

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS**  
**WORK SESSION**  
**July 19, 2022**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' ("Board") Work Session was held on July 19, 2022, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531

**CALL TO ORDER (2:30 PM)**

Ingram Called the Meeting to Order at 2:30 PM.

**ROLL CALL**

The following Board Members were present:

| <b>Attendee Name</b>      | <b>Title</b>                          | <b>Status</b> | <b>Arrived</b> |
|---------------------------|---------------------------------------|---------------|----------------|
| William V. ("Vic") Ingram | Chairman - Tunstall District          | Present       | 2:05 PM        |
| Jessie L. Barksdale       | Vice Chairman - Banister District     | Present       | 2:10 PM        |
| Tim Chesher               | Supervisor - Dan River District       | Present       | 2:14 PM        |
| Darrell Dalton            | Supervisor - Callands-Gretna District | Present       | 2:14 PM        |
| Timothy W. Dudley         | Supervisor - Staunton River District  | Present       | 2:05 PM        |
| Ronald S. Scearce         | Supervisor - Westover District        | Present       | 2:30 PM        |
| Robert ("Bob") W. Warren  | Supervisor - Chatham-Blairs District  | Present       | 2:42 PM        |

**AGENDA ITEMS TO BE ADDED**

None.

**APPROVAL OF AGENDA**

Motion to approve Agenda.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Dudley  |
| <b>SECONDER:</b> | Dalton  |
| <b>AYES:</b>     | Ingram, Barksdale, Chesher, Dalton, Dudley, Scearce, Warren |

**PRESENTATIONS**

**a. Zoning Ordinance Mass Revision (Staff Contact: Emily S. Ragsdale); (Presenter: Berkley Group); (45 minutes)**

Rebecca Cobb and Caroline Vanterve, with the Berkley Group, introduced the Zoning Ordinance revision project. Their presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov). Dudley stated he would like to focus on solar facilities, buffers, as well as enforcement, because he gets a lot of complaints from citizens. Warren requested to look closely at the County's Ordinances and make it as easy as possible to residential and homebuilders, due to the need for additional housing in the County.

**STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS**

**a. Victim Witness Additional Funding Request (Contact: Bryan Haskins); (15 minutes)**

Haskins, Commonwealth's Attorney, stated his victim witness coordinator is retiring and he is in the process of hiring someone, but the salary is no longer competitive. He requested to increase the salary to \$50,000. Warren asked if there was any carryover money in Haskins' Budget, and Van Der Hyde confirmed that there was, and the additional funding could come from carryover.

Motion to approve Haskins' request, not to exceed \$12,000, and to approve Van Der Hyde's recommendation for the assistant victim witness coordinator's salary to be increased by 5%, and the funding for this would come from carryover funds from the Commonwealth Attorney's Budget.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                 |
| <b>MOVER:</b>    | Warren  |
| <b>SECONDER:</b> | Barksdale   |
| <b>AYES:</b>     | Ingram, Barksdale, Chesher, Dalton, Dudley, Scearce, Warren |

**b. Fiscal Year-end Review (Staff Contact: Kimberly G. Van Der Hyde); (15 minutes)**

**Board of Supervisors**

**July 19, 2022**

**Work Session**

Van Der Hyde gave a brief fiscal year-end review. The full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**c. Insurance Premiums (Staff Contact: Kimberly G. Van Der Hyde); (15 minutes)**

Van Der Hyde stated that the Health Insurance Committee (“Committee”), which includes members from the School Board and the County, recently met concerning insurance recommendations for the upcoming plan year. The County has been very fortunate in the last few years to experience little to no increase in insurance premiums. However, this year all parties are faced with an increase in health insurance premiums and a decrease in dental insurance premiums. Anthem’s renewal rates for the upcoming plan year increased, and as such, the Committee was required to increase rates to health insurance premiums that would adequately fund expected health insurance premiums and claims. The average increase to these rates, which includes both the employee and employer portions of the rate, equates to just under 10%, ranging from 6% to 13%. Dental renewal rates for the upcoming plan year experienced minor increases in the basic coverage premiums, while the dental renewal rates for comprehensive coverage premiums experienced decreases. The Committee agreed to change the employee’s cost share of these premiums.

Motion to approve the health and dental insurance premium rate changes, and to approve the continuance of providing \$800 to each employee’s HSA account who participates in the High Deductible Plan. Additionally, it is further moves that the Employee Health Fund absorb a total of \$34.17 per month/per employee/per contract.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Warren   |
| <b>SECONDER:</b> | Dudley   |
| <b>AYES:</b>     | Ingram, Barksdale, Chesher, Dalton, Dudley, Searce, Warren |

**d. EMS Certification Testing (Staff Contacts: Chris Key/Kasey Seay); (15 minutes)**

Warren led discussion regarding EMS Certification issues, as it relates to volunteer recruitment. He requested a letter be sent from the Board, and signed by the Chair, addressing concerns and problems this creates with this rigid process now for all rural areas in the State, and it would also request consideration from them to make some adjustments that would make it not so prohibitive for rural Virginia. Warren further stated he would like for County Staff to research data and survey the local Chiefs and Department Heads of EMS and Fire and Rescue to get their feedback on this matter.

Motion to direct County Staff to research EMS Certification Testing as discussed and bring information back to Board.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Warren   |
| <b>SECONDER:</b> | Chesher  |
| <b>AYES:</b>     | Ingram, Barksdale, Chesher, Dalton, Dudley, Searce, Warren |

**e. Solid Waste Construction Update (Staff Contact: Chris Adcock); (15 minutes)**

Adcock updated the Board on Solid Waste construction. He stated the Level Run and Climax Road Solid Waste Convenience Sites are 95% complete, except for the delivery and installation of the waster compactors. County Public Works received a delivery and installation date for these items for the week of July 25, 2022. In early June, Blair Construction began construction on the Meadow Ridge Court site. Adcock’s full presentation can be found on the County's website at [www.pittsylvaniacountyva.gov](http://www.pittsylvaniacountyva.gov).

**BUSINESS MEETING DISCUSSION ITEMS**

None.

**CLOSED SESSION**

Motion to enter Closed Session. The Board entered Closed Session at 4:32 PM.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                 |
| <b>MOVER:</b>    | Chesher  |
| <b>SECONDER:</b> | Dalton   |
| <b>AYES:</b>     | Ingram, Barksdale, Chesher, Dalton, Dudley, Scarce, Warren |

- a. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Staff Contact: J. Vaden Hunt, Esq.)

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1) Legal Authority: Virginia Code § 2.2-3711(A)(8)  
Subject Matters: Jail; 2022 VATI Agreement Amendment  
Purpose: Legal Consultation/Legal Advice Regarding the Same

**RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION**

The Board returned to Open Session at 5:35 PM and the following Certification was recorded:

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS’  
CLOSED MEETING CERTIFICATION**

**BE IT RESOLVED** that at the Pittsylvania County Board of Supervisors’ (“Board”) Work Session on July 19, 2022, the Board hereby certifies by a recorded vote that to the best of each Board Member’s knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act (“Act”) and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

|                           | <b><u>Vote</u></b> |
|---------------------------|--------------------|
| Timothy W. Chesher        | Yes                |
| Darrell W. Dalton         | Yes                |
| Timothy W. Dudley         | Yes                |
| Ronald S. Scarce          | Yes                |
| Robert (“Bob”) W. Warren  | Yes                |
| Jessie L. Barksdale       | Yes                |
| William V. (“Vic”) Ingram | Yes                |

**ADJOURNMENT**

Ingram adjourned the Meeting at 5:36 PM.

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William “Vic” Ingram, Chairman  
Pittsylvania County Board of Supervisors

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Clarence C. Monday, Interim County Administrator  
Pittsylvania County Board of Supervisors