

**Pittsylvania County Board of Supervisors
Finance Committee
Tuesday, February 19, 2019, Meeting**

VIRGINIA: The Finance Committee of the Pittsylvania County Board of Supervisors was held on Tuesday, February 19, 2019, in the Main Conference Room of the County Administration Building in Chatham, Virginia 24531. Ronald S. Scarce, Chair, called the Meeting to Order at 3:30 p.m. The following Members were present:

Ronald S. Scarce
Ben L. Farmer
Robert W. Warren

The following Board Members were also present:

Elton W. Blackstock
Joe B. Davis

Tim R. Barber joined the Meeting at 4:09 pm.

Mr. David M. Smitherman, County Administrator; Mr. J. Vaden Hunt Esq., County Attorney; Mr. Greg L. Sides, Assistant County Administrator for Planning & Administration; Mr. Richard Hicks, Assistant County Administrator for Operations; the Honorable Vincent Shorter, Treasurer; Mrs. Kimberly VanDerHyde, Director of Finance; and Mrs. Kaylyn McCluster, Deputy Clerk; were also present.

Approval of Agenda

Motion made by Mr. Farmer, seconded by Mr. Warren, to approve Agenda, which was unanimously approved by the Finance Committee Members present.

New Business

(a) Review of Current Revenues

Mrs. VanDerHyde presented current County revenues and the projection of 2020 revenues to the Committee (see attached). It is projected that there will only be \$505,095 of additional revenue, so this will still be a tight Budget.

(b) Discussion of CPMT's Request to Eliminate the School's Repayment of CSA Fine

Mrs. Boswell stated that at the CPMT meeting on January 24, 2019, Ms. Ann Cassada asked that CPMT vote to bring the issue of the \$250,000.00 fine that the school has been paying for five (5) years to the Board for review. Ms. Joyce Green seconded the Motion made by Ms. Cassada. CPMT is requesting that the payment be reduced or moved for the School System to use the money for other Programs. There are five (5) years of payments left once the 2019 payment is made. Mr. Smitherman stated there have already been letters sent to the State requesting relief from the remainder of this fine, but unfortunately

the State was not willing to relieve the rest of the fine. There was discussion among the Committee and a request for Mr. Smitherman and Dr. Mark Jones to continue to ask our local legislators support for relief of the fine. Mr. Smitherman stated they would create letters and get them sent out.

(c) Direction regarding major budget initiatives/requests

Mr. Smitherman requested direction from the Committee on priorities for the following items:

1. School Funding
2. Sheriff's Office Pay Study
3. Volunteer Agency Capital Support
4. Volunteer Fire/EMS VRS Contribution
5. Economic Development Consultant(s)
6. Jail Medical Specialist Position
7. Gretna Library Renovations

The breakdowns for all of the items are attached to the end of these minutes. Mr. Blackstock stated he feels that the Sheriff's Office Pay Study was a top priority as well as the Jail Medical Specialist Position. He feels that the new position would more than pay for itself; especially with the new Medicaid guidelines.

Adjournment

Mr. Scarce adjourned the Meeting at 4:26 PM.

Review of 2019 Revenue-As of December 31, 2018

Major Revenue Sources-Actual to Date			
	2019 Collections thru 12/31/18	2019 Budget	Percentage of Budget Collected to Date
Real Estate	11,261,492	25,100,488	45%
Personal Property	2,507,196	7,623,740	33%
Mobile Homes & Barns	97,374	217,816	45%
Machinery and Tools	924,497	1,992,428	46%
Merchant's Capital	188,009	374,383	50%
Public Service Corps-Real Estate	1,183,743	1,992,366	59%
Public Service Corps-Personal Property	369,138	709,970	52%
TOTALS	16,531,449	38,011,191	43%

Review of 2019 Revenue-As of January 31, 2019

Major Revenue Sources-Actual to Date			
	2019 Collections thru 1/31/19	2019 Budget	Percentage of Budget Collected to Date
Real Estate	12,672,240	25,100,488	50%
Personal Property	3,134,507	7,623,740	41%
Mobile Homes & Barns	111,227	217,816	51%
Machinery and Tools	957,540	1,992,428	48%
Merchant's Capital	219,385	374,383	59%
Public Service Corps-Real Estate	1,188,957	1,992,366	60%
Public Service Corps-Personal Property	369,138	709,970	52%
Solid Waste Household Fee less Refunds	2,402,470	3,080,538	78%
TOTALS	21,055,463	41,091,729	51%

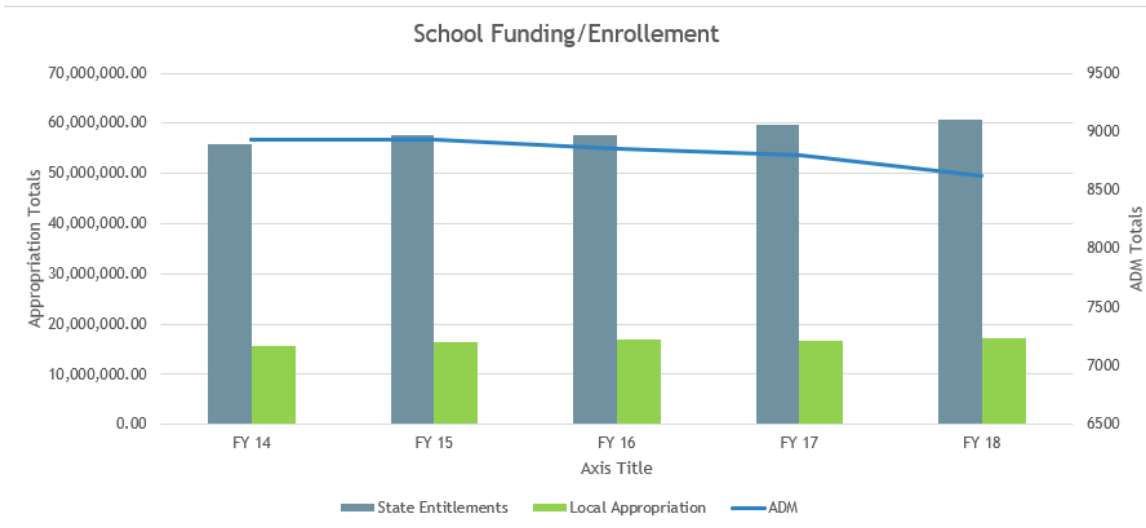
Projection of 2020 Revenue

Major Revenue Sources			
	Projected 2020 Revenue*	2019 Budget	Additional Revenue
Real Estate	25,226,982	25,100,488	126,494
Personal Property	8,056,643	7,623,740	432,903
Mobile Homes & Barns	217,982	217,816	166
Machinery and Tools	1,812,607	1,992,428	(179,821)
Merchant's Capital	333,899	374,383	(40,484)
Public Service Corps-Real Estate	2,148,917	1,992,366	156,551
Public Service Corps-Personal Property	719,257	709,970	9,287
Solid Waste Household Fee	3,080,538	3,080,538	-
TOTALS	41,596,824	41,091,729	505,095
*These figures are estimates and will most likely change as more accurate figures are received and entered			

School Funding

FY 2019-2020 BUDGET PROPOSAL CONSIDERATIONS			
Anticipated Net State Revenue - Governor's Proposed Budget			2,148,575.00
TOTAL Additional State Revenue			\$2,148,575.00
Desired Priorities (by Staff):			
Phase 2 implementation of Compensation Study (1/3)		2,400,000.00	
6 Teaching Positions where needed for Division Compliance		397,200.00	
Salary adjustments for PCTC teachers		30,000.00	
Reinstate Maintenance Capital Cuts to Operations during recession		300,000.00	
Operating increase for tuition assistance/license renewal		10,000.00	
PT custodian for SMES		16,100.00	
Annual paving at various locations		150,000.00	
Replace underground potable water storage tank at SMES		50,000.00	
Replace roof at KES		600,000.00	
Central Maintenance Storage & Shop Building		600,000.00	
Replace roof at PCTC		1,200,000.00	
Replace one Intelepak Roof Top Unit at TSES		150,000.00	
New front doors with reinforced glass, intercom system and buzz lock at front door, and keyswipe locks for entrances at Central Office buildings		40,000.00	
Playground Equipment at Victory Academy		37,000.00	
Increase Bus Lease (10 regular; 2 specially equipped, 3 mini vans)		160,000.00	
			\$6,140,300.00
Funding available/(needed) for FY 2019-20 Budget Priorities			(\$3,991,725.00)

State, Federal and Local Funding for FY 14 through FY 18					
	FY 14	FY 15	FY 16	FY 17	FY 18
ADM	8931	8928	8852	8797	8620
State Entitlements	55,852,937	57,636,869	57,630,105	59,578,540	60,666,743
Federal	7,671,271	8,011,534	8,033,389	8,106,686	8,199,861
Local Appropriation	15,630,178	16,482,595	16,910,298	16,736,709	17,236,709

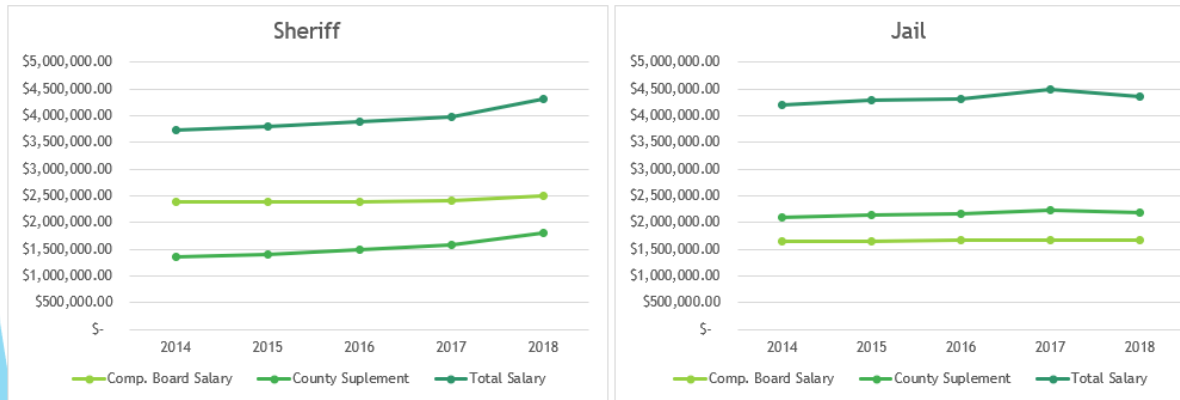


Sheriff's Office Pay Study

- ▶ Springsted has begun the Sheriff's Office Pay Study and is currently updating job descriptions in order to properly classify these positions.
- ▶ Not included in this study is the Sheriff since his salary is set by the State Compensation Board based upon population.
- ▶ 5 dispatchers located in the Sheriff's department have been removed because they were included in the County's Pay Study.
- ▶ The Sheriff is anticipating a 12% increase in salaries and has included a 4% across-the-board adjustment request totaling \$270,000 in FY20.

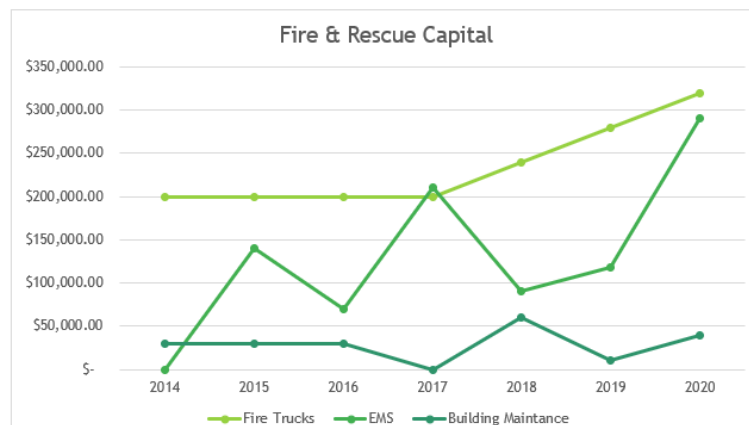
Sheriff's Office Pay Study

Sheriff & Jail	
Requested 4% FY20	\$ 267,103.19
Estimated a 12% Increase for Total Pay Study	\$ 801,309.57
FY20 at 25%	\$ 200,327.39
FY21 at 50%	\$ 400,654.79
FY22 at 25%	\$ 200,327.39



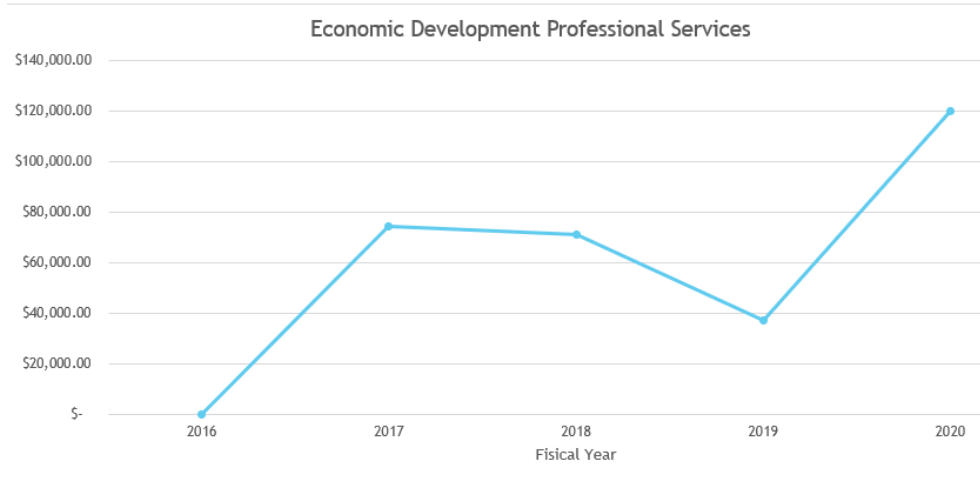
Volunteer Agency Capital Support

- ▶ Currently, Pittsylvania County is contributing \$140,000 per Fire Truck. This amount increased from \$120,000 to \$140,000 in FY2019. The FY2020 request increases this amount to \$160,000.
- ▶ Currently, the County is contributing \$90,000 per ambulance. This amount increased from \$70,000 to \$90,000 in FY2018. The FY2020 request increases this amount to \$145,000.



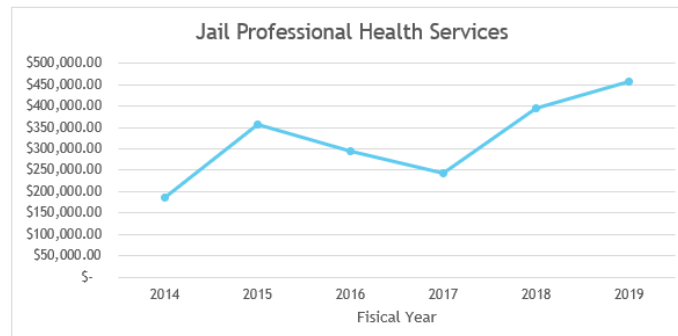
Economic Development Consultants

- County shares ½ of \$120K consultant with City of Danville (\$60,000)
- SVRA proposes new recruitment consultant with PittsCo contributing 1/3 of \$120K cost (\$40,000)



Jail Medical Specialist Position

- ▶ The Jail has requested a Medical Specialist position to file medical claims for inmate.
- ▶ Sheriff Taylor estimates over \$1M of unbilled medical expenses that could be filed and returned to offset the cost of medical costs in the Jail.
- ▶ This position would pay for itself, if these claims are filed in a timely manner. Funds from the collection of Jail telephone commissions would be used in the first year to fund the position totaling \$57,000, which includes benefits.



Gretna Library Renovations

- ▶ *The Library has requested a total of \$200,000 to renovate the Gretna Library. The Friends of the Library would raise funds in the community to help with furnishing the library as they did for the Mt. Hermon Branch.*