning Case

Agenda Title:	Case R-24-007: Donald Fouts; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The Planning Commission recommended by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Whittle).		
Staff Contact(s):	Emily Ragsdale		
Agenda Date:	May 21, 2024	Item Number:	10.a.3.
Attachment(s):	1.	R-24-007 Fouts	
	2.	R-24-007 Fouts Map	
	3.	R-24-007 Fouts Plat	
Reviewed By:	JVH		

SUMMARY:

In Case R-24-007, Donald Fouts ("Petitioner") has petitioned to rezone a total of 21.407 from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (*to allow for an accessory structure to be placed on the property*). The subject property is located on Washburn Drive, in the Westover Election District, and shown on the Tax Maps as GPIN #s 1387-90-8515 and 1387-90-4610. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On April 2, 2024, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioners' request be granted. For the Board's review, the County Staff Summary is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends approval of Case R-24-004 as submitted. While the rezoning would not be consistent with the Comprehensive Plan, the subject property is adjacent to properties currently zoned A-1, Agricultural District, so the rezoning would not be considered illegal spot zoning.

MOTION:

“In Case R-24-007, I make a Motion approving the rezoning of a total of 21.407 from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for the placement of an accessory structure on the property.”

STAFF SUMMARY

<p><u>CASE</u> R-24-007</p>	<p><u>ZONING REQUEST</u> R-1 to A-1</p>	<p><u>CYCLE</u> April 2024/May 2024</p>
<p><u>SUBJECT/PROPOSAL/REQUEST</u> Donald Fouts is requesting to rezone the property from R-1, Residential Suburban Subdivision District to A-1, Agricultural District.</p> <p>DISTRICT: Westover</p>	<p>PLANNING COMMISSION: April 2, 2024</p> <p>BOARD OF SUPERVISORS: May 22, 2024</p> <p>ADVERTISED: March 20 & 27, 2024 & April 24 & May 1, 2024</p>	

SUBJECT

Requested by Donald Fouts, to rezone property located on Washburn Drive, in the Westover Election District and shown on the Tax Maps as GPIN #s 1387-90-8515 and 1387-90-4610. The applicant is requesting to rezone a total of 21.407, from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District to allow for the placement of an accessory structure.

BACKGROUND/DISCUSSION

Donald Fouts is requesting to rezone a total of 21.407 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for the placement of an accessory building in the front yard.

Pittsylvania County Code § 35-74 (2)(b) states “no detached accessory building may be located in the front yard of a lot” in residential districts. The property is currently zoned R-1, therefore, requiring the building to be placed in the side or rear yard. If the rezoning is approved, the structure would meet the required front yard setback. If the rezoning is denied, a Variance would need to be issued to allow the placement of an accessory structure. Staff feels that this issue is best resolved through a rezoning process.

Once the property is rezoned to A-1, all uses listed under Section 35-178 are a permitted use.

FUTURE LAND USE DESIGNATION

The Comprehensive Plan designates the future land use as Medium to High Density Residential.

ZONING AND CURRENT USE OF SURROUNDING PROPERTIES

Adjacent to A-1, Agricultural District and R-1, Residential Suburban Subdivision District properties.

RECOMMENDATION

Staff recommends APPROVAL of Case R-24-007, submitted by Donald Fouts, requesting to rezone a total of 21.407 acres located on Washburn Drive, in the Westover Election District and shown on the Tax Map as GPIN #s 1387-90-8515 and 1387-90-4610, to allow for placement of an accessory building. While the rezoning would not be consistent with the Comprehensive Plan, the subject property is adjacent to properties currently zoned A-1, Agricultural District, so the rezoning would not be considered Illegal Spot Zoning.

PLANNING COMMISSION OPTIONS:

1. Recommend approval of Case R-24-007 as submitted.
2. Recommend denial of Case R-24-007 as submitted.

ATTACHMENTS:

- A. Application
- B. Maps
- C. Letter of Intent
- D. Executive Summary
- E. Petition
- F. Sign Affidavit
- G. Adjacent Parcel Owners

**PITTSYLVANIA COUNTY
APPLICATION FOR REZONING**

Donald Fouts, as owner of the below described property, hereby apply to the Pittsylvania County Board of Supervisors to amend the Pittsylvania County Zoning Maps as hereinafter described:

1. Property Owner's Name: Donald Fouts
Address: 625 Washburn Drive

2. Location of Property: Washburn Drive

Telephone: 434-251-3238

3. Tax Map Number: 1387-90-8515 & 1387-90-4610

4. Election District: Westover District

Total Amount: \$326.07

Taken By: ESH

5. Size of Property: 21.41 acres

*pd
Check # 8878*

6. Existing Land Use: Single Family

Existing Zoning: R-1. Residential Suburban Subdivision District

7. Proposed Land Use: Accessory Structure

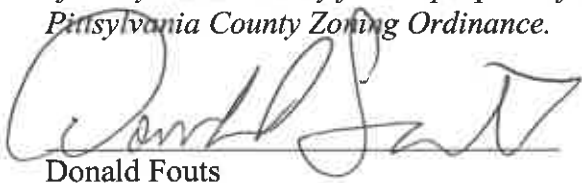
Proposed Zoning: A-1. Agricultural District

8. Are conditions being proffered: Yes X No

9. Check completed items:

<u> X </u> Letter of Application	<u> </u> Site Development Plan or Waiver	<u> X </u> Legal Forms
<u> </u> 11"x 17" Concept Plan	<u> X </u> Application Fee	<u> X </u> List of Adjoining Properties
<u> X </u> Plat Map	<u> </u> Copy of Deed	<u> </u> Copy of Deed Restrictions Or Covenants

Through application for this permit, the owner authorizes a right-of-entry to the designated personnel of Pittsylvania County for the purpose of site evaluation and monitoring for compliance with the Pittsylvania County Zoning Ordinance.


Donald Fouts

OFFICE USE ONLY

Application Deadline: 02/29/24

Received By: ESR

B.O.S. Meeting Date: 05/21/24

Application No. R-24-007

P.C. Meeting Date: 04/02/24

Date Received: 02/29/24

Action: _____

**VIRGINIA:
BEFORE THE BOARD OF SUPERVISORS OF PITTSYLVANIA COUNTY**

Two (2) Parcels totaling 21.41 acres of land,)
generally located at Washburn Drive within)
the Westover Election District and recorded) **PETITION**
as parcels ID # 1387-90-8515 and 1387-90-4610)
in the Pittsylvania County tax records.)

TO THE HONORABLE SUPERVISORS OF PITTSYLVANIA COUNTY:

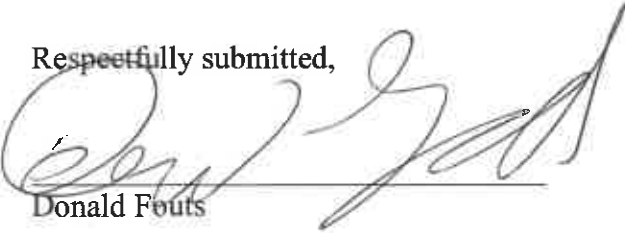
WHEREAS, your Petitioner, Donald Fouts, respectfully files this petition.
pursuant to Sections 35-806 and 35-807 of the Pittsylvania County Zoning Ordinance and in
accordance with the Code of Virginia, 1950, as amended, and would respectfully show the
following:

- (1) The Petitioner is the Owner of the above-referenced parcel.
- (2) The properties are presently zoned under the provisions of the Pittsylvania
County Zoning Ordinance as R-1, Residential Suburban Subdivision
District
- (3) Your petitioner now desires to have the properties rezoned to A-1,
Agricultural District.

WHEREFORE, your Petitioner respectfully requests that the Zoning Ordinance of
Pittsylvania County be amended and that the above-referenced parcel of land be rezoned
as set out in Number 3.

FURTHER, your Petitioner respectfully requests that this petition be referred by the
Director of Community Development to the Pittsylvania County Planning Commission
for its consideration and recommendation.

Respectfully submitted,


Donald Fouts

March 5, 2024

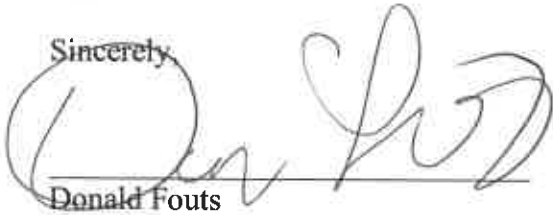
Mrs. Emily Ragsdale
Director of Community Development
P. O. Drawer D
Chatham, VA 24531

Dear Mrs. Ragsdale:

Donald Fouts, as owner, would like to apply to the Planning Commission/Board of Supervisors to rezone (2) two properties, totaling 21.41 acres. These properties are GPIN # 1387-90-8515, and GPIN # 1387-90-4610 located at Washburn Drive, in the Westover Election District.

I am requesting to rezone this parcel from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District to allow for an Accessory Structure to be placed on the property.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald Fouts", written over a horizontal line. The signature is cursive and somewhat stylized.

Donald Fouts



OFFICE OF COMMUNITY DEVELOPMENT
P.O. DRAWER D
Chatham, Virginia 24531
(434) 432-1771

SIGN AFFIDAVIT

Sec. 35-817. POSTING OF PROPERTY - PLANNING COMMISSION HEARING-

At least fourteen (14) days preceding the Commission's public hearing on a zoning map amendment, there shall be erected on the property proposed to be rezoned, a sign or signs provided by the Zoning Administrator indicating the date, time, and place of the public hearing. The sign shall be erected within ten (10) feet of whatever boundary line of such land abuts a public road and shall be so placed as to be clearly visible from the road with the bottom of the sign not less than two and one-half (2 1/2) feet above the ground. If more than one (1) such road abuts the property, then a sign shall be erected in the same manner as above for each such abutting road. If no public road abuts thereon, then signs shall be erected in the same manner as above on at least two (2) boundaries of the property abutting land not owned by the applicant.

Sec. 35-818. POSTING OF PROPERTY - BOARD OF SUPERVISORS HEARING-

When a public hearing has been scheduled before the Board of Supervisors for a Zoning Map amendment, there shall be erected, at least fourteen (14) days preceding such hearing, a sign or signs provided by the Zoning Administrator indicating the date, time and place of the public hearing. Such sign or signs shall be erected in the same manner as prescribed in Section 35-817 above.

Sec. 35-819. MAINTENANCE AND REMOVAL OF SIGNS.

Any sign erected in compliance with this section shall be maintained at all times by the applicant up to the time of the hearing. It shall be unlawful for any person, except the applicant or the Zoning Administrator or an authorized agent of either, to remove or tamper with any sign furnished during the period it is required to be maintained under this Section. All signs erected under this Section shall be removed by the applicant within fourteen (14) days following the public hearing for which it was erected.

I have read and understand Sections 35-817, 35-818, and 35-819 of the Pittsylvania County Zoning Ordinance. I understand it is my responsibility to post, maintain and remove this/these sign or signs, according to Section 35-817, Section 35-818, and 35-819. If this sign is removed or destroyed, I understand it is my responsibility to obtain another sign from the Zoning office, post the property and maintain the sign(s), according to the above Sections of the Pittsylvania County Zoning Ordinance.

Should the property not be posted and the sign(s) maintained as required above, I understand the board may defer the case.

Case _____ Applicant  Date 3/22/24

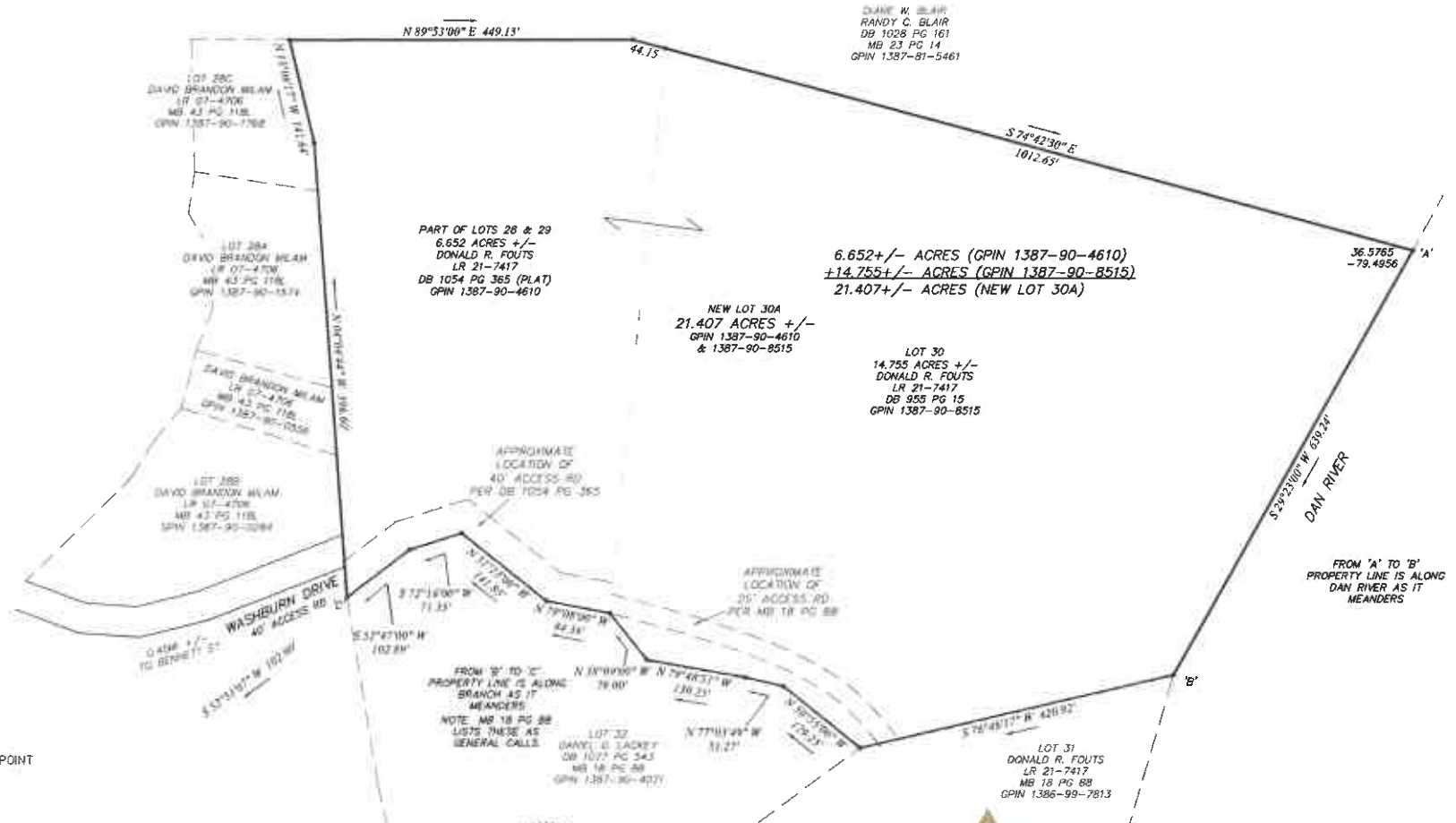
GPIN	ACCOUNT HOLDER	ACCOUNT ADDRESS	ACCOUNT_CSZ
1387-81-5461	Randy Blairs	1605 Vandola Road	Danville, VA 24541
1387-90-1768	David Milam	501 Washburn Dr.	Danville, VA 24541
1387-90-1574	David Milam	501 Washburn Dr.	Danville, VA 24541
1387-90-0556	David Milam	501 Washburn Dr.	Danville, VA 24541
1387-90-0284	David Milam	501 Washburn Dr.	Danville, VA 24541
1387-90-4071	Daniel Lackey	580 Washburn Drive	Danville, VA 24541
1386-99-7813	Donald Fouts	625 Washburn Drive	Danville, VA 24541
1396-19-0033	Jean Harville	548 Riverbend Road	Danville, VA 24541
1397-30-4944	CB Strange Jr.	2050 Ferry Road	Danville, VA 24541

R-24-007 Donald Fouts

NOTES:

1. THIS COMPOSITE MAP HAS BEEN PREPARED FROM DEEDS AND PLATS OF RECORD. ACCURACY IS DEPENDENT UPON SUCH. SOME CALLS ON RECORD PLATS WERE DIFFICULT OR IMPOSSIBLE TO READ, BUT THE SURVEYOR BELIEVES THEY WERE ACCURATELY INTERPRETED TO WITHIN A FEW TENTHS OF A FOOT.
2. THIS COMPOSITE MAP HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
3. NO ANALYSIS OF FLOODZONE WAS PERFORMED AS PART OF THIS COMPOSITE MAP FROM RECORDS. PLEASE NOTE THAT PLAT RECORDED AT DB 965 PG 15 DOES SHOW FLOODZONE ON A PORTION OF THE PROPERTY.
4. NO IMPROVEMENTS ARE SHOWN SINCE THIS IS A COMPOSITE MAP AND NO FIELD WORK WAS PERFORMED. THE PURPOSE OF THIS MAP IS TO CONSOLIDATE THE TWO TRACTS SHOWN AND IT SHOULD ONLY BE USED FOR ITS INTENDED PURPOSE.
5. LATITUDE AND LONGITUDE SHOWN ARE APPROXIMATE.

REFERENCE NORTH:
DB 1054 PG 365



**ARMSTRONG
CIVIL**

105 NORTH MAIN ST. GREENVA, VA 24557. 434-856-1051
ARMSTRONGCIVIL.COM
INFO@ARMSTRONGCIVIL.COM

DRAWN BY: RBA DATE: 02/19/2024 PROJECT #240036

PLAT SHOWING
COMPOSITE CONSOLIDATION OF THE PROPERTY OF
DONALD R. FOUTS
WESTOVER DISTRICT,
PITTSYLVANIA COUNTY, VIRGINIA



**BOARD OF SUPERVISORS
EXECUTIVE SUMMARY**

Action Item

Agenda Title:	Public Hearing: PCC Sections 35-142 (<i>Data Center</i>) and 35-403 (<i>M-2 Special Use Permits</i>) Revisions; Case CA-24-001 - Amendments to Pittsylvania County Code 35-142 and 35-403. The Planning Commission recommended by a 7-0 vote, with no opposition, that proposed PCC changes be adopted as presented.		
Staff Contact(s):	Emily Ragsdale		
Agenda Date:	May 21, 2024	Item Number:	10.b.1.
Attachment(s):	1.	Public Hearing Notice - PCC Sections 35-142 and 35-403	
	2.	M-2 Data Center	
	3.	Data Center Supplementary Regs	
Reviewed By:	JVH		

SUMMARY:

Currently, the Pittsylvania County Code ("PCC") does not include regulations relating to data centers. Based on current development trends in Virginia, County Community Development Staff feels that regulations should be added to PCC, Chapter 35, to ensure that the use can be regulated in a manner that will protect the health, safety, and general welfare of County citizens. Therefore, County Community Development Staff is proposing that the use be added to PCC Section 35-403, Special Use Permits. This will allow data centers by Special Use Permit within the M-2, Industrial District, Heavy Industry, Zoning District. Additionally, County Community Development Staff is proposing supplemental regulations be added to PCC, Chapter 35, Division 4, Supplementary Regulations, as PCC Section 35-142. For the Board's review and consideration, a redlined version of the proposed PCC changes is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

After conducting the legally required Public Hearing, County Community Development Staff recommends the Board approve the attached revisions to PCC Sections 35-142 and 35-403 as presented.

MOTION:

"I make a Motion approving the attached revisions to PCC Sections 35-142 and 35-403 as presented."

PUBLIC HEARING NOTICE

The Pittsylvania County Board of Supervisors will hold a Public Hearing at 7:00 p.m., on Tuesday, May 21, 2024, at the Board Meeting Room, 39 Bank Street SE, Chatham, Virginia 24531, to receive citizen input on proposed revisions to Pittsylvania County Code §§ 35-142 (Data Center) and 35-403 (M-2 SUPs). A complete copy of the proposed revisions is available at the Pittsylvania County Administrator's Office, 1 Center Street, Chatham, Virginia 24531, Monday through Friday, 8:00 a.m. to 5:00 p.m., as well as on the County's website at www.pittsylvaniacountyva.gov.

DIVISION 12. INDUSTRIAL DISTRICT (M-2); HEAVY INDUSTRY

SEC. 35-403. SPECIAL USE PERMITS

The following uses shall be permitted only by special use permit:

abattoirs (rendering plants)
acetylene mfg.
acid mfg.
automobile, vehicle graveyards
canning
child day care (licensed) (Amended February 18, 1992)
crushed stone operations
curing food
data center
electric transmission-private
electric towers-private
fertilizer mill
feed and grain storage
flour milling
food products mfg.
frozen food products mfg.
fruit processing
gasoline stations
gasoline storage bulk
grain milling
incineration of animals, garbage, wastes-non-radioactive
junkyards, salvage yards
LP gas, natural gas storage
malt products mfg.
matches mfg.
milk bottling
milk, dairy products mfg.
mining (conforming to State regulations)
oil, gas transmission facility
ordnance (explosives) mfg.
petroleum, petroleum by-products refining, processing, storage
poultry processing, packaging
private recreational facilities
public landfills non-hazardous, non-radioactive materials, approved by the Virginia Department of Waste Management and Pittsylvania County Waste Ordinance (Chapter 29)
public recreational facilities
special temporary churches (Amended December 21, 1993)
quarrying (conforming to State regulations)
raceway
roasted coffee, tea products
radio and TV towers
radio and TV transmission/transmitters
salvage yards
spice processing, packaging

DIVISION 4. SUPPLEMENTARY REGULATIONS

SEC. 35-142. DATA CENTER.

- (A) Due to the high water demand, data centers shall be connected to a public water system if a water-based cooling system is utilized.
 - (1) Data centers shall not establish commercial wells for any operations.
- (B) Power generators, water cooling systems, storage facilities, and any other mechanical infrastructure necessary for the operations of the data center shall be within an enclosed structure screened as not to be visible from any adjacent street, use, or building.
 - (1) Ground mounted mechanical equipment is prohibited in front yards.
 - (2) Solid screening walls must be constructed with a design, materials, details, and treatment compatible with those used on the nearest Principal Facade of a building but may include perforated surfaces as needed for ventilation of mechanical equipment.
- (C) Generator testing shall be limited to weekdays between 8:00 a.m. and 5:00 p.m.
- (D) No data center shall be built until evidence has been given as part of the application that the owner has been approved by the utility company.
- (E) Principal façade requirements apply to all building facades that face adjacent existing or planned public roads or that face an adjacent property with existing residential development, an approved plat showing residential development, or zoning district permitting residential dwellings. Principal facades must have differentiated surfaces, consistent design and fenestration to create visual interest and consistency with community character.
- (F) Ground mounted mechanical equipment must be setback from adjacent property with existing residential development, an approved plat showing residential development, or zoning district permitting residential dwellings, a minimum of 75 ft. from the property line.
- (G) During operation, a data center shall not produce a noise level that exceeds 65 dBA as measured at the property line.
- (H) Noise Testing. Operation of all data center uses shall not commence until conformance with the requirements of this Section is confirmed.
 - (1) After completion of construction and prior to commencement of operation, the applicant shall submit a sound test prepared by a qualified full member of the Acoustical Society of America (ASA), a Board Certified member of the Institute of Noise Control Engineering (INCE), or other credentialed professional as approved by the Administrator. The purpose of such test is to confirm noise levels after completion of construction and prior commencement of operation meet the general standards provided above and/or any additional use performance standards and conditions associated with the use.
 - (i) If the sound test finds that noise levels exceed the maximum permissible dBA stated in Section 7-6-2(G), above, or any additional use performance standards and conditions associated with the use, then there shall be no commencement of the use.

- (ii) For projects completed in phases, the above testing requirements shall apply after construction of each phase and prior to full operation.
- (2) Annual Testing. Noise testing as required in Section 7-6-2(A), above, shall be conducted annually and submitted to the Administrator no later than July 1 of each calendar year for the life of the use.
 - (i) If the sound test finds that noise levels exceed the maximum permissible dBA stated in this Division or any additional use performance standards and conditions associated with the use, the applicant shall have 48 hours to mitigate the violation or operations shall be suspended and the Applicant shall cease the use until such time that the Applicant can demonstrate the noise levels are in compliance with this Section.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Public Hearing

Agenda Title:	Public Hearing: Literary Loan Borrowing and Resolution # 2024-05-01 Approval (<i>Authorizing the Filing of Applications with the Literary Fund of Virginia</i>)						
Staff Contact(s):	Kim VanDerHyde						
Agenda Date:	May 21, 2024	Item Number:	10.b.2.				
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td>Pittsylvania - 2024 Literary Loans - Notice of Public Hearing - 306514968-v1-c</td> </tr> <tr> <td>2.</td> <td>2024-05-01 Literary Funds of Virginia Resolution Authorizing Applications with Certification</td> </tr> </table>			1.	Pittsylvania - 2024 Literary Loans - Notice of Public Hearing - 306514968-v1-c	2.	2024-05-01 Literary Funds of Virginia Resolution Authorizing Applications with Certification
1.	Pittsylvania - 2024 Literary Loans - Notice of Public Hearing - 306514968-v1-c						
2.	2024-05-01 Literary Funds of Virginia Resolution Authorizing Applications with Certification						
Reviewed By:	JVH						

SUMMARY:

This Public Hearing is being held at the Board's May Business Meeting to hear citizen input concerning the undertaking by the County School Board to obtain loans from the Literary Loan Fund of the Commonwealth of Virginia in an aggregate principal amount not to exceed \$26,486,278. A copy of the Notice of Public Hearing is attached for your review. Said notice was also duly advertised in the *Chatham Star Tribune* on May 8, 2024, and May 15, 2024. The proceeds of such loans will be used to fund various capital improvements benefiting the County's Public School System as outlined in Exhibit "A" of the attached Resolution # 2024-05-01.

FINANCIAL IMPACT AND FUNDING SOURCE:

Funding for the repayment of these loans will be covered by the 1% School Sales Tax revenues.

RECOMMENDATION:

After conducting the legally required Public Hearing, County Staff recommends the Board approve Resolution # 2024-05-01 as attached and presented.

MOTION:

"I make a Motion approving Resolution # 2024-05-01 authorizing County Schools to make three (3) applications to the Literary Loan Fund of the Commonwealth of Virginia in an aggregate principal amount not to exceed \$26,486,278."

NOTICE OF PUBLIC HEARING

On Tuesday, the 21st day of May, 2024, the Board of Supervisors of Pittsylvania County, Virginia (the “County”), will hold a public hearing on the proposed undertaking by the County School Board to obtain loans from the Literary Loan Fund of the Commonwealth of Virginia in an aggregate principal amount not to exceed \$26,486,278. The proceeds of such loans will be used to fund various capital improvements benefiting the County’s public school system. Pursuant to Virginia law, such loans will constitute general obligation indebtedness of the County, and the County Board of Supervisors is required to provide for the repayment of such loans.

The public hearing, which may be continued or adjourned, will be held during the Board of Supervisors regular meeting scheduled to start at 7:00 P.M., local time (or as soon thereafter as the matter may be heard), in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531. All interested persons may appear at such time and place to present their views. Anyone needing assistance or accommodation under the Americans with Disabilities Act should call the Assistant County Administrator at (434) 432-7710.

Deputy Clerk, Board of Supervisors of
Pittsylvania County, Virginia

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2024-05-01**

**RESOLUTION AUTHORIZING THE SCHOOL BOARD OF PITTSYLVANIA COUNTY, VIRGINIA,
TO FILE APPLICATIONS TO THE LITERARY LOAN FUND OF THE COMMONWEALTH OF
VIRGINIA REQUESTING LOANS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED
\$26,486,278**

VIRGINIA: At the Pittsylvania County Board of Supervisors’ (“Board”) May 21, 2024, Business Meeting, the following Resolution was presented and adopted:

WHEREAS, the School Board of Pittsylvania County, Virginia (the “School Board”), has presented on the date hereof to the Board of Supervisors of Pittsylvania County, Virginia (the “Board of Supervisors”), a resolution authorizing one or more applications addressed to the Virginia Board of Education for the purpose of borrowing from the Literary Fund an aggregate principal amount not to exceed \$26,486,278 for various capital improvements for its public school system, including costs to acquire, construct, develop, expand, renovate and equip the projects and schools described on Exhibit A attached hereto (collectively, the “Projects”);

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PITTSYLVANIA COUNTY, VIRGINIA:

1. The applications of the School Board to the State Board of Education of Virginia (the “State Board”) for one or more loans in an aggregate principal amount not to exceed \$26,486,278 from the Literary Fund is hereby authorized, and authority is hereby granted to the School Board to borrow such amount for the purposes set out in such applications. It is understood that each such loan will be repayable over a term determined by the School Board and the State Board (not to exceed 30 years) and that the interest rate thereon will be determined pursuant to applicable Virginia law and the regulations established by the State Board (not to exceed 3.35% per annum).

2. The Board of Supervisors agrees each year during the life of the loans, at the time the Board fixes the regular levies, to fix a rate of levy for schools or make a cash appropriation sufficient for operation expenses and to pay such loans in annual installments and the interest thereon, as required by law regulating loans from the Literary Fund.

3. This resolution shall take effect immediately.

I hereby certify that the foregoing is a true and correct extract from the minutes of a regular meeting of the Board of Supervisors of Pittsylvania County, Virginia, held in Pittsylvania County on the 21st day of May, 2024, and of the whole thereof so far as applicable to the matters referred to in such extract.

WITNESS my signature and seal of the Pittsylvania County, Virginia this 21st day of May, 2024.

Darrell W. Dalton
Chairman, Pittsylvania County Board of Supervisors

David F. Arnold
Assistant County Administrator

ATTEST:

J. Vaden Hunt, Esq.

Pittsylvania County Attorney

PROJECTS

<u>Name of School</u>	<u>Project Description</u>	<u>Amount of Loan Requested</u>
Kentuck Elementary School	12 Classroom Addition	\$10,792,290
Southside Elementary School	Replace HVAC system and windows	\$9,388,584
Union Hall Elementary School	Replace HVAC system and windows	\$6,305,404

Total \$26,486,278

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Public Hearing

Agenda Title:	Public Hearing: FY 25/26 - 29/30 Secondary Six (6)-Year Plan				
Staff Contact(s):	Kaylyn McCluster				
Agenda Date:	May 21, 2024	Item Number:	10.b.3.		
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td>05-21-2024 Public Hearing Notice - VDOT 6 yr plan</td> </tr> </table>			1.	05-21-2024 Public Hearing Notice - VDOT 6 yr plan
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Reviewed By:	JVH				

SUMMARY:

Annually, the Board and the Virginia Department of Transportation ("VDOT") are required to hold a Public Hearing to receive citizen input on the proposed Secondary Six (6)-Year Plan. This Public Hearing has been legally advertised. Jay Craddock, VDOT Assistant Resident Engineer, will be present to answer any questions the Board may have. For the Board's review and consideration, related documentation is attached.

FINANCIAL IMPACT AND FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

Following conducting of the legally required related Public Hearing, County Staff recommends that the Board approve the attached VDOT Secondary Six (6)-Year Plan as presented.

MOTION:

"I make a Motion approving the attached VDOT Secondary Six (6)-Year Plan as presented and authorize the appropriate County Staff Member to sign any related necessary documentation."

PUBLIC HEARING NOTICE

The Virginia Department of Transportation (“VDOT”) and the Pittsylvania Board of Supervisors, in accordance with Virginia Code § 33.2-331, 1950, as amended, will conduct a Joint Public Hearing in the Board Meeting Room, 39 Bank Street SE, Chatham, Virginia 24531, at 7:00pm, on Tuesday, May 21, 2024. The purpose of said Public Hearing is to receive public comment on the proposed Secondary Six (6)-Year Plan for Fiscal Years 2025/26 - 2029/30 (“Plan”). During normal business hours, a copy of the proposed Plan may be reviewed in VDOT’s Halifax Residency Office, 5211 Halifax Road, Halifax, U.S. Highway 501, Halifax, Virginia 24558, or at the Pittsylvania County Administration Building, 1 Center Street, Chatham, Virginia 24531, or on the County’s website at www.pittsylvaniacountyva.gov. All projects in the Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program, which documents how the Commonwealth of Virginia will obligate future federal transportation funds.

Secondary Six Year Plan - Unpaved Roads (Rural Rustics)

Area	Route	Road Name	Length	Begin Date
Gretna	654	Daltons Farm Ln	1	2024
Rondo	783	Tomahawk Mill Rd	1.7	2024
Gretna	766	Magnolia Rd	0.5	2024
Gretna	940	Owens Mill Rd	0.9	2025
Gretna	792	Tucker Rd	1.5	2025
Rondo	803	Hawkins Rd	1.4	2025
Brosville	848	Joe Carter Rd	0.7	2025
Brosville	1527	Almond Rd	1	2025
Mt. Airy	893	Chestnut Ln	0.5	2026
Brosville	842	Hollyville Dr	0.7	2026
Rondo	822	Ponderosa Rd	0.5	2026
Kentuck	709	Herman Farmer Rd	0.7	2026
Kentuck	975	Eddies Ln	0.5	2026
Mt. Airy	892	Mockingbird Rd	1	2026
Gretna	778	Jasmine Rd	0.7	2027
Kentuck	607	Dabney House Rd	3	2027
Mt. Airy	618	Farmers Rd	0.65	2027
Gretna	778	Jasmine Rd	3.2	2028
Mt. Airy	683	Johnson Mill Rd	0.8	2028
Kentuck	694	Dairy View Rd	0.78	2029
Rondo	781	Rockcreek Rd	1.48	2029
Gretna	671	Midway Rd	1.52	2029