

February 9, 2023
Regular Meeting

**Pittsylvania County Fire and Rescue Commission
Regular Meeting
February 9, 2023**

VIRGINIA: The Regular Meeting of the Pittsylvania County Fire and Rescue Commission was held on February 9, 2023, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia. Chairman – Callands/Gretna Rep – Ben Meeks, called the meeting to order at 6:30 PM. The following members were present:

Attendee Name	Title	Status
James Hollie	Dan River - Rep	Present
Ben Meeks	Callands/Gretna – Rep	Present
Alan Casper	Banister – Rep	Present
Ward Rowland	Tunstall – Rep	Present
Tim Cassell	Westover – Rep	Present
Bryan Shields	Chatham/Blairs – Rep	Present
Coleman Mayhew	Stauton River	Present
Kermit King	Northwest Quad - Rep	Present
Steve Stallings	Southwest Quad -Rep	Present
John Brown	Northeast Quad - Rep	Present
Bert Sellers	Southeast Quad - Rep	Present
Vic Ingram	Board of Supervisors Rep	Present
Dean Fowler	F&R Association	Present

AGENDA ITEMS TO BE ADDED

None

APPROVAL OF AGENDA

1. Motion to Approve Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kermit King – Northwest Quad – Rep.
SECONDER:	James Hollie – Dan River – Rep.
AYES:	Hollie, Meeks, Casper, Rowland, Cassell, Shields, Mayhew, King, Stallings, Brown, Sellers
ABSENT:	None

MINUTES APPROVAL

1. January FRC Meeting Minutes Approval (Staff Contact: Christopher Key)

Motion:

“I make a motion to approve the attached January FRC minutes as presented.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bert Sellers – Southeast Quad – Rep.
SECONDER:	James Hollie – Dan River – Rep.
AYES:	Hollie, Meeks, Casper, Rowland, Cassell, Shields, Mayhew, King, Stallings, Brown, Sellers
ABSENT:	None

PRESENTATIONS

None

HEARING OF THE CITIZENS

None

FIRE AND RESCUE ASSOCIATION REPORT

Chief Fowler advised at the last meeting we heard representation from the Danville hospital as well as the Office of EMS and we were asked to take a look at what the Fire and Rescue wanted to propose for the diversion situation. After much discussion, the Fire and Rescue Association wanted to ask the Commission to send a recommendation to the Board of Supervisors to let the hospitals know as of March 1st we are following the Office of EMS recommendations, we are not setting in the street, they will get the patients, and we are going to clear. Over the past few weeks, it has been a lot better.

COUNTY STAFF REPORTS

County’s Public Safety Director’s Report (Christopher Key)

Summary:

1. **Four for Life and ATL funding** – Is available for agencies. Turn in receipts for reimbursement.
2. **EMS Inspection** – Inspection starts up in March. Packets have been sent out.

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3. **Sheriffs Dept. Tabletop exercise** - April 6, 2023, at 1pm at the Old Dominion Ag Complex. The purpose of this training is to understand what each agencies capabilities are during a mass casualty event. The school system along with other jurisdictions will be participating. They want to have EMS personnel at each table to explain your processes when dealing with different levels of trauma, and protocols in place. They are asking for 20 people.

UNFINISHED BUSINESS

- a. Motion from the Fire and Rescue Association to send a letter to all the hospitals following the Office of EMS recommendation.

Motion:

“I make a motion to send that to the Board of Supervisors.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alan Casper – Banister – Rep
SECONDER:	John Brown – Northeast Quad – Rep.
AYES:	Hollie, Meeks, Casper, Rowland, Cassell, Shields, Mayhew, King, Stallings, Brown, Sellers
ABSENT:	None

NEW BUSINESS

- a. Board of Supervisors Communications, Vic Ingram spoke about the county’s budget calendar.
- b. Budget discussion – Chris Key lead discussion on the Fire and Rescue FY24 budget, it was presented to the finance committee and the County Administrator on January 23, 2023. All presented as one.
- c. Fire and Rescue Memorial update – Ben Meeks spoke about the project presentation to the board was stopped due to the property being managed by the school system. The Ad Hoc committee is meeting February 21, 2023, at 5p at Public Safety building. Vic Ingram spoke about the county owning the property the school board manages the property.
- d. Discussion of Radio Replacement, Director Key spoke about the portable radio replacement. There is no one radio that will talk to every county surrounding ours. Radio technicians are working on talk groups. CIP request in FY24 budget to replace 100 portable radios/per year at cost of \$1,300.00 each for a total cost of \$130,00.00/year.
- e. Chris Key spoke about the Controlled Substance Registry of schedule 6 drugs. Counties inspection was Monday February 6, 2023. They are waiting on results. Insurance would cover under malpractice, but no fines would be covered.

Fowler spoke about the Agencies intend to apply for CSR.

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- f. Insurance policy for Fire & Rescue, Kermit King spoke about insurance committee meeting yesterday with Mark Bowery VFIS representative. They will have to continue to meet and go over the policy, the policy renews in FY2025.
- g. ARPA funding, Dean Fowler spoke about status of the left-over ARPA Funding (\$11,588.45) from the Fire and Rescue Association meeting, it was recommended that we try to put into place a Countywide accountability system with the left-over funds. To have a countywide system, training, and triage system.

Motion:

“I make a motion to follow the Fire and Rescue Associations recommendation.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Hollie – Dan River – Rep.
SECONDER:	Bert Sellers – Southeast Quad – Rep.
AYES:	Hollie, Meeks, Casper, Rowland, Cassell, Shields, Mayhew. King, Stallings, Brown, Sellers
ABSENT:	None

- h. Ben Meeks led Bylaws discussion on the FRC Bylaws in Fire & Rescue Association President as a voting member in the tie vote. To change this the county ordinance would have to be changed.

Motion:

“I make a motion to remove the Association of any voting privileges make them a reporting member to the commission.”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bert Sellers – Southeast Quad – Rep.
SECONDER:	James Hollie – Dan River – Rep.
AYES:	Hollie, Meeks, Casper, Rowland, Cassell, Shields, Mayhew, King, Stallings, Brown, Sellers
ABSENT:	None

MATTERS FROM COMMISSIONERS

- D. Fowler – No matters
- V. Ingram – No matters
- J. Brown – No matters
- A. Casper – No matters

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B. Sellers – No matters

J. Hollie – No matters

C. Key – Burn Ban will go in effect 2/15-4/30/2023.

W. Rowland – No matters

T. Cassell – No matters

S. Stallings – No matters

B. Shields – No matters

C. Mayhew – No matters

K. King – Thanks to everyone. Keep the Haymore family in prayer in loss of Ron Haymore.

B. Meeks – Thanked everyone. We are headed in the good direction. Remember Short Family and Haymore Family in your prayers.

ADJOURNMENT

Motion to adjourn by Ben Meeks at 07:17 PM.