



VOTER REGISTRATION AND ELECTIONS DEPARTMENT ELECTORAL BOARD MEETING

August 20, 2023

ATTENDANCE:

Members: Anita White-Chair
David Law-Vice Chair
Arlene D. Burkhardt-Secretary

The meeting was called to order by Chair Anita White at 10:00 AM. A roll call of members present was read by Secretary Arlene as follows: Vice Chair David-present Chair Anita-present Secretary Arlene-present

Chair Anita asked for the adoption of the Agenda. Chair Anita corrected the code for the closed session from 24.2.3711 to Virginia Code 24.2-115. Vice Chair David asked for two additional items to be added to the agenda:

1. Discussion of a dress code for Officers of Election.
2. Discussion of Officer of Election training.

Chair Anita called for discussion. Chair Anita had concerns that this was already covered by the GR/EB Handbook. Vice Chair David responded that he would like to have a discussion about how the dress code is implemented in Pittsylvania County. David made a motion that the Virginia Code be corrected on the agenda from 24.2.3711 to 24.2.115, a dress code for Officers of Election, and the Officers of Election training be discussed. Secretary Arlene seconded the motion. Vote carried unanimous.

Secretary Arlene read the code of conduct statement for meetings.

Chair Anita called for public comments. The Chair of the Pittsylvania County Republican Committee, Will Pace addressed the board.

Chair Anita read the code 24.2-115 concerning the appointment, qualifications, and terms of officers of election.

Chair Anita moved to go into closed session per Virginia Code Section 24.2-115 for the purpose of making Officer of Election precinct assignments, General Registrar, Shani Shorter, was invited to join this closed session. The Board returned to open session. The session was certified per Virginia Code 2.2-3712. The roll call vote was read. Vice Chair David yes Chair Anita- yes Secretary Arlene- Yes

At 11:30 am, the Board had not completed the review of the precincts, as more time was needed to complete the task. Chair Anita made a motion to adjourn temporarily and reconvene at 3:30 pm to finish reviewing the precinct assignments. The vote carried unanimously.

The Board adjourned at 11:43 AM.

The Board reconvened closed session at 3:30 pm for the purpose of completing the precincts review. The Board returned to open session at 5:12 PM. The closed session was certified by Chair Anita per Virginia Code Section 24.2-3712. The roll call vote was read. Chair Anita-yes Vice Chair David-yes Secretary Arlene-yes.

Vice Chair David provided copies of the dress code policy issued by Pittsylvania County and asked that the Board consider including the information in Officer of Election training sessions in the future. Vice Chair David also asked for more hands on training of Officers of Election.

The next meeting is scheduled for September 5, 2024 at 10:00AM.

With no further business, the board adjourned at 5:35.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Tinker Burkhardt".

Arlene "Tinker" Burkhardt/Secretary

Pittsylvania County Electoral Board