



VOTER REGISTRATION & ELECTIONS DEPARTMENT ELECTORAL BOARD MEETING

Phone: 434.432.7971

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October 10, 2023

ATTENDANCE:

Members: Anita White-Chair
David Law-Vice Chair
Arlene D. Burkhardt-Secretary

The meeting was called to order by Chair Anita White at 10:00 AM. A roll call of members present was read by Secretary Arlene as follows: Chair Anita-present Vice Chair David-present Secretary Arlene-present.

Chair Anita asked for the adoption of the agenda. The adoption of the agenda was not approved. Chair Anita overruled the Electoral Board and proceeded with the meeting.

Secretary Arlene made a motion to approve the minutes as they appeared on the website. Vice-Chair David seconded the motion. Chair Anita said there were (3) corrections to the minutes which were noted. Secretary Arlene made a motion to add the corrections to the minutes and Vice-Chair David opposed the motion.

Chair Anita said we would table discussion on attachments being added to the minutes. The work on the bylaws will be continued at a future meeting.

Chair Anita called for public comments. Comments were made by Chuck Angier about the need for a parliamentarian. Kathy Ramsey asked for transparency from the Electoral Board. The Chairman of the Democrat Party, Roy Ford, made comments regarding the ADA ramp. Chair Anita made a motion that we go into closed session per Virginia Code Section 2.2-3711 and 24.2-116. Vice Chair David questioned the need to go into a closed session to discuss precinct assignments. Chair Anita asked for an update regarding the precincts. General Registrar Shani responded that letters to chiefs had been sent and that approximately half had made provisions for their precinct to attend training. Chair Anita made a motion to accept the report with the revisions to the Election officials list as presented by GR Shani and Vice Chair David seconded the motion. The vote was unanimous.

Chair Anita made comments regarding the L&A training that she was unable to attend. The discussion regarded her inability to attend and her feeling that she should have training for herself. The Electoral Board does not consider this a necessary expense as it was a courtesy extended to the Electoral Board by the GR.



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Vice Chair David asked about an email from Chair Anita regarding unauthorized meetings being held. Vice Chair David asked for specifics, and they were not provided. Chair Anita said she would respond later with a letter.

Chair Anita said she didn't receive an invitation to meet with Commissioner Susan Beals. GR Shani responded that it was an unplanned visit, but as soon as she knew the Commissioner was coming, she sent a text out to the Electoral Board.

Vice Chair David gave his report regarding the precinct ADA compliance. He stated that Kenyon Scott, director of transportation for Pittsylvania County, reported that the schools were ADA-compliant. Chair Anita said that the schools were not following what ELECT provided. Vice Chair David replied that the schools had to follow the guidelines set up by ADA compliance as this is state-mandated. All schools and government facilities are required by law to follow the guidelines.

Chair Anita reported that she was unable to attend L&A training. She also had not completed the precincts assigned to her, but she spoke to the coordinator and the date for the completion has been extended to November 5th. The notice of the deadline being extended was not forwarded to Vice-Chair David or Secretary Arlene.

Chair Anita said she would reach out to Commissioner Beals.

GR Shani gave an updated report. She reported on the following: early voting, total registered voters, Tunstall Precinct was approved for use as a precinct, L&A testing to be completed on Oct. 31st, absentee ballots mailed, dates for the training sessions, and the two days of voting on Saturday are Oct. 28th and Nov. 4th.

Chair Anita called for the agenda to be amended to add canvassing. Chair Anita called for the motion and there were no votes recorded.

The Vice-Chair made the announcement that Election Day is not a meeting and that we do not have a scheduled meeting day. There was further discussion that Chair Anita and Secretary Arlene had an unauthorized meeting regarding Tammy Reynolds. Chair Anita said that Tammy needed to take the oath as she was working with records that required it. There was a question as to whether this had been going on for some time and during the period of former GR Kelly's tenure.

Chair Anita said we had decided to have meetings on the second Tuesday of the month in the August meeting. Vice Chair David made a motion that all subsequent meetings be held as



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provided by the Virginia Code and posted as required. Secretary Arlene seconded the motion. Chair Anita opposed the motion. The motion was carried out and approved.

The next meeting will be on Oct. 31st at 10:00 AM to complete the ADA reviews of the precincts. This special meeting is due to Chair Anita not completing her reviews of the precincts assigned to her. Vice-Chair David and Secretary Arlene completed their reviews in early October.

The election canvass will be on Nov. 8th at 10:00 AM.

The meeting adjourned at 12:00.

Respectfully submitted:

Arlene "Tinker" Burkhardt/Secretary
Pittsylvania County Electoral Board