

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS**

**Business Meeting**

**July 20, 2021**

**VIRGINIA:** The Pittsylvania County Board of Supervisors' Business Meeting was held on July 20, 2021, in the Board Meeting Room, 39 Bank Street, SE, Chatham, Virginia 24531.

**ROLL CALL**

Robert W. Warren, Chairman, called the Meeting to Order at 7:00 PM.

**CALL TO ORDER (7:00 PM)**

The following Members were present:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Robert ("Bob") W. Warren	Chairman; Chatham Blairs District	Present	6:57 PM
Ronald S. Searce	Vice-Chairman; Westover District	Present	6:53 PM
Joe B. Davis	Supervisor; Dan River District	Present	6:57 PM
Timothy W. Dudley	Supervisor; Staunton River District	Present	6:54 PM
Ben L. Farmer	Supervisor; Callands-Gretna District	Present	6:53 PM
William V. ("Vic") Ingram	Supervisor; Tunstall District	Present	6:56 PM
Charles H. Miller, Jr.	Supervisor; Banister District	Present	6:54 PM

**AGENDA ITEMS TO BE ADDED**

Motion to add the following items to the Agenda:

-edit the June 22, 2021 Called Meeting minutes to reflect the conditions of having a Deputy stationed at Carson Jones Road, not Carson Lester Road; for the entire event

-add IDA Appointment (Charles L. Minter, Banister District) as item 7h

-Move item 8b to New Business as item 12c

-Finance Committee Recommendations

- Internal Auditor Position Approval
- FY2022 Sign-On Bonus Approval

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Farmer
<b>SECONDER:</b>	Searce
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**APPROVAL OF AGENDA**

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Motion to approve Agenda.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Davis
<b>SECONDER:</b>	Miller
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**CONSENT AGENDA**

Motion to approve Consent Agenda.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Dudley
<b>SECONDER:</b>	Davis
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

- a. June Board Minutes Approval (Staff Contact: Kaylyn M. McCluster)
- b. June Bill List Approval (online); (Staff Contact: Kimberly G. Van Der Hyde)
- c. Resolution # 2021-07-01 (Beatrice Robertson) Adoption (Supervisor Farmer)
- d. Southern Area Agency on Aging Appointment (Jack Gates, Jr.); (Staff Contact: Kaylyn M. McCluster)
- e. FY 23 PSAP Education Program Grant Application (Staff Contact: Christopher C. Slemph)
- f. Notice of Intent to Hold Public Hearing to Commence VDOT Study to Potentially Enact a "No Through Trucks" Restriction on S.R. 794 (Old Mine Road); (Callands-Gretna District) Approval (Supervisor Farmer)
- g. Health Insurance Changes Approval (Staff Contact: Kimberly G. Van Der Hyde)
- h. IDA Appointment (Charles L. Minter, Banister District)
- i. Finance Committee Recommendations (Internal Auditor and FY 2022 Employee Sign on Bonus)

**PRESENTATIONS**

- a. **Resolution # 2021-07-01 (Beatrice Robertson) Presentation (Supervisor Farmer)**

Farmer presented Beatrice Robertson with Resolution # 2021-07-01.

**HEARING OF THE CITIZENS**

Deborah Dix, Chatham-Blairs District, stated she sent a letter with her concerns regarding things that were posted on social media. She also voiced her concerns regarding water issues when it rains, possible flooding to Lester Lane, and her concerns regarding the amount of people, camping, and cars that will be in the area for the Blue Ridge Rock Festival. Tony Dix, Chatham-Blairs

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District, stated he has lived on Lester Lane for sixteen (16) years and feels there should be no major traffic on Lester Lane. Barry Farmer, Staunton River District, stated he is a resident of the Town of Hurt and a graduate of Gretna High School. He feels that he has identified the location

of the Beale Treasurer in the County and he wanted to share his excitement with the County and his Country. Kathy Nixon, Chatham-Blairs District, stated she appreciates the open dialogue that has taken place regarding the Blue Ridge Rock Festival. She wanted to point out her concern of the number of campers and attendees that will be in that one spot. She also requested that quiet hours be pushed back to midnight. Avery Cox, Chatham-Blairs District, stated his concerns regarding Lester Lane and the safety of his children from traffic on Lester Lane.

**PUBLIC HEARINGS**

**Rezoning Public Hearings**

**Case 1: Public Hearing: Case R-21-016; Stella and Joanna Hunt; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Supervisor Dudley)**

Warren opened the Public Hearing at 7:30 PM. Joanna Hunt was present to represent the Petition. No one signed up to speak and Warren closed the Public Hearing at 7:31 PM.

Motion to approve the rezoning of 1.92 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow the property to be subdivided. The rezoning would be consistent with the County's Comprehensive Plan.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dudley
<b>SECONDER:</b>	Farmer
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**Case 2: Public Hearing: Case R-21-017; Garland and Kathryn Bennett; Rezoning from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District. (Supervisor Farmer)**

Warren opened the Public Hearing at 7:33 PM. Garland Bennett was present to represent the Petition. No one signed up to speak and Warren closed the Public Hearing at 7:35 PM.

Motion to approve the rezoning of 28.01 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, to allow for Agricultural Uses. The rezoning would be consistent with the County's Comprehensive Plan.

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<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Farmer
<b>SECONDER:</b>	Davis
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**Other Public Hearings**

**1. Public Hearing: Revision to PCC § 35-82.4 (Parking Space Requirements); (Staff Contact: Emily S. Ragsdale)**

Patrick Sheldon (“Petitioner”) has petitioned to amend Pittsylvania County Code (“PCC”),

Chapter 35, Division 2, Parking Space Requirements for All Districts; PCC § 35-82.4; Businesses; to add parking requirements for warehouse and storage facilities. On June 1, 2021, the Planning Commission recommended, by an 8-0 vote, with no opposition, that the Petitioner’s request be granted.

Warren opened the Public Hearing at 7:36 PM. No one signed up to speak and Warren closed the Public Hearing at 7:37 PM.

Motion to approve the revision of PCC § 35-82.4 as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Searce
<b>SECONDER:</b>	Dudley
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**2. Public Hearing: PCC § 6-21 (Potential Meals Tax Increase) Revisions (Staff Contact: Kimberly G. Van Der Hyde)**

At its June 15, 2001, Business Meeting, the Board voted to authorize County Staff to advertise for a Public Hearing to consider a revision to Pittsylvania County Code (“PCC”) § 6-21 to increase the County’s meals tax from four percent (4%) to six percent (6%). Notice of said Public Hearing appeared in *The Chatham Star Tribune* on Wednesday, July 7, 2021, and on Wednesday, July 14, 2021

Warren opened the Public Hearing at 7:40 PM. Wayne Robertson signed up to speak and stated his concern regarding the meals tax. He stated instead of trying to increase the taxes, he thinks they should look for areas to cut. He also stated it is time to do away with the solid waste fee. Warren closed the Public Hearing at 7:43 PM.

Motion to approve the revision to PCC § 6-21, increasing the County meals tax from four percent (4%) to six percent (6%).

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<b>RESULT:</b>	<b>APPROVED [5 TO 2]</b>
<b>MOVER:</b>	Davis
<b>SECONDER:</b>	Scearce
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Miller
<b>NAYS:</b>	Farmer, Ingram

**3. Public Hearing: PCC Chapter 6 Revision (Transient Occupancy Tax Creation); (Staff Contact: Kimberly G. Van Der Hyde)**

At its June 15, 2021, Business Meeting, the Board authorized County Staff to advertise to hold a Public Hearing to consider revisions to Chapter 6 of the Pittsylvania County Code (“PCC”) to possibly add Article IV, which would create a Transient Occupancy Tax. This tax, in the amount of four percent (4%), would be applied to all hotels, motels, boarding houses, and travel campgrounds, and other facilities offering guest rooms or spots rented out for continuous occupancy for fewer than thirty (30) consecutive days as outlined in § 6-39.

Warren opened the Public Hearing at 7:47 PM. No one signed up to speak and Mr. Warren closed the Public Hearing at 7:48 PM.

Motion to approve the revisions to PCC Chapter 6 as presented, creating a County Transient Occupancy Tax effective September 1, 2021.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Scearce
<b>SECONDER:</b>	Miller
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**4. Public Hearing: PCC Chapter 21 Revisions (Removal of PCSA); (Staff Contact: Chris Adcock)**

With the recent abolishment of the Pittsylvania County Service Authority (“PCSA”), Chapter 21 of the Pittsylvania County Code (“PCC”), Water and Sewer, requires revision to remove references to PCSA, its creation, and purposes.

Warren opened the Public Hearing at 7:50 PM. No one signed up to speak and Warren closed the Public Hearing at 7:51 PM.

Motion to approve the PCC Chapter 21 revisions as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Scearce
<b>SECONDER:</b>	Dudley
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**UNFINISHED BUSINESS**

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NEW BUSINESS**

**a. Resolution # 2021-07-02 (Revised Solid Waste Management Plan) Adoption (Staff Contact: Chris Adcock)**

In 1991, the County and the Towns of Chatham, Hurt and Gretna were designated a Solid Waste Planning Region by the Virginia Department of Waste Management. In accordance with the Virginia Waste Management Act (Virginia Code § 10.1-1411), the Virginia Waste Management Board has mandated that all Solid Waste Planning Regions in the Commonwealth develop and adopt a Solid Waste Management Plan (“SWMP”). To facilitate regional coordination of solid waste services, the Virginia Code allows local governments within a designated region to develop a single plan for the region, rather than develop individual plans for each locality in the region. Virginia Code further mandates that the SWMP be updated every five (5) years.

Motion to adopt Resolution # 2021-07-02 as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Farmer
<b>SECONDER:</b>	Dudley
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**b. MEP, Ltd. Local Performance Agreement Approval (Staff Contact: Matthew D. Rowe)**

On June 7, 2021, Governor Northam’s Office announced that MEP, Ltd. (“MEP”) of Aylesford, United Kingdom, would locate its first U.S. manufacturing facility in the RIFA-owned Cyber Park, resulting in new capital investments of \$6.4 million and the creation of forty-five (45) high-wage jobs. County Staff has visited MEP’s U.K. operations, has met with both MEP and the Governor at the Paris Aerospace Show, and has worked with MEP for over two (2) years. RIFA jointly presented to MEP a competitive and impactful incentive offer that is dependent upon the execution of a Local Performance Agreement (“LPA”) with the Board. After considering whether to locate its operation in Danville-Pittsylvania County or North Carolina, MEP executed the attached LPA with RIFA. Said LPA was approved by RIFA at its June 14, 2021, Meeting. MEP will locate into the recently constructed 5,500 sq. ft. high bay space at IALR while its facility in the Cyber Park is being constructed.

Motion to approve the MEP LPA as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dudley
<b>SECONDER:</b>	Davis
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**c. Blue Ridge Rock Festival Music Festival Permit Application Approval Consideration (Staff Contact: Emily S. Ragsdale)**

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As required by Chapter 10 (Music Festivals) of the Pittsylvania County Code (“PCC”), Purpose Driven Events (“PDE”) has submitted a Music Festival Permit Application for the “Blue Ridge Rock Festival” scheduled to be held in the County at 599 Carson Lester Lane on September 9 - 12, 2021. PDE has submitted all information and plans required by PCC Chapter 10. All information and plans have been reviewed and approved by all required responsible agencies, except for the Parking and Traffic Control Plans. The Virginia State Police (“VSP”) and the Virginia Department of Transportation (“VDOT”) are actively working with PDE to identify and secure additional parking locations along Highway 29. Until these locations identified by VSP and VDOT are secured, neither agency can sign off on the plans. After discussing the progress being made with VSP, VDOT, and PDE, County Staff is confident that this will ultimately be approved. Additionally, PCC Chapter 10 requires a land use permit for special events be issued by VDOT, placing an assurance that, if the Music Festival Permit is approved without the required approved Traffic and Parking Plans, this requirement will be met prior to the event, or it cannot be held.

Motion to approve PDE’s “Blue Ridge Rock Festival” Music Festival Permit Application contingent on VDOT and VSP’s approval of the Festival’s Parking and Traffic Control Plans.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ingram
<b>SECONDER:</b>	Davis
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**BOARD MEMBER REPORTS**

- Warren recognized George Henderson and Brenda Bowman being in attendance, as well as Jessie Barksdale and Wayne Robertson.
- Ingram stated that we just celebrated the Fourth of July and we have so many privileges of living in this Country.
- Dudley thanked everyone who put in the work to get through the meetings today. He also thanked everyone who put in the work for the music festival permits. He thanked the citizens for coming out, and thanked Avery Cox for helping an older gentleman walk down to speak.
- Miller complimented the Board for the way they work together and complimented all members of Staff to continue their good and cooperative work.
- Davis echoed the previous Board members comments.
- Scearce thanked Miller for his comments at the last School Board Meeting, regarding guidelines that were sent down by the State regarding transgenderism. He thanked those members who took a stand at the school board meeting.
- Warren thanked Ragsdale and Sheriff Taylor, as well as the Health Department, VDOT, Public Safety, the Executive Team, and many others who have been heavily involved with the planning process of these events. He also thanked the citizens for being involved during this process and he thanked all Veterans and Mr. Dix for his service.

**COUNTY ADMINISTRATOR REPORTS**

Smitherman recognized the groundbreaking ceremony in Hurt last week for Staunton River Plastics, LLC. He also recognized Dudley for his speaking at the ceremony. The County had an All-Employee Meeting last week for the first time since the pandemic. He also introduced Arnold,

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Assistant County Administrator, to the Board and citizens.

**ADJOURNMENT**

Warren adjourned the Meeting at 8:15 PM.

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Robert W. "Bob" Warren, Chair  
Pittsylvania County Board of Supervisors

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David M. Smitherman, Clerk  
Pittsylvania County Board of Supervisors