

**2020 BUSINESS VEHICLE REPORTING FORM  
FOR TANGIBLE PERSONAL PROPERTY**



Robin Coles-Goard  
Commissioner of the Revenue  
Pittsylvania County  
PO Box 272  
Chatham, VA 24531

**DUE DATE FEBRUARY 15TH**

TELEPHONE NUMBERS  
(434) 432-7940  
(434) 656-6211  
FAX (434) 432-7957  
\*00-County \*11-Town Chatham  
\*12-Town Gretna \*13-Town Hurt

Account Number: \_\_\_\_\_  
(SSN or Fed ID): \_\_\_\_\_

LEGAL BUSINESS NAME: (If different from above) \_\_\_\_\_

LOCATION ADDRESS: (If different from mailing address) \_\_\_\_\_

YR	TRADE NAME (Ford, Chev, etc)	MAKE/MODEL (F-150, S-10, etc)	VEHICLE ID NUMBER	DATE ACQ	COST	PHYSICAL LOCATION	DATE SOLD IF APPLICABLE	Business Use Y / N

**DECLARATION:**  
I declare that the statements and figures submitted above are true, full, and correct to the best of my knowledge and belief.

Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title \_\_\_\_\_ Date \_\_\_\_\_  
Telephone number \_\_\_\_\_

- MOTOR VEHICLES & TRAILERS** (List all registered to business in Pittsylvania County as of January 1, 2020. Attach schedule if additional space is needed.) Vehicles used for business **DO NOT** qualify for the Personal Property Tax Relief (see below).  
**PLEASE NOTE:** Lessors reporting should attach a schedule listing the lessee's name, a physical location of the vehicle, and indicate if the vehicle qualifies for the Virginia Personal Property Tax Relief (qualifications are listed below).
- If **CONTRACT CARRIER** and requesting apportionment mileage adjustment; please attach copies of quarterly IFTA filing for 2019 and copies of other state's personal property filing for 2020. **NOTE:** There will be **NO** adjustment unless the proper documents are submitted with your 2020 Business Vehicle Reporting Form.

**What is the Personal Property Tax Relief Act?**  
Personal cars, motorcycles and pick-up or panel trucks under 7,501 gross pounds qualify for tax relief. Effective 2017 a truck with a gross weight between 7,501 and 10,000 pounds and classified as a pickup, displaying standard passenger license plates and no longer qualifying for truck license plates may receive tax relief. To qualify, a vehicle must:

- Be owned by an individual or leased to an individual under a contract requiring the individual to pay the personal property tax;

AND

- Be used less than 50% for business purposes.

Motor homes, trailers, and farm use vehicles do not qualify for tax relief.

- Does your vehicle qualify for Car Tax Relief?**
- If you can answer YES to any of the following questions, your motor vehicle is considered by State Law to have a business use and does **NOT** qualify for Car Tax Relief.
- ✓ Is 50% or more of the mileage for the year used as a business expense for Federal Income Tax purposes **OR** reimbursed by an employer?
  - ✓ Is 50% or more of the depreciation associated with the vehicle deducted as a business expense for Federal Income Tax purposes?
  - ✓ Is the cost of the vehicle expensed pursuant to Section 179 of the Internal Revenue Service Code?
  - ✓ Is the vehicle leased by an individual and the leasing company pays the tax without reimbursement from the individual?