

Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

October 26, 2023

Pittsylvania County Community Center

I. Call to Order

Ms. Sandy Irby, Director Children's Health Services, Danville-Pittsylvania Community Services, called the meeting to order at 2:00 p.m.

II. Roll Call:

The following Team members attended the meeting.

Ms. Sandy Irby, Chair, Director Behavioral Health Services, Danville-Pittsylvania Community Services

Ms. Dawn Loving, Director, Pittsylvania County Court Services Unit, 22nd District

Ms. Ann Cassada, Pittsylvania County Schools

Ms. Courtney Dickens, Parent Representative

Ms. Kimberly Van Der Hyde, Director of Finance, Pittsylvania County

Ms. Regina Barger, Director, Pittsylvania County Department of Social Services

Ms. Katherine Waller, RN Supervisor, Health Department

Sheriff Taylor, Pittsylvania County Sheriff's Office

Also attending the meeting are Ms. Cheryl Boswell, CSA Coordinator, Jennifer Cooper, UM/UR Specialist, and Sandy Ritchie, Office Coordinator

III. Public Comment: No Public Comment.

IV. Approval of Agenda:

Ms. Irby asked if anyone had any additions or corrections to the agenda.

Ms. Van Der Hyde made a motion for the agenda to be approved and Ms. Cassada seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Van Der Hyde made a motion to approve the September 2023 minutes and the September 2023 Pool Report. The motion was seconded by Sheriff Taylor. Motion passed.

VI. New Business:

- A. Agency Updates – PCS;** Ms. Cassada shared the schools were working to build better communication between the school and families along with utilization of the mobile health clinics. Ms. Cassada shared they schools were utilizing nursing staff in the school settings to help with bridging some of those gaps. There were no other agency updates.
- B. Approval of August Minutes and Pool Report-** Ms. Boswell shared at the last meeting that the Team re-approved the July Minutes and Pool Report and to have it recorded in the minutes, the Team would need to vote to approve the correct August Pool Report and August Minutes. Ms. Van Der Hyde made a motion to approve, and Sheriff Taylor seconded the motion. Motion passed.
- C. Updated Foster Care Rates With 5% Increase-** Ms. Boswell shared the CSA office initially approved the 5% increased rate and then the state rescinded, and CSA then changed all of the Purchase Orders back to the original rate. Since the last CPMT meeting, the state has reapproved, and retro dated the change to July 1, 2023. Ms. Boswell is working to rectify the Purchase Orders to the original 5% increase. The other problem is Ms. Ritchie has already started paying out of the Purchase Orders and there may have to be some funding for the difference to accommodate where payments have already been made. Ms. Boswell plans to have all of these changes on the November Board sheet.
- D. Administrative Memo#23-10 -** Ms. Boswell shared this was memo to state that Private Day requires a consent to release information on file for each child being served in the Private Day setting. This is already Pittsylvania County's Policy.
- E. IACCT Changes-** Ms. Boswell shared there were changes being made around the IACCT process. Magellan will no longer be facilitating those meetings or processes. The new processor is Keypro, and they have already sent out contact information to Ms. Boswell and she has already shared with the Team. The process should not change, only the people handling it. Ms. Cooper will also check the web link to make an inquiry after November 1 to see if the link still works and share the outcome.
- F. Quarterly Reimbursements-** Ms. Van Der Hyde shared with the Team that she and Sandy have been comparing information from Thomas Brothers, OCS Website, and the County Auditors to be sure all of the

information reflects the same totals. At this time, all totals are a match to the penny and Ms. Van Der Hyde feels confident with the numbers and speaks very highly of the work Ms. Ritchie does and how efficient she is with keeping the CSA Office on top of their financials. The CSA Office Team agreed.

VII. Old Business

A. CSA Conference - Ms. Boswell shared CSA Conference was a huge success. Everyone learned a lot and is looking forward to the conference next year. Once the date has been shared, Ms. Boswell will share the date and location, should it change.

Closed Meeting:

Ms. Irby asked for a motion to go into the closed meeting.

Ms. Van Der Hyde - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Ms. Barger, followed by a voice vote: Ms. Irby, yes; Sheriff Taylor, yes; Ms. Loving, yes; Ms. Cassada, yes; Ms. Waller, yes; Ms. Van Der Hyde, yes; Ms. Dickens, yes; and Ms. Barger, yes. Motion passed.

Return to Open Meeting:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Waller, followed by a voice vote: Ms. Irby, yes; Sheriff Taylor, yes; Ms. Loving, yes; Ms. Cassada, yes; Ms. Waller, yes; Ms. Van Der Hyde, yes; Ms. Dickens, yes; and Ms. Barger, yes. Motion passed.

Certification:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711

were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Motion was seconded by Ms. Waller, followed by a voice vote: Ms. Irby, yes; Sheriff Taylor, yes; Ms. Loving, yes; Ms. Cassada, yes; Ms. Waller, yes; Ms. Van Der Hyde, yes; Ms. Dickens, yes; and Ms. Barger, yes. Motion passed.

Ms. Irby asked for a motion to approve Pittsylvania County Schools cases PCS-FY23-24/10-01 through 10-16 in the amount of \$361,320.20. The motion was made by Ms. Cassada and seconded by Ms. Waller. Motion Passed.

Ms. Irby asked for a motion to approve Pittsylvania County Mandated cases PC FY23-24/10-01 through 10-41 in the amount of \$543,841.99. The motion was made by Ms. Van Der Hyde and seconded by Ms. Waller. Motion Passed. Ms. Dickens abstained from 10-05.

Ms. Irby asked for a motion to approve Pittsylvania County Non-Mandated cases PC FY23-24/10-42 through 10-44 in the amount of \$26,775.00 The motion was made by Ms. Cassada and seconded by Ms. Waller. Motion Passed. Ms. Dickens abstained from 10-43

Sheriff Taylor made a motion to adjourn the meeting which was seconded by Ms. Cassada. The meeting was adjourned.