

**N O T I C E O F M E E T I N G**

The Electoral Board of Pittsylvania County, Virginia, will meet on January 24, 2019, at 10:00 a.m., in the Office of the Electoral Board at One Chatham Elementary School Lane, Chatham, Virginia, to discuss the upcoming VEBA Conference and the appointment of Election Officials for the year.

Brenda S. Arthur  
Secretary



**Pittsylvania County Electoral Board**  
**110 Old Chatham Elementary Lane**  
**Chatham, Virginia 24531**

BOARD MEMBERS

Sandra Gilbert, Chairman  
Lester Terry, Vice Chairman  
Brenda S. Arthur, Secretary

The Electoral Board of Pittsylvania County, Virginia, met on January 24, 2019, at 10:00 a.m. at the Board Office in Chatham, Virginia. All Board members were present.

Motion was made to approve the Agenda, seconded and unanimously approved. Motion was then made to dispense with the reading of the minutes from the previous meeting. It was seconded and unanimously approved.

Under New Business, the Board discussed the VEBA Conference on March 8 through 10, 2019, at The Homestead. Mr. Terry has agreed to attend this meeting and Ms. Bailess made his reservation.

The Registrar then presented the proposed budget for 2019 that she will present to the County Administrator. The Board reviewed and discussed the budget with her and approved it as presented. Ms. Bailess is going to ask for one Part-time assistant with 20-30 hours per week and an additional staff member at Election time for six weeks. She also advised the Board that the ADA machines will need to be traded and/or upgraded soon and reviewed the service contract amounts with ES&S, etc. Ms. Bailess advised the Board that she has a meeting scheduled for January 29, 2019, at 3:30 to meet with the County Budget Persons ( i.e. Kim Vanderhyde and David Smitherman) if we would like to attend.

With the Election Official Training, Ms. Bailess wants to make a list of the dates and times for training of the Election Officials at the Community Center. As soon as we know when the next election will be, we will set the dates and times for our training sessions and let them know so they can plan their schedule for events at the center.

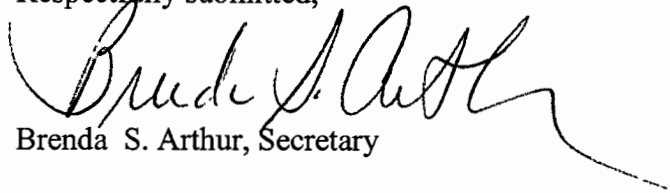
Mrs. Arthur then asked about the building where the voting machines are now stored. Is the building in condition to house these machines due to the fact that the building is vacant with no heat, air conditioning and the roof leaks. After discussion, the Board asked Ms. Bailess to contact the storage facility we were using for vacancy and possibly moving the equipment back there as soon as possible.

The Board then proceeded to appointment Election Officials to various precincts from forms filled out by individuals interested in serving. There were 13 Democrats, 3 Republicans, 1 Independent and 2 without any party affiliation listed.

Mr. Terry then moved to accept the Updates and Reports from the Registrar, report and information for the VEBA Conference and the Appointments of the Election Officials, seconded by Mrs. Gilbert and unanimously approved.

There being no further business to come before the meeting, the same was adjourned at 1:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brenda S. Arthur", with a long, sweeping underline that extends to the right.

Brenda S. Arthur, Secretary