

April 6, 2021

**Pittsylvania County Finance Committee
Meeting
April 6, 2021**

VIRGINIA: The Pittsylvania County Board of Supervisors' Finance Committee was held on April 6, 2021, in the Elections and Training Center, 18 Depot Street, Chatham, Virginia 24531. Chairman Scarce called the Meeting to Order at 3:00 PM. The following Committee Members were present:

Attendee Name	Title	Status	Arrived
Ronald S. Scarce	Chairman; Westover District	Present	2:55 PM
Charles H. Miller, Jr.	Supervisor; Banister District	Present	2:48 PM
Joe B. Davis	Supervisor; Dan River District	Present	2:57 PM
Timothy W. Dudley	Supervisor; Staunton River District	Absent	

AGENDA ITEMS TO BE ADDED

Motion to add Fire and Rescue Needs to the Agenda for Mount Cross and Cascade.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Miller
SECONDER:	Davis
AYES:	Scarce, Miller, Davis
ABSENT:	Dudley

APPROVAL OF AGENDA

Motion to approve Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Miller
AYES:	Scarce, Miller, Davis
ABSENT:	Dudley

NEW BUSINESS

a. Constitutional Officer Appointments

Mark Scarce thanked the Board for their continued support. There were 2,578 concealed handgun permits issued last year, there were 6,569 deeds and land records recorded. \$616,118.43 was passed on to the County from deeds and such last year.

Haskins stated there are two (2) major changes coming. As of July 1, 2021, there will be an

increase in jury trial demands which will increase the cost of the Clerk's Office to pay for the jury fee. There is also new legislature that opens all files to the VA FOIA, and information must be redacted such as the victim's name or anything that can identify the victim, as well as audio and video. He stated he just wanted to give a heads up that this could result in needing more help or he could be faced with having to stop prosecuting cases. There could be a possibility of needing another assistant position at \$60,000 - \$65,000 for salary.

Shorter stated his \$20,000 request in legal services was from the amount that he went over last year. The Courts have been closed and there have not been delinquent sales in a while, but he anticipates that picking back up once things begin to return to normal. He also briefed the Board on how the phone system can be improved. County IT did what they could to use the system we already have, but it does not work accurately. What is really needed is a call que to assist and give accurate information to the citizens calling.

Sheriff Taylor stated there was a three percent (3%) reduction in the Budget for the Sheriff's Office and a nine percent (9%) reduction for the Jail Budget. He stated the part-time position currently has \$188,569 within one hundred and five (105) Judgments and has collected \$202,212 so far. He said that increases will be coming for when officers are on the Range. The shooting training will increase from having to do one hundred (100) rounds to being required to complete two hundred fifty (250) rounds, so this supply cost will increase. Field training will increase from forty (40) hours to one hundred (100) hours. He stated the Courthouse Security Fund was diminishing so it was suggested to hire two (2) full-time deputies to run the scanners for the Courthouse Complex entrance. The Court meets two hundred forty-five (245) days per year, and this puts a big burden on just two (2) people working those scanners. Due to possible sickness and vacation time off, he further suggested to be aware that it is possible there will be other people having to assist with these duties. The Sheriff's Office has also investigated 3,845 concealed carry applications at \$35 each this year.

b. FY22 County Budget Discussion (Staff Contact: David M. Smitherman)

There was discussion regarding Fire and Rescue funding and discussion regarding the Sheriff's van purchase. The Committee requested Sheriff Taylor to research mini diesel buses, to see if they would work for his needs and have a better lifespan than a van. Smitherman stated there is roughly \$300,012 in the Contingency Fund and they typically like to leave approximately \$250,000 in there. Warren questioned if they were able to make changes after the Budget is approved, and Smitherman confirmed that the payments do not go out until July.

c. Fire and Rescue Needs

There was discussion regarding apparatus funding and Smitherman stated the Fire and Rescue Commission ("FRC") is currently working on an apparatus inventory and replacement schedule. There was more discussion regarding the Fire and Rescue Funding Formula and the Committee decided to hold off on that item until the FRC revisits that item.

d. Recommendation to Full Board

Motion to recommend the Budget as is to the Full Board and leaving the contingencies as is.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Miller
AYES:	Scearce, Miller, Davis
ABSENT:	Dudley

MATTERS FROM COMMITTEE MEMBERS

ADJOURNMENT

Scearce adjourned the Meeting at 4:37 PM.