



Pittsylvania County Electoral Board
110 Old Chatham Elementary Lane
Chatham, Virginia 24531

BOARD MEMBERS
Raymond Ramsey, Chairman
Sandra Gilbert, Vice Chairman
Brenda S. Arthur, Secretary

MEETING AGENDA
Thursday, February 9, 2017

- I. ✓ Call to Order
- II. Approval of Agenda
- III. Old Business
Approval of minutes from November 9, 2016
- IV. ✓ New Business
 - A. Reports and Updates from Registrar - *see attached*
 - B. Appointment of Officers of Election - *none*
 - C. Discussion of Homestead Conference - *see attached*
- V. Other Business
- VI. Adjournment



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The Electoral Board of Pittsylvania County met on Thursday, February 9, 2017, at the office of the Board at 10:00 a.m. Mr. Ramsey was absent due to a family emergency. Mrs. Arthur and Mrs. Gilbert were present and the Registrar/Director of Elections, Ms. Kelly Bailess, was also in attendance.

The meeting was called to order by Mrs. Gilbert, Vice Chairman. Motion was made by Ms. Arthur to approve the agenda and it was unanimously approved.

Under Old Business, Mrs. Arthur made a motion to approve the minutes of the November 9, 2016 meeting as presented and the motion was carried.

Under New Business, the Board voted to keep the officers of the Board as they currently stand, i.e.: Raymond Ramsey, Chairman; Sandra Gilbert, Vice Chairman and Brenda Arthur, Secretary.

Also under New Business, Ms. Bailess gave her report on the Election Officials; precinct location issues/ equipment issues/upgrades and the upcoming VEBA meeting at The Homestead. A copy of her report is attached to these minutes.

There being no further business to come before the Board, the meeting was adjourned at 10:26 a.m.

Respectfully submitted,

Brenda S. Arthur, Secretary

/ms
Attachment

Electoral Board Meeting

Talking Points:

- Electoral Board Information Sheet – reorganizational meeting

Election Officials

- 704 – Clarence Echols, no longer wants to work, Gert may work as an EO if we need her. Gert asked several other workers if they wanted it and all of them said no, Cynthia Bennett may be interested. Or we could move someone like Michael Hairston or David Mitchell with experience as chief there?
- 607 – Dry Fork, Shelby no longer wants to be chief or work, Linda Echols said she would take over as Chief.
- 108- Joe Doss, fell in the parking lot, we have received an invoice to pay the rescue squad bill, and it has been turned over to workman's compensation.

Precinct Location Issues

- Mt. Hermon – I spoke with the building owner, she explained that they have removed the kitchen and refrigerator since they no longer need it. The Officials can use the magnolia room for their break area, but will need to bring coolers and such. They did know about the lights and had the breaker repaired so the lighting should not be an issue. The heat has been an issue since the building is so old, I have set up an arrangement to remind her a week before of the election and she will have the heat turned on a couple days in advance to help heat the building.
- Bachelors Hall – Ron Scarce, BOS Member has been by and called, he has reached out to the fire Chief Mr. Roberts, after many discussions we finally came to an understand and we can continue to use the fire station. Mr. Roberts is willing to work with us in any way he can, his issue is how the Election Chief spoke to him. He would like to have a written agreement so that we all know what is expected of both parties. I am going to have a meeting with Lynette Owens about what happened. Is there any recommendation on how you'd like this to be handled? *Carol Mills - husband - not working any more.*

Equipment Issues/ Upgrades

- 502 scanner has been sent to Print Elect for repairs, we have not received it back with any diagnosis as to what made it malfunction.
- We have removed all the printers and are in the process of making ballot style tickets for voters to be handed at the polls.
- I have been working with IT and the purchasing Department to purchase the software to upgrade our computers, it was the least expensive option that will do away with the connection issues we have had in the past. *Pollbooks - updating software.*
- I am attempting to reach out to PrintElect, BEC and other localities on selling the printers, paper, privacy booths and the DS200 carrying cases that we no longer need or use. The issue I am going to run into is with anything that was purchased with federal funds, I will have to do through ELECT before they can be sold/transferred.

VEBA Meeting

- Reservations and registrations have been submitted and paid.
- Agenda & Hotel Confirmations are ready if you'd like to take them with you.