

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS BUSINESS'**  
**MEETING**

**March 21, 2023**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' ("Board") Business Meeting was held on March 21, 2023, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**CALL TO ORDER (7:00 PM)**

Dalton called the Meeting to Order at 7:00 PM.

**ROLL CALL**

The following Board Members were present:

Darrell W. Dalton - Chairman, Callands-Gretna District;  
Timothy W. Dudley - Vice-Chairman, Staunton River District;  
Timothy W. Chesher - Dan River District;  
William V. ("Vic") Ingram - Tunstall District;  
Ronald S. Searce - Westover District;  
Robert M. Tucker, Jr. - Banister District; and  
Robert ("Bob") W. Warren - Chatham-Blairs District.

**AGENDA ITEMS TO BE ADDED**

Motion by Ingram, Second by Chesher, to add the reappointment of J.D. Brown as the Northeast Quadrant Representative on the Fire and Rescue Commission.

Substitute Motion by Dudley, seconded by Tucker, to table this item to the Board's April Business Meeting.

**RESULT:** 6-1 (Approve)  
**MOVER:** Dudley  
**SECONDER:** Tucker  
**AYES:** Tucker, Warren, Searce, Chesher, Dudley, Ingram  
**NAYS:** Dalton  
**ABSTAIN:** None

Motion to add the following Items to the Agenda:

- Capital Project FY 2023 Priorities under the Consent Agenda as item 7(j);
- New County Administrator Employment Agreement under New Business as item 12(a); and
- Summer Internship Program under Matters from Work Session as item 13(a).

**RESULT:** 7-0 (Approve)  
**MOVER:** Dudley  
**SECONDER:** Searce  
**AYES:** Dalton, Tucker, Warren, Searce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**APPROVAL OF AGENDA**

Motion to approve Agenda.

**RESULT:** 7-0 (Approve)  
**MOVER:** Warren  
**SECONDER:** Dudley  
**AYES:** Dalton, Tucker, Warren, Scarce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**CONSENT AGENDA**

Motion to approve Consent Agenda.

**RESULT:** **APPROVE**  
**MOVER:** Chesher  
**SECONDER:** Tucker  
**AYES:** Dalton, Tucker, Warren, Scarce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

- a. Board Meeting Minutes Approval
- b. County's 2023 February Bill List Approval
- c. Danville Regional Foundation Recreation Master Plan Grant Appropriation Approval
- d. ARPA Funds Expenditure Approval (FRC);
- e. Public Safety Grant Application Approval
- f. Appointment: Dan River Alcohol Safety Action Program (Glenda Clark-Motley); (Full Board)
- g. Resolution # 2023-03-01 (Honoring George Coleman's Retirement) Adoption Approval
- h. Resolution # 2023-03-02 (Honoring the Life of Ronnie Haymore) Adoption Approval
- i. Resolution # 2023-03-03 (FY23 - 24 Tax Rate and Fees Confirmation) Adoption Approval
- j. Capital Project FY2023 Priorities

**PRESENTATIONS**

George Coleman and the family of Ronnie Haymore were present to accept Resolutions that were adopted on the Consent Agenda.

**HEARING OF THE CITIZENS**

Jim Scarce, Westover District, spoke about his disagreement regarding his recent lawsuit against the former Chairman of the Board and it being dismissed by the County’s Circuit Court Judge.

Brenda Bowman, Chatham-Blairs District, thanked the Board for their support as VDOT moves forward with the traffic study on Route 41. She also warned travelers of that corridor, and asked that they be aware and cautious when traveling. Bowman requested the Board ask State Troopers and our local Sheriff’s Department to have more of a presence in that area to be a possible deterrent to speeding in this area.

John Zelinski, Chatham-Blairs District, shared his concerns regarding household trash and recommended the Board create an Ordinance to prevent dumping of trash.

Vanessa Scarce, Westover District, shared her recommendation that the Board create written policies for the Board Meetings that always require a full view of the Board during the Meeting, and an additional view of the person speaking should be shot from another camera. She also suggested similar policies related to cell phones during Closed Sessions. She believes these policies would show citizens that this Board is concerned about representing truth and demands leadership accountability.

**PUBLIC HEARINGS**

**Rezoning Public Hearings**

**1. Public Hearing: Case R-23-001; Riceville Baptist Church: Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District The Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Tucker).**

In Case R-23-001, Riceville Baptist Church (“Petitioner”) petitioned to rezone 4.0 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (to allow for a cemetery on joint church property). The subject property is located on State Road 640/Riceville Road, in the Banister Election District, and shown on the Tax Maps GPIN # 2488-42-9343. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:43 PM. No one signed up to speak and Dalton closed the Public Hearing at 7:43 PM.

Motion to approve the rezoning of 4.0 acres, from R- 1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow property lines to be adjusted.

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| <b>RESULT:</b>   | 7-0 (Approve)   |
| <b>MOVER:</b>    | Tucker  |
| <b>SECONDER:</b> | Dudley  |
| <b>AYES:</b>     | Dalton, Tucker, Warren, Scarce, Chesher, Dudley, Ingram |
| <b>NAYS:</b>     | None  |
| <b>ABSTAIN:</b>  | None  |

**2. Public Hearing: Case R-23-002; Joseph Hairston; Rezoning from B-2, Business District, General, to A-1, Agricultural District. The Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Ingram).**

In Case R-23-002, Joseph Hairston (“Petitioner”) petitioned to rezone 0.67 acres from B-2, Business District, General, to A-1, Agricultural District (to allow for two (2) single family dwellings). The subject property is located on State Road 622/Cascade Road, in the Tunstall Election District, and shown on the Tax Maps as GPIN # 1336-87-9357. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:45 PM. Hairston was present to represent the Petition. No one signed up to speak and Dalton closed the Public Hearing at 7:45 PM.

Motion to approve the rezoning of 0.67 acres, from B-2, Business District, General, to A-1, Agricultural District, to allow two (2) dwellings on the property.

**RESULT:** 7-0 (Approve)  
**MOVER:** Ingram  
**SECONDER:** Warren  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**3. Public Hearing: Case R-23-003; Thompson & Wyatt, Inc; Rezoning from R-1, Residential Suburban Subdivision District; to A-1, Agricultural District. The Planning Commission recommended, by a 7-0 vote, with opposition, that the Petitioner's request be granted (Supervisor Tucker).**

In Case R-23-003, Thompson & Wyatt, Inc. (“Petitioner”), petitioned to rezone 87.278 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (to allow the property to be subdivided). The subject property is located off State Road 1004/Pritchett Lane, in the Banister Election District, and shown on the Tax Map as GPIN# 2430-47-5444. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:47 PM. Thompson was present to represent the Petition. No one signed up to speak and Dalton closed the Public Hearing at 7:47 PM.

Motion to approve the rezoning of 87.278 acres, from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow the property to be subdivided.

**RESULT:** 7-0 (Approve)  
**MOVER:** Tucker  
**SECONDER:** Dudley  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**4. Public Hearing: Case R-23-004; Danny Daniel; Rezoning from A-1, Agricultural District, to R-1, Residential Suburban Subdivision District. The Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Ingram).**

In Case R-23-004, Danny Daniel (“Petitioner”) petitioned to rezone 0.053 acres from A-1, Agricultural District, to R-1, Residential Suburban Subdivision District (to allow the property to be consolidated with an adjacent parcel zoned R-1). The subject property is located off State Road 834/Jones Mill Road, in the Tunstall Election District, and shown on the Tax Maps as part of GPIN # 2403-13-3655. Once the property is rezoned to R-1, all uses listed under Pittsylvania County Code § 35-222 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:49 PM. Daniel was present to represent the Petition. No one signed up to speak and Dalton closed the Public Hearing at 7:49 PM.

Motion to approve the rezoning of 0.053 acres, from R-1, Residential Suburban Subdivision

District, to A-1, Agricultural District, to allow property lines to be adjusted.

**RESULT:** 7-0 (Approve)  
**MOVER:** Ingram  
**SECONDER:** Warren  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**5. Public Hearing: Case R-23-005; Jessica South Perdue; Rezoning from RC-1, Residential Combined Subdivision District, to A-1, Agricultural District. The Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Chesher).**

In Case R-23-005, Jessica South Perdue (“Petitioner”) has petitioned to rezone 6.0 acres from RC-1, Residential Combined Subdivision District, to A-1, Agricultural District (to allow the placement of an accessory structure). The subject property is located off Chaney’s Store Road, in the Dan River Election District, and shown on the Tax Maps as GPIN #s 2345-97-0946 & 2345-98- 1105. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:51 PM. Jessica Perdue was present to represent the Petition. No one signed up to speak and Dalton closed the Public Hearing at 7:51 PM.

Motion to approve the rezoning of 6.0 acres, from RC-1, Residential Combined Subdivision District, to A-1, Agricultural District, to allow an accessory structure to be placed on the property.

**RESULT:** 7-0 (Approve)  
**MOVER:** Chesher  
**SECONDER:** Dudley  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**6. Public Hearing: Case R-23-006; Robert and Virginia Mathewson; Rezoning from RPD, Residential Planned Unit Development, to A-1, Agricultural District. The Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioner's request be granted (Supervisor Dudley).**

In Case R-23-006, Robert and Virginia Mathewson (“Petitioners”) have petitioned to rezone 21.65 acres from RPD, Residential Planned Unit Development District, to A-1, Agricultural District (to allow the property to be consolidated with an adjacent parcel zoned A-1). The subject property is located on Robin Ridge Court, in the Staunton River Election District, and shown on the Tax Maps as GPIN # 1594-74-8104. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with no opposition, that the Petitioners' request be granted.

Dalton opened the Public Hearing at 7:53 PM. No one signed up to speak and Dalton closed the Public Hearing at 7:54 PM.

Motion to approve the rezoning of 21.65 acres, from RPD, Residential Planned Unit Development

District, to A-1, Agricultural District, to allow property lines to be adjusted.

**RESULT:** 7-0 (Approve)  
**MOVER:** Dudley  
**SECONDER:** Chesher  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**7. Public Hearing: Case R-23-007; Triple S Farms of Ringgold, LLC; Rezoning from R-1, Residential Suburban Subdivision District, to B-2, Business District, General. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with opposition, that the Petitioner’s request be granted. For the Board’s review, the County Staff Summary is attached (Supervisor Chesher).**

In Case R-23-007, Triple S Farms of Ringgold, LLC (“Petitioner”), petitioned to rezone 3.376 acres from R-1, Residential Suburban Subdivision District, to B-2, Business District, General (to allow for a commercial parking facility and the repair of trucks). The subject property is located on State Road 655/Tom Fork Road, in the Dan River Election District, and shown on the Tax Maps as part of GPIN # 2347-83-8484. Once the property is rezoned to B-2, all uses listed under Pittsylvania County Code § 35-366 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:56 PM. Jason Swaringen was present to represent the Petition. Dalton closed the Public Hearing at 7:56 PM.

Motion to approve the rezoning of 3.376 acres, from R-1, Residential Suburban Subdivision District, to B-2, Business District, General, to allow for a commercial parking facility and the repair of trucks.

**RESULT:** 7-0 (Approve)  
**MOVER:** Chesher  
**SECONDER:** Warren  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

**8. Public Hearing: Case R-23-008; Triple S Farms of Ringgold, LLC; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. The Planning Commission recommended, by a 7-0 vote, with opposition, that the Petitioner's request be granted (Supervisor Chesher).**

In Case R-23-008, Triple S Farms of Ringgold, LLC (“Petitioner”), petitioned to rezone 68.764 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (to allow for agricultural uses). The subject property is located off State Road 655/Tom Fork Road, in the Dan River Election District, and shown on the Tax Maps as part of GPIN # 2347-83-8484. Once the property is rezoned to A-1, all uses listed under Pittsylvania County Code § 35-178 are permitted. On February 7, 2023, the Planning Commission recommended, by a 7-0 vote, with opposition, that the Petitioner’s request be granted.

Dalton opened the Public Hearing at 7:59 PM. Jason Swaringen was present to represent the Petition. No one signed up to speak and Dalton closed the Public Hearing at 7:59 PM.

Motion to approve the rezoning of 68.764 acres, from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for agricultural uses.

**RESULT:** 7-0 (Approve)  
**MOVER:** Chesher  
**SECONDER:** Ingram  
**AYES:** Dalton, Tucker, Warren, Scarce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

### *Other Public Hearings*

#### **1. PCC Zoning Ordinance Revisions (Solar)**

In 2021, Pittsylvania County Code (“PCC”) § 35-141(C), Utility Scale Solar Energy Facility, was amended to increase regulations for Utility Scale Solar Energy Facilities. Specifically, said PCC section was revised to increase buffering requirements and provide additional controls to ensure all conditions and regulations are met prior to producing power, while reducing the required distance between approved projects to allow the County to capitalize on the ability to enter into Siting Agreements as allowed by the Virginia Code. In October 2022, the Board instructed County Community Development Staff to propose additional amendments to PCC § 35-141 to further restrict the development of Utility Scale Solar Energy Facilities. On January 3, 2022, the Planning Commission recommended, by an 8-0 vote, with no opposition, that the proposed amendments be adopted. On March 7, 2023, the Legislative Committee voted to send the proposed revisions to the full Board for review and consideration.

Dalton opened the Public Hearing at 8:04 PM and the following citizens spoke:

Chuck Angier, Callands-Gretna District, stated he would like to see a moratorium and he suggested including verbiage on how the five (5) mile limit is calculated and the boundaries should include the entire project. He suggested having an online portal for citizens to have access to view what each solar project is producing.

Bonita Hines, shared her thoughts about the solar farm that is proposed to be built on top of Berry Hill Road. She stated that Buford Road is a very small road and is only 17.3 feet across at one point. There are small children, school buses, elderly people, and travelers on that road and this will cause more chaos in that area. She requested reconsideration of using this road.

Virginia Laubinger, also spoke about her opposition to using Buford Road for the Berry Hill Road Solar Farm.

Ken Moss, Callands-Gretna District, spoke on behalf of the Buford Road Community, and asked the Board to reconsider Solar in the County. He requested putting together a committee to review the issues that are known, as well as things that are still unknown at this time. Lives are being disturbed, property values are being destroyed and he pleaded with the Board to come to a resolution for this issue.

Sonja Ingram, Chatham-Blairs District, stated her concerns regarding the visual impacts to the landscapes and property values, environmental impacts, and is really surprised that there are solar

facilities planned for several of the most historic locations in the County, such as Mt. Airy, Cedar Forest Mill, and the Berry Hill Road area. She doesn't agree with solar farms being placed on these pristine landscapes in the County.

Amanda Sink Wydner, Callands-Gretna District, spoke on behalf of "Friends of Whittles" and stated her opposition for the increasing solar farms throughout the County. She stated these solar farms have strained, and even destroyed, relationships between neighbors. She requested help from the Board to stop these solar farms in the County, with a unanimous vote.

Dalton closed the Public Hearing at 8:36 PM.

Motion to approve the attached revisions to PCC § 35-141 as presented.

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| <b>RESULT:</b>   | 7-0 (Approve)   |
| <b>MOVER:</b>    | Chesher   |
| <b>SECONDER:</b> | Ingram  |
| <b>AYES:</b>     | Dalton, Tucker, Warren, Scarce, Chesher, Dudley, Ingram |
| <b>NAYS:</b>     | None  |
| <b>ABSTAIN:</b>  | None  |

**NEW BUSINESS**

**New County Administrator Employment Agreement**

Motion to approve the Employment Agreement between Pittsylvania County and Stuart J. Turille, Jr., and appoint him as the new County Administrator for Pittsylvania County, effective April 1, 2023.

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| <b>RESULT:</b>   | 6-1 (Approve)                                   |
| <b>MOVER:</b>    | Dudley  |
| <b>SECONDER:</b> | Chesher   |
| <b>AYES:</b>     | Dalton, Tucker, Warren, Scarce, Chesher, Dudley |
| <b>NAYS:</b>     | Ingram  |
| <b>ABSTAIN:</b>  | None  |



## **EMPLOYMENT AGREEMENT**

THIS EMPLOYMENT AGREEMENT ("Agreement") is made and dated this 21<sup>st</sup> day of March 2023, by and between Pittsylvania County, Virginia, a political subdivision of the Commonwealth of Virginia, hereinafter called the "County," and Stuart J. Turille, Jr., hereinafter called "Turille, County Administrator, or Administrator."

### **WITNESSETH**

WHEREAS, § 15.2-1540, Code of Virginia, 1950, as amended, authorizes the Pittsylvania County Board of Supervisors ("Board") to appoint and supervise a Chief Administrative Officer for the County, to be designated the County Administrator, and to serve at the pleasure of the Board; and,

WHEREAS, the County desires to employ the services of Turille as the County Administrator of the County; and,

WHEREAS, it is the further desire of the Board to: (1) provide inducement for the Administrator to remain in such employment; (2) make possible full work productivity by assuring the Administrator's morale and peace of mind with respect to future security; (3) act as a deterrent against malfeasance or dishonesty for personal gain on the part of the Administrator; (4) establish an effective mechanism for the regular review of the Administrator's performance by the Board; and, (5) provide a just means for terminating the Administrator's services at such time as he may desire to terminate his employment, be unable fully to discharge his duties due to age or disability, or when the County may desire to otherwise terminate his employment; and,

WHEREAS, Turille desires to be employed as the County Administrator of the County.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the

parties hereto agree as follows:

**SECTION I. DUTIES.**

Commencing April 1, 2023, the County hereby agrees to employ Turille as the County Administrator of the County to perform the functions and duties specified in §§ 15.2-1541 and 15.2-407, Code of Virginia, 1950, as amended, or other applicable provisions required by law, in the County Code, and by adopted Resolution or Policy, and to perform such other legally permissible and proper duties and functions as the Board shall from time-to-time assign.

**SECTION II. TERM.**

A. The Administrator agrees to remain in the exclusive employ of the County until this Agreement is terminated as provided herein. The term "employed" shall not be construed to preclude occasional teaching, writing, or consulting service performed on the Administrator's own time.

B. As provided in § 15.2-1503, Code of Virginia, 1950, as amended, the Administrator's employment shall be without a definite term and shall continue until terminated as provided in this Agreement.

C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Board to terminate the services of the County Administrator at any time, subject only to the provisions set forth in Section III, Paragraphs A and B, of this Agreement.

D. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Administrator to resign at any time from his position with the County, subject only to the provision set forth in Section III, Paragraph C, of this Agreement.

**SECTION III. NOTICE AND SEVERANCE.**

A. From April 1, 2023, to December 31, 2023, if Turille is terminated by the Board during such time that the Administrator is willing and able to perform the duties of the Administrator, then in that event, the County agrees to pay the Administrator three (3) months of the then current salary, and any accrued benefits as per personnel policy regarding all full-time employees, in a lump sum, subject to tax withholdings, within thirty (30) days of the date of termination and to continue applicable benefits, including health benefits, for a period of three (3) months by acceptance of which the Administrator shall constitute a full and final release of the County of all claims of any kind for salaries, money, and damages. From January 1, 2024, to December 31, 2024, if Turille is terminated by the Board during such time, his severance shall be for a period of six (6) months. From January 1, 2025, to December 31, 2025, if Turille is terminated by the Board during such time, his severance shall be for a period of nine (9) months. If Turille is terminated by the Board at any time following January 1, 2026, Turille's severance shall be for a time of twelve (12) months. Provided, however, that in the event the Administrator is terminated at any time during his employment because of the commission of an act involving moral turpitude, malfeasance, or dishonesty, then, in that event, the County shall have no obligation to award the severance payment and benefits designated in this Paragraph.

B. In the event the County at any time during the employment term: (1) reduces the salary or other financial benefits of the Administrator in a greater percentage than an applicable across-the-board reduction for all County employees; (2) refuses, following written notice, to comply with any other provision benefiting the Administrator herein; or (3) induces

the Administrator's resignation by suggesting, whether formally or informally, that he resign then, in that event, the Administrator may at his option, be deemed to be "terminated" as of the date of such reduction, refusal, or suggestion within the meaning and context of the aforesaid severance provisions.

C. In the event the Administrator voluntarily resigns his position with the County before expiration of the aforesaid term of employment, then the Administrator shall give the County thirty (30) days' notice in advance, and shall forfeit the pay and benefits provided for in Section III, Paragraph A. The thirty (30) day notice may be waived by the Board.

#### **SECTION IV. SALARY.**

Commencing April 1, 2023, the County agrees to pay the Administrator for his services at the rate of \$190,000 annually, payable in installments at the same time as other employees of the County. Thereafter, unless the Board indicates otherwise, pay adjustments shall be governed by the same pay increase conditions as all other County employees.

#### **SECTION V. HOURS OF WORK.**

It is recognized that periodically the Administrator must devote a great deal of time more than normal office hours to the business of the County, and in such instances the Administrator will be allowed to take reasonable compensatory time off as he shall deem appropriate during ensuing normal office hours.

Any on-going, formal commitment to teach classes, beyond occasional invitations to be a guest speaker, or to provide outside consulting requires the prior approval of the Boards. Such approval shall not be unreasonably denied after the first (1<sup>st</sup>) anniversary of the Administrator's employment.

#### **SECTION VI. PERFORMANCE REVIEW.**

The parties agree the Administrator shall be evaluated in person by the Board on an annual

basis with the evaluation process beginning in April of each year, and that the Board shall therein review the Administrator's performance of the preceding year and establish performance goals and objectives for the ensuing year. At such time, the Board may discuss any possible salary adjustment, if deemed appropriate.

**SECTION VII. LEAVE.**

On April 1, 2023, the County agrees that the Administrator shall receive a bank of twenty (20) days of annual leave, immediately usable, and thereafter Turille shall be provided twenty (20) days of annual leave on April 1 of each year. The Administrator shall accrue sick leave at the rate of four (4) hours per pay period; the accrual and use of sick leave to be governed by the County's policy on employees' sick leave.

**SECTION VIII. OTHER TERMS AND CONDITIONS OF EMPLOYMENT.**

A. The Board shall fix any such other terms and conditions of employment, as it may determine from time-to-time, relating to the performance of the Administrator, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the County Code, or any other law.

B. All provisions of the County Code, and policies and procedures of the County relating to leave, insurance, retirement and pension system contributions, holidays, and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to the Administrator as they would to other employees of the County, in addition to said benefits enumerated specifically for the benefit of the Administrator as herein provided.

C. During the term of this agreement the County shall provide Turille a County vehicle for his use on County business, and for incidental personal use, including driving to and from his residence.

D. During the term of this Agreement the County shall pay the Administrator an

annual benefits supplement in the amount of \$12,000 to be used by the Administrator for such things as deferred compensation, medical/dental insurance, disability insurance, etc., or for any other purpose the Administrator deems appropriate and that is consistent with applicable law and regulations. The annual benefits supplement may be revised from time-to-time by mutual agreement of the Administrator and the County. Said sum to be payable in installments in accordance with the County's regular pay cycle.

E. The County will pay the Administrator's professional dues and subscriptions related to membership in professional organizations, his expenses for attending professional meetings, institutes, and/or professional development and leadership programs and will reimburse the Administrator for out-of-pocket expenses incurred in the performance of his duties as Administrator in accordance with County policies.

F. The County shall furnish the Administrator appropriate equipment, such as a cellular telephone, tablet, laptop computer and office desk computer for electronic telecommunications, email, word processing and other typical uses of such equipment, for use in his duties. The County shall also provide for the periodic update and replacement of such equipment.

G. The Administrator shall maintain his residence within the boundaries of the County and is granted until April 1, 2024, to become a resident of the County.

H. The County will pay reasonable expenses, up to an amount of \$5,000, for the moving of the Administrator's household goods to his new residence in the County. The Administrator shall, if practical, secure three (3) quotes for this service and shall produce an invoice for reimbursement.

I. The County will reimburse Turille for temporary transitional housing costs for up

to four (4) months, at a rate of up to \$1,400 per month, and a one-time lease termination fee of \$1,862 for Turille's current lease to facilitate his relocation to the County.

**SECTION IX. GENERAL PROVISIONS.**

- A. The text herein shall constitute the entire agreement between the parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Administrator.
- C. This Agreement shall become effective after approval of the Board and execution by both parties.
- D. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- E. This Agreement shall be governed by the laws of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the County has caused this Agreement to be signed and executed on its behalf by its Chair, and duly attested by its Clerk, and the Administrator has signed and executed this Agreement, both in duplicate, as of the day of year first above written.

*[The remainder of this page left intentionally blank]*

**PITTSYLVANIA COUNTY, VIRGINIA**

By Darrell W. Dalton  
Darrell Dalton, Chairman, Board of Supervisors  
Date: 3/21/23

**ATTEST**

Kaylyn McClellan  
Clerk  
Date: 3/21/23



**COUNTY ADMINISTRATOR**

Stuart J. Turille, Jr.  
Stuart J. Turille, Jr.  
Date: 3/21/23

**APPROVED AS TO FORM**

J. Vaden Hunt  
J. Vaden Hunt, Esq., County Attorney  
Date: 3/21/23



## **MATTERS FROM WORK SESSION (IF ANY)**

### **a. Summer Internship Program**

Motion to approve funding in the amount of \$76,765 for the Summer Internship Program as discussed in the Work Session.

**RESULT:** 7-0 (Approve)  
**MOVER:** Warren  
**SECONDER:** Dudley  
**AYES:** Dalton, Tucker, Warren, Scearce, Chesher, Dudley, Ingram  
**NAYS:** None  
**ABSTAIN:** None

## **BOARD MEMBER REPORTS**

- Tucker thanked Hunt for stepping in and stepping up as the Interim County Administrator. He also thanked County Staff for their preparation for the Meetings, and he also thanked the citizens for coming out and showing how democracy works.
- Dudley thanked everyone for coming out. He thanked Dalton for his work as Chairman, and he also thanked Hunt for stepping up and taking on the additional responsibilities as Interim County Administrator. Dudley recognized his dad as he celebrated his 90<sup>th</sup> birthday this week. He also thanked County Staff and Board Members for their hard work as well.
- Warren thanked Hunt for his wonderful job in this dual role during this transition period, and he appreciates him and his commitment to the County. He stated he had the opportunity to be in the company of residents on Horseshoe Road and they were so appreciative of the extension of the new water lines there. He thanked Board Members for the unanimous vote for that waterline and helping those in that community. Warren also sent condolences to Sheriff Taylor and his wife, as his mother-in-law passed away today.
- Scearce thanked everyone who participated in the Friends of NRA Banquet last month, and stated they broke the State's record and raised well over \$100,000 to go directly to the training of youth.
- Ingram remembered the late Treasurer, Glenn Brown, as he passed away today. He also sent condolences to Sheriff Taylor and his family, and the family of Levi Burke. He stated today is National Down Syndrome Day and asked to remember all those special people. He congratulated the Tunstall Basketball team for their wonderful season, and recognized Debbie Taylor with Custom Embroidery, as she's been in business now for twenty-five (25) years.
- Chesher thanked everyone for being in attendance, and thanked Hunt for wearing two (2) hats. He welcomed Turille to the County and looks forward to working with him.
- Dalton thanked Hunt for his dedication during this transition period, and he welcomed Turille to the County. He asked everyone to remember the Glenn Brown family, as well as Sheriff Taylor and his family. He also thanked all Board Members for their hard work.

## **COUNTY ADMINISTRATOR REPORTS**

Hunt thanked the Board for their guidance and support these past months and welcomed Turille to the County. He also thanked County Staff for stepping up and taking on new duties and making these past eight (8) months possible.

**ADJOURNMENT**

Dalton adjourned the Meeting at 9:13 PM.