

March 16, 2021

**Pittsylvania County Finance Committee
Meeting
March 16, 2021**

VIRGINIA: The Pittsylvania County Board of Supervisors' Finance Committee was held on March 16, 2021, in the Elections and Training Center, 18 Depot Street, Chatham, Virginia. Chairman Scarce called the Meeting to Order at 3:04 PM. The following Members were present:

Attendee Name	Title	Status	Arrived
Ronald S. Scarce	Chairman; Westover District	Present	3:04 PM
Charles H. Miller, Jr.	Supervisor; Banister District	Present	3:05 PM
Joe B. Davis	Supervisor; Dan River District	Present	3:04 PM
Timothy W. Dudley	Supervisor; Staunton River District	Present	3:05 PM

AGENDA ITEMS TO BE ADDED

None.

APPROVAL OF AGENDA

Motion to approve Agenda.

NEW BUSINESS

a. Voting Equipment/ADA Equipment Request Approval (Staff Contact: Kelly Keese)

Keese stated due to HB 2178 and the State Board of Elections Minimum Security Standards, the Registrar's current Pollbook and ADA Systems will be de-certified effective June 30, 2021. This creates the need to replace the entire fleet of both systems. Poll Pads cost \$115,150.00, with \$8,750.00 annual cost for software license for two (2) years. ADA Marking Devices cost \$110,227.50, with \$5,735.00 annually for warranty, support, and maintenance fees. The annual increase from what is already paid is only \$653 per year.

Motion to recommend the purchase of the equipment to the full Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Miller
SECONDER:	Davis
AYES:	Scarce, Miller, Davis, Dudley

b. Brosville Fire Department Fire Apparatus CIP Release Request (Staff Contact: Christopher C. Slemp)

Slemp stated the County Public Safety's FY21 Capital Improvement Plan ("CIP") includes \$140,000 in funding for Brosville Fire and Rescue ("Brosville") fire apparatus. Brosville has purchased a 2020 Pierce pumper/tanker with a 1250 gpm pump and 1800-gallon tank. This is replacing a 2001 E-One fire engine. Said apparatus meets the newly adopted Apparatus Standards,

and its approximate total cost is \$420,000. Brosville was last awarded fire apparatus CIP funds in 2012.

Motion to recommend to the full Board the awarding of fire apparatus CIP funding in the amount of \$140,000 to Brosville for a 2020 Pierce pumper/tanker, conditioned on Brosville providing County Public Safety a copy of the fire apparatus sales contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Miller
AYES:	Scarce, Miller, Davis, Dudley

c. **School's COVID-19 Carryover Expenditures Review (Staff Contact: Kimberly G. Van Der Hyde)**

Van Der Hyde stated the School Board requested to carryover COVID-19 Funds to the FY2021 Budget at the July 21, 2020, Board Meeting. At that time, these funds, totaling \$1,599,926.76, were placed in a Contingency Fund until School Board needs could be evaluated. Scarce requested that the School Board provide information about the use of these funds when this information is available. In October, the Board approved a total of \$200,000 of these funds to be used for a one (1)-time bonus for School employees. The use of the remainder of these funds is found in a letter was recently received from the Schools.

Motion to approve the Schools COVID 19 expenditures as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Dudley
AYES:	Scarce, Miller, Davis, Dudley

d. **FY22 Budget Presentation and Budget Advertisement Approval (Staff Contact: David M. Smitherman)**

Smitherman presented his Budget Message to the Committee, which can be found on the County's website at <https://www.pittsylvaniacountyva.gov>. There is roughly \$300,000 in the Budget that is not assigned, and Smitherman gave an overview of requests that this money could be used for. The Budget Public Hearing Advertisements were also presented to the Committee.

Motion to recommend the full Board approve the advertisement of the FY22 County Budget as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Charles H. Miller, Supervisor - Banister District
AYES:	Scearce, Miller, Davis, Dudley

MATTERS FROM COMMITTEE MEMBERS

The Committee decided to meet again on March 30, 2021 to finish discussion regarding budget matters.

Motion to recess Meeting until March 30, 2021 at 4:00 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Davis
SECONDER:	Miller
AYES:	Scearce, Miller, Davis, Dudley

ADJOURNMENT

Scearce adjourned the Meeting at 4:08 PM.