



## VOTER REGISTRATION & ELECTIONS DEPARTMENT ELECTORAL BOARD MEETING

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Phone: 434.432.7971

P.O. Box 460  
Chatham, VA 24531

Fax: 434.432.8062

Sept. 5, 2023

### ATTENDANCE:

Members: Anita White-Chair  
David Law-Vice Chair  
Arlene D. Burkhardt-Secretary

The meeting was called to order by Chair Anita White at 10:04 AM. A roll call of members present was read by Secretary Arlene as follows: Chair Anita-present Vice Chair David-present Secretary Arlene-present

Chair Anita asked for the adoption of the Agenda. The vote was unanimous. Revisions and approval of the minutes for the August 8 and August 22<sup>nd</sup> meetings were made and noted for correction.

Chair Anita called for public comments. Chairman of the Pittsylvania Democratic Party, Roy Ford, read a letter to the board. Chairman Will Pace of Pittsylvania County Republican party responded.

Chair Anita made a motion to go into closed session per Virginia Code Section 2.2-3711 and 24.2-116. The Electoral Board will be discussing precinct assignments and voting security. At 12:53 PM the Electoral Board to open session. The session was certified by Chair Anita per Virginia Code 2.2-3712. The roll call was read. Chair Anita-yes Vice Chair David-yes Secretary Arlene-yes.

Chair Anita reported that from the closed session that the board would be requesting that General Registrar Shani send a letter to both chairs asking for recommendations for election officials for the precincts. Chair Anita reported that the voting security guide was in the process of being updated and requires further review.

Chair Anita called for reports from the Board members. Secretary Arlene asked the board members to update the status of the precincts ADA compliance as mandated by the state. Vice Chair David said he was working on his precincts that were assigned. Chair Anita said she was



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working with General Registrar Shani on her precincts. Secretary Arlene said that she had completed the ADA compliance rating for (4) precincts. Chair Anita addressed her duties as the Chair and provided a list.

General Registrar Shani gave her report. The report will be attached to the minutes. The Electoral Board is still working on the By-laws and Code of Ethics.

The Board of Supervisors has a meeting on Sept. 5, 2023 to approve the Tunstall Precinct remaining at the Tunstall High School.

The L&A testing for equipment will be on Sept. 12, 2023 and this is not open to the public. A representative from the democrat and the Republican Party will be the only individuals that will be allowed to attend.

The meeting adjourned at 1:16 PM.

Respectfully submitted:

Arlene "Tinker" Burkhardt/Secretary  
Pittsylvania County Electoral Board