

Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

June 22, 2023

Pittsylvania County Community Center

I. Call to Order

Ms. Sandy Irby, Director Children's Health Services, Danville-Pittsylvania Community Services, called the meeting to order at 2:00 p.m.

II. Roll Call:

The following Team members attended the meeting.

Ms. Sandy Irby, Chair, Director Behavioral Health Services, Danville-Pittsylvania Community Services

Ms. Katherine Waller, RN Supervisor, Health Department

Ms. Dawn Loving, Director, Pittsylvania County Court Services Unit, 22nd District

Ms. Regina Barger, Director, Pittsylvania County Department of Social Services

Ms. Ann Cassada, Pittsylvania County Schools

Mr. Robert Tucker, Pittsylvania County Board of Supervisors

Sheriff Taylor, Pittsylvania County Sheriff's Office

Ms. Monica Karavanic, Private Provider, participated by phone

Also attending the meeting are Ms. Cheryl Boswell, CSA Coordinator, and Sandy Ritchie, Office Coordinator.

III. Public Comment: No Public Comment.

IV. Approval of Agenda:

Ms. Irby asked if anyone had any additions or corrections to the agenda. Ms. Cassada made a motion for the agenda to be approved as amended to reflect the addition of letter D. for the Annual Risk Assessment to be added to the June 22, 2023, agenda under New Business. Sheriff Taylor seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Waller made a motion to approve the April 2023 minutes and the April 2023 Pool Report. The motion was seconded by Ms. Cassada. Motion passed. Ms. Karavanic asked for the minutes to be amended to reflect her attendance at the last meeting upon further review it was determined that she was not in attendance at the last meeting.

VI. New Business:

- A. Agency Updates –** DPCS; Ms. Irby shared DPCS have hired a new telehealth clinician but is still in need of another clinician; PCS; Ms. Cassada shared that the next Health Collaborative meeting would be next Tuesday 06/27/2023 @9AM; Health Department; Ms. Waller shared that PATHS will be having mobile clinics for 7th and 12th grade mandated vaccinations; Sheriff's Department; Sheriff Taylor spoke about the July 31st Active Shooter Training that is scheduled. SOVAH, Centra and First Rescue are all involved with this training.
- B. Audit Findings-** Ms. Boswell received the findings from the audit on 5-9-2023. She has met with Ms. Hunt (County Attorney), Mr. Turille (County Administrator), and Ms. Van Der Hyde (Director of Finance). Ms. Boswell has completed an update to the Board to explain why there is a recoup of monies (\$33,449.93) and what has been put in place to prevent it in the future. If there are any other issues or concerns from the Board of Supervisors, Ms. Boswell will bring them to the attention of CPMT.
- C. Chair/Vice Chair Vote-** At the May meeting the Nomination Committee presented their nominations of Ms. Irby as Chair and Ms. Cassada as Vice Chair for FY 2024 All approved this nomination.
- D. CPMT Parent Representative-** Courtney Dickens has volunteered as CPMT Parent Representative Ms. Cassada made a motion to approve Courtney Dickens as the CPMT Parent Representative and Ms. Van Der Hyde seconded that motion. Ms. Boswell will take this nomination to the Board of Supervisors in July for approval.
- E. Annual Risk Assessment Survey-** Ms. Boswell shared the Annual Risk Assessment Survey with CPMT. The survey will be submitted to OCS after this meeting.

VII. Old Business

- A. CSA Conference Registration-** Ms. Boswell shared registration is open, and she will be working on that in the coming weeks. Ms. Boswell requested the Directors get a list of those who will be going to her as soon as possible and changes can be made later if needed. Ms. Boswell, also shared CSA, was able to secure rooms at the Hotel Roanoke this year for all of the Team.

Closed Meeting:

Ms. Irby asked for a motion to go into the closed meeting.

Ms. Van Der Hyde - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Sheriff Taylor, followed by a voice vote: Ms. Waller, yes; Ms. Irby, yes; Ms. Barger, yes; Ms. Loving, yes; Ms. Cassada, yes; Sheriff Taylor, yes; Mr. Tucker, yes; Ms. Van Der Hyde, yes; Ms. Karavanic, yes. Motion passed.

Return to Open Meeting:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Waller, followed by a voice vote: Ms. Waller, yes; Ms. Irby, yes; Ms. Barger, yes; Ms. Loving, yes; Ms. Cassada, yes; Captain Webb, yes; and Mr. Tucker, yes. Motion passed.

Certification:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711 were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Motion was seconded by Ms. Waller, followed by a voice vote: Ms. Waller, yes; Ms. Irby, yes; Ms. Barger, yes; Ms. Loving, yes; Ms. Cassada, yes; Sheriff Taylor, yes; and Mr. Tucker, yes; Ms. Van Der Hyde, yes; Ms. Karavanic, yes. Motion passed.

Ms. Irby asked for a motion to approve Pittsylvania County Schools cases PCS-FY22-23/06-01 through 06-16 in the amount of \$140,101.22. The motion was made by Ms. Cassada and seconded by Sheriff Taylor. Motion Passed.

Ms. Irby asked for a motion to approve Pittsylvania County Schools cases PCS-FY23-24 06-01 through 06-12 in the amount of \$55,468.56. The motion was made by Ms. Cassada and seconded by Ms. Waller. Motion Passed.

Ms. Irby asked for a motion to approve Pittsylvania County Mandated cases PCFY22-23/06-01 through 06-04 in the amount of \$97,840.82. The motion was made by Mr. Tucker and seconded by Ms. Cassada. Motion Passed.

Ms. Irby asked for a motion to approve Pittsylvania County Mandated cases PCFY23-24/06-01 through 06-40 in the amount of \$206,879.65. The motion was made by Sheriff Taylor and seconded by Mr. Tucker. Motion Passed.

Ms. Irby asked for a motion to approve Pittsylvania County Non-Mandated cases PCFY23-24/06-41 through 06-43 in the amount of \$24,780.00. The motion was made by Mr. Tucker and seconded by Ms. Waller. Motion Passed.

Ms. Cassada made a motion to adjourn the meeting which was seconded by Sheriff Taylor. The meeting was adjourned.