



**BOARD OF SUPERVISORS
WORK SESSION
Tuesday, August 15, 2023 - 3:30 PM**

**Board Meeting Room
39 Bank Street, SE,
Chatham, Virginia 24531**

AGENDA

1. CALL TO ORDER (3:30 PM)

2. ROLL CALL

3. AGENDA ITEMS TO BE ADDED

4. APPROVAL OF AGENDA

For the citizens' convenience, all Work Session and Committee Meetings are now being recorded and can be viewed on the same YouTube location as the Board of Supervisor's Business Meetings. Please remember that the Board's Work Session is designed for internal Board and County Staff communication, discussion, and work. It is not a question and answer session with the audience. Accordingly, during the Work Session, no questions or comments from the audience will be entertained. Respectfully, any outbursts or disorderly conduct from the audience will not be tolerated and may result in the offending person's removal from the Work Session. As a reminder, all County citizens, and other appropriate parties as designated by the Board's Bylaws, are permitted to make comments under the Hearing of the Citizens' Section of tonight's Business Meeting.

5. PRESENTATIONS

- a. County/IDA Economic Development Strategic Plan Scope Presentation (15 minutes) (Staff Contact: Stuart Turille)

6. STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

- a. Horseshoe Road Waterline Extension Project - Saddle Road Addition Discussion (15 minutes) (Staff Contact: Chris Adcock)
- b. Ameresco County Facilities Improvements Funding Discussion (15 minutes) (Staff Contact: Chris Adcock)
- c. General Rezoning Public Hearing Notice, Advertising, and Signage Discussion (15 minutes) (Staff Contact: Emily Ragsdale)

7. BUSINESS MEETING DISCUSSION

8. CLOSED SESSION

- a. Closed Session (Property Acquisition) (Staff Contact: Dave Arnold)
- b. Closed Session (Legal) (Staff Contact: Vaden Hunt)

9. RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION

- a. Closed Session Certification (Staff Contact: Kaylyn McCluster)

10. ADJOURNMENT

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Information Only

Agenda Title:	County/IDA Economic Development Strategic Plan Scope Presentation (15 minutes)		
Staff Contact(s):	Stuart Turille		
Agenda Date:	August 15, 2023	Item Number:	5.a.
Attachment(s):	None		
Reviewed By:	JVH		

Joey Faucette, IDA Chairman, will present to the Board the County/IDA Economic Development Strategic Plan Scope. Related documentation will be distributed and/or presented to the Board at the Work Session.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Staff Report

Agenda Title:	Horseshoe Road Waterline Extension Project - Saddle Road Addition Discussion (15 minutes)										
Staff Contact(s):	Chris Adcock										
Agenda Date:	August 15, 2023	Item Number:	6.a.								
Attachment(s):	<table border="1"> <tr> <td>1.</td> <td>Saddle Road Petitions</td> </tr> <tr> <td>2.</td> <td>Saddle Road Water Agreement Letter_Francis</td> </tr> <tr> <td>3.</td> <td>Saddle Road Water Agreement Letter_Daniel</td> </tr> <tr> <td>4.</td> <td>Saddle Road Cost</td> </tr> </table>			1.	Saddle Road Petitions	2.	Saddle Road Water Agreement Letter_Francis	3.	Saddle Road Water Agreement Letter_Daniel	4.	Saddle Road Cost
1.	Saddle Road Petitions										
2.	Saddle Road Water Agreement Letter_Francis										
3.	Saddle Road Water Agreement Letter_Daniel										
4.	Saddle Road Cost										
Reviewed By:	JVH										

Recently, County Public Works Staff was contacted by a resident at 212 Saddle Road who was interested in acquiring public water during the Horseshoe Road Extension Project ("Project"). Saddle Road joins Horseshoe Road, but was not included in the Project. County Staff advised the resident that Saddle Road was not included in the project but, if there was interest, it could be brought before the Board for consideration. County Staff also advised the resident that it would be helpful to obtain a petition from those who would be interested in public water service. For the Board's review, attached is the original petition and some signed letters of interest indicating the residents' willingness to pay the Project's connection fee. Also attached is a cost estimate (and other relevant documentation) to extend public water down Saddle Road to serve the furthest petitioner. The original Project may come in under budget, due to not encountering as much rock as estimated, but there are also reserves in the County Public Works' Water and Sewer Fund that could be utilized to fund the Saddle Road Project extension.

County Staff is seeking Board authorization to proceed with revising the Project to include the Saddle Road water extension.

Petition for Pittsylvania County Board of Supervisors to add Saddle Road to the current construction of the Horseshoe Road water project.

We the Citizens of Pittsylvania County and residents of Saddle Road located in the Tunstall District request that the Board of Supervisors allocate funding to add Saddle Road to the current water line construction project being built on the Horseshoe Road.

Name

Address

- | Name | Address |
|-----------------------------|--|
| 1. Dennis Smith | 199 Saddle Rd |
| DENNIS SMITH | 257 Saddle Road |
| 2. John W. Daniel | 257 Saddle Road |
| John W. Daniel | |
| 3. Kitty Francis | 212 Saddle Rd |
| Kitty Francis | Danville, Va |
| 4. Jose Bucno | 169 saddle rd |
| 5. Elizabeth A. Neal | 197 Saddle Rd, |
| Elizabeth A Neal | Danville, VA 24541 |
| 6. Wendy Eanes | 250 Saddle Rd, |
| Wendy Eanes | ^{not} interested in Danville, Va 24541
order but don't care if it comes down Saddle Rd |
| 7. | |

July 28, 2023

RE: Saddle Road Waterline Extension


Dear Property Owner,

You recently signed a petition indicating your interest in a waterline extension along Saddle Road to obtain a connection to the public water system.

If this extension is approved by the Board of Supervisors, you will be required to pay a connection fee in the amount of \$2,750.00 plus you will be responsible for any expense necessary to connect from the water meter at the street to your house or to the nearest connection to your existing water system. The connection fee can be financed at \$50 per month or can be paid in full at a reduced fee of \$2,500.00.

In order to further support your request to the Board of Supervisors, please indicate your understanding of the terms outlined herein by signing the below and returning this form to us in the enclosed, stamped envelope prior to August 7, 2023 (or can be emailed to publicworks@pittgov.org)

Sincerely,



Chris Adcock
Director of Public Works

We the undersigned residents of Saddle Road agree, if a public water main is provided, to connect to the system at the fees & requirements outlined above and on the enclosed information sheet entitled "Horseshoe Road Waterline Project, Customer Information Sheet". We also understand that if connection is not made prior to the completion of the project, the connect fee will increase to \$7,500.00.

Dennis Francis DENNIS FRANCIS
Property Owner (printed name) Address

Dennis Francis 112 SADDLE RD DANVILLE, VA
Signature

July 28, 2023

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John W. Daniel
Property Owner (printed name)

257 Saddle Road
Address

John W. Daniel
Signature

Saddle Road Water Extension Construction Cost ESTIMATE				
Item	Quantity	Unit	Unit Price	Cost
Remobilization	1	LS	\$500	\$500
6" PVC Waterline	450	LF	\$41	\$18,450
Fire Hydrant Assembly	1	EA	\$8,670	\$8,670
2" PVC Waterline	300	LF	\$23	\$6,900
Blow-off Assembly	1	EA	\$2,550	\$2,550
Driveway Repairs	1	LS	\$2,300	\$2,300
Services	5	EA	\$1,700	\$8,500
			Total =	\$47,870

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Staff Report

Agenda Title:	Ameresco County Facilities Improvements Funding Discussion (15 minutes)		
Staff Contact(s):	Chris Adcock		
Agenda Date:	August 15, 2023	Item Number:	6.b.
Attachment(s):	1.	PC_Ameresco 100% IGEA Presentation	
	2.	Ameresco study financing	
Reviewed By:	JVH		

Over the last year, Ameresco, an energy efficiency company, has been performing an investment-grade energy audit ("IGA") of all County buildings. The IGA performs a very detailed investigation into energy use and develops proposed measures that can provide improvements to the facilities, while saving energy expenses that can then be used to help pay for the building improvement measures. County Staff has reviewed the completed IGA and identified the measures that provide the greatest benefit to the County, improve the conditions and comfort issues inside its facilities, and address some significant deferred maintenance issues that, if left unaddressed, could cause significant problems. One (1) of the County's buildings, the Moses Building, which houses the County's Sheriff's Office, was constructed in 1938, and has significant issues including old windows, which allow moisture intrusion, inefficient window air-conditioning units, and an older, inefficient steam boiler heating. In addition to a new HVAC system and new windows for the Moses Building, other identified improvements include HVAC control upgrades at fourteen (14) County buildings, boiler and air handling unit replacements at the Martin Administration Building, air handling unit replacements at the Human Services Building, and a new HVAC system serving the older sections of the Courthouse Complex.

County Staff has identified approximately \$400,000 from unused ARPA funds that can be utilized to pay for the Human Services Building portion, as that would be a qualified expense based on that building's use. County Staff

recommends financing the remainder for a maximum 15-year term. At current interest rates, it would result in an annual payment of approximately \$375,000 - \$400,000; said amount will need to be budgeted annually. Ameresco has been awarded several state cooperative contracts for its related services that meet County procurement requirements.

County Staff seeks Board authority to proceed with the facility improvements and related financing as described above.

Pittsylvania County

100% Investment Grade Audit Review

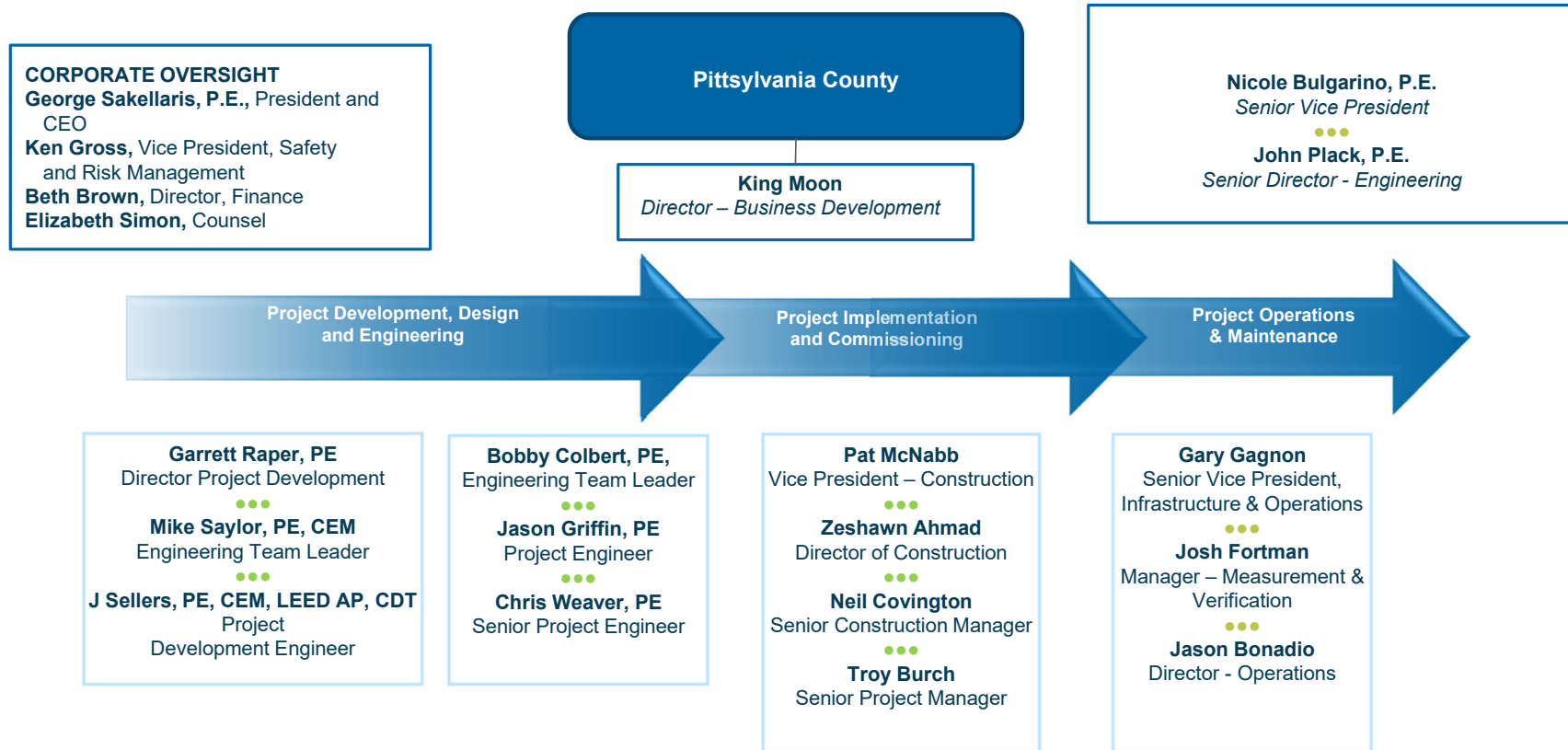
June 7th, 2023



ameresco.com



Key Members – Project Development Team



Project Understanding

Pittsylvania County

- Buildings: Survey included 20 buildings, specifically the Moses, Martin Administration, Courthouse and the Human Services Building
- Surveyed approximately 215,000 sq. ft. of building area with an annual utility spend of over \$400,000.

What we found:

- Antiquated or inefficient lighting systems
- Mechanical equipment failures
- Thermal comfort issues
- Many of the systems not operating or not operating properly
- Maintenance issues
- Lack of a functional building automation system

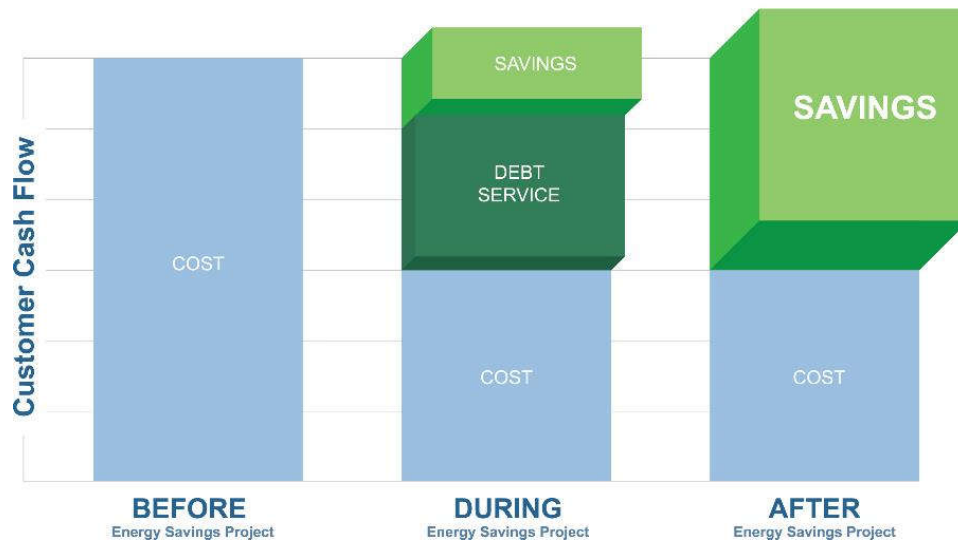


Building Value with Energy Savings Programs

Spend Money on Buildings, Not Utilities

Performance Contracting: A Budget-Neutral Solution

■ Energy & O&M Cost ■ ESCO & Financial Debt Service ■ Savings *Illustration only, % of savings varies from project-to-project*



Redirect funds from utilities and operations and put it towards
Improving environments and building infrastructure

- Ameresco's Smart Energy Solutions reduce energy consumption and costs with capital projects and operational modifications
 - Energy savings becomes an additional revenue stream to fund capital projects
 - Budget-neutral solutions place energy-efficient upgrades within financial reach
- Energy Savings Programs allow customers to renew facilities without capital expenditures
 - Guaranteed performance and cost savings verified through the Measurement and Verification process.
 - Upgrades are funded by cost and operational savings
 - Energy savings from the project stays with the owner during and after the project term

Technical Methodology

Ameresco used the following methods during our IGA

1. Data acquisition through existing building prints
2. Utility bill analysis for data fidelity and completeness
3. Site surveys for discovery of needs
4. Installation of datalogging devices
5. Equipment inventory of major systems and devices
6. Datalogging device retrieval and download
7. Energy model calibrated to utility usage and profiles, then used to calculate ECM savings
8. Created detailed scopes of work and solicited bids from multiple contractors
9. Conducted Contractor walk-throughs
10. Compiled finance model: project implementation costs, on-going costs, and savings



Baseline Utility Summary

Pittsylvania County
Utility Data Summary
Fiscal 2020-22

Facility Name	ID	GSF Area (SF)	Cost		Annual Electric						Annual Fossil Fuel				Performance			Water & Sewer				
			Annual Cost (\$)	Unit Cost (\$/SF)	Demand (kW)	Energy Consump (Peak kWh)	Demand Cost \$	Peak Energy Cost \$	Total Cost	W/Sqft	kWh/Sqft	Natural Gas (Therms)	Natural Gas Cost \$	Propane (Gallons)	Propane Cost \$	Total MMBtu	kWh/Sqft	Fossil Fuel (Mbtu/Sqft)	Annual EUI (Mbtu/Sqft)	Water (kGallons)	Water Cost \$	Gal/Sqft
Moses Building	MB	15,000	\$23,676	\$1.58		184,613		\$17,775	\$17,775	0.0	12.3	5,838	\$5,358		584	12.3	38.9	80.9	48	\$543	3.2	
Courthouse Complex	CC	40,000	\$82,456	\$2.06	2,087.7	754,800	\$36,909	\$28,035	\$64,944	4.3	18.9	11,794	\$17,097		1,179	18.9	29.5	93.9	12	\$415	0.3	
Human Services Building	HSB	28,000	\$59,126	\$2.11	1,750.0	603,133	\$30,884	\$22,900	\$53,783	5.2	21.5	2,974	\$2,691		297	21.5	10.6	84.1	193	\$2,652	6.9	
Martin Administration Building	MAB	10,970	\$31,199	\$2.84	864.3	323,600	\$16,087	\$14,187	\$30,274	6.6	29.5	65	\$392		6	29.5	0.6	101.3	41	\$533	3.7	
Public Works Office	PWO	6,725	\$10,744	\$1.60		37,200		\$3,923	\$3,923	0.0	5.5			2,826	\$6,821	258	5.5	38.4	57.2		0.0	
Chatham Library	CL	8,850	\$14,844	\$1.68		108,100		\$10,625	\$10,625	0.0	12.2	2,709	\$3,689		271	12.2	30.6	72.3	45	\$530	5.1	
Gretna Library	GL	7,000	\$11,486	\$1.64	453.6	103,240	\$909	\$10,046	\$10,955	5.4	14.7				0	14.7	0.0	50.3	19	\$531	2.8	
Brosville Cascade Library	BCL	2,400	\$7,916	\$3.30		39,774		\$7,640	\$7,640	0.0	16.6				0	16.6	0.0	56.6	12	\$276	5.1	
Mt. Hermon Library	MHL	5,000	\$8,725	\$1.75		45,725		\$8,149	\$8,149	0.0	9.1				0	9.1	0.0	31.2	12	\$576	2.4	
Landfill Buildings	LB	12,473	\$22,793	\$1.83		109,796		\$17,008	\$17,008	0.0	8.8			3,000	\$5,785	274	8.8	22.0	52.0		0.0	
Emergency Management Department	EMD	1,978	\$3,751	\$1.90		20,831		\$2,233	\$2,233	0.0	10.5	782	\$1,105		78	10.5	39.5	75.5	7	\$413	3.5	
911/ Community Development	911	5,040	\$17,173	\$3.41		156,187		\$14,616	\$14,616	0.0	31.0	960	\$1,868		96	31.0	19.0	124.8	60	\$689	11.8	
Public Safety Radio/Storage	PSS	3,000	\$3,060	\$1.02		28,425		\$3,060	\$3,060	0.0	9.5				0	9.5	0.0	32.3			0.0	
Animal Control	AC	1,350	\$3,050	\$2.26		12,229		\$1,970	\$1,970	0.0	9.1			433	\$1,080	40	9.1	29.3	60.2		0.0	
Parks & Recreation /Community Center	PRCC	13,800	\$18,506	\$1.34		137,093		\$13,059	\$13,059	0.0	9.9	5,336	\$4,569		534	9.9	38.7	72.6	76	\$877	5.5	
Elections and Training Center	ETC	10,400	\$11,865	\$1.14		55,798		\$5,849	\$5,849	0.0	5.4	3,438	\$5,569		344	5.4	33.1	51.4	5	\$448	0.4	
Public Safety Station 4	PSS4	9,600	\$6,250	\$0.65		18,470		\$2,351	\$2,351	0.0	1.9			2,131	\$3,899	195	1.9	20.3	26.8		0.0	
Pet Center	PC	20,000	\$56,469	\$2.82	688.0	576,247	\$24,743	\$24,034	\$48,778	2.9	28.8				0	28.8	0.0	98.3	503	\$7,691	25.1	
Hancock Building	HB	13,800	\$9,089	\$0.66		91,100		\$8,737	\$8,737	0.0	6.6				0	6.6	0.0	22.5	17	\$352	1.3	
Totals		215,386	\$402,178	\$1.87	5,843.6	3,406,361	\$109,532	\$216,197	\$325,728	2.3	15.8	33,893	\$42,337	8,389	\$17,585	4,155	15.8	19.3	73.3	1,049	\$16,527	4.9

What Does Our Project Accomplish?

Project consists of:

- Addresses much needed **capital improvements** throughout Pittsylvania County
- Project provide improvements at all buildings except the Pittsylvania County Jail
- Provides **\$4.39M** in GEPC energy efficiency and capital improvements
- Includes **\$2.3M** in capital improvements for AHU and Boiler Replacements at the Martin Administration, Human Services and Courthouse buildings.
- **Reduction** in annual utility costs by **\$49,731**
- Annual county building energy costs **reduced by 13%**
- Additional benefits from the project include emissions reductions equivalent the reduction of over **96 metric tons of CO2**. This level of reduction would be equivalent to removing **18 cars** from the road or planting **22 acres** of pine or fir forest.

Base Project Recommendations

Addresses most immediate needs

Project consists of:

- HVAC Equipment Replacements and Upgrades
- Comprehensive Building Automation System (BAS) installation with setbacks and scheduling
- HVAC upgrades at the Courthouse
- HVAC and Boiler Replacements at the Martin Administration, and Human Services Building.



ECM List

Pittsylvania County, VA		Lighting System Improvements - Int	Lighting System Improvements - Ext	HVAC Controls Upgrades	VRF System	Window Replacements	Boiler Replacement	Replace Inlet Guide Vanes with VFD	SZ AHU Conversion	Capital Improvements - MAB AHU Replacements	Capital Improvements - HSB AHU Replacements	Capital Improvements - CC Boiler Replacements	0	0	Capital Improvements - HVAC Replacement CC - VRF System
Facility		1	2	3	4	5	6	7	8	9	10	11	12	13	14
Moses Building	MB				X	X									
Courthouse Complex	CC			X				X							X
Human Services Building	HSB			X							X				
Martin Administration Building	MAB			X			X			X					
Pittsylvania County Jail	PCJ														
Public Works Office	PWO			X											
Chatham Library	CL			X											
Gretna Library	GL			X											
Brosville Cascade Library	BCL			X											
Mt. Hermon Library	MHL			X											
Landfill Buildings	LB			X											
Emergency Management Department	EMD			X											
911/ Community Development	911														
Public Safety Radio/Storage	PSS														
Animal Control	AC			X											
Parks & Recreation /Community Center	PRCC			X											
Elections and Training Center	ETC			X											
Public Safety Station 4	PSS4			X											
Pet Center	PC														
Hancock Building	HB														

**Project Value:
\$4.39 Million**

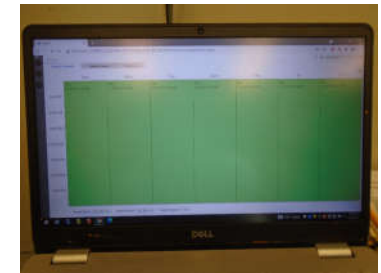
HVAC Controls Upgrades

Project consists of:

- Per trending data, all of the county facilities logged were shown to operate without scheduling or night setback controls. Buildings were shown to be either over conditioned or forced to operate longer than required to maintain space conditions.
- Ameresco will provide integration to the existing building automation systems at the Martin Administration, new section of the Courthouse and the Human Services building to allow for temperature setpoint and scheduling control.
- New equipment shall be integrated into these existing building automation systems.
- Ameresco will provide smart wi-fi enabled thermostats at the remaining locations, except for those locations that need 24/7 operation. These devices shall control the existing packaged HVAC equipment to allow for temperature setpoint and scheduling control.



Pneumatic System at Martin Admin.



Tridium Facility Explorer system at HSB with schedule set at 24/7



JCI Metasys Control System at the Courthouse.

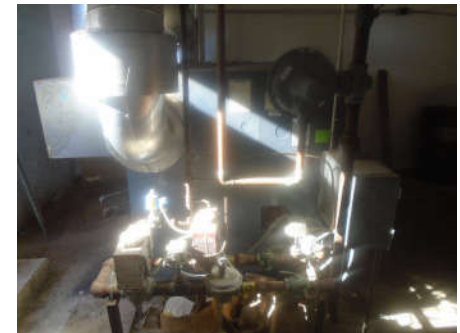
Variable Refrigerant Flow (VRF) System – Moses Building

Project consists of:

- Ameresco will replace the existing window AC units and steam boiler system serving the Moses building with a high efficiency variable refrigerant flow system.
- The existing boiler provides steam to radiators without any means of temperature control. This causes the building to become overheated during the heating seasons and the window ac units are required offset this additional heating load to provide space comfort. This simultaneous heating and cooling is very inefficient and can not maintain comfort levels
- The new system will include 44 indoor wall mounted cassettes to provide conditioned air throughout the building. The new cassettes have the ability to provide heating and/or cooling to the space to maintain temperature setpoints for each thermal zone.
- The new system will eliminate the simultaneous heating and cooling that is currently occurring throughout the building.
- The proposed system cost and savings are based on the availability for the utility to provide 3-phase power to the site. If only 1-phase power is available, the design must change to include more outdoor units that can only provide heating or cooling at one time.



Example of existing Window AC units and Steam Radiators at Moses.



Existing Steam Boiler at the Moses Building.

Window Replacements

Project consists of:

- Replace 91 of the existing windows with high efficiency windows at the Moses Building.
- Replacement windows shall be “West Elite” double hung windows with Low-E glass, with grids.
- Windows designed for low infiltration.
- Windows will be provided with aluminum exterior trim.



Back side of the Moses Bldg with existing single pane windows and AC units.



Front side of Moses building.

Boiler Replacements

Project consists of:

- Ameresco will replace the existing electric boiler serving the Martin Administration Building with a new high efficiency gas-fired boiler.
- This unit provides hot water heat for the buildings and serves the variable air volume terminal reheat boxes.
- The existing unit is approaching the end of its useful life.
- Also, the unit is very expensive to operate due to the building's high demand electrical rate. Ameresco will work with the county to have this electrical rate adjusted in accordance with the revised utility consumption.



Existing electric boiler serving the Martin Administration bldg.

Replace Inlet Guide Vanes with VFD

Project consists of:

- Ameresco will lock open the existing inlet guide vanes that modulate air flow at AHUs 2 & 3, serving the new section of the courthouse. The vanes are currently frozen in position and not function properly
- Install premium efficiency inverter duty motors and VFD for AHU-2 &3. AHUs will be integrated into existing building automation system with a Tridium Overlay.
- Implementation shall improve the following:
 - Reduce fan energy consumption and outdoor air intake
 - Reduce wear on motors and fan systems
 - Provide precise levels of temperature control
 - Improve moisture removal from air stream



Existing inlet guide vane at AHU-2.



Existing actuator rod at IGV, currently broken.

Capital Improvements - Martin Administration Building (MAB) AHU Replacements

Project consists of:

- Replace existing two (2) rooftop units at the Martin Administration Building.
- Units have been shown to have excessive coil damage and have had numerous compressors fail and need replacements.
- These replacements include the following: AHU-1 (15 ton) and AHU-2 (15 ton)
- New units will be integrated into existing building automation system.



Existing AHU at the Martin Bldg. showing coil fins with extreme damage from hail.

Capital Improvements – Human Services Building (HSB) AHU Replacements

Project consists of:

- Replace existing three (3) rooftop units at the Human Services Building.
- Units have been shown to have excessive coil damage and have had numerous compressors fail and need replacements.
- These replacements include the following: AHU-2 (27 ton), AHU-3 (29 ton), AHU-5 (20 ton)
- New units will be integrated into existing building automation system.
- Units AHU-1, AHU-4, AHU-1a and AHU-2a shall remain intact and do not warrant replacement at this time.



Existing AHU serving HSB. Units are over their useful life and are in need of replacement. Units shown to have similar hail damage at coil fins.

Capital Improvements – Courthouse – VRF Replacements

Project consists of:

- Existing hydronic piping is past its useful life and was observed to be flaking and in various states of deterioration. A piping failure could cause a catastrophic damage within the historical records room.
- This system will eliminate the need for the boilers, chiller, cooling tower, pumps, flue piping and heat exchangers in the mechanical room.
- Project will remove asbestos insulation found in the mechanical room, and associated piping.
- Replace the existing hydronic fan coil units serving the two oldest sections of the courthouse with a 60-ton variable refrigerant volume system.
- Project will also include the replacement of the existing cooling only multizone unit that serves the courtroom with new heating / cooling units for each zone.
- Project will remove the existing fan coils, steam radiators and window ac units and replace with heating / cooling heat pump cassettes.



Next Steps

- Finalize project scope with PC input **2-3 weeks** - Ameresco
- Finalize funding methodology **2-3 weeks?** – Pittsylvania County
- Finalize PC IGA documents and Energy Savings Agreement **6 weeks** - Ameresco





Thank You!

Ameresco, Inc.

5550 77 Center Drive
Suite 380
Charlotte, NC 28217

ameresco.com

Pittsylvania County – Cash Flow Analysis

See Selection Sheet

Pittsylvania County, VA

Selected Building Improvement / Energy Conservation Measures

Measure Number from Study	Measure / Work Item	Building	Measure Costs	O&M Savings	Energy Savings	Savings	Rebates	Measure Cost After Rebate	Simple Payback (years)	Percent Project Savings
3	HVAC Controls Upgrades	Various Buildings to include: Courthouse Complex, Human Services Building, Martin Admin Building, Public Works Building, Chatham Library, Brosville Library, Mount Hermon Library, and Parks & Rec/Community Cntr	\$ 303,400	\$ -	\$ 30,936	\$ 30,936	\$ -	\$ 303,400	9.81	61.8%
4	VRF System	Moses Building (MB)	\$ 1,481,180	\$ -	\$ 3,843	\$ 3,843	\$ -	\$ 1,481,180	385.42	7.7%
5	Window Replacements	Moses Building (MB)	\$ 110,530	\$ -	\$ 301	\$ 301	\$ -	\$ 110,530	367.21	0.6%
6	Boiler Replacement	Martin Admin Building (MAB)	\$ 74,989	\$ -	\$ 10,277	\$ 10,277	\$ -	\$ 74,989	7.30	20.5%
7	Replace Inlet Guide Vanes with VFD	Courthouse Complex (CC)	\$ 54,146	\$ -	\$ 1,192	\$ 1,192	\$ -	\$ 54,146		
8	Air Handling Units (AHU) Replacement	Martin Admin Building (MAB)	\$ 114,682	\$ -	\$ 308	\$ 308	\$ -	\$ 114,682	371.80	0.6%
9	Air Handling Units (AHU) Replacement	Human Services Building (HSB) - H G Mcghee Dr	\$ 419,140	\$ -	\$ 375	\$ 375	\$ -	\$ 419,140	1,118.00	0.7%
10	HVAC Replacment - VRF System	Courthouse Complex (CC)	\$ 1,829,521	\$ -	\$ 2,798	\$ 2,798	\$ -	\$ 1,829,521	653.92	5.6%
TOTAL COST OF MEASURES =			\$ 4,387,588	\$ -	\$ 50,030	\$ 50,030	\$ -	\$ 4,387,588	87.70	100.0%

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Information Only

Agenda Title:	General Rezoning Public Hearing Notice, Advertising, and Signage Discussion (15 minutes)		
Staff Contact(s):	Emily Ragsdale		
Agenda Date:	August 15, 2023	Item Number:	6.c.
Attachment(s):	None		
Reviewed By:	JVH		

This item was placed on the Board's Work Session Agenda by Supervisor Ingram. Emily S. Ragsdale, Community Development Director, will facilitate discussion with the Board regarding planning and zoning public hearing notices, advertising, and signage.

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Closed Session

Agenda Title:	Closed Session (Property Acquisition)		
Staff Contact(s):	Dave Arnold		
Agenda Date:	August 15, 2023	Item Number:	8.a.
Attachment(s):	None		
Reviewed By:	JVH		

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(3)
 Subject Matter: Property Acquisition (Hurt Property)
 Purpose: Review/Discussion Regarding the Same

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS

EXECUTIVE SUMMARY

Closed Session

Agenda Title:	Closed Session (Legal)		
Staff Contact(s):	Vaden Hunt		
Agenda Date:	August 15, 2023	Item Number:	8.b.
Attachment(s):	None		
Reviewed By:	JVH		

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(8)
 Subject Matters: Southside Housing Development Rezoning; Fire and Rescue Service Agreement
 Purpose: Consultation with Legal Counsel/Legal Advice and Discussion Regarding the Same

PITTSYLVANIA

COUNTY, VIRGINIA

BOARD OF SUPERVISORS EXECUTIVE SUMMARY

Action Item

Agenda Title:	Closed Session Certification		
Staff Contact(s):	Kaylyn McCluster		
Agenda Date:	August 15, 2023	Item Number:	9.a.
Attachment(s):	None		
Reviewed By:	JVH		

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS' CLOSED MEETING CERTIFICATION

BE IT RESOLVED that at the Pittsylvania County Board of Supervisors' ("Board") Work Session on August 15, 2023, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge, only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act ("Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	<u>Vote</u>
Nancy K. Eanes	Yes/No
William V. ("Vic") Ingram	Yes/No
Ronald S. Scearce	Yes/No
Robert M. Tucker, Jr.	Yes/No
Robert ("Bob") W. Warren	Yes/No
Timothy W. Dudley	Yes/No
Darrell W. Dalton	Yes/No