



Pittsylvania County Electoral Board
110 Old Chatham Elementary Lane
Chatham, Virginia 24531

BOARD MEMBERS
Sandra Gilbert, Chairman
Lester Terry, Vice Chairman
Brenda S. Arthur, Secretary

The Electoral Board of Pittsylvania County met on August 21, 2020, at 11:00 a.m. with all Board members present. Motion was made by Ms. Arthur to approve the agenda as presented, seconded by Mr. Terry and unanimously approved.

Motion by Lester Terry to approve the Agenda, seconded by Sandra Gilbert and unanimously approved. Motion was then made by Sandra Gilbert, seconded by Lester Terry to approve the minutes of the last meeting. The minutes were approved.

There was no new business to discuss at this time. Mrs. Keesee, Registrar, then gave her report and explained the safety measures to be taken at each Precinct at the direction of the State regarding COVID-19. She said that everyone entering a Precinct must have their temperatures checked and answer questions each day; sanitation wands will be provided for each Precinct; all door handles etc. are to be sanitized each day and all day. Sanitation supplies will be in the supply bags given to the Chief of each Precinct. There have been over 3,100 requests for "vote by mail". During the last Presidential election, there were only 1,000 absentee ballots cast.

CARES ACT FUNDING just awarded \$11 million to the State Board. We will get \$68,000 from the State Board of Elections and from the CARES ACT \$25,000 of that money will be used for temporary staffing of the Ag Center and use of the Ag Center itself.

Mrs. Keesee then advised the Board that she had contacted the Old Dominion Agricultural Center for using the facility for "early voting for the 2020 Presidential Election. The cost will be \$1,400 for 3 conference rooms and the entire auditorium room for 8 weeks. One conference room will be used for training and the second room will be used for early voting in the same space. This has not been approved yet, but has been submitted to the State Board for approval. We will set up on September 14 and be open on September 18, 2020 from 9-5, Monday through Friday through October 31, 2020, when absentee voting ends. There will be drive-through curbside voting on Saturday, October 24 and October 31, 2020 from 9-5. Mrs. Keesee has asked for temporary full time workers and we will be using part of the KARES Act money to pay for this. Glenda Clark Motley and Cathy Angier will coordinate a list of workers. The newspapers will be notified about I.D. requirements and absentee ballots.

Election Official assignments were then made. There will be a PPE Officer at all precincts to make sure everyone stays 6 feet apart and all stations sanitized in the privacy booths. Blue painter tape or round circles will be provided for each precinct to mark where to stand 10 feet away. "I VOTED" stickers will be available for Election Officials to give out as the voters leave. The CAP Precinct will start work the week before Election Day to make sure ballots mailed are ok.

Training Sessions for Election Officials are as follows:

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| Saturday, October 3 | 10:00 a.m. to 3:00 p.m. |
| Monday, October 5 | 6:00 p.m. |
| Tuesday, October 6 | 10:00 a.m. |
| Wednesday, October 7 | 10:00 a.m. |
| Thursday, October 8 | 6:00 p.m. |
| Friday, October 9 | 10:00 a.m. |
| Monday, October 12 | 10:00 a.m. and 3:00 p.m. |

Programming of the machines will be on October 29 and if needed October 30 at 9:30 a.m.

David Smitherman, County Administrator, advised that he had found a new facility for the Registrar and Electoral Board and presented it to the Board of Supervisors with absolutely no input from the Registrar nor the Electoral Board and also had hired an architect. Kares Act Funding will provide \$5 million in relation to COVID. Mrs. Keesee has scheduled for us to meet with Richard Hicks, Assistant County Administrator, David Smitherman, County Administrator, Vaden Hunt, County Attorney on August 24, 2020, at 2:00 p.m. Ms. Keesee said that the facility is 9,500 square feet, and we need the entire facility. CSA is moving in our present building.

There being no further business to come before the meeting, the same was adjourned.

Respectfully submitted,



Brenda S. Arthur, Secretary

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