

**Pittsylvania County Public Library**  
**Executive Committee of the Board of Library Trustees**  
**March 13, 2023**

The Executive Committee of the Board of Trustees of the Pittsylvania County Public Library met on Monday, March 13, 2023, in the History Research Center & Library. The meeting was called to order at 3:03 p.m. by Karen Eades, Chair. Members present were Karen Eades and Janice Fitts.

The consent agenda including the agenda, minutes of the meeting of January 9, 2023, the operations and financial reports for January 2023, and the director's report, were read and approved on a motion by Janice Fitts, seconded by Karen Eades. Motion passed unanimously.

The director presented the County Holiday Closings for 23/24 and discussed the status of the director performance evaluation by the personnel committee.

Rhonda presented the director's report including the need for a new phone number for the Gretna Branch and the progress made by the IT staff to transition the Kiosk terminals to print release stations and the implementation of credit card scanners at each branch. A credit card policy is being drafted and will be presented at the next board meeting.

Updates on the Gretna renovations were discussed. The executive committee was informed that the budget is still in review and the library is waiting to hear from the county.

Karen Eades adjourned the executive committee meeting at 3:40 seconded by Janice Fitts.

The next full board meeting is scheduled for April 17, 2023 at 4:30 at the History Center.

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Karen Eades