

Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

November 16, 2023

Pittsylvania County Community Center

I. Call to Order

Ms. Sandy Irby, Director Children's Health Services, Danville-Pittsylvania Community Services, called the meeting to order at 2:03 p.m.

II. Roll Call:

The following Team members attended the meeting.

Ms. Sandy Irby, Chair, Director Behavioral Health Services, Danville-Pittsylvania Community Services

Ms. Kathleen Mullin, Supervisor, Pittsylvania County Court Services Unit, 22nd District (via phone)

Ms. Robin Haymore, Assistant Superintendent, Pittsylvania County Schools

Ms. Kimberly Van Der Hyde, Director of Finance, Pittsylvania County

Ms. Regina Barger, Director, Pittsylvania County Department of Social Services

Ms. Katherine Waller, RN Supervisor, Health Department

Ms. Tracy Corns, Health Department (Alternate Observation)

Sheriff Taylor, Pittsylvania County Sheriff's Office

Mr. Robert Tucker, Pittsylvania County Board of Supervisors

Ms. Monica Karavanic, Director, The Arc of Southside (Private Provider) at 2:06pm

Also attending the meeting are Ms. Cheryl Boswell, CSA Coordinator, Jennifer Cooper, UM/UR Specialist, and Sandy Ritchie, Office Coordinator

III. Public Comment: No Public Comment.

IV. Approval of Agenda:

Ms. Irby asked if anyone had any additions or corrections to the agenda. Ms. Van Der Hyde made a motion for the agenda to be approved and Ms. Waller seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Van Der Hyde made a motion to approve the October 2023 minutes and the October 2023 Pool Report. The motion was seconded by Sheriff Taylor. Motion passed.

VI. New Business:

- A. Agency Updates** –There were no agency updates.
- B. 2024 Calendar-** Ms. Boswell shared the calendar in the packet to reflect updated dates from 2023 to 2024. Ms. Boswell also shared there may be more changes to come as CSA relocates to another building to accommodate others in the office space and also when CSA Conference dates 2024 are released. Sheriff Taylor made a motion to approve the updated calendar. Ms. Van Der Hyde seconded the motion. Motion passed.
- C. Administrative Memo#23-11** - Ms. Boswell shared this memo from the state regarding Pool Reports. The memo states that if you do not file all allotted, you must zero them out and the Fiscal Agent (Ms. Van Der Hyde) has to sign off on it. Ms. Boswell, Ms. Ritchie, and Ms. Van Der Hyde are working together on this and now understand the updated process.

VII. Old Business

- D. IACCT Changes-** At the October Meeting, Ms. Boswell shared there were changes being made around the IACCT process. Magellan would no longer be facilitating those meetings or processes. The new processor is Keypro also known as Acentra. Since then, there have been many issues and Acentra has reached out to say they are working on it. Some of the issues include no approvals for Group Home and Residentials are unable to access the system to approve Authorizations for continued funding. Ms. Boswell shared that there would be a training on 11-20-2023 at 10am and the link has been sent out to directors and case managers. Once Ms. Boswell and the CSA Staff attend this training, CSA will come up with a checklist of how the new process will work and share with everyone.

Closed Meeting:

Ms. Irby asked for a motion to go into the closed meeting.

Ms. Van Der Hyde - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Mr. Tucker, followed by a voice vote: Ms. Irby, yes; Sheriff Taylor, yes; Ms. Mullin, yes; Ms. Haymore, yes; Ms.

Karavanic, yes; Ms. Waller, yes; Ms. Van Der Hyde, yes; Mr. Tucker, yes; and Ms. Barger, yes. Motion passed.

Return to Open Meeting:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Waller, followed by a voice vote: Ms. Irby, yes; Sheriff Taylor, yes; Ms. Mullin, yes; Ms. Haymore, yes; Ms. Karavanic, yes; Ms. Waller, yes; Ms. Van Der Hyde, yes; Mr. Tucker, yes; and Ms. Barger, yes. Motion passed.

Certification:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711 were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Motion was seconded by Ms. Waller, followed by a voice vote: Ms. Irby, yes; Sheriff Taylor, yes; Ms. Mullin, yes; Ms. Haymore, yes; Ms. Karavanic, yes; Ms. Waller, yes; Ms. Van Der Hyde, yes; Mr. Tucker, yes; and Ms. Barger, yes. Motion passed.

Ms. Irby asked for a motion to approve Pittsylvania County Schools cases PCS-FY23-24/11-01 through 11-08 in the amount of \$143,484.71. The motion was made by Sheriff Taylor and seconded by Ms. Van Der Hyde. Motion passed.

Ms. Irby asked for a motion to approve Pittsylvania County Mandated cases PC FY23-24/11-01 through 11-31 in the amount of \$415,863.28. The motion was made by Mr. Tucker and seconded by Sheriff Taylor. Motion Passed.

Ms. Irby asked for a motion to approve Pittsylvania County Non-Mandated cases PC FY23-24/11-32 through 10-44 in the amount of \$9,675.00. The motion was made by Ms. Van Der Hyde and seconded by Sheriff Taylor. Motion Passed.

Sheriff Taylor made a motion to adjourn the meeting which was seconded by Mr. Tucker. The meeting was adjourned.