



**BOARD OF SUPERVISORS  
BUSINESS MEETING  
Tuesday, March 19, 2024 - 7:00 PM**

**Board Meeting Room  
39 Bank Street, SE,  
Chatham, Virginia 24531**

**AGENDA**

- 1. CALL TO ORDER (7:00 PM)**
- 2. ROLL CALL**
- 3. MOMENT OF SILENCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. AGENDA ITEMS TO BE ADDED**
- 6. APPROVAL OF AGENDA**
- 7. CONSENT AGENDA**
  - a. Board Meeting Minutes Approval (Staff Contact: Kaylyn McCluster)
  - b. County's 2024 February Bill List Approval (Staff Contact: Kim VanDerHyde)
  - c. Appointment: FRC (*Southwest Quadrant*); (*Steven Stallings*) (Staff Contact: Christopher Key)
  - d. Appointment: FRC (*Northwest Quadrant*); (*Kermit King*) (Staff Contact: Christopher Key)
  - e. Earth Day County Landfill Tipping Fee Waiver Approval (Staff Contact: Chris Adcock)
  - f. Notice of Intent to Commence VDOT Road Abandonment Process for Unopened Road Adjacent to 777 Jasper Wood Road, Hurt, Virginia (Staff Contact: Vaden Hunt)
  - g. Reappointment: Planning Commission (*Westover*); (*Fred Webb*) (Staff Contact: Murray Whittle)
  - h. Appointment: IDA (*Westover District*); (*Michael Adkins*) (Staff Contact: Kaylyn McCluster)
  - i. Certificate of Excellence Approval (*Trinity Aherron*) (Staff Contact: Eddie Hite)

- j. Certificate of Excellence Approval (*Tunstall Volleyball*) (Staff Contact: William Ingram)
- k. Certificate of Excellence Approval (*Paige Echols*); (*Tunstall Volleyball Coach of the Year*) (Staff Contact: William Ingram)
- l. Certificate of Recognition Approval (*New Prospect Baptist Church 175-Year Anniversary*; *Supervisor Dudley*) (Staff Contact: Tim Dudley)
- m. FY 2024 Budget Amendments Approval (Workforce Investment Board Grants; Library-Memorial Gifts Fund) (Staff Contact: Kim VanDerHyde)

**8. PRESENTATIONS**

- a. General Presentations (*Board of Supervisors*)

**9. HEARING OF THE CITIZENS**

Each person addressing the Board under Hearing of the Citizens shall be a resident or land owner of the County, or the registered agent of such resident or land owner. Each person shall step up, give his/her name and district in an audible tone of voice for the record, and unless further time is granted by the Chairman, shall limit his/her address to three (3) minutes. No person shall be permitted to address the Board more than once during Hearing of the Citizens. All remarks shall be addressed to the Board as a body and not to any individual member thereof. Hearing of the Citizens shall last for a maximum of forty-five (45) minutes. Any individual that is signed up to speak during said section who does not get the opportunity to do so because of the aforementioned time limit, shall be given speaking priority at the next Board meeting. Absent Chairman's approval, no person shall be able to speak who has not signed up.

**10. PUBLIC HEARINGS**

- a. **Rezoning Public Hearings**

Pursuant to Article V, Division 6, of the Pittsylvania County Zoning Ordinance, the Board of Supervisors have been empowered to hear and decide specific zoning issues and zoning map changes in support of said Ordinance. In accomplishing this important task, the Board is responsible for promoting the health, safety, and general public welfare of the citizens of Pittsylvania County. The Board must ensure that all of its decisions and regulations be directed to these goals and that each be consistent with the environment, the comprehensive plan, and in the best interest of Pittsylvania County, its citizens, and its posterity.

1. Case R-24-002: New Testament Baptist Church; Rezoning from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District. The Planning Commission recommended by a 6-0 vote, with no opposition, that the Petitioner's request be granted. (Supervisor Murray) (Staff Contact: Emily Ragsdale)

- 11. UNFINISHED BUSINESS**
- 12. NEW BUSINESS**
- 13. MATTERS FROM WORK SESSION (IF ANY)**
- 14. BOARD MEMBER REPORTS**
- 15. COUNTY ADMINISTRATOR REPORTS**
- 16. ADJOURNMENT**

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Board Meeting Minutes Approval		
<b>Staff Contact(s):</b>	Kaylyn McCluster		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.a.
<b>Attachment(s):</b>	1.	02-20-2024 Property-Building Committee Meeting - DRAFT	
	2.	02-20-2024 Finance Committee Meeting - DRAFT	
	3.	02-20-2024 Work Session - DRAFT	
	4.	02-20-2024 Business Meeting - DRAFT	
	5.	03-05-2024 Legislative Committee Meeting - DRAFT	
	6.	03-05-2024 Finance Committee Meeting - DRAFT	
<b>Reviewed By:</b>			

### **SUMMARY:**

For the Board's review and consideration, attached are the following Board Meeting Minutes:

- (1) 02/20/2024 Property/Building Committee Meeting;
- (2) 02/20/2024 Finance Committee Meeting;
- (3) 02/20/2024 Work Session;
- (4) 02/20/2024 Business Meeting;
- (5) 03/05/2024 Finance Committee Meeting; and
- (6) 03/05/2024 Legislative Committee Meeting.

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

**RECOMMENDATION:**

County Staff recommends the Board approve the Board Meeting Minutes as attached and presented.

**MOTION:**

"I make a Motion approving the Board Meeting Minutes as attached and presented."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS’**  
**PROPERTY/BUILDING COMMITTEE**

**February 20, 2024**

**VIRGINIA:** The Pittsylvania County Board of Supervisors’ (“Board”) Property/Building Committee Meeting was held on February 20, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (2:00 PM)**

Ingram called the Meeting to Order at 2:00 PM.

**ROLL CALL**

The following Committee Members were present:

Timothy W. Dudley - Staunton River District  
Eddie L. Hite, Jr. – Dan River District  
William V. (“Vic”) Ingram - Tunstall District

The following Board Members were present:

Robert M. Tucker, Jr. - Banister District  
Kenneth L. Bowman – Chatham-Blairs District  
Murray W. Whittle – Westover District

Darrell W. Dalton - Chairman, Callands-Gretna District, joined the Meeting at 2:08 PM.

**APPROVAL OF AGENDA**

Motion to approve Agenda.

**RESULT:** 3-0 (APPROVE)  
**MOVER:** Hite  
**SECONDER:** Dudley  
**AYES:** Dudley, Hite, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**NEW BUSINESS**

**a. Fire and Rescue Memorial Discussion**

Ingram led discussion and recommended there be a Fire & Rescue Memorial placed at the same location as the Victory Academy in Chatham.

Motion to forward to the full Board the identification of the location to be to the right/side of the Victory Academy, as the site for the future Fire and Rescue Memorial and authorize Staff to move forward with next steps.

**RESULT:** 3-0 (APPROVE)  
**MOVER:** Hite  
**SECONDER:** Dudley  
**AYES:** Dudley, Hite, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**b. Litter Collection Discussion**

Ingram stated he feels it is time to create a litter control program that would fall under Buildings and Grounds. He recommended there be two (2) part-time people hired to help with litter control and manage his recommended program; which would include inmates needing to pay off fines. Dudley mentioned getting communities involved, such as the Town of Hurt. They facilitate a clean-up day each year, and it would be nice to see other local towns and communities to get involved and help with this effort. Hite stated in his District there is a lot of litter and it looks horrible, and would love to be able to pick up the phone and get a crew out to whatever location for clean-up. There was much discussion from the Committee members, as well as other Board Members in attendance.

Motion to direct Staff to look into the feasibility of this program and bring a recommendation back to the Committee.

**RESULT:** 3-0 (APPROVE)  
**MOVER:** Hite  
**SECONDER:** Dudley  
**AYES:** Dudley, Hite, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**ADJOURNMENT**

Ingram adjourned the Meeting at 2:49 PM.

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'**  
**FINANCE COMMITTEE**

**February 20, 2024**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' ("Board") Finance Committee Meeting was held on February 20, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (3:00 PM)**

Tucker called the Meeting to Order at 3:00 PM.

**ROLL CALL**

The following Committee Members were present:

Timothy W. Dudley - Staunton River District  
Eddie L. Hite, Jr. – Dan River District  
Murray W. Whittle – Westover District  
Robert M. Tucker, Jr. - Banister District

The following Board Members were present:

Kenneth L. Bowman – Chatham-Blairs District  
Darrell W. Dalton - Chairman, Callands-Gretna District  
William V. ("Vic") Ingram - Tunstall District

**APPROVAL OF AGENDA**

Motion to approve Agenda.

**RESULT:** 3-0 (APPROVE)  
**MOVER:** Dudley  
**SECONDER:** Hite  
**AYES:** Dudley, Hite, Whittle, Tucker  
**NAYS:** None  
**ABSTAIN:** None

**NEW BUSINESS**

**a. FY2025 County Budget Update/Discussion**

Turille reviewed the FY24-25 Budget overview with the Board. Van Der Hyde reviewed Budget Challenges with the Board that include increased costs over the last six (6) years, but with no reassessment or tax increase to cover those costs; new long-term multi-million dollar capital projects such as the Jail, renovations to the Historic buildings, a future Courthouse complex, among other items; and the State contribution to schools being reduced due to the increased local composite index, which the County is required to cover as per the Standard of Quality



Requirements. She also covered FY 2024 Revenues, FY 2025 Revenue Projections, Operating Budget, Capital Budget, Long Term Capital Needs, and Tax Rate Relief with the Board. Van Der Hyde's complete presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**ADJOURNMENT**

Tucker adjourned the Meeting at 4:03 PM.

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'**  
**WORK SESSION**

**February 20, 2024**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' ("Board") Work Session was held on February 20, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (4:00 PM)**

Dalton called the Meeting to Order at 4:00 PM.

**ROLL CALL**

The following Board Members were present:

Darrell W. Dalton - Callands-Gretna District  
Robert M. Tucker, Jr. - Banister District  
Kenneth L. Bowman - Chatham-Blairs District  
Timothy W. Dudley - Staunton River District  
Eddie L. Hite, Jr. - Dan River District  
William V. ("Vic") Ingram - Tunstall District  
Murray W. Whittle - Westover District

**APPROVAL OF AGENDA**

Motion to approve Agenda.

**RESULT:** 7-0 (Approved)  
**MOVER:** Ingram  
**SECONDER:** Tucker  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

**PRESENTATIONS**

**a. Jail Community Based Corrections Plan Presentation**

Tony Bell, Moseley Architects, presented the Board an update on the new County Jail Project, focusing on the recently filed Community Based Corrections Plan. His presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**b. IALR FY23 Annual Report Presentation**

Telly Tucker, IALR President, presented to the Board IALR's FY23 Annual Report. He highlighted several of their programs, including EmPoWER, which is an employer-driven, work-based learning framework. He stated there were 5,116 students that attended the FY2023 Career ChoICE Youth Expo events, 134 students participated in Summer STEM Camps, more than 14,000 students across thirteen (13) school divisions utilized MajorClarity which is an online

career exploration platform, 202 mock interview day participants, and 56 participants in their Sector-Focused Camps. He also discussed their GO TEC program and stated there were 4,397 middle school students who completed the curriculum in the 2022-23 school year. His full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**c. Danville Pittsylvania County Chamber of Commerce Annual Report Presentation**

Anne Moore-Sparks, President/CEO, presented to the Board the Danville Pittsylvania County Chamber of Commerce's Annual Report, and she introduced the incoming Chair, Shannon Hair. She stated there had been an increase in revenue, events, and membership, and they finished the year with a 15% increase in membership. She highlighted the RevUp Program and thanked the Board for their continued support. In the last three (3) years, they have given out \$150,000 to sixteen (16) businesses; five (5) of which are located in the County. They expect three (3) to five (5) businesses to pitch for funding in this upcoming Cohort as well, and they have approximately \$64,000 available to give to small business creation and expansion. Her full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**d. VDOT Smart Scale Changes Presentation**

VDOT's Jay Craddock introduced Carson Eckhardt to the Board. Eckhardt reviewed VDOT's Smart Scale process and changes to Smart Scale procedures. His full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**e. Broadband Project Update**

Scotty Bare, RiverStreet Networks' Field Engineer, presented the Board an update on the County's Broadband Project. He shared that for construction, the final fiber design is 78% complete, field staking is 50% complete, highway and railroad permitting is in progress, there are 291.9 route miles that have been completed, and there are 2,765 serviceable locations. His full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**STAFF.COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS**

**a. Committee Reports/Recommendations (Property/Building; Finance)**

Hunt stated the Property/Building Meeting was held this afternoon and there are two items that will be added to tonight's Business Meeting Agenda. One involved authorizing Staff to begin investigating next steps for a Fire and Rescue Memorial to be placed adjacent to the Victory Academy on Main Street in Chatham, on land owned by the County. The second item was for Staff to investigate and bring a recommendation back to the Board relating to potentially hiring two (2) litter control employees.

**CLOSED SESSION**

Motion to enter Closed Session.

The Board entered Closed Session at 6:00 PM.

**RESULT:** 7-0 (Approved)

**MOVER:** Ingram

**SECONDER:** Dudley  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

**a. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.**

(1) **Legal Authority:** Virginia Code § 2.2-3711(A)(5)  
**Subject Matters:** Project 13  
**Purpose:** Discussion concerning an existing business/industry where no previous announcement has been made of the business'/industry's interest in expanding its facilities in the community

**b. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.**

(1) **Legal Authority:** Virginia Code § 2.2-3711(A)(8)  
**Subject Matters:** Potential Gaines/Terry Delinquent Taxes Reimbursement  
**Purpose:** Consultation with Legal Counsel/Legal Advice and Discussion Regarding the Same

**c. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**

(1) **Legal Authority:** Virginia Code § 2.2-3711(A)(3)  
**Subject Matters:** U.S. 29 North Medical Center  
**Purpose:** Review/Discussion Regarding Potential Real Property Acquisition of Same for a Public Purpose

**RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION**

The Board returned to Open Session at 6:57 PM and the following Certification was recorded:

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'**  
**CLOSED MEETING CERTIFICATION**

**BE IT RESOLVED** that at the Pittsylvania County Board of Supervisors' ("Board") Work Session on February 20, 2024, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act ("Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting.

If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	<u><b>Vote</b></u>
Kenneth L. Bowman	Yes
Timothy W. Dudley	Yes
Eddie L. Hite, Jr.	Yes
William V. ("Vic") Ingram	Yes
Murray W. Whittle	Yes
Robert M. Tucker, Jr.	Yes
Darrell W. Dalton	Yes

**ADJOURNMENT**

Dalton adjourned the Meeting at 6:58 PM.

DRAFT

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'**  
**BUSINESS MEETING**

**February 20, 2024**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' ("Board") Business Meeting was held on February 20, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (7:00 PM)**

Dalton called the Meeting to Order at 7:00 PM.

**ROLL CALL**

The following Board Members were present:

Darrell W. Dalton - Callands-Gretna District  
Robert M. Tucker, Jr. - Banister District  
Kenneth L. Bowman - Chatham-Blairs District  
Timothy W. Dudley - Staunton River District  
Eddie L. Hite, Jr. - Dan River District  
William V. ("Vic") Ingram - Tunstall District  
Murray W. Whittle - Westover District

**ITEMS TO BE ADDED TO AGENDA**

Motion to revise the Agenda as follows:

- Remove items 7(j), 7(k), 7(o), 7(p), and 11(a) from the Agenda
- Add the following items under Matters from Work Session:
  - Fire and Rescue Memorial
  - Litter Collection

**RESULT:** 7-0 (Approve)  
**MOVER:** Ingram  
**SECONDER:** Tucker  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

**APPROVAL OF AGENDA**

Motion to approve Agenda as amended.

**RESULT:** 7-0 (Approve)  
**MOVER:** Tucker  
**SECONDER:** Ingram  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None

**ABSTAIN:** None

**CONSENT AGENDA**

Motion to approve Consent Agenda.

**RESULT:** 7-0 (Approve)  
**MOVER:** Bowman  
**SECONDER:** Hite  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

- a. Board Meeting Minutes Approval
- b. County's 2024 February Bill List Approval
- c. Resolution # 2024-02-01 Adoption (Official Intent to Reimburse Expenditures with Proceeds of Borrowing)
- d. Resolution # 2024-02-02 Adoption (Requesting Approval of the CBCP Needs and Planning Study and Reimbursement for Eligible Design and Construction Expenses)
- e. Southside Soccer Club Lease Approval
- f. 57 Convenience Center Lease Approval
- g. Service Weapon Purchase Approval (Nathan Spencer)
- h. Appointment: FRC (Banister District); (Alan Casper)
- i. Appointment: FRC (Dan River District); (Jimmy Adkins)
- j. Landfill Tipping Fee Waiver Approval (Mega Site House Demolition Waste)
- k. Emergency Landfill Equipment Repairs Approval
- l. Fire and Rescue Study Grant Match Revision Approval
- m. Certificate of Excellence Approval (Lauren Fowlkes)

**ITEMS REMOVED FROM AGENDA**

- a. Appointment: FRC (Northwest Quadrant); (Kermit King)
- b. Appointment: FRC (Southwest Quadrant); (Steven Stallings)
- c. Certificate of Excellence Approval (Tunstall Volleyball)
- d. Certificate of Excellence Approval (Paige Echols); (Tunstall Volleyball Coach of the Year)
- e. Case R-23-017: Gwendolyn Averett; Rezoning from RC-1, Residential Combined Subdivision District, to B-2, Business District, General.

**PRESENTATIONS**

The Board presented a Certificate of Excellence to Lauren Fowlkes for her outstanding bravery and heroism displayed on December 7, 2023, as she rushed to provide the Heimlich Maneuver to one of her First Grade students, ultimately saving his life.

Kelsie R. Myers, Parks and Recreation Program Coordinator, introduced to the Board the 2024 Youth Commission Members.

**HEARING OF THE CITIZENS**

Brenda Bowman, Chatham-Blairs District, addressed her concerns regarding litter in the County and thanked Ingram for bringing this issue to light. She suggested the County re-establish the

Beautification Committee to aid with this issue.

Wayne Robertson, Chatham-Blairs District, stated his opposition to the new jail and requested a member of the Board to champion these efforts and for the rest of the Board to follow.

John Owen, Callands-Gretna District, also stated his opposition to the new jail.

Gwendolyn and Darrell Averett, Dan River District, spoke about old business regarding the rezoning of their property for a Daycare Center.

Phyllis Barker, Dan River District, stated her opposition of the Daycare rezoning as it stands.

Shelby Tate, Dan River District, also stated her opposition of the Daycare rezoning.

## **PUBLIC HEARINGS**

### **Rezoning Public Hearings**

#### **1. Case R-24-001: James and Betty Garrett; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The Planning Commission recommended by a 7-0 vote, with no opposition, that the petitioners' request be granted. (Supervisor Dalton)**

In Case R-24-001, James and Betty Garrett (“Petitioners”) have petitioned to rezone 2.952 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (to allow the property to be subdivided). The subject property is located on State Road 841/Stillmeadow Road, in the Callands-Gretna Election District and shown on the Tax Maps as part of GPIN # 1444-80-1822. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On January 4, 2024, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioners' request be granted.

Dalton opened the Public Hearing at 7:37 PM. No one signed up to speak and Dalton closed the Public Hearing at 7:37 PM.

Motion to approve the rezoning of 2.952 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow the property to be subdivided.

<b>RESULT:</b>	7-0 (Approve)
<b>MOVER:</b>	Dudley
<b>SECONDER:</b>	Ingram
<b>AYES:</b>	Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

### **Other Public Hearings**

#### **1. FY24 Budget Amendments**

Virginia Code § 15.2-2507 states that “Any locality may amend its budget to adjust the aggregate



amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed by section 15.2-2504. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a newspaper having general circulation in that locality at least seven days prior to the meeting date." An advertisement for the County Budget Amendments appeared in the Chatham Star Tribune on February 7, 2024, which satisfies the seven (7)-day legal notice requirement.

Dalton opened the Public Hearing at 7:40 PM. No one signed up to speak and Dalton closed the Public Hearing at 7:41 PM.

Motion to approve FY24 County Budget Amendments totaling \$9,555,243 as presented.

**RESULT:** 7-0 (Approve)  
**MOVER:** Dudley  
**SECONDER:** Tucker  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

**MATTERS FROM WORK SESSION**

**a. Fire and Rescue Memorial**

Motion to authorize County Staff to determine next steps to locate a Fire and Rescue Memorial on County-owned land adjacent to the Pittsylvania County School's Victory Academy in the Town of Chatham.

**RESULT:** 7-0 (Approve)  
**MOVER:** Ingram  
**SECONDER:** Dudley  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

**b. Litter Collection**

Motion to authorize County Staff to investigate the feasibility of potentially hiring two (2) employees to combat litter in the County and return a related recommendation to the Board of Supervisors in the near future.

**RESULT:** 7-0 (Approve)  
**MOVER:** Ingram  
**SECONDER:** Tucker  
**AYES:** Dalton, Tucker, Bowman, Dudley, Hite, Ingram, Whittle  
**NAYS:** None  
**ABSTAIN:** None

**BOARD MEMBER REPORTS**

- Mr Bowman stated he attended the Annual Chamber Meeting and he later attended the VACo Conference. He also attended three (3) of the Freedom of Choice- Ceremonies and stated they did a wonderful job. He attended the LEPC and RIFA meetings and received great information at both. He wanted to let citizens know that the RT 41 Study Meeting will be held on March 25, 2024, at 5:30 PM, at Mt. Hermon Fire Department.
- Mr. Ingram stated he attended the Chamber Annual Meeting and the ATDM graduation, and noted that the need for housing was brought up at both of those meetings. Ingram was elected as the Chair of RIFA and is excited about things to come at Berry Hill. He shared that the Tunstall High School Basketball team is headed to State finals. He attended the annual awards ceremony at Brosville-Cascade Fire department and thanked them. He also attended the Freedom of Choice ceremony at Tunstall High School. He congratulated Les Adams to his appointment to the General District Court and Brian Turpin for his re-appointment to the Juvenile and Domestic Court.
- Mr Hite mentioned the explosion in Loudon County and the loss of one of their fire department volunteers, and he thanked the volunteers for their willingness to serve and sacrifice their lives. He thanked educators in the County and stated we have some of the best in the State. He stated Pittsylvania County is a great county to live in, and it is an honor to sit and represent his District, and appreciates everyone for coming out to the Meeting.
- Mr. Tucker shared his gratitude to staff for the meetings for their hard work while in preparation for the meetings. He thanked the Chairman and commended the Freedom of Choice Committee for a job well done in Celebration of sixty (60) years during Black History Month. He stated that all Supervisors are working hard for the citizens and shared that he attended the training at VACo. He is prepared to continue his work for the citizens of this County and he is excited for what is on the horizon for Pittsylvania County.
- Mr. Dudley thanked Mr. Dalton, staff, and citizens for coming out. He also stated that Greg Barbour passed away and asked everyone to be in prayer for his family.
- Mr. Dalton thanked everyone for coming out to the meeting and also thanked Staff. He attended the Amthor groundbreaking today in Gretna and thanked all County employees that come out to help. He attended the Gretna Fire and Rescue banquet and expressed his gratitude to the volunteers and shared how great of an asset they are to the County. He also spent time at VACo and had good conversations with our Delegates.

### **COUNTY ADMINISTRATOR REPORTS**

Turille stated that Broadband is coming and asked for a little more patience. He stated that some phases are complete and there are over 2,000 locations ready to be activated. He thanked Mr. Arnold for his leadership in this project.

### **ADJOURNMENT**

Dalton adjourned the Meeting at 8:03 PM.

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS’  
LEGISLATIVE COMMITTEE**

**March 5, 2024**

**VIRGINIA:** The Pittsylvania County Board of Supervisors’ (“Board”) Legislative Committee Meeting was held on March 5, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (2:30 PM)**

Tucker called the Meeting to Order at 2:30 PM.

**ROLL CALL**

The following Committee Members were present:

Robert M. Tucker, Jr. - Banister District  
Timothy W. Dudley - Staunton River District  
Kenneth L. Bowman – Chatham-Blairs District

The following Board Members were present:

Darrell W. Dalton - Chairman, Callands-Gretna District  
Eddie L. Hite, Jr. – Dan River District  
Murray W. Whittle – Westover District  
William V. (“Vic”) Ingram - Tunstall District

**APPROVAL OF AGENDA**

Motion to approve Agenda.

**RESULT:** 3-0 (APPROVE)  
**MOVER:** Tucker  
**SECONDER:** Dudley  
**AYES:** Dudley, Tucker, Bowman  
**NAYS:** None  
**ABSTAIN:** None

**NEW BUSINESS**

**a. Potential Board Bylaws Revisions Review/Discussion**

Supervisors Bowman and Ingram facilitated discussion regarding potential revisions to the Board of Supervisors Bylaws.

Bowman recommended an increase in mileage reimbursement, from \$350 per month to \$500. Tucker and Ingram stated they were not in support of this being raised, and Dalton agreed and stated it was bad timing.

Ingram recommended the Meeting seating be revised so the Vice-Chair sits to the Chairman's immediate right, and all other seats be selected by Board Members based on longevity of Board membership, combined with any County employment and service to County Boards. Bowman and Dudley agree with the first part regarding the Vice-Chair, but not the ending.

Bowman recommended all non-Chairman appointments be handled at the Board's Business Meeting under New Business. Tucker and Dudley stated they would like to leave as is. Ingram stated he likes this idea. Tucker and Dudley agreed that new appointees can be handled under New Business, so they are introduced to the Board, but all re-appointments stay under the Consent Agenda. There was consensus of the Board on these recommendations.

Ingram recommended revisions to how the Board handles the Hearing of the Citizens ("HOC") section. Dalton stated he doesn't want to restrict all citizens, but does like the recommendation that they can't speak on the same topic for a period of time. Ingram likes that citizens have the opportunity to come and speak at these meetings but wishes it could be controlled for those who serve on County Boards and Commissions, and that they follow the Code of Ethics they are required to sign for serving. Whittle asked if the HOC could be moved to the end of the Agenda. Tucker asked everyone to take a look at a couple of aspects such as policing the sign-up sheet and the subject matter content, and requiring groups to have one representative speak for all of them. Dudley stated it is a part of public service and he is not in favor of limiting citizens speech and telling citizens what they can and cannot say. Hite shared that the Board Bylaws state that the citizen should address the Board, and should they choose to violate that, then the Chairman needs to tap the gavel and the meeting be brought back to order. Bowman thinks the HOC should stay on the Agenda monthly with the in-person sign up sheet at the meeting, and possibly pull information from the research and modify the wording. McCluster recommended adding an agreement statement to the top of the sign-up sheet as well.

Bowman recommended changes to Article IV, Board Committees (4.2). Tucker stated he is in favor of leaving Reorganizational Meeting as is and he is not in favor of appointments being limited to two (2) years because it takes time to develop relationships with the different partners and their experience is vital. There was consensus to leave as is.

Bowman recommended changes to Article IV, Board Committees (4.5) and (4.6) and there was consensus to make those revisions.

Bowman recommended changes to Article IV, Board Committees (4.7). Tucker stated this is not a good look for the Board to ask the public to give stipends that were not originally there to attend meetings and cautioned against this change. Dudley stated the last time the Board got a raise they received a lot of negative feedback and he cannot support this recommendation. He stated the timing is not right and times are tighter now than they were the last time the Board got a raise. Dalton stated he understands and respects Bowman, but with the tax issues right now, he cannot support this item.

Bowman recommended changes to Article VI, Recordation of Ordinances and Resolutions (6.2). These revisions just delete the repeated information.

Bowman also recommended revisions to the Model of Excellence Member Statement that states "all members are equal", and "we are not here to be served, but to serve". There was consensus to accept the changes.

Hunt will compile all recommendations and send to the Board for review.

**ADJOURNMENT**

Bowman adjourned the Meeting at 3:54 PM.

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS'**  
**FINANCE COMMITTEE**

**March 5, 2024**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' ("Board") Finance Committee Meeting was held on March 5, 2024, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (12:00 PM)**

Tucker called the Meeting to Order at 12:00 PM.

**ROLL CALL**

The following Committee Members were present:

Timothy W. Dudley - Staunton River District  
Eddie L. Hite, Jr. – Dan River District  
Murray W. Whittle – Westover District  
Robert M. Tucker, Jr. - Banister District

The following Board Members were present:

Kenneth L. Bowman – Chatham-Blairs District  
Darrell W. Dalton - Chairman, Callands-Gretna District  
William V. ("Vic") Ingram - Tunstall District

**APPROVAL OF AGENDA**

Motion to approve Agenda.

**RESULT:** 3-0 (APPROVE)  
**MOVER:** Hite  
**SECONDER:** Whittle  
**AYES:** Dudley, Hite, Whittle, Tucker  
**NAYS:** None  
**ABSTAIN:** None

**NEW BUSINESS**

**a. FY2025 County Budget Discussion**

Kim G. Van Der Hyde, Finance Director, facilitated discussion regarding the FY 2025 County Budget. Bowman questioned Community Donations for the Chamber of Commerce and asked why there is such an increase. Van Der Hyde stated that is our standard membership to the Chamber, and the additional request is for the RevUp program since the Chamber will not have the Grant any longer for that. Dudley requested a breakdown of the difference in the tax rates for citizens and the difference it would cost them with a reduction in the tax rates. Van Der Hyde

referenced the last page of the presentation that includes the breakdown. Dalton stated he supports the RevUp program and requested that \$5,000 from legal aid be removed and given to the Chamber. Ingram agreed with the RevUp program and recommended no legal aid money. Tucker also stated his support for the RevUp program. Bowman recommended for future budgets, have the outside agencies come before the Board and justify their reasons for the requested amount and Van Der Hyde agreed. For the future, Tucker requested Van Der Hyde send out Department Head letters with their justifications for fund requests to the Board during this process. Tucker also asked for justification for the new IT position. Arnold stated this would allow for shared information through Information Technology ("IT") and Information Management ("IM"), and assist with easier tasks such as new employees, disabling of accounts, etc., and would allow the systems engineers more time to work on bigger projects. Bowman suggested the IT position, two (2) Public Safety positions, one (1) Recreation position, one (1) CPMT position, one (1) part-time position at Brosville Library, conversion of three (3) part-time to full-time in January to save six (6) months of salary. Dalton asked Chris Key if there was a first responding unit at 640 Rescue now. Key stated when they shut down, most of their assets come to the County, so they took those assets and invested them back into the community and placed a first responder vehicle there that services thirteen (13) hours per day, from 6:00 AM until 7:00 PM, seven (7) days a week. Key explained that by adding four (4) additional staff there, it would allow them to staff an ambulance 24/7 with two (2) people per day for the entire year. Additional discussion ensued regarding the bookmobile, a small tractor at Wayside, and other items presented. Van Der Hyde's full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

#### **ADJOURNMENT**

Tucker adjourned the Meeting at 2:11 PM.

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	County's 2024 February Bill List Approval		
<b>Staff Contact(s):</b>	Kim VanDerHyde		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.b.
<b>Attachment(s):</b>	None		
<b>Reviewed By:</b>	JVH		

### **SUMMARY:**

At each Board Business Meeting, the County's Auditors recommend the Board review and approve payments made by the County as oversight of County Fund expenditures. For the Board's review and consideration, the County's February 2024 Bill List is found at the below link:

<https://weblink.pittgov.net/WebLink/Browse.aspx?id=497853&dbid=0&repo=PittGovDocs>

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends the Board approve the County's 2024 February Bill List as presented.

### **MOTION:**

"I make a Motion approving the County's 2024 February Bill List as presented."



# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Appointment: FRC ( <i>Southwest Quadrant</i> ); ( <i>Steven Stallings</i> )		
<b>Staff Contact(s):</b>	Christopher Key		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.c.
<b>Attachment(s):</b>	None		
<b>Reviewed By:</b>	JVH		

### **SUMMARY:**

Steven Stallings ("Stallings") is the current Fire and Rescue Commission's ("FRC") Southwest Quadrant Representative, and his term will expire on March 15, 2024. Stallings has expressed interest in being reappointed for a new four (4)-year term beginning on March 19, 2024, and ending on March 19, 2028.

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends reappointing Stallings as the FRC's Southwest Quadrant Representative for a new four (4)-year term beginning on March 19, 2024, and ending on March 19, 2028.

### **MOTION:**

"I make a Motion reappointing Stallings as the FRC's Southwest Quadrant Representative for a new four (4)-year term beginning on March 19, 2024, and ending on March 19, 2028.

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Appointment: FRC ( <i>Northwest Quadrant</i> ); ( <i>Kermit King</i> )		
<b>Staff Contact(s):</b>	Christopher Key		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.d.
<b>Attachment(s):</b>	None		
<b>Reviewed By:</b>	JVH		

### **SUMMARY:**

Kermit King ("King") is the current Fire and Rescue Commission's ("FRC") Northwest Quadrant Representative, and his term will expire on March 15, 2024. King has expressed interest in being reappointed for a new four (4)-year term beginning on March 19, 2024, and ending on March 19, 2028.

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends reappointing King as the FRC's Northwest Quadrant Representative for a new four (4)-year term beginning on March 19, 2024, and ending on March 19, 2028.

### **MOTION:**

"I make a Motion reappointing King as the FRC's Northwest Quadrant Representative for a new four (4)-year term beginning on March 19, 2024, and ending on March 19, 2028."

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Earth Day County Landfill Tipping Fee Waiver Approval		
<b>Staff Contact(s):</b>	Chris Adcock		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.e.
<b>Attachment(s):</b>	None		
<b>Reviewed By:</b>	JVH		

### **SUMMARY:**

The County will be promoting litter clean-up throughout the County or "Earth Day Week," April 22, 2024 – April 26, 2024. County Staff are requesting a County Landfill tipping fee waiver for Earth Day Week litter clean up that will be collected during said week. The waiver is only applicable for residentially generated waste that is collected from a County property. Liquids, oils, or hazardous materials will not be accepted. Each County resident is allowed to dispose of no more than four (4) automobile tires. Tractor or heavy equipment tires will not be accepted. Waste that is generated through business, commercial, or agricultural sources will not be accepted. Valid identification showing proof of County residence is required for disposal and must be presented at the County's Landfill office upon delivery, or to other County Staff upon request. All waste presented for disposal is subject to inspection and will be denied if it does not meet these requirements. No quantity limits are placed on residential customers delivering their own waste by personal passenger vehicle smaller than a one (1) ton pickup truck and/or a flat, 4'x8' single axle trailer with sides no greater than thirty-six (36) inches high.

Accepted identification is as follows:

- Unexpired Virginia driver's license, military ID, or photo ID card with Pittsylvania County address;
- Deed, mortgage, or monthly mortgage/rental statement with matching photo ID verifying residence in Pittsylvania County;
- U.S. Postal Service change of address confirmation form with matching photo ID; or
- Current payroll stub by employer with matching photo ID showing a valid County address of the employee.

**FINANCIAL IMPACT AND FUNDING SOURCE:**

Unknown at this time.

**RECOMMENDATION:**

County Staff recommends the Board approve the request to waive County Landfill tipping fees for Earth Day Week litter clean up with the conditions as listed.

**MOTION:**

"I make a Motion approving the request to waive County Landfill tipping fees for Earth Day Week litter clean up that will be collected during said week with the conditions as listed."



**BOARD OF SUPERVISORS  
EXECUTIVE SUMMARY**

**Action Item**

<b>Agenda Title:</b>	Notice of Intent to Commence VDOT Road Abandonment Process for Unopened Road Adjacent to 777 Jasper Wood Road, Hurt, Virginia				
<b>Staff Contact(s):</b>	Vaden Hunt				
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.f.		
<b>Attachment(s):</b>	<table border="1"> <tr> <td>1.</td> <td>Abandonment of 777 Jasper Wood Road</td> </tr> </table>			1.	Abandonment of 777 Jasper Wood Road
1.	Abandonment of 777 Jasper Wood Road				
<b>Reviewed By:</b>	JVH				

**SUMMARY:**

Paul and Barbara Young ("Young") own 777 Jasper Wood Road in the County's Staunton River Magisterial District. The Youngs desire to have the 50' x 150' adjacent roadway (unopened road) abandoned to maintain its upkeep. This roadway needs to be abandoned and removed from the Virginia Department of Transportation's ("VDOT") public highway system. There is one (1) adjacent parcel and said parcel's owner is not opposed to the abandonment.

Per Virginia Code § 33.2-909, the procedure for the Board to abandon an existing road, or portion of a road, is as follows:

- (1) The Board must decide that no public necessity exists for the continuance of the public road;
- (2) After such an affirmative majority vote, the Board must send a formal notice of its intent to abandon the road to the VDOT Commissioner;
- (3) The Board must post notice in at least three (3) places on and along the road sought to be abandoned for at least thirty (30) days;
- (4) The Board must publish notice of its intent to abandon the road in two (2) or more issues of a newspaper having general circulation in the County;
- (5) The Board must then wait thirty (30) days for any interested party to request a Public Hearing of or related to the road abandonment; and
- (6) If a request for a Public Hearing does not occur, the Board, within the four (4) months of the thirty (30) day posting period, must pass an Ordinance or Resolution requesting VDOT to abandon the road.

For the Board's review and consideration, related documentation is attached.

**FINANCIAL IMPACT AND FUNDING SOURCE:**

None, other than advertising and posting costs. County Staff intends to charge these costs to the Youngs.

**RECOMMENDATION:**

County Staff recommends the Board do the following related to potential abandonment of the roadway between Lot 12 and 11 on Jasper Wood Road:

- (1) Make a Motion determining that no public necessity exists for the continuance of the public road;
- (2) After such an affirmative majority vote, authorize County Staff send a formal notice of its intent to abandon the road to the VDOT Commissioner;
- (3) Authorize County Staff post a notice, in at least three (3) places on and along the road sought to be abandoned, for at least thirty (30) days;
- (4) Authorize County Staff advertise notice of its intent to abandon the road in two (2) or more issues of a newspaper having general circulation in the County;
- (5) Wait thirty (30) days for any interested party to request a Public Hearing regarding the abandonment; and
- (6) If a request for a Public Hearing does not occur, the Board, within the four (4) months of the thirty (30) day posting period, pass an Ordinance or Resolution requesting VDOT to abandon the road.

**MOTION:**

"I make a Motion to follow the above-Staff Recommendation regarding the potential abandonment of the roadway on Jasper Wood Road between Lot 12 and 11."

Code of Virginia

Title 33.2. Highways and Other Surface Transportation Systems

Chapter 9. Abandonment and Discontinuance of Highways and Roads

**§ 33.2-909. Abandonment of highway, landing, or railroad crossing; procedure.**

A. The governing body of any county on its own motion or upon petition of any interested landowner may cause any section of the secondary state highway system, or any crossing by the highway of the lines of a railroad company or crossing by the lines of a railroad company of the highway, deemed by it to be no longer necessary for the uses of the secondary state highway system to be abandoned altogether as a public highway, a public landing, or a public railroad crossing by complying substantially with the procedure provided in this section.

B. The governing body of the county shall give notice of its intention to abandon any such highway, landing, or railroad crossing (i) by posting a notice of such intention at least three days before the first day of a regular term of the circuit court at the front door of the courthouse of the county in which the section of the highway, landing, or railroad crossing sought to be abandoned as a public highway, public landing, or public railroad crossing is located or (ii) by posting notice in at least three places on and along the highway, landing, or railroad crossing sought to be abandoned for at least 30 days and in either case by publishing notice of its intention in two or more issues of a newspaper having general circulation in the county. In addition, the governing body of the county shall give notice of its intention to abandon such highway, landing, or railroad crossing to the Board or the Commissioner of Highways. In any case in which the highway, landing, or railroad crossing proposed to be abandoned lies in two or more counties, the governing bodies of such counties shall not abandon such highway, landing, or railroad crossing unless and until all affected governing bodies agree. The procedure in such cases shall conform mutatis mutandis to the procedure prescribed for the abandonment of a highway, landing, or railroad crossing located entirely within a county.

When the governing body of a county gives notice of intention to abandon a public landing, the governing body shall also give such notice to the Department of Wildlife Resources.

C. If one or more landowners in the county whose property abuts the highway, landing, or railroad crossing proposed to be abandoned, or if only a section of a highway, landing, or railroad crossing is proposed to be abandoned, whose property abuts such section, or the Board or the Department of Wildlife Resources, in the case of a public landing, files a petition with the governing body of the county within 30 days after notice is posted and published as provided in this section, the governing body of the county shall hold a public hearing on the proposed abandonment and shall give notice of the time and place of the hearing by publishing such information once a week for two successive weeks in a newspaper having general circulation in the county, with the first publication appearing no more than 14 days before the hearing. The governing body shall also give notice to the Board or, if a public landing is sought to be abandoned, to the Department of Wildlife Resources.

D. If a petition for a public hearing is not filed as provided in this section, or if after a public hearing is held the governing body of the county is satisfied that no public necessity exists for the continuance of the section of the secondary highway as a public highway or the railroad crossing as a public railroad crossing or the landing as a public landing or that the safety and welfare of the public would be served best by abandoning the section of highway, the landing, or the railroad crossing as a public highway, public landing, or public railroad crossing, the governing body of the county shall (i) within four months of the 30-day period during which notice was posted where no petition for a public hearing was filed or (ii) within four months after the public hearing adopt an ordinance or resolution abandoning the section of highway as a public highway, or the landing as a public landing, or the railroad crossing as a public railroad crossing, and with that ordinance or resolution the section of highway shall cease to be a public highway, a public landing, or a public railroad crossing. If the governing body is not so satisfied, it shall dismiss the application within the applicable four months provided in this subsection.

E. A finding by the governing body of a county that a section of the secondary state highway system is no longer necessary for the uses of the secondary state highway system may be made if the following conditions exist:

1. The highway is located within a residence district as defined in § [46.2-100](#);
2. The residence district is located within a county having a density of population exceeding 1,000 per square mile;
3. Continued operation of the section of highway in question constitutes a threat to the public safety and welfare; and
4. Alternate routes for use after abandonment of the highway are readily available.

F. In considering the abandonment of any section of highway under the provisions of this section, due consideration shall be given to the historic value, if any, of such highway.

G. Any ordinance or resolution of abandonment issued in compliance with this section shall give rise in subsequent proceedings, if any, to a presumption of adequate justification for the abandonment.

H. No public landing shall be abandoned unless the Board of Wildlife Resources shall by resolution concur in such abandonment.

Code 1950, § 33-76.8; 1950, p. 731; 1970, c. 322, § 33.1-151; 1975, c. 255; 1978, c. 187; 1980, c. 39; 1981, c. 323; 1990, c. 190; 2014, c. [805](#); 2020, c. [958](#); 2023, cc. [506](#), [507](#).



## Arlene Worley

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**From:** Barbara Young <barbara28young@gmail.com>  
**Sent:** Friday, February 23, 2024 3:26 PM  
**To:** J. Vaden Hunt, Esq.; Katlyn.McCluster@pittgov.org; Emily Ragsdale, AICP, CZA  
**Cc:** Arlene Worley  
**Subject:** Abandoned land at 777 Jasper Wood Rd Hurt  
**Attachments:** Jasper wood Rd street properties.jpg; 2023 house deed.pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

February 20, 2024

Board of Commissioners, County Development Office  
J. Vaden Hunt, Emily Ragsdale, & Kaylyn McCluster  
Pittsylvania County Office  
1 Center Street, P.O. Box 426  
Chatham, VA 24531

**RE:** Abandon Land Parcel at 777 Jasper Wood Rd

Dear Board of Commissioners & County Attorney:

We are writing this letter as the new homeowner at 777 Jasper Wood Rd Hurt VA in Pittsylvania County (deed attached) with an interest in absorbing an abandoned piece of property that is adjacent to ours. This piece of property measures approximately 50'x150' starting at the street running alongside our property line at the side and rear and abutting the neighbor at 741 Jasper Wood Rd. After investigation with the county and VDOT we have determined that this property was part of an original development in 1960 that was slated to be a roadway that never took place and through some other land acquisition in this area is now land-locked and has been abandoned for greater than 30 years. I have attached a diagram of the street and property lines and the "postage stamp" piece of land that we would like to absorb into our total property footprint and become part of our deed.

We have consulted with the directly adjoining neighbor at 741 Jasper Wood Rd and the other landowners in the immediate area and they have no interest in this piece of land and are willing to write a statement or sign a waiver of rights to the land. We understand there is a process in completing a transaction like this and would

like to start that process. This piece of land impedes direct access to the rear of our property and as you can see from the map borders 2 sides of our land. Currently it is not maintained by anyone except for when it gets unsightly the two adjoining neighbors are forced to take care of it but can make no improvements.

We are happy to meet in person, have someone visit this site, or schedule a phone call meeting to discuss this further. We look forward to a speedy resolution to this matter as warmer weather is coming and we would like to maintain this land. Look forward to hearing from you soon.

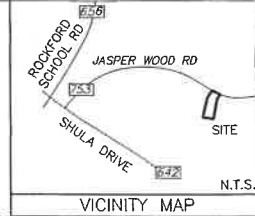
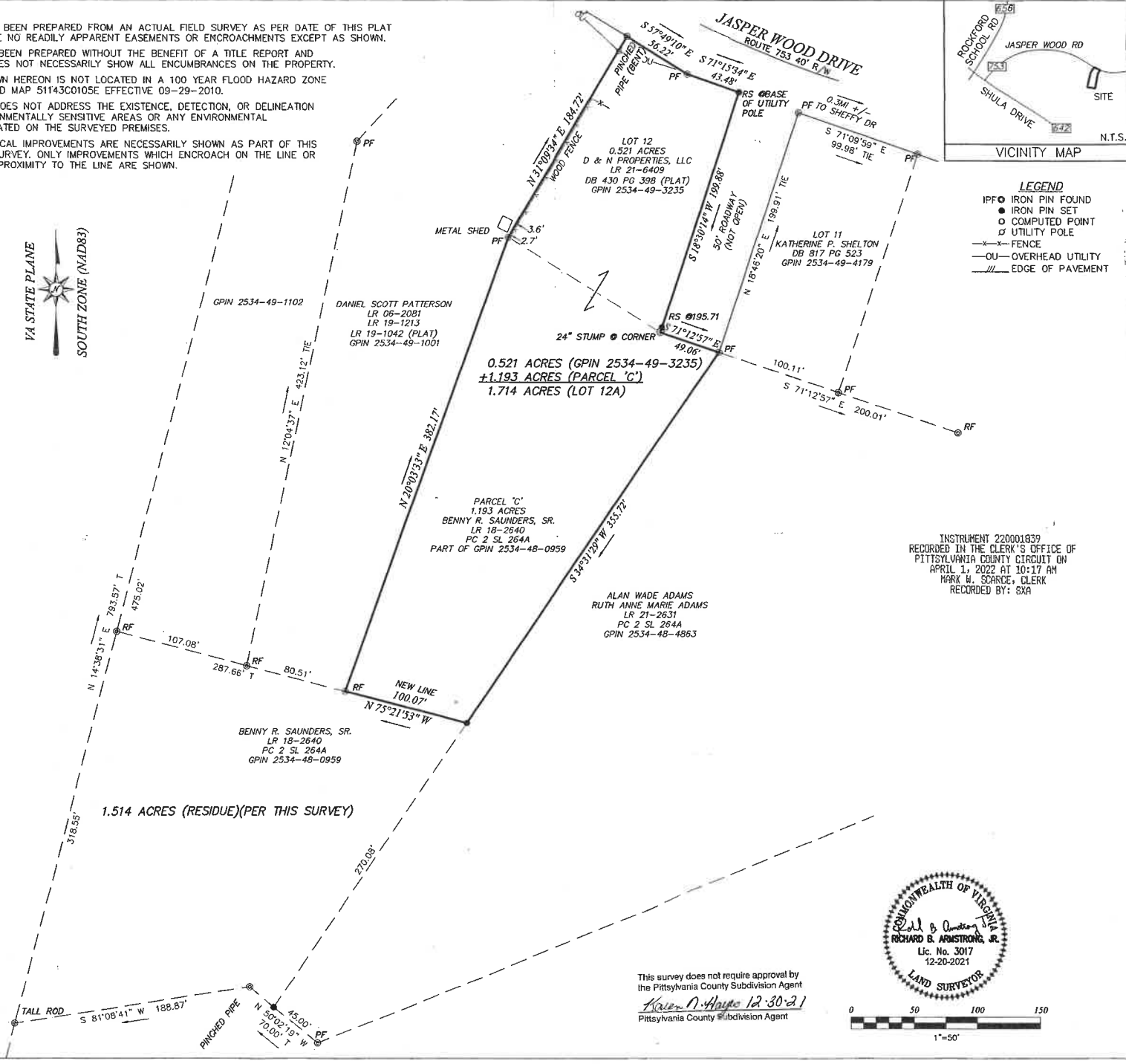
Sincerely yours,

Paul & Barbara Young  
777 Jasper Wood Rd  
Hurt, VA 24653  
802-343-5101  
[Barbara28young@gmail.com](mailto:Barbara28young@gmail.com)



NOTES:

1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY AS PER DATE OF THIS PLAT AND THERE ARE NO READILY APPARENT EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE, DOES NOT NECESSARILY SHOW ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS NOT LOCATED IN A 100 YEAR FLOOD HAZARD ZONE PER FEMA FLOOD MAP 51143C0105E EFFECTIVE 09-29-2010.
4. THIS SURVEY DOES NOT ADDRESS THE EXISTENCE, DETECTION, OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS OR ANY ENVIRONMENTAL PROBLEMS LOCATED ON THE SURVEYED PREMISES.
5. NOT ALL PHYSICAL IMPROVEMENTS ARE NECESSARILY SHOWN AS PART OF THIS BOUNDARY RESURVEY, ONLY IMPROVEMENTS WHICH ENCOACH ON THE LINE OR ARE IN CLOSE PROXIMITY TO THE LINE ARE SHOWN.



**LEGEND**  
 IPFO IRON PIN FOUND  
 ● IRON PIN SET  
 ○ COMPUTED POINT  
 □ UTILITY POLE  
 -x-x- FENCE  
 -OU- OVERHEAD UTILITY  
 // EDGE OF PAVEMENT

INSTRUMENT 220001839  
 RECORDED IN THE CLERK'S OFFICE OF  
 PITTSYLVANIA COUNTY CIRCUIT ON  
 APRIL 1, 2022 AT 10:17 AM  
 MARK W. SCARCE, CLERK  
 RECORDED BY: 8XA



This survey does not require approval by the Pittsylvania County Subdivision Agent  
*Karen N. Hayes 12-30-21*  
 Pittsylvania County Subdivision Agent



105 NORTH MAIN STREET  
 GREENHILL, VA 24337  
 434-666-1021

**ARMSTRONG & ASSOCIATES**  
 SURVEYING, PLANNING, DEVELOPMENT

ARMSTRONGANDASSOCIATES.NET  
 ARMSTRONGLANDSURVEYING@GMAIL.COM

**PLAT SHOWING**  
**BENNY RICHARD SAUNDERS, SR. & D & N PROPERTIES, LLC**  
 STAUNTON RIVER DISTRICT,  
 PITTSYLVANIA COUNTY, VIRGINIA

PROJECT#: 210259  
 DATE: 12-20-2021  
 DRAWN BY: MSG/RA  
 SHEET 1 OF 1

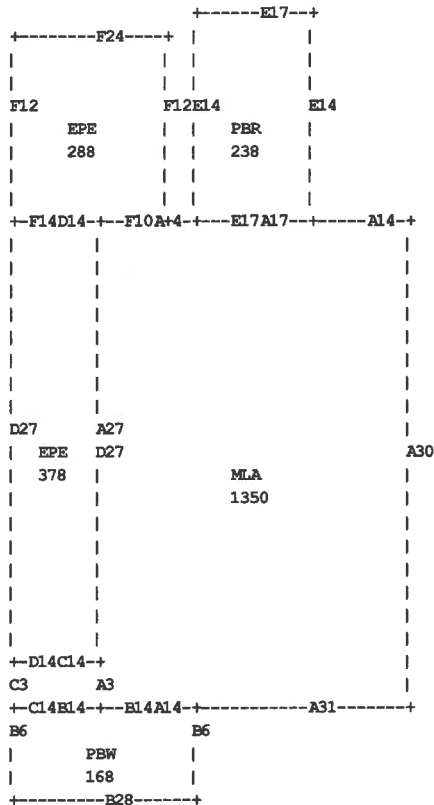
YOUNG, PAUL G  
 YOUNG, BARBARA L  
 777 JSPER WOOD RD  
 HURT, VA 24563

Acct : 266162 Dst: 07 AC: Tx 1.7100 Map #: 2534-49-0901  
 Date : 01/16/24 Cls: 2 Ap 1.71 Desc : JASPERWOOD SUBD LOT 12A 1.71 AC  
 Bk/Pg: LR23/05681 Zon: R-1 DB430-396  
 Mb/Lt: 22/01839 Nhd: 100 0% Lc : Util: WELL; SEPTIC  
 Cons : 277500 Rd : 01 PAVED Topo :

Card 1 of 1  
 Printed 03/04/24  
 Updated JLD  
 Att:

Bn: 1 Bv Meth: R Item Size Rate Value  
 Use : 0101 SINGLE FAM Bldg area 1350 99.00 133650  
 MH Code: Fuel: Heat CENTR 1350 3.00 4050  
 Yr Blt : 1963 A/C CENTR 1350 6.00 8100  
 Yr Rmd : Baths 1.0 0  
 Cond : 02 AVERAGE Attc Ufin  
 Style : 01 RANCH Attc Fin  
 Nbr Sty: 1.0 Fp 0201 2 4200 8400  
 Foundtr: 01 CINDER BLOCK 0205 1 1400 1400  
 Wl Strc: 01 WOOD PBW 168 18.20 3058  
 Ext : BRICK OPS 42 26.60 1117  
 Roof: 01 COMPOSITION S EPE 378 56.00 21168  
 Bsm: 1350 Fin: 75 PBR 238 14.00 3332  
 Attc: 0 Fin: 0 BSW 1350 16.80 22680  
 Rms: 6 Brms: 3 BFA 1012 16.80 17002  
 Bths: F 1 H 0 EPE 288 56.00 16128  
 Fpr 3 Chmy: 2 0401 1 00.00 10500  
 Flr: CARPET VINYL 0407 1 00.00 3500  
 Int: 02 SHEETROCK/DRYWALL  
 Des: Bldg SubTl 254,085  
 Rem Grd Fctr C+5 1.15  
 Replc 292,198  
 Gr: Phys -38 -111,035  
 (A): (R): Func 0 0  
 Econ 0 0  
 % Comp 100 0  
 Nhd 0 0  
 Bldg Val 181,200  
 Appr: JD Date: 09/15/22  
 Info: E Time: 9:15

SCALE 1:146



SCodeArea Sty  
 1MLA 1350 1.0DR14/DR31/DU30/DL14/DL17/DL14/DD27/DD3/  
 2PBW 168 DR14/DD6/DL28/DU6/DR14/  
 3OPS 42 DL14/DU3/DR14/DD3/  
 4EPE 378 MU3/DU27/DL14/DD27/DR14/  
 5PBR 238 MU30/MR14/DU14/DR17/DD14/DL17/  
 6BSW 1350  
 7BFA 1012  
 8EPE 288 MU30/DR10/DU12/DL24/DD12/DR14/

BnBmUse	Gr	LnxWd	MhCdDes	Rem	Ayb CndUnits	Rate PdFo	RsnEo	RsnIc	Value
2FVSTORAGE		x	METAL		1970NCV			0	0
3FVSTORAGE		x	2 FRAME		1980FAI			0	1,000

SnLmSeg Type	Ac	Frnt	Dpth	Sf	TFctrLtUp	Adj%Value	Remarks	Mkt Val L	21,800
1A 5000 RURAL UNDEVELO.	71					2500 0	1,800P/O; REAR TRACT, WOODED	Mkt Val B	182,200
2FV2000 HOMESITE	1.00					0	20,000	Mkt Val T	204,000
								Def Val	0
								Net Val	204,000
								Old Mkt L	21,800
								Old Mkt B	115,800
								Old Def	0
								Old Net	137,600



-79.3486 37.0684 Degrees

Selected features: 1

100 ft

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Reappointment: Planning Commission (Westover); (Fred Webb)		
<b>Staff Contact(s):</b>	Murray Whittle		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.g.
<b>Attachment(s):</b>	None		
<b>Reviewed By:</b>	JVH		

#### **SUMMARY:**

Fred Webb ("Webb") is currently the Planning Commission's ("PC") Westover District Representative. His term is set to expire on March 23, 2024, and Supervisor Whittle desires to re-appoint Webb for a new four (4)-year term beginning on March 24, 2024, and ending on March 24, 2028.

#### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

#### **RECOMMENDATION:**

Supervisor Whittle recommends the Board re-appoint Webb as the PC's Westover District Representative for a new four (4)-year term beginning on March 24, 2024, and ending on March 24, 2028.

#### **MOTION:**

"I make a Motion re-appointing Webb as the PC's Westover District Representative for a new four (4)-year term beginning on March 24, 2024, and ending on March 24, 2028."



# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Appointment: IDA ( <i>Westover District</i> ); ( <i>Michael Adkins</i> )		
<b>Staff Contact(s):</b>	Kaylyn McCluster		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.h.
<b>Attachment(s):</b>	1.	02-15-2024 Michael Adkins - IDA Westover	
<b>Reviewed By:</b>	JVH		

### **SUMMARY:**

Due to Jennifer Holley's recent resignation, the Pittsylvania County Industrial Development Authority's ("IDA") Westover District seat is now vacant. Supervisor Whittle desires to appoint Michael Adkins ("Adkins") as the IDA's Westover District Representative to fulfill an unexpired term beginning March 19, 2024, and expiring April 18, 2027.

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends the Board follow Supervisor Whittle's recommendation and appoint Adkins as the IDA's Westover District Representative to fulfill an unexpired term beginning March 19, 2024, and expiring April 18, 2027.

### **MOTION:**

"I make a Motion appointing Adkins as the IDA's Westover District Representative to fulfill an unexpired term beginning March 19, 2024, and expiring April 18, 2027."



**Serve on a Board or Commission**

Submission Date: 02/15/2024

**Full Name**

**Michael Adkins**

**Full Address**

770 Mangrums Road  
Danville, Virginia 24541

**Election District**

**Westover**

**Phone**

(434) 770-0379

**Email**

[michael.adkins@jti.com](mailto:michael.adkins@jti.com)

**Board, Committee, or Commission of Interest**

**Industrial Development Authority**

**Education Background**

Masters Degree in Business Administration, Averett University Bachelors Degree in Finance, Radford University

**Occupation**

President, JTI Leaf Services

**Why do you want to serve on this Board?**

Fulfill my civic duty by serving the community

**What special skills/interests/qualifications would benefit you in this appointment?**

Board of Directors for Japan Tobacco International (US) LLC Financial & Business Acumen Leadership skills Servant Mindset

**Agree to complete all required filings and to adhere to the Code of Ethics/Model of Excellence**

Yes

**If appointed to serve on any Committee, Board, or Commission, I agree to the following: - Complete the required Conflict of Interest Act (COIA) Annual Filings and adhere to the Code of Ethics/Model of Excellence as included in the Pittsylvania County Board of Supervisors Bylaws -Using a County-issued email for communications should one be provided to me - Complete all training as required by the County/State**

**Agree to all the requirements above:**

Yes

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Certificate of Excellence Approval ( <i>Trinity Aherron</i> )		
<b>Staff Contact(s):</b>	Eddie Hite		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.i.
<b>Attachment(s):</b>	1.	Certificate of Excellence - Trinity Aherron	
<b>Reviewed By:</b>	JVH		

### **SUMMARY:**

The Board expresses its sincere appreciation and admiration to Trinity Aherron ("Aherron") for her outstanding bravery and heroism displayed on January 24, 2024, as she rushed to provide the Heimlich Manuever to a fellow patron at Los Tres Magueyes, ultimately saving her life. The courage she displayed during this event is remarkable, and she is the true definition of a "Local Hero." The Board, via the attached Certificate of Excellence ("COE"), expresses its sincere appreciation and admiration to Aherron for her courageous efforts.

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends the Board approve the attached COE honoring Aherron.

### **MOTION:**

"I make a Motion approving the attached COE honoring Aherron."

# *Certificate of Excellence*

The Pittsylvania County Board of Supervisors expresses its sincere appreciation and admiration to you for your outstanding bravery and heroism displayed on January 24, 2024, as you rushed to provide the Heimlich Manuever to a fellow patron at Los Tres Magueyes, ultimately saving her life. The courage you displayed during this event is remarkable and you are the true definition of a Local Hero. Thank you again for your courageous efforts and we wish you the best in your future endeavors.

*Trinity Aherron*

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Given this 19th day of March, 2024

**PITTSYLVANIA**  
COUNTY, VIRGINIA

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**Eddie L. Hite, Jr., Dan River**  
Supervisor

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**Darrell W. Dalton**  
Chairman



**BOARD OF SUPERVISORS  
EXECUTIVE SUMMARY**

**Action Item**

<b>Agenda Title:</b>	Certificate of Excellence Approval ( <i>Tunstall Volleyball</i> )		
<b>Staff Contact(s):</b>	William Ingram		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.j.
<b>Attachment(s):</b>	1.	Certificate of Excellence - Tunstall Volleyball 2023	
<b>Reviewed By:</b>	JVH		

**SUMMARY:**

The Tunstall High School volleyball ("Lady Trojans") team had an outstanding season, with an overall record of 21-4. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level, in the Region and were Region 3D Tournament Semifinalists. The Board, via the attached Certificate of Excellence ("COE"), expresses its deepest congratulations and admiration to the Lady Trojans for these amazing accomplishments.

**FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

**RECOMMENDATION:**

County Staff recommends the Board approve the attached COE honoring the Lady Trojans.

**MOTION:**

"I make a Motion approving the attached COE honoring the Lady Trojans."

# *Certificate of Excellence*

The Tunstall High (Trojans) Volleyball team had an outstanding season with an overall record of 21-4. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level in the Region and were Region 3D Tournament Semifinalists. The Pittsylvania County Board of Supervisors expresses its deepest congratulations and admiration to the Tunstall Lady Trojans Volleyball Team for these amazing accomplishments and wish you all the best in your future endeavors.

*Tunstall Lady Trojans Volleyball*

Given this 19th day of March, 2024

**PITTSYLVANIA**  
COUNTY, VIRGINIA

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**William "Vic" Ingram**  
Tunstall Supervisor

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**Darrell W. Dalton**  
Chairman

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Certificate of Excellence Approval ( <i>Paige Echols</i> ); ( <i>Tunstall Volleyball Coach of the Year</i> )				
<b>Staff Contact(s):</b>	William Ingram				
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.k.		
<b>Attachment(s):</b>	<table border="1"> <tr> <td>1.</td> <td>Certificate of Excellence - Paige Echols - Tunstall Volleyball Coach of the Year</td> </tr> </table>			1.	Certificate of Excellence - Paige Echols - Tunstall Volleyball Coach of the Year
1.	Certificate of Excellence - Paige Echols - Tunstall Volleyball Coach of the Year				
<b>Reviewed By:</b>	JVH				

### **SUMMARY:**

In her first year at Tunstall High School, head coach Paige Echols ("Echols") was named Piedmont District Coach of the Year. The Lady Trojans had twenty-one (21) wins under her leadership. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level in the Region and were Region 3D Tournament Semifinalists. The Board, via the attached Certificate of Excellence ("COE"), expresses its deepest congratulations and admiration to Echols for this accomplishment.

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends the Board approve the attached COE honoring Echols.

### **MOTION:**

"I make a Motion approving the attached COE honoring Echols."

# *Certificate of Excellence*

In her first year at Tunstall High School, head coach Paige Echols was named Piedmont District Coach of the Year. The Lady Trojans had 21 wins under her leadership. They won the Piedmont District Regular Season and continued their streak by advancing and winning the Piedmont District Tournament. They then competed at the next level in the Region and were Region 3D Tournament Semifinalists. Before coaching at Tunstall, she was the Head Coach for WCA Middle School for 1 season, Assistant Coach for CHS for 1 season, and Head Coach for CHS for 6 seasons. Her commitment to excellence and passion for empowering her athletes to reach their full potential is truly commendable, and her leadership and guidance have made a significant impact on the team and inspired those around her. The Pittsylvania County Board of Supervisors expresses its deepest congratulations and admiration to Paige Echols for this accomplishment and wish you all the best in your future endeavors.

*Paige Echols*

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Given this 19th day of March, 2024

**William "Vic" Ingram, Tunstall Supervisor**

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**PITTSYLVANIA**  
COUNTY, VIRGINIA

**Darrell W. Dalton**  
Chairman

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# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Action Item

<b>Agenda Title:</b>	Certificate of Recognition Approval ( <i>New Prospect Baptist Church 175-Year Anniversary; Supervisor Dudley</i> )				
<b>Staff Contact(s):</b>	Tim Dudley				
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.I.		
<b>Attachment(s):</b>	<table border="1"> <tr> <td>1.</td> <td>Certificate of Recognition - New Prospect Baptist Church 175 years</td> </tr> </table>			1.	Certificate of Recognition - New Prospect Baptist Church 175 years
1.	Certificate of Recognition - New Prospect Baptist Church 175 years				
<b>Reviewed By:</b>	JVH				

### **SUMMARY:**

New Prospect Baptist Church will celebrate its 175th Anniversary on April 28, 2024. Supervisor Dudley desires the Board to express its congratulations and admiration to the Church, and wish them many more years of growth and blessings. Accordingly, for the Board's review and consideration, attached is a related Certificate of Recognition ("COR").

### **FINANCIAL IMPACT AND FUNDING SOURCE:**

Not applicable.

### **RECOMMENDATION:**

County Staff recommends the Board follow Supervisor Dudley's recommendation and approve the attached COR for New Prospect Baptist Church as presented.

### **MOTION:**

"I make a Motion approving the attached COR for New Prospect Baptist Church as presented."



# *Certificate of Recognition*

The Pittsylvania County Board of Supervisors expresses its sincere congratulations and admiration to New Prospect Baptist Church on its 175 year anniversary. Formed in 1849, the church was first called the Baptist Church of Christ at Mt. Pleasant. The name was then changed to New Prospect Baptist Church in 1874. A devoted member, Mrs. Mary Green, once said that it was a fitting name as there will always be a "new prospect" at the church for as long as the church stands. The church is affiliated with the Staunton River Baptist Association, the Baptist General Association of Virginia, and the Southern Baptist Convention. New Prospect Baptist Church is a memorial to the faithfulness of God and to those who stepped out in faith many years ago. We wish you many more years of growth and blessings as you celebrate your 175 year anniversary.

*New Prospect Baptist Church*

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Given this 19th day of March, 2024

**PITTSYLVANIA**  
COUNTY, VIRGINIA

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**Timothy W. Dudley**  
*Staunton River District*

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**Darrell W. Dalton**  
*Chairman*



**BOARD OF SUPERVISORS  
EXECUTIVE SUMMARY**

**Action Item**

<b>Agenda Title:</b>	FY 2024 Budget Amendments Approval (Workforce Investment Board Grants; Library-Memorial Gifts Fund)		
<b>Staff Contact(s):</b>	Kim VanDerHyde		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	7.m.
<b>Attachment(s):</b>	1.	YouthBuild Harvest Match \$187500 Grant Award Docs	
	2.	TANF UWAY New Ben -24-002-17 Budget Jan 1- June 30 2024	
	3.	Library Memorial Gifts Fund-Use of Funds	
<b>Reviewed By:</b>	JVH		

**SUMMARY:**

Three (3) Budget Amendments are requested to be added to the FY 2024 County Budget. Two (2) new Grants that were recently awarded to the Workforce Investment Board ("WIB"). The first Grant totals \$187,500, awarded by the Harvest Foundation, for use as the local match for the Youth Build Grant. The second Grant, awarded by the United Way of Henry County and the City of Martinsville by the Virginia Department of Social Services, is in the total amount of \$106,980.25, a portion of which (\$88,181.89) needs to be appropriated to the WIB for workforce services they will provide to the community. In addition to these two (2) Grants, Rhonda Griffin, Library Director, has requested to use \$48,000 of funds located in the Library Gifts Fund to renovate the Chatham Library Branch. These funds have been raised or collected by the Library. The current balance in this fund totals \$171,268.51, and can only be used for Library projects. For the Board's review, related documentation is attached.

**FINANCIAL IMPACT AND FUNDING SOURCE:**

The addition of the aforementioned amounts to the FY 2024 County Budget will not require a local match or any other additional local funding.

**RECOMMENDATION:**

County Staff recommends the approval of the above-FY 2024 County Budget Amendments and the related appropriations of \$187,500 for the Youth Build Grant match, \$88,181.89 for the United Way Grant to the WIB Fund, and a total of \$48,000 to the Library Gifts Fund.

**MOTION:**

"I make a Motion approving the FY 2024 County Budget Amendments and related appropriations as presented."



RECEIVED OCT 16 2023

September 22, 2023

Tyler Freeland  
Director of Virginia Career Works  
West Piedmont Workforce Investment Board  
300 Franklin Street, Suite 241  
Martinsville, VA 24112

Dear Tyler:

Please find attached the seventh and final grant payment in the amount of \$187,500.00 to West Piedmont Workforce Investment Board for the "Guided Career Exploration Project". This grant began on January 01, 2020 and ends on December 31, 2023.

Foundation funds may only be used for the purposes identified in the proposal submitted and approved by the Board on November 21, 2019. None of these funds may be used for any other use without The Harvest Foundation's prior written approval. Any funds not used for the purpose described in the proposal must be returned to the Foundation.

The grant must be managed in accordance with the Grant Agreement dated December 12, 2019. Per this Agreement, you are required to submit periodic written narrative and financial reports as well as meet certain established objectives and complete identified action steps.

As a reminder, the grantee cannot reallocate, delete a line item, or add line items without written prior approval from the Foundation.

In addition, please submit any annual audits performed during the term of this grant.

During the term of the grant, your Program Officer will be contacting you to monitor progress of the project.

Please accept the Foundation's thanks for the important work that you are doing in our community. We wish you well in your efforts.

Sincerely,

Georgia Compton  
Senior Finance and Administration Officer



P.O. Box 5183 Martinsville, VA 24115

American National Bank AND TRUST COMPANY

MARTINSVILLE, VIRGINIA 24112  
ACH R&T 051401027

14005

68-102/514  
13

9/21/2023

PAY TO THE ORDER OF West Piedmont Workforce Investment Board

\$\*\*187,500.00

One Hundred Eighty-Seven Thousand Five Hundred and 00/100\*\*\*\*\* DOLLARS

West Piedmont Workforce Investment Board  
300 Franklin Street, Suite 241  
Martinsville, VA 24112



*Carrie J. Smith*  
*Jessie M. Kelly*  
*Kathryn E. Keller* AUTHORIZED SIGNATURE

MEMO  
Guided Career Exploration

⑈0⑆14005⑈ ⑆05⑆40⑆1027⑆ 152648⑆15⑈0⑆

THE HARVEST FOUNDATION  
OF THE PIEDMONT  
West Piedmont Workforce Investment Board

14005

Guided Career Exploration

9/21/2023

187,500.00

RECEIVED OCT 16 2023

*Harvest Grant 7th and final Grant Payment  
for YouthBuild Match*

Cash - AMNB - checki Guided Career Exploration

187,500.00

West Piedmont Workforce Investment Board

Harvest Date of Grant 12/2/2019

Total Amount of Grant \$892,227.75 Cash Payments + \$187,500.00 YouthBuild Match = \$1,079,728.00

Grant Period Jan 1, 2020-December 31, 2023

Checks from Harvest

WPWDB

Checks from Harvest			Pymt		Harvest
Year 1	Recv'd 1-16-20	187,835.67	#1	Year 1	375,671.34
Year 1	Recv'd 9-17-20	187,835.67	#2	Year 2	286,540.83
Year 2	Recv'd 9-7-21	143,270.42	#3	Year 3	<u>230,015.58</u>
Year 3	Recv'd 3-24-22	143,270.42	#4		892,227.75 3 Yr Grant Pymts
Year 3	Recv'd 9-12-22	<u>115,007.79</u>	#5		<u>(777,219.97)</u> WIB Recv'd @12/31/22
		777,219.97		Year 4	115,007.78 Pymt #6 Recv'd 3-17-23
Year 4	Recv'd 3-17-23	<u>115,007.79</u>	#6		
	Total Grant Award for 3 years	892,227.76			

**YouthBuild Match Recv'd 10-16-23**      **187,500.00 #7 FINAL**



12/18/19

December 12, 2019

Tyler Freeland  
Virginia Career Works  
West Piedmont Workforce Investment Board  
300 Franklin Street, Suite 241  
Martinsville, VA 24112

Dear Tyler:

The Harvest Foundation is pleased to award a grant in the amount of \$1,079,727.75 to West Piedmont Workforce Investment Board for the program entitled Guided Career Exploration.

The attached grant agreement outlines the Foundation's expectations and conditions for release of funds under this three year grant for the General Responsive Program. Please take careful note of these, as well as the additional required objectives and action steps included in the attached Outcomes Matrix. The Foundation reserves the right to withhold payment and/or reduce the amount of the grant award if any requirements are not met.

The grant is subject to the terms as outlined in the enclosed Grant Agreement. Upon review and approval, **please have the appropriate authorized officials sign both copies of the Grant Agreement. Return a signed original copy to The Harvest Foundation by December 31, 2019 and retain a signed copy for your files.**

We are very pleased to have the opportunity to support you in your efforts to make Martinsville and Henry County the community of choice. We wish you much success and look forward to hearing from you about your progress, challenges, and lessons learned. If you have any questions, please do not hesitate to contact me as your program officer.

Sincerely,

Sheryl Agee  
Impact Officer



**Grant Agreement**

*This grant(s) from The Harvest Foundation to West Piedmont Workforce Investment Board (Grantee) is solely for the purpose(s) as described in your proposal dated 09/26/2019 including any subsequent approved revisions and agreed upon outcomes and is subject to your acceptance of the conditions specified below. This Agreement will be effective when an original signed by an authorized representative of your organization is received by The Harvest Foundation.*

Request ID#	2019-696 West Piedmont Workforce Investment Board		
Grantee	West Piedmont Workforce Investment Board		
Grant Terms	36 Months		
Grant Dates	January 01, 2020 to December 31, 2022		
Grant Amount	\$1,079,727.75		
Grant Request Title	Guided Career Exploration		
Program Officer	Sheryl Agee		
Payment Schedule	<b>Payment Amount</b>	<b>Scheduled Date</b>	<b>Progress Report on which the Payment is contingent</b>
	\$187,835.67	01-06-2020	Grant Agreement
	\$187,835.67	08-21-2020	Mid-Year (Year 1)
	\$143,270.42	02-19-2021	Annual (Year 1)
	\$143,270.41	08-20-2021	Mid-Year (Year 2)
	\$93,750.00	08-20-2021	Contingent on Youth Build Grant
	\$115,007.79	02-18-2022	Annual (Year 2)
	\$115,007.79	08-19-2022	Mid-Year (Year 3)
	\$93,750.00	08-19-2022	Contingent on Youth Build Grant
	<p><i>Please note that the first payment is pending receipt of the executed Grant Agreement and any special conditions listed below. Subsequent payments are contingent upon receipt and approval of progress and financial reports and meeting any contingencies as outlined under Special Conditions.</i></p>		
Reporting Schedule	<b>Report</b>	<b>Reporting Period</b>	<b>Due Date</b>
	Mid-Year (Year 1)	01-01-2020 to 06-30-2020	07-31-2020
	Annual (Year 1)	01-01-2020 to 12-31-2020	01-31-2021
	Mid-Year (Year 2)	01-01-2021 to 06-30-2021	07-31-2021
	Annual (Year 2)	01-01-2021 to 12-31-2021	01-31-2022
	Mid-Year (Year 3)	01-01-2022 to 06-30-2022	07-31-2022
	Final (Year 3)	01-01-2022 to 12-31-2022	01-31-2023
	Special Conditions	<ul style="list-style-type: none"> <li>• <i>By 12-31-20, the Executive Director position has been successfully filled; and at least 40 GCE participants have secured a job (Year 2 funding contingent upon achieving these outcomes)</i></li> <li>• <i>By 12-31-21, at least 90 GCE participants will have kept a job for 6 months or more (Year 3 funding is contingent upon achieving this outcome)</i></li> <li>• <i>Youth Build funding in the amount of \$187,500 will only be awarded if the DOL Youth Build grant is secured.</i></li> </ul>	





## 1. EXEMPT STATUS / IRS DETERMINATION

The Grantee has furnished documentation to The Harvest Foundation that confirms that the Grantee qualifies as a political subdivision described in Section 170(c)(1) of the Internal Revenue Code or as a tax-exempt non-private foundation described in Section 509(a)(1) or (2) of the Code. The Grantee shall give immediate notice to The Harvest Foundation of any change in such status.

The Grantee will promptly notify The Harvest Foundation if and when there is a change in the following:

- Key personnel of the Grantee or the organization it is sponsoring;
- Grantee's address or contact information; and
- Any development that significantly affects the operation of the Grantee or the organization it is sponsoring.

## 2. EXPENDITURE OF GRANT FUNDS

This grant is solely for the purpose(s) as described in your recent proposal, including any subsequent approved revisions and agreed upon outcomes (in the Outcomes Matrix), and this Grant Agreement. Grant funds may not be expended for any other purpose without prior written approval by The Harvest Foundation.

Permission to make significant changes to the approved budget *must be requested in writing, and The Harvest Foundation's written approval obtained before any changes are implemented. All variance requests must be submitted through the Foundation's online system.*

Grant funds may not be used to carry on propaganda, or otherwise attempt, to influence legislation nor to intervene in any political campaign on behalf of, or in opposition to, any candidate for public office, as outlined in the Internal Revenue Code.

The Grantee agrees to indemnify and hold harmless The Harvest Foundation for any expenses, costs or damages it may incur as a result of the implementation of the grant or the enforcement of this Grant Agreement.

The Harvest Foundation is a private foundation; therefore, depending on the Grantee's other sources of revenue, this grant may not be fully countable as public support in the Grantee's public support calculation.

## 3. REPORTING REQUIREMENTS

In accordance with the reporting schedule listed in this Grant Agreement, the Grantee shall furnish to The Harvest Foundation the required deliverables, reports on the progress of the grant and targeted outcomes, including updated financials. Subsequent payments are contingent upon receipt and approval of progress and financial reports.

The Grantee is required to use The Harvest Foundation online reporting process to complete progress and final reports including financial reports, unless otherwise notified. The Harvest



Foundation intends to send reminders prior to the due date of all reports to include instructions for accessing the online report. The Grantee's obligation to provide complete and timely reports, however, exists regardless of whether it receives such reminders.

The Harvest Foundation requires that the Grantee:

- Maintain a file of all reports submitted to The Harvest Foundation and all reports submitted to the Grantee by any organization for which it serves as fiscal sponsor with respect to this grant;
- Provide a copy of any audited financial statements covering any portion of this grant.
- Be transparent in reporting all other forms of support and willing to demonstrate how the project/initiative will be sustained after Foundation's funding ends.

The Grantee will provide:

- Reports, documents and any additional information as The Harvest Foundation may request;
- Reasonable access for The Harvest Foundation staff, and its representatives, during regular business hours to files, records, accounts or personnel that are associated with this grant.

#### **4. PUBLIC INFORMATION AND USE OF INFORMATION**

The Grantee must provide to The Harvest Foundation an advance copy of any press release, poster, flyer, print ad, etc. that is being sent to the media and/or public relating to the subject matter of this grant. Also, whenever possible and appropriate, The Harvest Foundation name and/or logo should be displayed on program signage and used on all program-related materials including, but not limited to, books, t-shirts, pamphlets and website. The Communications Director should be consulted in advance on decisions related to public information and use of The Harvest Foundation logo.

The Harvest Foundation may include information regarding this grant, including the amount and purpose of the grant, any photographs provided, the Grantee logo or trademark, or other information or materials about West Piedmont Workforce Investment Board and its activities, in The Harvest Foundation's periodic public reports, newsletters and press releases.

#### **5. UNEXPENDED FUNDS**

Any unexpended portion of the grant shall be repaid to The Harvest Foundation within ninety (90) days from the grant expiration date, unless an extension has been requested and approved. Any request for an extension must include a written plan for use of the remaining funds, including the time period and a revised budget. All variance requests must be submitted through the Harvest Foundation's online system.

#### **6. CANCELLATION OF GRANT**

The Harvest Foundation, at its sole discretion, may terminate this Agreement at any time if:



- The Harvest Foundation is not satisfied with the Grantee's progress toward achieving the agreed upon outcomes;
- The Harvest Foundation is of the opinion that the Grantee is no longer capable of accomplishing the purpose of the grant;
- The Grantee loses non-private foundation status, dissolves or fails to operate; and/or
- The Grantee materially fails to comply with the terms and conditions of this Agreement.

If termination occurs, the Grantee shall, upon written request of The Harvest Foundation, provide to The Harvest Foundation a full accounting of the receipt and disbursement of funds and expenditures incurred under the grant as of the effective date of termination. Within ninety (90) days after the written request by The Harvest Foundation, the Grantee shall return all grant funds unexpended as of the effective date of termination.

## **7. LIMITATION**

This Agreement contains the entire agreement between the parties with respect to the grant and supersedes any previous oral or written understandings or agreements. It is expressly understood that by making this grant, The Harvest Foundation has no obligation to provide other or additional support to the Grantee for purposes of this project or any other purposes.



**8. ACCEPTANCE OF TERMS AND CONDITIONS**

On behalf of The Harvest Foundation

By: Allyson K. Rothrock  
Signature

12-11-2019  
Date

Allyson K. Rothrock  
President

By: Sheryl Agee  
Signature

12-5-19  
Date

Sheryl Agee  
Impact Officer

**The Grantee accepts the terms and conditions as set forth in the Grant Agreement, and agrees to perform its responsibilities as specified.**

Accepted on behalf of West Piedmont Workforce Investment Board

By: Guy F. Stanley  
Signature of Authorized CEO/Executive Director

12-5-19  
Date

Name: GUY F. STANLEY (please print)

Title: INTERIM CEO

By: Adam Wright Board chair  
Signature of Authorized Board Chairperson,  
Officer, or Trustee

12-5-19  
Date

Name: Adam Wright Board chair (please print)

Title: Board chair

## Outcomes & Evaluation

---

### Project Vision

Concise statement of the clear and inspirational long-term desired end-state that the project is working to achieve. (Typically one sentence and not measurable, nor achievable within grant period.)

The Guided Career Exploration program is dedicated to impacting the lives of young adults in such a way that they reengage with positive life outcomes and steady work while simultaneously inspiring our local business community to see the immense potential in area young people and make strides to identify new ways to tap into that currently vulnerable segment of our workforce.

### Project Goals

Set of broad outcomes that the organization has set for the project that directly relate to its vision. They do not need to be measurable.

1. Directly provide the essential multi-organizational team approach to mentoring, training and putting to work disengaged young adults in order for them to achieve steady work and income to raise their level of prosperity
2. Gain life skills, soft skills and work skills and a new sense of purpose
3. Mentor relationship with the participants to help them through life issues that interfere with successful training and workforce engagement
4. Address issues in home life, housing, child care, transportation, financial management, health, navigating school or work issues, or any other
5. Acquisition of credentialed work skills and training certifications

### Key Performance Indicator (KPI)

A Key Performance Indicator (KPI) is a measurable value that demonstrates how effectively an organization is achieving key project objectives or outcomes. Organizations use KPIs to evaluate their success at reaching targets.

Click [HERE](#) if you would like to complete the printable copy of the Outcomes Matrix before completing online.

Obtain Local Jobs

**Obtain Local Jobs**

**Projected # of individuals that will obtain local job**

225

**Projected % of individuals that will then keep job for at least 3 months**

95

**Projected % of individuals that will keep job for 6 months or more**

85

**Key Actions Steps (to achieve outcome)**

1. Market to this population, which we currently cannot do with our funding, and come into contact with hundreds of area dislocated youth of all skill levels
2. Once the target audience is reached, we will directly place individuals with qualified skills into employment or training
3. GCE will enroll the 135 participants with the most need for mentor and skill training to prepare them to be placed into the workforce
4. Jump-start a lasting initiative in this area to drive the numbers into the thousands in the years following the grant period by picking people up where they got stuck and helping them to reach their full potential
4. Use a sliding scale budget to show commitment by to the WPWDB to reduce The Harvest Foundation investment
5. Obtain outside funding with other grants to create lasting sustainability

**Measurement Tools Used (to track this outcome)**



All participants will be tracked and monitored as regulated by the Workforce Innovation and Opportunity Act. Participants will be reached at least weekly during the GCE program to ensure positive work situations and skills are being developed. All employers will be in direct connection with the GCE Work Experience Coordinator to assist in development and retention of participants. Follow up will be conducted by evaluating:

1. Employment second quarter after exit
2. Employment fourth quarter after exit
3. Median earnings second quarter after exit
4. Credential attainment within one year
5. Measurable skills gain

### Outcomes Report(s)

**Outcomes Reports for this grant are uploaded below.**

**Harvest Foundation Grant Award to the West Piedmont Workforce Investment Board  
Guided Career Exploration Projected Outcomes and Grant Contingencies**

**Proposal metrics (over course of 3-year grant):**

- Guided Career Exploration will directly impact 135 participants
- 500 young adults will be indirectly impacted by the program (Career Coach referrals)

*Breakdown by year (outcomes for grant)*

<b>Component</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Guided Career Exploration program	35	50	50
Career Coach referrals	100	200	200

**Projected Outcomes by end of Year 3:**

- 225 Individuals will obtain a local job
- 95% of individuals will keep job at least 3 months (214 individuals)
- 85% of individuals will keep job for 6 months or more (191 individuals)

**Grant Contingencies**

- Year 1: at least 40 participants get a job by 12-31-20 (Year 2 funding contingent upon achieving this outcome)
- Year 2: By 12-31-21, at least 90 participants will have kept a job for 6 months or more (Year 3 funding is contingent upon achieving this outcome)
- Youth Build funding in the amount of \$187,500 will only be awarded if the DOL Youth Build grant is secured.



**TANF Grant UWay New BEN-24-002-17**

Jan 1, 2024-June 30, 2024

WPWDB 2/20/2024

<u>Description</u>	<u>Budget</u>
Salaries-Case Mgr-S. Hairston	21,000.00
Salaries-Controller	4,537.50
Salaries-UW Comm Impact Coord LF	-
Salaries-UW Financial Stability Dir CM	-
Total Salaries	25,537.50

Benefits-Case Mgr- S. Hairston	6,883.17
Benefits-Controller	1,535.36
Benefits-UW Comm Impact Coord	-
Benefits-UW Financial Stability Dir	-
Total Fringes	8,418.53

Printing	80.00
Postage	54.16
Supplies	100.83
Utilities	-
Phone	126.00

Training- On Job Training & WEX	22,980.87
Training-Job Skills	18,000.00

Support Services	9,000.00
------------------	----------

Subawards-Adm Fees	2,284.00
--------------------	----------

Staff Travel	1,000.00
Staff Training	600.00

Subtotal	88,181.89
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Indirect (5% of Total Request)	-
--------------------------------	---

Total WPWDB Budget	88,181.89
--------------------	-----------

<b>Summary</b>	
WIB	6,207.02
Ross	81,974.87
WIB/ROSS	88,181.89
United Way	18,798.36
<b>Total Award</b>	<b>106,980.25</b>

## Kim Van Der Hyde

---

**From:** Rhonda Griffin <rhonda.griffin@pcplib.org>  
**Sent:** Thursday, February 1, 2024 12:43 PM  
**To:** Kim Van Der Hyde; Cheryl Montgomery  
**Subject:** Move money request

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kim,

The library requests moving \$48,000

From: the Memorial Fund

To:

[265-4-073320-821600](tel:265-4-073320-821600) PROPERTY IMPROVEMENTS Expense Y (\$40,965.00) (\$40,965.00)

This should cover the estimated construction costs as well as any additional unforeseen cost.

Thank you so much!

--

Thanks,

Rhonda H. Griffin

Library Director

Pittsylvania County Public Library

24 Military Dr. Chatham, VA 24557

434-432-3271

Click [here](#) to sign up for the

[Pittsylvania County Public Library Newsletter!](#)

# PITTSYLVANIA

COUNTY, VIRGINIA

## BOARD OF SUPERVISORS EXECUTIVE SUMMARY

### Information Only

<b>Agenda Title:</b>	General Presentations ( <i>Board of Supervisors</i> )		
<b>Staff Contact(s):</b>	Kaylyn McCluster		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	8.a.
<b>Attachment(s):</b>	None		
<b>Reviewed By:</b>	JVH		

The Board will present any Proclamations, Resolutions, and/or Certificates approved/adopted on the March Consent Agenda or at previous Meetings.



**BOARD OF SUPERVISORS  
EXECUTIVE SUMMARY**

**Rezoning Case**

<b>Agenda Title:</b>	Case R-24-002: New Testament Baptist Church; Rezoning from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District. The Planning Commission recommended by a 6-0 vote, with no opposition, that the Petitioner's request be granted. (Supervisor Murray)		
<b>Staff Contact(s):</b>	Emily Ragsdale		
<b>Agenda Date:</b>	March 19, 2024	<b>Item Number:</b>	10.a.1.
<b>Attachment(s):</b>	1.	R-24-002 New Testament App	
	2.	R-24-002 New Testament Maps	
	3.	R-24-002 New Testament Plat	
<b>Reviewed By:</b>	JVH		

**SUMMARY:**

In Case R-24-002, New Testament Baptist Church ("Petitioner") has petitioned to rezone 0.344 acres from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District (*to allow the property to be consolidated with an adjacent parcel zoned R-1*). The subject property is located on State Road 740/Iris Lane, in the Westover Election District, and shown on the Tax Maps as part of GPIN # 2319-62-8017. Once the property is rezoned to R-1, all uses listed under Pittsylvania County Code § 35-222 are permitted. On February 6, 2024, the Planning Commission recommended, by a 6-0 vote, with no opposition, that the Petitioner's request be granted. For the Board's review, the County Staff Summary is attached.

**FINANCIAL IMPACT AND FUNDING SOURCE:**

None.

**RECOMMENDATION:**

County Staff recommends approval of Case R-24-002 as submitted. The subject property is adjacent to property currently zoned R-1, Residential Suburban

Subdivision District, and the rezoning would be consistent with the County's Comprehensive Plan.

**MOTION:**

"In Case R-24-002, I make a Motion approving the rezoning of 0.344 acres from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District, to allow property lines to be redrawn."

## STAFF SUMMARY

<p><b><u>CASE</u></b> R-24-002</p>	<p><b><u>ZONING REQUEST</u></b> B-1 to R-1</p>	<p><b><u>CYCLE</u></b> February 2024/March 2024</p>
<p><b><u>SUBJECT/PROPOSAL/REQUEST</u></b> New Testament Baptist Church is requesting to rezone property from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District.</p> <p><b>DISTRICT:</b> Westover</p>	<p><b>PLANNING COMMISSION:</b> February 6, 2024</p> <p><b>BOARD OF SUPERVISORS:</b> March 19, 2024</p> <p><b>ADVERTISED:</b> January 24 &amp; 31, 2024 &amp; February 21 &amp; 28, 2024</p>	

**SUBJECT**

Requested by New Testament Baptist Church, to rezone property located State Road 740/Iris Lane, in the Westover Election District and shown on the Tax Maps as part of GPIN # 2319-62-8017. The applicant is requesting to rezone 0.344 acres, from B-1, Business District, Limited, to R-1, Residential Suburban Subdivision District, to allow the property to be consolidated with an adjacent parcel zoned R-1.

**BACKGROUND/DISCUSSION**

New Testament Baptist Church is requesting to rezone 0.344 acres from B1, Business District, Limited, to R-1, Residential Suburban Subdivision District, to allow the property to be consolidated with an adjacent parcel zoned R-1. The property is currently zoned B-1, Business District, Limited. If rezoned, the property will be consolidated with an adjacent parcel currently zoned R-1, Residential Suburban Subdivision District. All properties must share the same zoning classification to be consolidated, requiring the subject property to be rezoned prior to consolidation.

A plat titled *Wayne J. Dishman, Lavada W. Dishman & New Testament Baptist Church* has been submitted with the application to identify the area where zoning changes are necessary and to present the proposed property line adjustments.

**Once the property is rezoned to R-1, all uses listed under Section 35-222 are a permitted use.**

**FUTURE LAND USE DESIGNATION**

The Comprehensive Plan designates the future land use as Medium to High Density Residential.

**ZONING AND CURRENT USE OF SURROUNDING PROPERTIES**

Adjacent to B-1, Business District, Limited and R-1, Residential Suburban Subdivision District, zoned properties.

**SITE DEVELOPMENT PLAN**

N/A

**RECOMMENDATION**

Staff recommends APPROVAL of Case R-24-002, submitted by New Testament Baptist Church, requesting to rezone .0344 acres located on State Road 740/Iris Lane, in the Westover Election District, and shown on the Tax Maps as part of GPIN # 2319-62-8017. The subject property is adjacent to property currently zoned R-1, Residential Suburban Subdivision District and the rezonig would be consistent with the Comprehensive Plan.

**PLANNING COMMISSION OPTIONS:**

1. Recommend approval of Case R-24-002 as submitted.
2. Recommend denial of Case R-24-002 as submitted.

**ATTACHMENTS:**

- A. Application
- B. Maps
- C. Letter of Intent
- D. Executive Summary
- E. Petition
- F. Sign Affidavit
- G. Adjacent Parcel Owners

**PITTSYLVANIA COUNTY  
APPLICATION FOR REZONING**

New Testament Baptist Church, as owner of the below described property, hereby apply to the Pittsylvania County Board of Supervisors to amend the Pittsylvania County Zoning Maps as hereinafter described:

1. Property Owner's Name: New Testament Baptist Church  
Address: ~~1721 Mount View Rd. Danville, VA 24540~~ *JW*

691 Iris Ln, Danville, VA 24540

2. Location of Property: Cross Creek Lane and Iris Lane

Telephone: 434-441-0346

3. Tax Map Numbers: part of 2319-62-8017

Wayne Dishman

4. Election District: Westover

Total Amount: \$376.77 *#9105*

Taken By: K. Hayes

5. Size of Property: .344 of an acre

6. Existing Land Use: Vacant

Existing Zoning: B-1, Business District, Limited

7. Proposed Land Use: To combine with the adjacent property owned by Wayne Dishman

Proposed Zoning: R-1, Residential Suburban Subdivision District

8. Are conditions being proffered:      Yes   X   No

9. Check completed items:

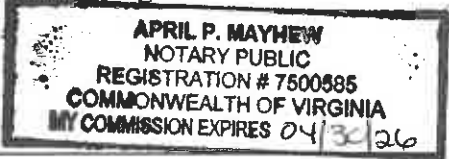
- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Letter of Application | <input type="checkbox"/> Site Development Plan or Waiver | <input checked="" type="checkbox"/> Legal Forms                    |
| <input type="checkbox"/> 11"x 17" Concept Plan            | <input checked="" type="checkbox"/> Application Fee      | <input type="checkbox"/> List of Adjoining Properties              |
| <input checked="" type="checkbox"/> Plat Map              | <input type="checkbox"/> Copy of Deed                    | <input type="checkbox"/> Copy of Deed Restrictions<br>Or Covenants |

*Through application for this permit, the owner authorizes a right-of-entry to the designated personnel of Pittsylvania County for the purpose of site evaluation and monitoring for compliance with the Pittsylvania County Zoning Ordinance.*

*[Signature]*  
for New Testament Baptist Church

Sworn and subscribed before me this 14th day of January, 2024.  
*[Signature]* Notary Public, Pittsylvania County Virginia

My Commission Expires 04/30/2026



OFFICE USE ONLY  
Application Deadline: 12/28/23  
Received By: ESR  
B.O.S. Meeting Date: 03/19/24

Application No. R-24-002  
P.C. Meeting Date: 02/06/24  
Date Received: 12/28/23  
Action: \_\_\_\_\_



**VIRGINIA:  
BEFORE THE BOARD OF SUPERVISORS OF PITTSYLVANIA COUNTY**

.344 of an acre of land, generally located )  
on Cross Creek Lane and Iis Lane )  
the Westover District and recorded )  
part of parcel ID # 2219-62-8017 in the )  
Pittsylvania County tax records. )

**PETITION**

**TO THE HONORABLE SUPERVISORS OF PITTSYLVANIA COUNTY:**

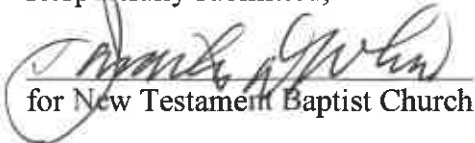
WHEREAS, your Petitioner, New Testament Baptist Church, respectfully file this Petition pursuant to Sections 35-806 and 35-807 of the Pittsylvania County Zoning Ordinance and in accordance with the Code of Virginia, 1950, as amended, and would respectfully show the following:

- (1) The Petitioner is are the owner of the above-referenced parcel.
- (2) The property is presently zoned under the provisions of the Pittsylvania County Zoning Ordinance as B-1, Business District, Limited.
- (3) Your petitioner now desires to have this part of the property rezoned to R-1, Residential Suburban Subdivision District.

WHEREFORE, your Petitioner respectfully request that the Zoning Ordinance of Pittsylvania County be amended and that the above-referenced parcel of land be rezoned as set out in Number 3.

FURTHER, your Petitioner respectfully request that this petition be referred by the Director of Community Development to the Pittsylvania County Planning Commission for its consideration and recommendation.

Respectfully submitted,

  
for New Testament Baptist Church

Sworn and subscribed before me this 14<sup>th</sup> day of January,  
2021.

 Notary Public, Pittsylvania County Virginia

My Commission Expires 04/30/26

APRIL P. MAYHEW  
NOTARY PUBLIC  
REGISTRATION # 7500585  
COMMONWEALTH OF VIRGINIA  
MY COMMISSION EXPIRES 04/30/26

December 28, 2023

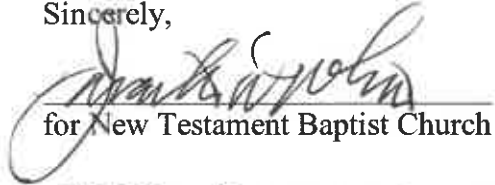
Mrs. Emily Ragsdale  
Director of Community Development  
P. O. Drawer D  
Chatham, VA 24531


Dear Mrs. Ragsdale:

New Testament Baptist Church would like to apply to the Planning Commission/Board of Supervisors to rezone .344 of an acre, part of GPIN # 2319-62-8017, located on Cross Creek Lane and Iris Lane, in the Westover Election District.

I am requesting to rezone this portion of the parcel from B-1, Business District, Limited to R-1, Residential Suburban Subdivision District, to combine with the adjacent property owned by Wayne Dishman.

Sincerely,

  
for New Testament Baptist Church

Sworn and subscribed before me this 14th day of January, 2024.  
  
Notary Public, Pittsylvania County Virginia

My Commission Expires 04/30/26

**APRIL P. MAYHEW**  
NOTARY PUBLIC  
REGISTRATION # 7500585  
COMMONWEALTH OF VIRGINIA  
MY COMMISSION EXPIRES 04/30/26

# PITTSYLVANIA

COUNTY, VIRGINIA

OFFICE OF COMMUNITY DEVELOPMENT  
P.O. DRAWER D  
Chatham, Virginia 24531  
(434) 432-1771

## SIGN AFFIDAVIT

### Sec. 35-817. POSTING OF PROPERTY - PLANNING COMMISSION HEARING-

At least fourteen (14) days preceding the Commission's public hearing on a zoning map amendment, there shall be erected on the property proposed to be rezoned, a sign or signs provided by the Zoning Administrator indicating the date, time, and place of the public hearing. The sign shall be erected within ten (10) feet of whatever boundary line of such land abuts a public road and shall be so placed as to be clearly visible from the road with the bottom of the sign not less than two and one-half (2 1/2) feet above the ground. If more than one (1) such road abuts the property, then a sign shall be erected in the same manner as above for each such abutting road. If no public road abuts thereon, then signs shall be erected in the same manner as above on at least two (2) boundaries of the property abutting land not owned by the applicant.

### Sec. 35-818. POSTING OF PROPERTY - BOARD OF SUPERVISORS HEARING-

When a public hearing has been scheduled before the Board of Supervisors for a Zoning Map amendment, there shall be erected, at least fourteen (14) days preceding such hearing, a sign or signs provided by the Zoning Administrator indicating the date, time and place of the public hearing. Such sign or signs shall be erected in the same manner as prescribed in Section 35-817 above.

### Sec. 35-819. MAINTENANCE AND REMOVAL OF SIGNS.

Any sign erected in compliance with this section shall be maintained at all times by the applicant up to the time of the hearing. It shall be unlawful for any person, except the applicant or the Zoning Administrator or an authorized agent of either, to remove or tamper with any sign furnished during the period it is required to be maintained under this Section. All signs erected under this Section shall be removed by the applicant within fourteen (14) days following the public hearing for which it was erected.

I have read and understand Sections 35-817, 35-818, and 35-819 of the Pittsylvania County Zoning Ordinance. I understand it is my responsibility to post, maintain and remove this/these sign or signs, according to Section 35-817, Section 35-818, and 35-819. If this sign is removed or destroyed, I understand it is my responsibility to obtain another sign from the Zoning office, post the property and maintain the sign(s), according to the above Sections of the Pittsylvania County Zoning Ordinance.

*Should the property not be posted and the sign(s) maintained as required above, I understand the board may defer the case.*

Case \_\_\_\_\_ Applicant *[Signature]* Date 1-14-24

Sworn to and subscribed before me in my presence this 14<sup>th</sup> day of January, 2024, in my City and State aforesaid, by  
*[Signature]* Notary Public. My commission Expires: 04/30/2026

APRIL P. MAYHEW  
NOTARY PUBLIC  
REGISTRATION # 7500585  
COMMONWEALTH OF VIRGINIA  
MY COMMISSION EXPIRES 04/30/26

**SPECIAL POWER OF ATTORNEY**

Property Description (GPIN, Street Address or Common Description, Borough):

2319 · 62 · 8017

GPIN #

I/we New Testament Bapt. Church, am/are:

         the applicant for the above-referenced application

the owner(s) of the property described above

I/we do hereby make, constitute, and appoint Whynne Dohman, authorized agent of rezoning process, my/our true and lawful attorney-in-fact, and grant unto my/our attorney-in-fact full power and authority to make any and all applications and execute any related documents required in connection with all zoning and/or permitting matters related to         , on the above described property (the "Property"), and to perform all acts and make all agreements as such person shall deem necessary or appropriate in regard to said zoning and/or permitting matters, including but not limited to the following authority: the authority to negotiate with localities; to sign and submit proffers that would constitute binding conditions on the Property; to agree to conditions and bind the Property with conditions, whether through proffers or other agreements; to sign and submit applications, agreements and/or other documents in connection with rezoning, conditional rezoning, special use permits, conditional use permits, special exceptions, zoning variances, building permits and/or any other permits related to rezoning process, on the Property; and to modify or amend any documents in whole or in part relating to such applications, agreements and related documents.

I/we ratify all actions taken, to date in connection with the zoning and/or permitting of the Property related to rezoning process, on the Property.

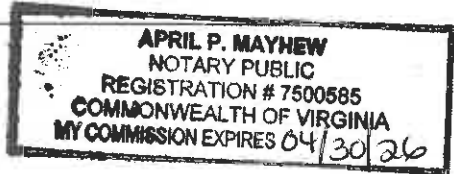
Jonathan White  
Jonathan White

Owner: Print Name

Commonwealth of Virginia City/County of Pittsylvania, to-wit:

Subscribed and sworn to before me this 14th day of January, 2024, in my City and State aforesaid, by          Notary Public

My Commission Expires: 04/30/26



GPIN	ACCOUNT HOLDER	ACCOUNT ADDRESS	ACCOUNT_CSZ
2319-62-6381	Applicant	1721 MOUNT VIEW RD	DANVILLE, VA 24540
2319-62-8017	Applicant	1721 MOUNT VIEW RD	DANVILLE, VA 24540
2319-62-5764	DISHMAN, WAYNE J/Applicant	156 CROSS CREEK LANE	DANVILLE, VA 24540
2319-61-5904	WATKINS, SHERMAN	151 CROSS CREEK LANE	DANVILLE, VA 24540
2319-61-6859	VENTURES INVESTMENT PARTNERS LLC	130 HAWKS NEST LANE	SUFFOLK, VA 23435
2319-61-7855	HARBRANT, FAYE MITCHELL	131 CROSS CREEK LN	DANVILLE, VA 24540
2319-61-8638	Above	130 HAWKS NEST LANE	SUFFOLK, VA 23435
77739	Curtis Gregory	355 Iris Lane	DANVILLE, VA 24540
77738	Yorick Rodgers	361 Iris Lane	DANVILLE, VA 24540
77737	Robert Williams, Jr.	369 Iris Lane	DANVILLE, VA 24540
77736	Steven Broach	6171 Riverside Dr #D13	DANVILLE, VA 24540
77735	Sherita Price	383 Iris Lane	DANVILLE, VA 24540
	City of Danville, City Manager	P. O. Box 3300	DANVILLE, VA 24540

New Testament/Wayne Dishman

# ArcGIS Web Map



1/4/2024, 10:30:08 AM

1:1,128

## Virginia Cities and Counties

County

Tax Parcels (All)

Assessed Parcels

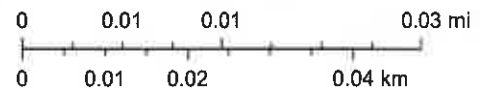
## Assessed Parcels Labels

General Location Parcels

Addresses

## Streets

ALL OTHER



Esri Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, Virginia Geographic Information Network (VGIN)



# ArcGIS Web Map



1/4/2024, 10:31:29 AM

1:1,128

Virginia Cities and Counties

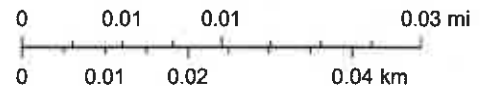
- County
- Tax Parcels (All)
- Assessed Parcels
- Assessed Parcels Labels
- General Location Parcels
- Addresses

Streets

- ALL OTHER

Zoning Districts

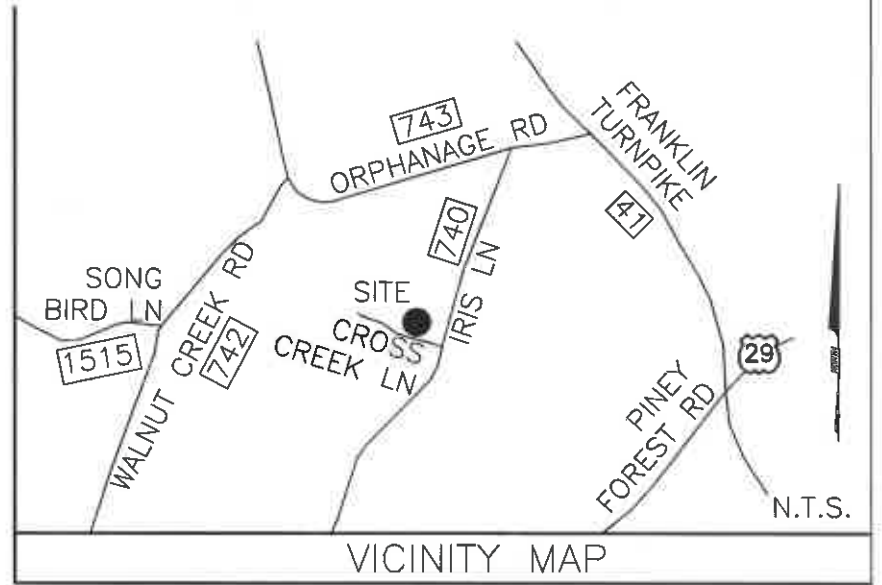
- Business, Limited
- Double-Zoned
- Residential Suburban Subdivision
- Residential Multi-Family



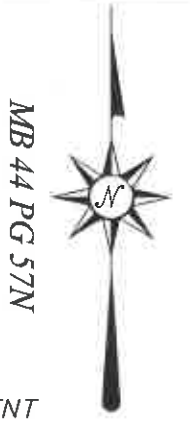
Esri Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, Virginia Geographic Information Network (VGIN)

**NOTES:**

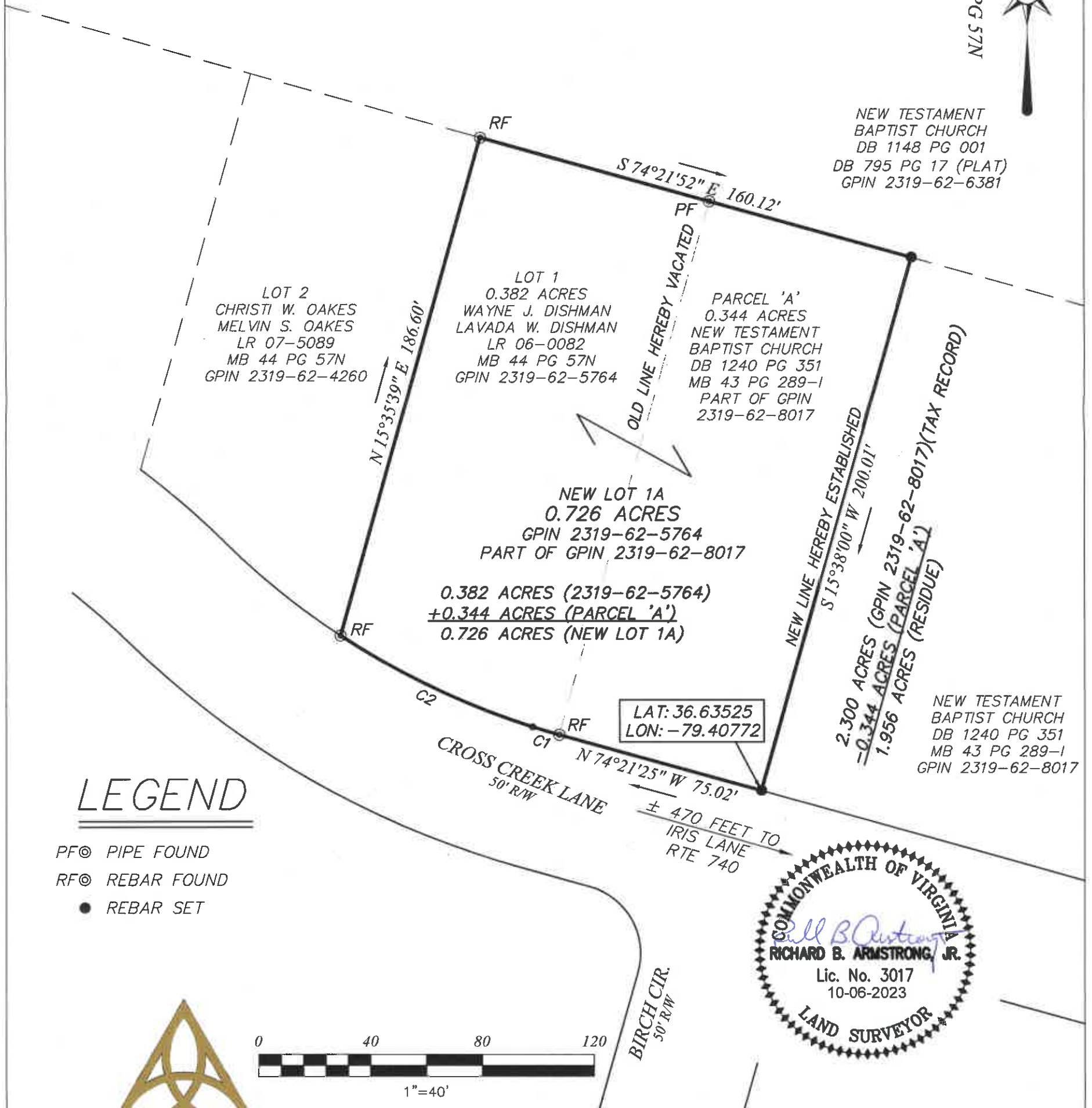
1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY AS PER DATE OF THIS PLAT AND THERE ARE NO READILY APPARENT EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE, DOES NOT NECESSARILY SHOW ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS NOT LOCATED IN A 100 YEAR FLOOD HAZARD ZONE PER FEMA FLOOD MAP 51143C0518E EFFECTIVE 09-29-2010.
4. NOT ALL PHYSICAL IMPROVEMENTS ARE NECESSARILY SHOWN AS PART OF THIS PROPERTY LINE ADJUSTMENT. ONLY IMPROVEMENTS WHICH ENCROACH ON THE LINE OR ARE IN CLOSE PROXIMITY TO THE LINE ARE SHOWN.
5. LATITUDE AND LONGITUDE SHOWN ARE APPROXIMATE.



CURVE	DELTA ANGLE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	2°04'30"	275.00'	9.96'	N 73°21'34" W	9.96'
C2	15°55'14"	275.00'	76.41'	N 64°21'42" W	76.17'



NEW TESTAMENT BAPTIST CHURCH  
DB 1148 PG 001  
DB 795 PG 17 (PLAT)  
GPIN 2319-62-6381



**LEGEND**

- PF⊙ PIPE FOUND
- RF⊙ REBAR FOUND
- REBAR SET



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DRAWN BY: MSG    DATE: 10-06-2023    PROJECT #230272

PLAT SHOWING  
PROPERTY LINE ADJUSTMENT OF THE PROPERTY OF  
**WAYNE J. DISHMAN, LAVADA W. DISHMAN**  
**& NEW TESTAMENT BAPTIST CHURCH**  
TUNSTALL DISTRICT, PITTSYLVANIA COUNTY, VIRGINIA