

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS' FINANCE
COMMITTEE
July 20, 2021

VIRGINIA: The Pittsylvania County Board of Supervisors' Finance Committee met on July 20, 2021, in the Elections and Training Center, 18 Depot Street, Chatham, Virginia 24531. Ronald S. Scarce, Chairman, called the Meeting to Order at 3:30 PM.

ROLL CALL

The following members were present:

Attendee Name	Title	Status
Ronald S. Scarce	Chairman; Westover District	Present
Charles H. Miller, Jr.	Supervisor; Banister District	Present
Joe B. Davis	Supervisor; Dan River District	Present
Timothy W. Dudley	Supervisor; Staunton River District	Present

APPROVAL OF AGENDA

Motion to approve Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Miller
AYES:	Scarce, Miller, Davis, Dudley

NEW BUSINESS

a. Tax Options (Staff Contact: Kimberly G. Van Der Hyde)

Van Der Hyde went over several tax options for the Committee's consideration. The Transient Occupancy Tax and the increase of Meals Tax is already on the Board's Business Meeting Agenda. There was discussion about a Cigarette Tax and a Marijuana Tax. The retail sale of marijuana will not be legal until January 1, 2024, but this will be an option in the future. There was also discussion regarding a Fire Tax. The Fire Tax revenue must only be used for the maintenance and operation of fire related items. Warren asked if the Board has the authority to designate a certain line item and "lock it" per say for only Fire and Rescue Capital Improvements. There was also discussion regarding "hard" and "soft" EMS billing. Committee Members stated their concern that certain annual volunteer contributors of the departments may not make the same donations to the departments as usual. There was recommendation for County Staff to talk with the agencies and the Fire and Rescue Commission to see how they feel about the "hard" billing.

b. Internal Auditor (Staff Contact: David M. Smitherman)

Smitherman led discussion regarding an Internal Auditor position. He stated this position would be housed in the Finance Department, but would do auditing for various offices throughout the County, such as the Sheriff's Department, Landfill, the Treasurer's Office, the Commissioner of the Revenue's Office, Economic Development, and many others. There was also much discussion regarding the rates and percentages of tax on certain items. This is a topic the Committee will continue in the future.

Motion to recommend the approval of the Internal Auditor position to the full Board for approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Dudley
AYES:	Scarce, Miller, Davis, Dudley

c. General Employment Conditions (Staff Contact: Kimberly G. Van Der Hyde)

Van Der Hyde stated the County is trying new things to recruit employees. County Staff is considering a hiring/recruitment bonus that would consist of the new hire and the current employee who referred the new hire getting a \$1,000 bonus. Each would receive \$500 when they are hired, and then another \$500 in twelve (12) months. She also gave a brief update on the General Assembly changes to the Minimum Wage Rate and the Virginia Overtime Wage Law change that will become effective July 1, 2021.

Motion to recommend the FY2022 Sign-On Bonus to the full Board for approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Dudley
AYES:	Scarce, Miller, Davis, Dudley

d. Economic Development Grading Obligation (Staff Contact: Kim Van Der Hyde)

Van Der Hyde stated there are Economic Development grading obligations that need to be funded in the FY2022 County Budget. The Projects are: (1) Southern Virginia Mega Site at Berry Hill Lot 1; and (2) Southern Virginia Multimodal Park Lot 2. Both Projects are being funded with Tobacco Commission Grants that will most likely be completed in FY2022, and require large local matches that do not currently exist in the FY2022 County Budget. The County's share of the local match for these two (2) Projects totals up to \$2,802,398.

MATTERS FROM COMMITTEE MEMBERS

None.

ADJOURNMENT

Scarce adjourned the Meeting at 4:32 PM.